



**City of North St. Paul
City Council
Regular Meeting Agenda**

**November 2, 2021
4:00 PM**

The City Council Meeting will be conducted on **November 2, 2021** at **4:00 p.m.** The meeting location is the City Council Chambers of City Hall, located at 2400 Margaret St., North St. Paul.

The City Council will also be meeting by interactive TV under Minn. Stat. 13D.02. Members of the public are permitted to attend the meeting in person, however, it is encouraged to participate in the meeting remotely. Instructions can be found below.

The **November 2, 2021** Zoom meeting can be accessed HERE or via:
<https://tinyurl.com/NSPCityCouncil> (from a PC, Mac, tablet, iPhone or Android device)
Meeting ID: 821 4097 2224
Password: 362656 or by phone at 1-929-205-6099, meeting ID 821 4097 2224, password 362656.

You can also watch the meeting on our YouTube channel here tinyurl.com/NSPYouTube

The City Council Zoom meeting will be 'open to the public' to listen in but will be muted from contributing at all times with the exception of a Public Hearing and open to the public forum.

Please join the meeting early to test your audio and video settings.

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

Council Member Thorsen
Council Member Petersen
Council Member Wong
Council Member Cole
Mayor Furlong

IV. Adopt Agenda

V. Presentations

VI. Consent Agenda

A. October 19, 2021 workshop meeting minutes

- B. October 19, 2021 regular council meeting minutes
- C. General Claims \$983,296.27
- D. HRA Claims \$1,678.36
- E. Resolution Approving Donation from Kwik Trip to North St. Paul Police and Fire Departments
- F. Resolution Approving Police Vehicle Agreement With Dakota County Technical College
- G. City of North St. Paul COVID-19 Operational Policy

VII. Meeting Open to Public

Note: This is a courtesy extended to persons wishing to address the council who are not on the agenda. A completed public comment form should be presented to the Deputy Clerk prior to the meeting; presentations will be limited to 3 minutes. This session will be limited to 15 minutes.

VIII. Public Hearings

IX. City Business Action Items & Recommendations

- A. Community Center Discussion

X. Reports of City Manager & Departments

XI. Reports of Council Commissions & Committees

XII. General Business

XIII. Closed Session

XIV. Adjournment

The next regularly scheduled City Council meeting is November 16, 2021.

City of North Saint Paul
October 19, 2021
Proposed City Council Workshop Meeting Minutes

I. CALL TO ORDER

Mayor Furlong called the meeting to order at 5:00 p.m. The meeting was conducted at City Hall in the Council Chambers, and also via Zoom.

II. ROLL CALL

Present: Council Member Thorsen
Council Member Petersen
Council Member Wong
Mayor Furlong

Absent: Council Member Cole

Staff: Interim City Manager Brian Frandle, Deputy Clerk Jennie Kloos, Finance Director Dan Winek, City Attorney Shana Conklin, Communications Consultant Kari Erpenbach.

Guests: Arts and Culture Commission Members: Tom Sonnek, Trudy Ohnsorg, Stacy Maher, Carey Nadeau

III. ADOPT AGENDA

On motion by Council Member Thorsen, seconded by Council Member Petersen, with all present voting aye (4-0), motion carried to approve the agenda as presented.

IV. TOPIC(S)

A. Arts and Culture Commission Introduction

Arts and Culture Commission Chair Tom Sonnek and members of the Commission presented their mission and vision “to inspire connection and community through the development of public art and cultural expression”. Direction Statements the Commission is currently working on includes: Broad collaborative representation, sustainable funding sources, exceptional and engaging artists and ideas and clear bylaws and procedures. The Arts & Culture Commission looks forward to working with residents and businesses and plans to keep the Council informed as they continue to develop their operational guidelines.

B. City of North St. Paul COVID Operational Plan

On October 5, 2021, staff presented to City Council items regarding Covid-19 for consideration in developing a City of North St. Paul COVID Operational Plan. City Council directed staff to review the League of Minnesota Cities website and prepare a draft of a plan to be reviewed and discussed with the City Council. Finance Director Dan Winek presented a draft policy for council’s review. He recommended adding to the policy, Covid leave time of 80 hours (or the unused balance 2020). The Operational Plan highly encourages and shows employees that we’re a very supportive employer and encourages staff to follow the CDC and MDH guidelines if they

should have symptoms. City Council and staff discussed the policy and made recommendations to be brought back for additional review.

C. Purchasing Policy Updates and Annual Training Materials

Finance Director Winek stated that staff had previously presented purchasing policy updates earlier in the year. As a recommendation from the City's independent auditors Malloy, Montague, Karnowski, Radosevich & Co., P.A.(MMKA) to include the following in our Purchasing Policy:

- All increases to the contract price, whether through change orders or otherwise, be approved by the City Council; and
- When the City Council approves an increase to a contract price, also consider requiring additional contractor's bonds, and votes to require or waive such bonds.

In addition, City Council, City Attorney, auditors, and staff made additional recommendations to address the following:

- Align with state and federal purchasing law.
- Increase controls and accountability.
- Emphasize only authorized City personnel could make purchases on City accounts.

Finance Director Winek reviewed the changes and stated the importance of communicating and educating staff. In addition to that, to be able to make sure we have the checks and balances in place to shut off authorities if not in compliance.

Council Member Thorsen addressed concerns on "Flowers" under Prohibited Expenditures, stating he wanted to make sure it was clear what can and can't be purchased, such as not allowing the purchase of condolence flowers but are able to make the purchase for "city flowers" for beautification.

Discussion was held on credit cards and charge accounts. Mr. Winek stated the big factor is training and communication. The Purchasing Policy will be brought to back to city council for approval. Once approved a training date for staff will be established.

OTHER BUSINESS

None.

VI. ADJOURNMENT

There being no further business, on motion by Council Member Wong, seconded by Council Member Petersen, with all present voting aye (4-0), Mayor Furlong adjourned the workshop meeting at 6:34 p.m.

Terrence J. Furlong, Mayor

Attest:

Brian Frandle, Interim City Manager/ Clerk

**City of North Saint Paul
October 19, 2021
Proposed Regular City Council Meeting Minutes**

I. CALL TO ORDER

Mayor Furlong called the meeting to order at 6:30 p.m.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Thorsen
Council Member Petersen
Council Member Wong
Mayor Furlong

Absent: Council Member Cole

Staff: Interim City Manager Brian Frandle, Deputy Clerk Jennie Kloos, City Engineer Morgan Dawley, Finance Director Daniel Winek, Public Works Director Ron Ritchie.

IV. ADOPT AGENDA

On motion by Council Member Petersen, seconded by Council Member Thorsen, with all present voting aye (4-0), motion carried to approve the agenda as submitted.

V. PRESENTATIONS

There were no presentations.

VI. APPROVAL OF CONSENT AGENDA

Mayor Furlong requested that Consent Agenda Item M be removed as the application is not complete.

Council Member Thorsen requested that Consent Agenda Items C, I, and J be removed for further discussion.

On motion by Council Member Thorsen, seconded by Council Member Wong, with all present voting aye (4-0), motion carried to approve the consent agenda, as amended, Resolution No. 2021-102 consisting of:

- A. October 5, 2021 workshop meeting minutes
- B. October 5, 2021 regular meeting minutes
- C. General claims \$1,455,666.00 - **Moved to City Business**
- D. HRA Claims \$38,715.75

- E. EDA Claims \$66.00
- F. Monthly Building Permit Report – September 2021
- G. Resolution Approving Acceptance of Donations Received September 2021.
Resolution No. 2021-103.
- H. 2022 SCORE Grant Fund Application Approval. Resolution No. 2021-104.
- I. Proposed Park Policy & Fees – **Moved to City Business**
- J. Approve Ordinance Amending Title III, Chapter 30 of the North St. Paul City Code Concerning Mayor and Council Salaries – **Moved to City Business**
- K. Approve First Amendment and Consent to Modifications of Tenant’s Amended and Restated Communication Site Lease Agreement
- L. Application for a Charitable Gambling Permit to conduct Excluded Bingo by the Knights of Columbus Council 4967, for November 13, 2021. Resolution No. 2021-105.
- M. Fallen Angel Opening Party – **Item Removed from Agenda**
- N. North St. Paul Police Department – JPA and Court Services Amendment Renewal.
Resolution No. 2021-106.

VII. MEETING OPEN TO PUBLIC

R.T. Luczak, Kokoro Volleyball, thanked City Attorney Soren Mattick for engaging in the process. He stated Kokoro Volleyball brings over 150,000 visitors to the City of North St. Paul every year, who stay in the area for a few hours, with a potential of \$1.5 million spent in the community. He added he understands that other issues being addressed by the City Council are important, but the future of the community center is equally important. He noted his organization has presented the City with an offer to purchase the building, which would decrease the City’s tax levy by half; however, he contacted the City Manager to request to be added to the City Council’s agenda and make a presentation, but he did not receive a response.

Mr. Luczak stated he has not received any updates or information from the City Councilmembers that were appointed to provide communication regarding Kokoro Volleyball. He added he has attended every meeting since they were appointed, and he recently found out that they met with a commercial property advisor. He requested transparency. He expressed frustration that Kokoro is filling that gap with its own experiences with the City, which have not been good. He added Kokoro has submitted an offer and made it clear that the library portion of the facility is negotiable.

Mayor Furlong stated the City Council has not had that discussion yet.

Mr. Luczak stated he was told he would hear back by the end of the week after the closed session, but he did not receive any information.

Mr. Luczak stated Kokoro has been a successful volleyball center, helping local schools of all levels raise funding of over \$1 million to support athletic programs. He added over \$10,000 was raised to support North High School’s volleyball program. He noted Kokoro provides wellness programs for its athletes, including academic tutoring and counselling services, and scholarship opportunities for families.

Mr. Luczak stated Kokoro is a great tenant for the community center. He added they help out the library with repairs whenever they can, including the leaky roof. He noted Kokoro is the type of

business that North St. Paul needs to attract to continue its redevelopment and growth, and Kokoro wants to be a part of North St. Paul. He noted the library would love a new space.

Mayor Furlong stated the thought of the City Council has always been to keep the community center as a community asset. He added these issues have not been discussed yet, including Kokoro's offer.

John Schmahl stated the City's caller ID on the phone system needs to be updated. He added when he calls the City, his caller ID says, "City of Roseville", but it is North St. Paul City Staff. He noted he called City Staff yesterday from his cell phone to see the caller ID, and now it shows up as "Twin Cities MN".

Mr. Schmahl stated Deputy Clerk Jennie Kloos indicated that caller ID information has to be changed by Century Link.

Mr. Schmahl stated a saw a black vehicle Ford Explorer in his neighborhood last week with illegible markings on the side, which he knew was a police vehicle. He added, the next time he saw the same vehicle, he stopped the driver to ask why the vehicle is unmarked. He added the officer indicated that the Police Department wants to keep their visibility down. He noted he has heard this is known as "ghost graphics", but everyone knows it is a squad car.

VIII. PUBLIC HEARINGS

There were no scheduled hearings.

IX. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. Award the Sale of \$2,525,000 General Obligation Refunding Bonds, Series 2021A0

Finance Director Daniel Winek introduced Terri Heaton from Baker Tilly and invited her to address the City Council.

Terri Heaton, Baker Tilly, reviewed the proposed sale of General Obligation Refunding Bonds 2021-A Series. She added three bids were received, with the lowest bid from Northland Securities for \$2,525,000 with an interest rate of 1.0594% for bonds through 2030. Actual interest came in at 1.0885%, for an actual savings of \$136,470.

Ms. Heaton stated the City's credit rating of Double A was affirmed by Standard & Poor, which provides a good commentary on the City's strong economy, growing market value, and continued residential development, as well as being a part of a broad and diverse market. She stressed the importance of good finance management and reporting. She noted Baker Tilly recommends awarding the sale to the low bidder, Northland Securities, at an actual interest rate of 1.0885%.

Ms. Heaton recommended that Resolution be amended to include the actual bond amount of \$2,395,000.

On motion by Council Member Petersen, seconded by Council Member Wong, with all present voting aye (4-0), motion carried to adopt Resolution No. 2021-101 Providing for Issuance and

Sale of \$2,525,000 General Obligation Refunding Bonds Series 2021A Pledging Net Revenues Levying a Tax for the Payment Thereof.

B. Park & Recreation Budget Spending

Mayor Furlong stated, after discussions with City Staff, it has been proposed that this Agenda Item be tabled. City Engineer Morgan Dawley agreed, adding there is no pressing need for consideration of this recommended action. He stated WSB is assisting City Staff with a Parks Improvement Plan, which the Parks & Recreation Commission hoped to have completed in 2021. He added WSB has committed to providing a draft plan for internal review and comment in December.

On motion by Council Member Wong, seconded by Council Member Petersen, with all present voting aye (4-0), motion carried to table Parks & Recreation Budget Spending.

C. Calling for Redemption of Certain Outstanding Bonds – General Obligation Municipal Building Refunding Bonds, Series 2012A

Mr. Winek reviewed proposed redemption of General Obligation Refunding Bonds, Series 2012-A, with a remaining balance of \$805,000. He added City Staff recommends City Council approval of redemption of Outstanding Bonds, Series 2012-A.

On motion by Council Member Wong, seconded by Council Member Thorsen, with all present voting aye (4-0), motion carried to adopt Resolution No. 2021-100 Calling for Redemption of Certain Outstanding Bonds, General Obligation Municipal Building Refunding Bonds 2012a.

D. Adopt the 2022 - 2031 Capital Improvement Plan

Mr. Winek reviewed the proposed 2022-2031 Capital Improvement Plan, which has been previously reviewed by the City Council, and was tabled on September 21, 2021, so the Planning Commission could have a chance to review the plan and provide recommendations. The Planning Commission unanimously recommended City Council approval of the Plan as it complies with the 2040 Comprehensive Plan. He expressed his thanks and appreciation to the Planning Commission and Mr. Dawley for a fabulous discussion, and for providing suggestions for the plan, including multi-modal transportation opportunities on Ariel and future trails plans to connect areas of the City including Gateway Trail, parks, and the downtown area.

Mr. Winek stated amendments have been made to the plan since that meeting, including removal of funding source for community center, as City Staff are working on a complete assessment of the facility, which will come back to the City Council for review as a separate item. He added another amendment is the reduction of the amount of useful life related to police vehicles, upon recommendation by the Police Chief.

Mr. Winek stated City Staff recommends approval of the 2022-2031 Capital Improvement Plan to be renewed annually by multiple Commissions for recommendations to the City Council.

Council Member Wong requested clarification with regard to the community center.

Mr. Winek stated \$650,000 was included in the Capital Improvement Plan for roof and exterior repairs to the community center facility. He added Public Works Director Ron Ritchie has indicated that they may seek normal bid specifications instead. He noted City Staff has recommended a complete facility assessment to determine accurate maintenance costs for review and consideration by the City Council.

Council Member Wong requested clarification regarding a potential timeline.

Mr. Winek stated City Staff reached out to Wold Architects to discuss the possibility of a facility assessment. He added they responded on Friday, but he does not have additional information yet.

Mr. Ritchie stated he met with Wold Architects as well as pest control company and they are getting together proposals that the City can use as bids for assessment of the building. He added he hopes to have the bids back this week and move forward from there.

On motion by Council Member Thorsen, seconded by Council Member Petersen, with all present voting aye (4-0), motion carried to adopt Resolution No. 2021-107. Adopting the 2022-2031 Capital Improvement Plan.

E. Consent Agenda Item C – General Claims: \$1,455,666

Council Member Thorsen requested clarification regarding two items: page 10 of 16, Spectacular Cleaning LLC, September 2021, Janitorial Casey Events, for \$1,275.00; and Casey Park, October 2021, \$860.00. He added there is no detail about these items. He asked why the total amounts are different.

Mr. Winek stated the cleaning is billed on a monthly basis with a separate charge for every event.

Council Member Thorsen stated this issue relates to the parks rental fees discussion, as it does not sound like the City is following through with billing individuals who have rented the park and left it to be mitigated.

Mr. Winek stated he unsure, but he can get the information and bring it back for City Council review.

Council Member Thorsen requested clarification regarding another item on page 10 of 16, ROC, Inc., Janitorial library. He asked whether the City is paying for janitorial services at the library in the community center.

Mr. Winek confirmed that the City is responsible for all operational costs at the library.

On motion by Council Member Thorsen, seconded by Council Member Wong, with all present voting aye (4-0), motion carried to approve General Claims of \$1,455,666.

F. Consent Agenda Item I – Proposed Park Policy and Fees

Council Member Thorsen stated there are ongoing issues with damage to park facilities and the City Council has already discussed a security deposit, which he supports. He added he is concerned that the City is not currently enforcing a security deposit policy, and therefore not much

is actually being accomplished. He noted this issue should be addressed before rates are raised, as the security deposit will hopefully deter negative behavior.

Council Member Thorsen expressed concern that the City Council does not receive information when damage to parks property happens, and there is no communication except that it is happening more frequently. He stated he does not support the increase in rental fees, but he supports a rental deposit. He added the City Council does not have enough information about damage deposits and billing. He noted damage deposits should be enforced and collected, and people's behavior will change.

Mr. Frandle agreed to look into whether parks users are being billed for damage to parks facilities and ensure that it happens.

Mr. Winek stated he is not sure that individuals have not been billed. He added, if they have not, that will be corrected. He agreed to provide additional information to the City Council.

Council Member Thorsen stated the main issue is who is responsible for the process. He stressed the importance of communication and follow-up and getting a plan in place. Mr. Ritchie agreed, adding City Staff will get together and come up with a process.

On motion by Council Member Petersen, seconded by Council Member Wong, with Mayor Furlong and Council Members Petersen and Wong voting aye, Council Member Thorsen voting nay (3-1), motion carried to approve the Revised Park Policy and Fee Schedule.

G. Consent Agenda Item J – Approve Ordinance Amending City Code Concerning Mayor and City Council Salaries

Council Member Thorsen expressed his opposition to City Council pay. He added he is supportive of himself not receiving pay, as he has indicated in the past.

On motion by Council Member Wong, seconded by Council Member Petersen, with Mayor Furlong and Council Members Petersen and Wong voting aye, Council Member Thorsen voting nay (3-1), motion carried to approve an Ordinance Amending City Code Concerning Mayor and City Council Salaries.

X. REPORTS OF CITY MANAGER AND DEPARTMENTS

Mr. Frandle stated the City Council's November 2, 2021 meeting must conclude by 6:00 p.m. to accommodate Election Day activities. Mayor Furlong suggested the regular meeting could be held at 4:00 p.m.

Mayor Furlong stated there may be a discussion regarding the community center on the agenda. Council Member Thorsen stressed the importance of not putting a time restraint on a discussion. Council Member Wong agreed.

City Attorney Shana Conklin recommended scheduling the entire time as one meeting and agenda items could be tabled if related discussion is not concluded.

There was a consensus of the City Council to hold the November 2, 2021 regular meeting from 4:00 – 6:00 p.m.

XI. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

Council Member Wong stated the Joint EDA/Planning Commission meeting is scheduled for October 21, 2021 at 6:30 p.m. She added there will be discussion regarding transportation issues as they relate to benefits to economic development.

Council Member Wong stated the Redevelopment Task Force is scheduled to meet on October 25, 2021 to discuss the redevelopment plan. She added she plans to attend along with Council Member Thorsen.

Council Member Wong stated the Planning Commission is scheduled to meet November 4, 2021, at which the sign Ordinance will be reviewed.

Council Member Wong stated the Arts & Culture Commission had a meeting at 6:30 p.m. that day and met with the City Council. She added work continues on the foundation of the Commission.

Council Member Petersen stated the Business Association met last week. She added the Kwik Trip is scheduled to open on Thursday, October 21, 2021.

Mayor Furlong stated a ribbon cutting will be held on October 28, 2021 at 11:00 a.m., if any other Council Members can attend.

XII. GENERAL BUSINESS

Mayor Furlong stated the EDA met recently with the Port Authority regarding services that they offer to cities. He added these are preliminary discussions.

Council Member Petersen stated the City Council attended the recent ribbon cutting at Rotary Park which was a nice event that highlighted the important partnership between the Rotary Club and the City of North St. Paul.

Council Member Petersen stated the restaurant on the Gateway Trail is open again.

Council Member Petersen stated a Lake Elmo/Oakdale Prayer Breakfast is planned for November 10, 2021 from 7:00 – 9:00 a.m. at Inwood Oaks in Oakdale.

Council Member Thorsen stated, as noted by Council Member Wong, the Redevelopment Master Plan Task Force is scheduled to meet on October 25, 2021 at 6:30 p.m. at City Hall.

Council Member Thorsen stated Brother's Bistro opened a few weeks ago, and they have great food.

Council Member Thorsen stated he had comments to make about the community center, but he will save that for the related discussion at the next meeting.

Mayor Furlong stated applications for the City Manager position are due October 26, 2012. Additional information is available on the City website.

Mayor Furlong stated work has commenced on the new restaurant at the old Sentinel building.

Mayor Furlong stated the opening of Kwik Trip is very exciting. He added it is an employee-based company, with staff engaged in the business model.

XIII. CLOSED SESSION

There was no closed session.

XIV. ADJOURNMENT

There being no further business, on motion by Council Member Thorsen, Seconded by Council Member Petersen, with all present voting aye (4-0), Mayor Furlong adjourned the meeting at 7:39 p.m.

Terrence J. Furlong, Mayor

Attest: _____
Brian Frandle, Interim City Manager / Clerk



To

Honorable Mayor Furlong and City Council

Date

November 2, 2021

Agenda Placement # VI.C

Consent Agenda

Subject

General Claims \$983,296.27

Background/Facts

Recommendation:

Attachments

1. 11-02-2021 COUNCIL PACKET

Respectfully submitted,
Jacquelyn Lutmer, Accounting Technician



**NORTH
ST. PAUL**
extraordinary.

MEMORANDUM

TO: Mayor & Council Members
FROM: Jacquelyn Lutmer - Accounting Technician
DATE: November 2, 2021
SUBJECT: Recommendation of approval of GENERAL claims list.

Claim Date

10/22/2021 Payroll Register DD			\$116,382.20
10/22/2021 Payroll Direct Payables			\$106,047.30
10/22/2021 Fire Payroll Register DD			\$16,270.51
10/22/2021 Fire Payroll Direct Payables			\$4,890.64
10/28/2021 A/P Payroll Direct Payables - Union Dues	139252		\$240.26
	Payroll Subtotal		<u>\$243,830.91</u>
11/3/2021 A/P Checks	139193-139251	\$	306,992.02
11/3/2021 Drafts	001232	\$	15,771.46
10/21/2021 Drafts	001231	\$	416,701.88
	AP Subtotal	\$	<u>739,465.36</u>

Grand Total \$ 983,296.27

Approved this 2nd day of November 2021

/s/ Terrence J. Furlong, Mayor by Consent Resolution

/s/ Brian Frandle, Interim City Manager/Clerk by Consent Resolution

PAYROLL NO: 01 City of North St. Paul

PAYROLL DATE: 10/22/2021

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	61	116,382.20
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	61	116,382.20

*** NO ERRORS FOUND ***

** END OF REPORT **

PACKET: 04999 10/22/2021 PAYROLL - 9
 VENDOR SET: 01 City of North St Paul *** DRAFT/OTHER LISTING ***
 BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
A01055		AFSME COUNCIL 5						
	I-AFS202110197284	UNION DUES	D	10/22/2021		24.72	001222	24.72
E05000		EFTPS						
	I-T1 202110197284	FEDERAL WITHHOLDING	D	10/22/2021		17,747.24	001223	
	I-T3 202110197284	FICA TAXES	D	10/22/2021		15,385.04	001223	
	I-T4 202110197284	MEDICARE TAXES	D	10/22/2021		5,378.16	001223	38,510.44
H08033		H S A BANK						
	I-444202110197284	HSA ACCOUNT	D	10/22/2021		6,349.50	001224	6,349.50
I09137		I C M A DISTRIBUTION CENTER						
	I-2 202110197284	EMP/EMPR DEFERRED COMP	D	10/22/2021		10,990.98	001225	
	I-21 202110197284	EMP/EMPR DEFERRED COMP	D	10/22/2021		2,468.16	001225	
	I-26 202110197284	LOAN PAYMENTS TO ICMA	D	10/22/2021		294.09	001225	
	I-2IR202110197284	EMP/EMPR DEFERRED COM	D	10/22/2021		1,675.00	001225	15,428.23
M12900		MNEFTS						
	I-T2 202110197284	MN Income Tax WH	D	10/22/2021		8,037.91	001226	8,037.91
M13320		MN STATE RETIREMENT SYSTEM						
	I-12 202110197284	POST DEDUCTIONS	D	10/22/2021		900.00	001227	
	I-2MN202110197284	POST DEDUCTIONS	D	10/22/2021		75.00	001227	975.00
P16470		P E R A						
	I-91 202110197284	6634-00 REG PERA	D	10/22/2021		15,391.71	001228	
	I-92 202110197284	6634-00 PERA PD	D	10/22/2021		21,189.77	001228	
	I-94 202110197284	6634-00 PERA DCP ELECTED	D	10/22/2021		140.02	001228	36,721.50

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	7	0.00	106,047.30	106,047.30
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	7	0.00	106,047.30	106,047.30

PAYROLL NO: 01 City of North St. Paul

PAYROLL DATE: 10/22/2021

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	29	16,270.51
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:	1	

TOTAL CHECKS:	29	16,270.51

*** NO ERRORS FOUND ***

** END OF REPORT **

PACKET: 05000 10/22/2021 FIRE PAYROLL -
VENDOR SET: 01 City of North St Paul *** DRAFT/OTHER LISTING ***
BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT

E05000		EFTPS						
	I-T1	202110207285	FEDERAL WITHHOLDING	D 10/22/2021		1,400.70	001229	
	I-T3	202110207285	FICA TAXES	D 10/22/2021		2,437.50	001229	
	I-T4	202110207285	MEDICARE TAXES	D 10/22/2021		570.04	001229	4,408.24
M12900		MNEFTS						
	I-T2	202110207285	MN Income Tax WH	D 10/22/2021		482.40	001230	482.40

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	2	0.00	4,890.64	4,890.64
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	2	0.00	4,890.64	4,890.64

PACKET: 04998 10/22/2021 PAYROLL - 8
VENDOR SET: 01 City of North St Paul **** CHECK LISTING ****
BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT

L12385		LOCAL UNION #160						
	I-11	202110057221	UNION DUES	R 10/28/2021		120.13	139252	
	I-11	202110197284	UNION DUES	R 10/28/2021		120.13	139252	240.26

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	240.26	240.26
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	1	0.00	240.26	240.26

PACKET: 05007 Regular Payments

VENDOR SET: 01

BANK : AP PREMIER BANK

**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	MICHAEL EDWARDS							
	I-202110287293	MICHAEL EDWARDS:	R	11/03/2021		100.00CR	139193	100.00
A01110	ALEX AIR APPARATUS INC							
	I-4596	ANNUAL SERVICE/TESTING	R	11/03/2021		885.40CR	139194	885.40
A01184	AMAZON CAPITAL SERVICES							
	I-1379-QJ9H-4K7P	DISPLAY STAND	R	11/03/2021		302.95CR	139195	
	I-1379-QJ9H-7Y66	BATTERIES & WATER FAUCET PARTS	R	11/03/2021		218.92CR	139195	
	I-1MWJ-44PR-CWQY	OFFICE SUPPLIES	R	11/03/2021		313.08CR	139195	834.95
A01200	AMERICAN MAILING MACHINES							
	I-IN108660	MAIL MACHINE INK CARTRIDGES	R	11/03/2021		433.25CR	139196	433.25
A01274	APPLIED CONCEPTS INC							
	I-392102	PD SQUAD ENHANCEMENTS	R	11/03/2021		8,981.00CR	139197	8,981.00
A01310	ASPEN MILLS							
	I-281913	PD SHOULDER PATCHES	R	11/03/2021		1,620.00CR	139198	
	I-282539	PD UNIFORMS FOR CHIEF	R	11/03/2021		177.75CR	139198	1,797.75
A22500	ANITA JADER PHOTOGRAPHY							
	I-202110157280	FD PHOTOS NEW HIRES	R	11/03/2021		150.00CR	139199	
	I-202110227286	POLICE DEPT PHOTOS	R	11/03/2021		1,695.00CR	139199	1,845.00
B02049	BATTERIES PLUS BULBS							
	I-P44463076	NEW BATTERY SQUAD 514	R	11/03/2021		201.62CR	139200	
	I-P44944357	KEY PAD BATTERIES CASEY LK	R	11/03/2021		96.00CR	139200	297.62
C03002	CAMPBELL KNOTSON PA							
	I-2076-0000G-161	SEPT 2021 LEGAL SERVICES	R	11/03/2021		4,034.00CR	139201	
	I-2076-0044G-44	SEPT 2021 LEGAL SERVICES	R	11/03/2021		165.00CR	139201	
	I-2076-0054G-15	SEPT 2021 LEGAL SERVICES	R	11/03/2021		96.00CR	139201	
	I-2076-0061G-38	SEPT 2021 LEGAL SERVICES	R	11/03/2021		1,480.50CR	139201	
	I-2076-0065G-30	SEPT 2021 LEGAL SERVICES	R	11/03/2021		181.50CR	139201	
	I-2076-0067G-37	SEPT 2021 LEGAL SERVICES	R	11/03/2021		1,137.18CR	139201	
	I-2076-0068G-18	SEPT 2021 LEGAL SERVICES	R	11/03/2021		195.00CR	139201	
	I-2076-0072G-8	SEPT 2021 LEGAL SERVICES	R	11/03/2021		100.50CR	139201	
	I-2076-0092G-2	SEPT 2021 LEGAL SERVICES	R	11/03/2021		60.00CR	139201	7,449.68
C03066	CINTAS							
	I-4098238237	UNIFORM SERVICES	R	11/03/2021		76.99CR	139202	
	I-4098907514	UNIFORM SERVICES	R	11/03/2021		8.57CR	139202	
	I-4098907539	UNIFORM SERVICES	R	11/03/2021		76.99CR	139202	
	I-4098907588	UNIFORM SERVICES	R	11/03/2021		98.45CR	139202	
	I-4099584261	UNIFORM SERVICES	R	11/03/2021		76.99CR	139202	
	I-4099584324	UNIFORM SERVICES	R	11/03/2021		8.57CR	139202	
	I-4099584357	UNIFORM SERVICES	R	11/03/2021		98.45CR	139202	445.01

PACKET: 05007 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
C03072	CENTURYLINK							
	I-A488122	DAMAGED CENTURYLINK WIRE	R	11/03/2021		2,969.32CR	139203	2,969.32
C03108	CIVICPLUS							
	I-216359	ANNUAL FEE 10/6/2021-10/5/2022	R	11/03/2021		4,500.00CR	139204	4,500.00
C03139	COMCAST							
	I-202110227287	INTERNET SERV 10/27-11/26	R	11/03/2021		129.71CR	139205	129.71
D04024	THE DAVEY TREE EXPERT COMPANY							
	I-916063368	MULCH FOR PLANTING TREES	R	11/03/2021		162.00CR	139206	162.00
D04063	COREMARK METALS							
	C-5225522	MATERIALS RETURNED	R	11/03/2021		287.54	139207	
	I-5222692	METAL TO REPAIR GRILL & PIER	R	11/03/2021		722.28CR	139207	
	I-5223634	FISHING PEER METAL PLATE	R	11/03/2021		273.37CR	139207	
	I-5225041	860 BRACKET REPAIRS	R	11/03/2021		50.59CR	139207	
	I-5225044	860 BRACKET REPAIR MATERIALS	R	11/03/2021		35.98CR	139207	
	I-5225047	860 BRACKET REPAIR MAATERIALS	R	11/03/2021		33.98CR	139207	828.66
E05009	EAST CENTRAL SOLID WASTE COMMISSION							
	I-202110187283	SEPT 2021 TIPPING FEES	R	11/03/2021		1,959.00CR	139208	1,959.00
E05053	EDUCATION RESOURCE PARTNERS. INC							
	I-136	COMM CONSULT 8/30-9/11	R	11/03/2021		2,565.00CR	139209	
	I-137	COMM CONSULT 9/13-9/23	R	11/03/2021		2,085.00CR	139209	
	I-138	COMM CONSULT 9/27-10/8	R	11/03/2021		2,205.00CR	139209	6,855.00
E05125	EMERGENCY APPARATUS MTN							
	I-120502	SERVICE/TESTING ENGINE 520	R	11/03/2021		1,944.10CR	139210	
	I-120503	SERVICE/TESTING LADDER 530	R	11/03/2021		2,971.38CR	139210	
	I-120504	SERVICE/TESTING RESCUE 540	R	11/03/2021		1,863.69CR	139210	6,779.17
E10050	ERICKSON BELL BECKMAN & QUINN PA							
	I-930212	SEPT 2021 LEGAL SERVICES	R	11/03/2021		7,129.86CR	139211	7,129.86
F06141	F S 3 INC							
	I-74063	ORANGE & BLUE HDPE	R	11/03/2021		4,090.00CR	139212	4,090.00
G07315	GREAT AMERICA FINANCIAL SERVICES							
	I-30308875	OCT 2021 POSTAGE MACHINE	R	11/03/2021		195.95CR	139213	195.95

10/28/2021 11:53 AM

A / P CHECK REGISTER

PAGE: 3

PACKET: 05007 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
G07448	GUARDIAN SUPPLY							
	I-10321	UNIFORMS POLICE CHIEF	R	11/03/2021		97.97CR	139214	
	I-10322	POLICE UNIFORMS CHIEF	R	11/03/2021		59.99CR	139214	157.96
I09045	IMPACT							
	I-155169	OCT 2021 STATEMENTS/BILLS	R	11/03/2021		5,228.90CR	139215	5,228.90
J20107	JEREMY JANSON							
	I-439	2544 WATER WAT CONCRETE COLOR	R	11/03/2021		4,643.00CR	139216	4,643.00
K11275	KLM ENGINEERING INC							
	I-8394	ANTENNA INSPECTION SERVICE	R	11/03/2021		3,400.00CR	139217	3,400.00
L12047	LANDIS GYR TECHNOLOGY INC							
	I-90339495	MAY 2021 SAAS FLAT FEE	R	11/03/2021		750.00CR	139218	
	I-90344742	AUG 2021 SAAS FLAT FEE	R	11/03/2021		750.00CR	139218	1,500.00
L12259	LILJA'S LANDSCAPING LLC							
	I-1246	FALL STUMP GRINDING	R	11/03/2021		3,000.00CR	139219	3,000.00
M13027	MARCO TECHNOLOGIES LLC							
	I-INV9247558	OCT 2021 SHREDDING SERVICES	R	11/03/2021		84.50CR	139220	84.50
M13035	MACQUEEN EQUIPMENT CO							
	I-P37876	556 PINS FOR THE ARMS	R	11/03/2021		659.82CR	139221	659.82
M13056	CITY OF MAPLEWOOD							
	I-202110227290	OCT 2021 UTLY BILL SEPT USEAGE	R	11/03/2021		32,136.46CR	139222	32,136.46
M13110	MENARDS-OAKDALE							
	I-29468	CONCRETE FORMING MATERIALS	R	11/03/2021		47.88CR	139223	
	I-29531	CONCRETE FORMING MATERIALS	R	11/03/2021		59.50CR	139223	
	I-29688	WIRE & OUTLETS	R	11/03/2021		283.22CR	139223	390.60
M13223	MN BUR OF CRIM APPREHENSION							
	I-00000674092	Q3 2021 CJDN ACCESS FEES	R	11/03/2021		870.00CR	139224	870.00
M13357	MOTOROLA SOLUTIONS							
	I-8281256964	NTP POLICE SQUAD UNIT #2136	R	11/03/2021		4,567.00CR	139225	
	I-8281257113	NTP POLICE SQUAD UNIT #2137	R	11/03/2021		4,567.00CR	139225	
	I-8281257967	NTP POLICE SQUAD UNIT #2135	R	11/03/2021		4,567.00CR	139225	
	I-8281258127	PD RADIOS	R	11/03/2021		85,510.00CR	139225	
	I-8281262183	CHARGERS FOR SQUAD #	R	11/03/2021		2,250.00CR	139225	101,461.00

PACKET: 05007 Regular Payments

VENDOR SET: 01

BANK : AP PREMIER BANK

**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
N14080	NUSS TRUCK & EQUIPMENT							
	C-4681403P	412 CREDIT FOR WARRANTY	R	11/03/2021		450.00	139226	
	I-4029282	412 NEW CLAM WORK	R	11/03/2021		509.01CR	139226	59.01
N14125	NESCO, LLC							
	I-TU36112	711 SUBLET STEP & BUMPER	R	11/03/2021		5,066.28CR	139227	5,066.28
N14168	NORTHERN TOOL & EQUIPMENT							
	I-4131155438	PRESSURE WASHER	R	11/03/2021		1,377.11CR	139228	
	I-4132073703	DECK WASH & SPRAY NOZZLE	R	11/03/2021		188.96CR	139228	1,566.07
N14212	NORTH ST PAUL FIRE RELIEF							
	I-202110227288	2021 BOOYA PRESALES	R	11/03/2021		5,461.00CR	139229	5,461.00
O15006	OAKDALE RENTAL CENTER							
	I-162274	CONCRETE FOR PARK BENCHES	R	11/03/2021		244.00CR	139230	
	I-162455	CONCRETE FOR STORM SEWERS	R	11/03/2021		284.00CR	139230	
	I-162507	CONCRETE FOR STORM SEWERS	R	11/03/2021		284.00CR	139230	812.00
P16285	PLUNKETT'S PEST CONTROL							
	I-7279721	OCT 2021 PEST CONTROL CC	R	11/03/2021		35.69CR	139231	
	I-7285451	OCT 2021 PEST CONTROL PW BLDG	R	11/03/2021		39.36CR	139231	
	I-7285452	OCT 2021 PEST CONTROL CTY HALL	R	11/03/2021		34.86CR	139231	109.91
R18010	RAMSEY COUNTY							
	I-EMCOM-009564	SEPT 2021 FLEET SUPPORT FEE	R	11/03/2021		492.96CR	139232	
	I-EMCOM-009597	SEPT 2021 911 DISPATCH SERVICE	R	11/03/2021		6,847.61CR	139232	
	I-EMCOM-009599	SEPT 2021 CAD SERVICES	R	11/03/2021		937.99CR	139232	
	I-PRRRV-001668	TIF ADMIN COSTS FOR 2020	R	11/03/2021		5,986.44CR	139232	
	I-RESFA-004532A	MAR 2021 SOLID WASTE TAX	R	11/03/2021		63.12CR	139232	
	I-SHRFP-002326	2021 SWAT EQUIPMENT/TRAINING	R	11/03/2021		4,000.00CR	139232	18,328.12
S19005	SAFETY SIGNS							
	I-21003491	SIGNS FOR VETS PARK EVENT	R	11/03/2021		499.00CR	139233	499.00
S19130	SKB ENVIRONMENTAL							
	I-RI 75229	LANDFILL DISPOSAL	R	11/03/2021		99.94CR	139234	99.94
S19178	SHERWIN-WILLIAMS							
	C-7343-2	PAINT RETURN	R	11/03/2021		608.47	139235	
	I-7236-8	PAINT CASEY HOCKEY RINK	R	11/03/2021		705.62CR	139235	97.15

PACKET: 05007 Regular Payments

VENDOR SET: 01

BANK : AP PREMIER BANK

**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
S19409	STAR TRIBUNE							
	I-I00401432-09052021	PH CONDITIONAL USE NOTICE	R	11/03/2021		65.50CR	139236	65.50
S19433	STAPLES ADVANTAGE							
	I-3489750889	OFFICE SUPPLIES	R	11/03/2021		46.59CR	139237	
	I-3489750890	OFFICE SUPPLIES	R	11/03/2021		12.44CR	139237	
	I-3489891998	OFFICE SUPPLIES	R	11/03/2021		60.21CR	139237	119.24
S23325	STILLWATER MEDICAL GROUP							
	I-1340164	EMPLOYEE SCREENINGS	R	11/03/2021		66.00CR	139238	66.00
T20015	TCC MATERIALS							
	I-1004617	MORTAR FOR MANHOLES	R	11/03/2021		436.40CR	139239	436.40
T20076	TOSHIBA FINANCIAL SERVICES							
	I-5017149133	OCT 2021 COPIER LEASE PD	R	11/03/2021		8.55CR	139240	
	I-5017149134	OCT 2021 COPIER LEASE PD	R	11/03/2021		146.39CR	139240	
	I-5017149135	OCT 2021 COPIER LEASE	R	11/03/2021		219.30CR	139240	
	I-5017277384	NOV 2021 COPIER RENTAL	R	11/03/2021		30.20CR	139240	404.44
T20191	TIMESAVER OFF SITE SECRETARIAL INC.							
	I-M26792	OCT 2021 SECRETARIAL SERVICES	R	11/03/2021		446.00CR	139241	446.00
T20192	T-MOBILE							
	I-202110157281	FD/PD TABLETS/CARDS 9/9-10/8	R	11/03/2021		394.99CR	139242	
	I-202110227289	FD/PD CARDS 9/11-10/10	R	11/03/2021		294.79CR	139242	689.78
T20285	TRI STATE BOBCAT INC							
	I-A94434	740 FUEL CAP	R	11/03/2021		10.44CR	139243	
	I-S32472	NEW TOOLCAT W/ATTACHMENTS	R	11/03/2021		49,774.40CR	139243	49,784.84
T20461	TWIN CITY HARDWARE							
	I-PSI2073991	CASEY LK WELL #4 LOCK SERVICE	R	11/03/2021		230.00CR	139244	
	I-PSI2074903	COMM CNTR LOCK SERVICE	R	11/03/2021		203.55CR	139244	433.55
T20466	TWIN CITIES TRANSPORT & RECOVERY							
	I-21-0921-65056	STORAGE & TOWING FEES	R	11/03/2021		200.00CR	139245	200.00
T20470	TWIN CITY WATER CLINIC INC							
	I-16731	SEPT 2021 WATER SAMPLES	R	11/03/2021		256.00CR	139246	256.00
U21098	GALLS, LLC							
	I-019422210	HANDCUFF POUCH	R	11/03/2021		37.00CR	139247	37.00

PACKET: 05007 Regular Payments

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
U21218	U S BANK							
	I-6267478	2018A PAYING AGENT FEES	R	11/03/2021		500.00CR	139248	500.00
W23144	WEX							
	I-73344163	GAS FIRE DEPT	R	11/03/2021		95.96CR	139249	
	I-73344175	MOTOR FUEL POLICE	R	11/03/2021		217.25CR	139249	
	I-73920624	MOTOR FUEL POLICE DEPT	R	11/03/2021		1,713.93CR	139249	
	I-73920628	GAS FIRE DEPT	R	11/03/2021		415.75CR	139249	
	I-73920632	MOTOR FUELS PARKS DEPT	R	11/03/2021		147.75CR	139249	
	I-74884351	MOTOR FUELS UG ELECTRIC	R	11/03/2021		158.42CR	139249	
	I-74884384	MOTOR FUELS POLICE DEPT	R	11/03/2021		1,977.61CR	139249	
	I-74884404	MOTOR FUELS PARKS DEPT	R	11/03/2021		132.40CR	139249	
	I-74884415	MOTOR FUELS FIRE DEPT	R	11/03/2021		1,005.63CR	139249	5,864.70
W23500	WSB & ASSOCIATES INC							
	I-R-015098-000-14	AUG 2021 2242 7TH SUB REZONE	R	11/03/2021		492.50CR	139250	
	I-R-018869-000-1	AUG 2021 CENTURY COLLISION CUP	R	11/03/2021		676.75CR	139250	1,169.25
X14164	XCEL ENERGY							
	I-0460260432	NAT GAS PW BLDG 9/15-10/14	R	11/03/2021		333.05CR	139251	
	I-0460269988	NAT GAS COMM CTR 9/15-10/15	R	11/03/2021		744.30CR	139251	
	I-0460640743	NAT GAS CASEY LK 9/16-10/17	R	11/03/2021		205.27CR	139251	
	I-0460704469	NAT GAS CITY HALL 9/15-10/14	R	11/03/2021		910.31CR	139251	
	I-0460707291	NAT GAS HAUSE PK 9/15-10/14	R	11/03/2021		27.34CR	139251	2,220.27

PACKET: 05007 Regular Payments

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
N14207	CITY OF NORTH ST PAUL							
	I-202110227291	OCT 2021 UB SEPT USEAGE	D	11/05/2021		15,771.46CR	001232	15,771.46

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	59	0.00	306,992.02	306,992.02
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	15,771.46	15,771.46
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	60	0.00	322,763.48	322,763.48

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 05001 DRAFT

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
U21218	U S BANK							
	I-202110157282	AUG 2021 DEBT SERVICE	D	8/02/2021		416,701.88CR	001231	416,701.88

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	416,701.88	416,701.88
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	416,701.88	416,701.88

TOTAL ERRORS: 0

TOTAL WARNINGS: 0



To

Honorable Mayor Furlong and City Council

Date

November 2, 2021

Agenda Placement # VI.D

Consent Agenda

Subject

HRA Claims \$1,678.36

Background/Facts

Recommendation:

Attachments

1. 11-02-2021 HRA COUNCIL PACKET

Respectfully submitted,
Jacquelyn Lutmer, Accounting Technician



**NORTH
ST. PAUL**
extraordinary.

MEMORANDUM

TO: HRA Chairman and Commissioners
FROM: Jacquelyn Lutmer, Accounting Technician
DATE: November 2, 2021
SUBJECT: Recommendation of approval of HRA claims list.

Claim Date

11/3/2021 A/P Check Register	139253-139254	\$	1,153.44
11/3/2021 A/P Check Register	139256	\$	42.95
11/3/2021 A/P Draft Register	001233	\$	481.97
	Total		<u>\$1,678.36</u>

Approved this 2nd day of November 2021

/s/ Terrence J. Furlong, Mayor by Consent Resolution

/s/ Brian Frandle, Interim City Manager/Clerk by Consent Resolution



PACKET: 05008 HRA

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
E05035	E G RUD & SONS INC I-45688	SURVEY SERVICES 2487 19TH AVE	R	11/03/2021		800.00CR	139253	800.00
M13110	MENARDS-OAKDALE I-29469	DRAIN TILE FOR SBH 2487 19TH	R	11/03/2021		353.44CR	139254	353.44
X14164	XCEL ENERGY I-0460280239	NAT GAS 2198 2ND 9/15-10/15	R	11/03/2021		13.93CR	139256	
	I-0460704389	NAT GAS 2393 MARGRT 9/15-10/14	R	11/03/2021		29.02CR	139256	42.95

PACKET: 05008 HRA

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
N14207	CITY OF NORTH ST PAUL							
	I-202110227292	OCT 2021 UB SEPT USAGE	D	11/05/2021		481.97CR	001233	481.97

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	4	0.00	1,196.39	1,196.39
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	481.97	481.97
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	5	0.00	1,678.36	1,678.36

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

**To**

Honorable Mayor Furlong and City Council

Date

November 2, 2021

Agenda Placement # VI.E

Consent Agenda

Subject

Resolution Approving Donation from Kwik Trip to North St. Paul Police and Fire Departments

Background/Facts

Kwik Trip has donated \$1,000 to North St. Paul Police and Fire Departments to be used as they see best fit for each department.

Fire Chief Mallinger and Police Chief Baebenroth attended the ribbon cutting at the new Kwik Trip site in North St. Paul on Thursday, October 21st to show their support and appreciation.

Both Chief Mallinger and Chief Baebenroth plan to use the donation for training purposes.

Recommendation:

Approve Resolution Accepting Donations from Kwik Trip to North St. Paul Police and Fire Departments.

Attachments

1. Res 2021-xxx Accepting Donations - Kwik Trip -Police and Fire Dept II

Respectfully submitted,

CITY OF NORTH ST. PAUL

RESOLUTION NO. 2021-xxx

**RESOLUTION APPROVING ACCEPTANCE OF A DONATION
FROM KWIK TRIP**

WHEREAS, the City of North St. Paul is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts; and

WHEREAS, the North St. Paul Police Department and North St. Paul Fire Department have each received a \$1,000 donation from Kwik Trip. Donations will be used for training purposes; and

WHEREAS, the Mayor and City Council extends their appreciation to Kwik Trip for this generous donation.

NOW THEREFORE be it resolved by the City Council of the City of North St. Paul as follows:

1. The donations described above are accepted and shall be used for training purposes, as allowed by law.

ADOPTED this 2nd day of November, 2021.

Motion by Council Member
Second by Council Member

Voting: Aye:
 Nay:
 Absent:
 Abstain:

Terrence J. Furlong, Mayor

Attest: _____
 Brian Frandle, Interim City Manager/Clerk

**To**

Honorable Mayor Furlong and City Council

Date

November 2, 2021

Agenda Placement # VI.F

Consent Agenda

Subject

Resolution Approving Police Vehicle Agreement With Dakota County Technical College

Background/Facts

Minn. Stat. § 471.85 authorizes the transfer of property to another public corporation for nominal or no consideration.

Dakota County Technical College has offered to provide pursuit training to four North St. Paul Police Officers in exchange for a totaled Ford Explorer Squad currently owned by the City. The transfer is determined to be in the best interest of the City and the 2014 Police Ford Explorer (VIN 1FM5K8AR4EGA55330) has been declared surplus.

Recommendation:

Approve Resolution Approving Police Vehicle Agreement with Dakota County Technical College.

Attachments

1. Res 2021-
xxx_APPROVING_SQUAD_AGREEMENT_WITH_DAKCO_COLLEGE

Respectfully submitted,
Phil Baebenroth, Police Chief

CITY OF NORTH ST. PAUL

RESOLUTION NO. 2021-xxx

**RESOLUTION APPROVING POLICE VEHICLE AGREEMENT WITH DAKOTA
COUNTY TECHNICAL COLLEGE**

WHEREAS, Minn. Stat. §471.85 authorizes the transfer of property to another public corporation for nominal or no consideration; and

WHEREAS, Dakota County Technical College has offered to provide pursuit training to four North St. Paul Police Officers in exchange for a totaled Ford Explorer Squad currently owned by the City; and

WHEREAS, a Customized Training Income Contract, as attached hereto as **Exhibit A** has been prepared by the Dakota County Technical College; and

WHEREAS, such transfer is determined to be in the best interest of the City; and

WHEREAS, the North St. Paul Police Ford Explorer (VIN 1FM5K8AR4EGA55330) has been declared surplus.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of North St. Paul, Minnesota:

1. The City Manager is authorized and directed to transfer the Ford Explorer Squad.
2. The Mayor, City Manager, and the Chief of Police are hereby authorized and directed to execute any documents, including the Customized Training Income Contract necessary to carry out the intentions of this resolution.

ADOPTED this 2nd day of November 2021.

Motion by Council Member

Second by Council Member

Voting:

Ayes:

Nays:

Absent:

Abstain:

Terrance J. Furlong, Mayor

Attest:

Brian Frandle, Interim City Manager/ Clerk

EXHIBIT A

- F.Y.	Cost Center	Obj. Code	Amount	Vendor #	P.O. #
2022	216-126				

STATE OF MINNESOTA

MINNESOTA STATE COLLEGES AND UNIVERSITIES

DAKOTA COUNTY TECHNICAL COLLEGE

CUSTOMIZED TRAINING INCOME CONTRACT

Dakota County Technical College (hereafter "COLLEGE/UNIVERSITY") by virtue of its delegated authority from the Board of Trustees of the Minnesota State Colleges and Universities and **North St. Paul Police Department (2400 Margaret Street, North St. Paul, MN 55109)** (hereafter "PURCHASER") agree as follows:

I. DUTIES OF THE COLLEGE/UNIVERSITY: The COLLEGE/UNIVERSITY agrees to provide the following:

Title of Instruction/Activity/Service: **Emergency Vehicle Operations and Police Pursuit Training (MN Stat 626.8458, Subd. 5) for 4 officers**

Date(s) of Instruction/Activity/Service: **November 11, 2021**

Instructor/Trainer/Consultant: **As provided by DCTC**

Location: **DCTC Driver Training Track**

Other: **DCTC will facilitate the towing of the Ford Police Explorer from the current location in the City of North St. Paul public works facility (2303 N St Paul Dr, North Saint Paul, MN)**

II. DUTIES OF THE PURCHASER: The PURCHASER agrees to provide:

1 - 2014 Ford Police Explorer

III. SITE OF INSTRUCTION/ACTIVITY/SERVICE: **DCTC** shall make all of the arrangements, including any payment, for the location to be used for the Instruction/Activity/Service.

IV. CONSIDERATION AND TERMS OF PAYMENT:

- A. Cost. Cost of Instruction/Activity/Service (total or per hour): **One Ford Police Explorer as described above, as-is in current condition, in exchange for training 4 officers in Emergency Vehicle Operations and Pursuit Training and providing squad vehicles for North St. Paul officers to utilize while completing the training course (monetary value is \$2,000.00)**

Other fees: **N/A**

Notwithstanding the thirty (30) day notice period established in paragraph VII, in the event that the PURCHASER desires to cancel or reschedule the Instruction/Activity/Service due to low enrollment, PURCHASER shall give at least **seven** days notice in writing to the COLLEGE/UNIVERSITY'S authorized agent to cancel or reschedule. If the Instruction/Activity/Service is canceled as provided herein, the COLLEGE/UNIVERSITY shall be entitled to payment calculated according to paragraph VII. If the Instruction/Activity/Service is rescheduled as provided herein, payment shall be according to this paragraph IV.

- B. Terms of Payment. The COLLEGE/UNIVERSITY will send an invoice for the Instruction/Activity/Service performed. The PURCHASER will pay within 30 days of receiving the invoice. Please send payment to:

Dakota County Technical College

Attn: Accounts Receivable

1300 145th Street East

Rosemount, MN 55068-2999

V. AUTHORIZED AGENTS FOR THE PURPOSES OF THIS CONTRACT:

- A. PURCHASER'S authorized agent: **Phil Baebenroth, Chief of Police – North St. Paul Police Department**

- B. COLLEGE/UNIVERSITY authorized agent:
Bob Trewartha, Director of Customized Training & Continuing Education

VI. TERM OF CONTRACT:

- A. Effective date: **November 11, 2021**
- B. End date: **November 11, 2021** or until all obligations set forth in this contract have been satisfactorily fulfilled, whichever occurs first.

- VII. CANCELLATION. This contract may be canceled by the PURCHASER or the COLLEGE/ UNIVERSITY at any time, with or without cause, upon thirty (30) days written notice to the other party. In the event of such a cancellation, the COLLEGE/UNIVERSITY shall be entitled to payment, determined on a pro rata basis, for work or Instruction/Activity/Service satisfactorily performed.

- VIII. ASSIGNMENT. Neither the PURCHASER nor the COLLEGE/UNIVERSITY shall assign or transfer any rights or obligations under this contract without the prior written approval of the other party.

- IX. LIABILITY. The PURCHASER shall indemnify, save, and hold the COLLEGE/UNIVERSITY, its representatives and employees harmless from any and all claims or causes of action, including all attorneys' fees incurred by the COLLEGE/UNIVERSITY, arising from the performance of this contract by the PURCHASER or PURCHASER'S agents or employees. This clause shall not be construed to bar any legal remedies the PURCHASER may have for the COLLEGE/UNIVERSITY'S failure to fulfill its obligations pursuant to this contract.

- X. AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE. The PURCHASER agrees that in fulfilling the duties of this contract, the PURCHASER is responsible for complying with the applicable provision of the Americans With Disabilities Act, 42 U.S.C. Section 12101, et seq. and regulations promulgated pursuant to it. The COLLEGE/UNIVERSITY IS NOT responsible for issues or challenges related to compliance with the ADA beyond its own routine use of facilities, services, or other areas covered by the ADA.
- XI. AMENDMENTS. Any amendments to this contract shall be in writing and shall be executed by the same parties who executed the original contract or their successors in office.
- XII. GOVERNMENT DATA PRACTICES ACT. The PURCHASER must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by the COLLEGE/UNIVERSITY in accordance with this contract, and as it applies to all data, created, collected, received, stored, used, maintained, or disseminated by the PURCHASER in accordance with this contract. The civil remedies of Minnesota Statutes Section 13.08 apply to the release of the data referred to in this Article by either the PURCHASER or the COLLEGE/UNIVERSITY.
- In the event the PURCHASER receives a request to release the data referred to in this Article, the PURCHASER must immediately notify the COLLEGE/UNIVERSITY. The COLLEGE/UNIVERSITY will give the PURCHASER instructions concerning the release of the data to the requesting party before the data is released.
- XIII. RIGHTS IN ORIGINAL MATERIALS. The Dakota County Technical College shall own all rights, including all intellectual property rights, in all original materials, including any curriculum materials, inventions, reports, studies, designs, drawings, specifications, notes, documents, software and documentation, computer based training modules, electronically or magnetically recorded materials, and other work in whatever form, developed by the COLLEGE/UNIVERSITY and its employees individually or jointly with others or any sub PURCHASER in the performance of its obligations under this contract. This provision shall not apply to the following materials:
- N/A or See Attached**
- XIV. JURISDICTION AND VENUE. This contract, and amendments and supplements thereto, shall be governed by the laws of the State of Minnesota. Venue for all legal proceedings arising out of this contract, or breach thereof, shall be in the state or federal court with competent jurisdiction in Ramsey County, Minnesota.
- XV. OTHER PROVISIONS. (Attach additional page(s) if necessary): **Not Applicable**

IN WITNESS WHEREOF, the parties have caused this contract to be duly executed intending to be bound thereby.

APPROVED:

- 1. PURCHASER: North St. Paul Police Department**
- PURCHASER certifies that the appropriate person(s) have executed the contract on behalf of PURCHASER as required by applicable articles, by-laws, resolutions, or ordinances.**

- 2. MINNESOTA STATE COLLEGES AND UNIVERSITIES**

Dakota County Technical College

By (authorized signature)
Title
Date

By (authorized College/University signature)
Title
Date

**To**

Honorable Mayor Furlong and City Council

Date

November 2, 2021

Agenda Placement # VI.G

Consent Agenda

Subject

City of North St. Paul COVID-19 Operational Policy

Background/Facts

On October 5, 2021, staff presented to City Council items regarding Covid-19 for consideration in developing a City of North St. Paul COVID Operational Plan. City Council directed staff to review the League of Minnesota Cities website and prepare a draft of a plan to be reviewed and discussed with the City Council.

On October 19, 2021, staff presented to City Council a draft of a COVID-19 Operational Policy. Staff has made some clarification to the policy and seeks City Council's approval.

Recommendation:

It is recommended that the City Council adopt the COVID-19 Operational Policy.

Attachments

1. City of North St. Paul COVID Operational Policy 11.02.21
2. Res 2021-xxx COVID-19 Operational Policy Resolution

Respectfully submitted,
Daniel Winek, Finance Director



**NORTH
ST. PAUL**
extraordinary.

COVID-19 OPERATIONAL POLICY

City of North St. Paul

Adopted on November 2, 2021

The City of North St. Paul is committed to providing a safe and healthy workplace for all our employees and residents. To ensure we have a safe and healthy workplace, we have developed the following COVID-19 preparedness policies in response to the COVID-19 pandemic. All employees are responsible for adhering to these policies. The goal is to mitigate the potential transmission of COVID-19 in our workplace and community, and that requires full cooperation from our employees. These policies follow guidance developed by the Centers for Disease Control and Prevention (CDC) and the Minnesota Department of Health.

1. All employees should familiarize themselves with the common symptoms of COVID-19 and monitor for those. If any symptoms should develop, employees should stay home, notify their supervisor, and contact their health care provider to seek testing.
2. All employees are highly recommended to get vaccinated, employees will be allowed to use work time to get vaccinations.
3. All employees are highly recommended to wear a mask in public indoor settings in areas of [substantial or high transmission](#).
4. All employees should be welcomed to wear a mask regardless of level of transmission, particularly if individuals are at increased risk or have someone in their household who is at increased risk of severe disease or not fully vaccinated.
5. All employees are to stay at least six feet apart whenever possible, regardless of if masks are being worn. If physical distancing is not possible, employees should limit the time of the contact and avoid any physical contact.

If employees are ill or exhibiting COVID-19 symptoms, they should stay home and notify their supervisor immediately. Employees should self-isolate at home and consult with their doctor and/or the CDC symptom checker for recommended guidance.

Employees Fully Vaccinated Against COVID-19

1. You have been in close contact with someone who tested positive for COVID-19 – DO NOT FEEL SICK OR HAVE SYMPTOMS
 - a. You do not need to quarantine if **BOTH** of the following are true:
 - i. The COVID-19 exposure was at least 14 days after the vaccination series was fully completed.
 - ii. You do not currently have any symptoms of COVID-19.
 - b. You can continue working in office provided that you wear a mask in public, indoor settings for 14 days following exposure or until your test result is negative.
 - c. You should get tested three to five days after you were close to a person with COVID-19.
 - d. If you have tested positive for COVID-19 but do not have symptoms, you must still stay home and away from others for 10 days.

- e. If you have tested positive for COVID-19 within the past three months and do not feel sick, you do **not** need to get tested after close contact with a person with COVID-19.
- 2. You feel sick or have symptoms
 - a. Stay home.
 - b. Get tested immediately.
 - c. Stay home until all three of these things are true:
 - i. You feel better. Your cough, shortness of breath, or other symptoms are better.
and
 - ii. It has been 10 days since you first felt sick.
and
 - iii. You have had no fever for at least 24 hours, without using medicine that lowers fevers.

Employees Not Fully Vaccinated Against COVID-19

- 1. You have been in close contact with someone who tested positive for COVID-19
 - a. Stay home.
 - b. Get tested immediately.
 - If the test is negative, test again three to five days after the last time you were close to the person with COVID-19.
 - Stay home and away from others.
 - If both tests are negative you can return to work.
 - c. If you have tested positive for COVID-19 within the past three months and do not feel sick, you do **not** need to get tested after close contact with a person with COVID-19 and may continue working.
- 2. You feel sick or have symptoms
 - a. Stay home.
 - b. Get tested.
 - c. If you have symptoms of COVID-19, stay home until all three of these things are true:
 - i. You feel better. Your cough, shortness of breath, or other symptoms are better.
and
 - ii. It has been 10 days since you first felt sick.
and
 - iii. You have had no fever for at least 24 hours, without using medicine that lowers fevers

Employees should seek medical advice from their healthcare provider to address their specific health concerns.

Employees should be advised that this policy is subject to change as the CDC and MDH update their guidance. This guidance often changes as the scientific community learns more about COVID-19. Employees are encouraged to discuss any questions or concerns about this policy with their supervisor.

Workplace Exposure

The City of North St. Paul has a duty to provide a safe workplace under Federal OSHA laws. The CDC advises that if an employee is confirmed to have COVID-19, and the City is aware of the confirmed COVID-19 diagnosis, then the City should inform fellow employees of their possible exposure to COVID-19 in the workplace, while maintaining confidentiality as required by the Americans with Disabilities Act (ADA). Under the ADA, the City is required to maintain the confidentiality of any medical information they receive, including the name of the affected employee.

As part of the notification process, the City of North St. Paul will attempt to determine which, if any, employees were exposed to COVID-19 through a review of the affected employee's work schedule and location(s) to determine with whom the employee may have interacted. Additionally, the City may request the employee to provide a list of others with whom they have had close contact with in work settings during the last 14 days if they are confirmed to have COVID-19.

Notification protocols are as follows:

- Notifications will occur under these circumstances:
 - Employee is symptomatic of COVID-19 and/or has been directed to self-quarantine by a health care provider
 - Employee has tested positive for or has been otherwise diagnosed with COVID-19 by a health care provider
 - Employee has been directed to self-quarantine due to someone in their household testing positive for or has been otherwise diagnosed with COVID-19 by a health care provider
- Notifications will not occur if:
 - Employee has been exposed to someone who has tested positive or been otherwise diagnosed with COVID-19 (outside of their household) and does not have symptoms
 - Employee has been exposed to a potential positive (not confirmed) case of COVID-19

Workplace Accommodations

North St. Paul will make a good faith effort to accommodate workers with underlying medical conditions, or who have household members with underlying health conditions. Each situation will need to be addressed individually, and will require approval by the Department Head and

City Manager. Accommodations may be made to the extent they are reasonable and available, and could include:

- Remote schedule – this may not be available to all employees as not all positions are able to work remotely. Also, even if remote work is available, it may not be allowed if it creates issues in providing quality customer service or problems with public accessibility to services or facilities. If remote work is performed, the employee and their direct supervisor need to formulate a written plan to ensure productivity and accountability, and include measurable performance standards and check-in timeframes.
- If space and equipment allows, it may be possible for employees to report to work in a closed office/room/vehicle in order to isolate themselves from other employees and the public for most of the work day. This may include modifications to existing work spaces.
- In the event a form of isolation is not feasible, cleaning supplies and personal protective equipment (PPE) have been made available to all employees. They are available in shared supply areas, in City vehicles, and sanitation kits have been placed in meeting rooms. Cleaning supplies and shared PPE (disposable masks and gloves) are not to be taken home.

Pandemic Leave

North St. Paul has implemented leave policies that encourage workers to stay at home when they are sick or when required by a health care provider to isolate or quarantine themselves.

- Last year, for COVID-19 related absences, an emergency leave program was established for all eligible employees. Under this program, all regular full-time employees were eligible for a one-time 80-hour bank of leave time (prorated for regular part-time employees) for sick use. Any remaining balance will be reinstated. New employees will be eligible for an 80-hour bank of leave time (prorated for regular part-time employees) for sick use.
- This leave is a separate type of leave, above and beyond normal accrued leave. This leave will not be paid out if an employee terminates employment before the leave is utilized and can be eliminated at any time by City Council action.
- To use this time:
 - You are subject to a federal, state, or local quarantine or isolation order related to COVID-19.
 - You have been advised by a health care provider to self-quarantine due to concerns related to COVID-19.
 - You are experiencing symptoms of COVID-19 *and* you are seeking a medical diagnosis.
 - You must notify your supervisor and their approval.
 - You must follow this policy.
 - You must code eligible time to C19 – Pandemic Leave.
- Use of the reinstated Pandemic Leave will be retroactive to October 1, 2021, payroll time adjustment may be made for sick leave meeting the criteria and with the employee's supervisor's approval.

- Employees may also utilize normal accrued leave banks if necessary.
- Regular employees also have FMLA options, as well as short and long-term disability coverage. For options on these types of leave, please contact Human Resources. (ext.72420).
- This policy will terminate upon City Council action.

CITY OF NORTH ST. PAUL

RESOLUTION NO. 2021-XXX

**RESOLUTION APPROVING A COVID-19 OPERATIONAL
POLICY**

WHEREAS, the City of North St. Paul is committed to providing a safe and healthy workplace for all our employees and residents; and

WHEREAS, the COVID-19 pandemic has not ended and still poses risks to our employees and residents; and

WHEREAS, the City of North St. Paul has develop a COVID-19 Operational Policy with the goal to mitigate the potential transmission of COVID-19 in our workplace and community; and

WHEREAS, a written policy defines the expectations of the City Council regarding operations during COVID-19 and provides clear direction to City Staff; and

WHEREAS, the proposed new policy reflects the City’s high standards for community responsibility.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of North St. Paul hereby adopts the COVID-19 Operational Policy.

ADOPTED this 26th day of October, 2021.

Motion by Council Member

Second by Council Member

Voting: Aye:
 Nay:
 Abstain:
 Absent:

Terrence J. Furlong, Mayor

Attest:

Brian Frandle, Interim City Manager/Clerk



To

Honorable Mayor Furlong and City Council

Date

November 2, 2021

Agenda Placement # IX.A

City Business Action Items & Recommendations

Subject

Community Center Discussion

Background/Facts

Recommendation:

Attachments

None

Respectfully submitted,