



**City of North St. Paul
Housing & Redevelopment Authority
Following the City Council Regular Meeting**

**November 16, 2021
7:00 PM**

The Housing and Redevelopment Authority meeting will be conducted on **November 16, 2021** following the City Council meeting. The meeting location is the City Council Chambers of City Hall, located at 2400 Margaret St., North St. Paul.

The City Council will also be meeting by interactive TV under Minn. Stat. 13D.02. Members of the public are permitted to attend the meeting in person, however, it is encouraged to participate in the meeting remotely. Instructions can be found below.

The **November 16, 2021** Zoom meeting can be accessed via
<https://tinyurl.com/NSPCityCouncil>
(from a PC, Mac, tablet, iPhone or Android device)
or by phone at 1-929-205-6099, meeting ID 821 4097 2224, password 362656.

You can also watch the meeting on our YouTube channel here tinyurl.com/NSPYouTube.

The City Council Zoom meeting will be 'open to the public' to listen in but will be muted from contributing at all times with the exception of a Public Hearing and open to the public forum.

Please join the meeting early to test your audio and video settings.

I. Call to Order

II. Roll Call

Terry Furlong, Chair
Scott Thorsen, Commissioner
Candy Petersen, Commissioner
Tim Cole, Commissioner
Lisa Wong, Commissioner
Brian Frandle, Executive Director

III. HRA Action Items & Recommendations

A. Student Built House Retaining Wall Bids

IV. Adjournment

The next regularly scheduled Housing & Redevelopment Authority is TBD.



To

Housing and Redevelopment Authority Executive
Director and Commissioners

Date

November 16, 2021

Agenda Placement # III.A

HRA Action Items & Recommendations

Subject

Student Built House Retaining Wall Bids

Background/Facts

Attached are bids for the 2021-2022 HRA student built house retaining wall, to replace the old flagstone wall on the east side of the property.

We have selected the low bid from White Bear Lawn and Snow of \$25,980.00.

Recommendation:

Approval of White Bear Lawn & Snow bid of \$25,980.00 to replace the retaining wall for the student-built house, located at 2487 19th Ave.

Attachments

1. retaining wall bids (002)
2. Retaining wall purchase requestform

Respectfully submitted,
Ron Ritchie, Public Works Director

Randy Miller

From: White Bear Lawn and Snow, LLC <quickbooks@notification.intuit.com>
Sent: Wednesday, September 29, 2021 4:19 PM
To: Randy Miller
Subject: Estimate 1178 from White Bear Lawn and Snow, LLC
Attachments: stnd_unreinforced_section.pdf; Estimate_1178_from_White_Bear_Lawn_and_Snow_LLC.pdf

Caution: This email originated outside our organization; please use caution.

Dear City of North St Paul,

Please review the estimate below. Feel free to contact us if you have any questions.
We look forward to working with you.

Thanks for your business!
White Bear Lawn and Snow, LLC

----- Estimate -----

1367 County Rd H2 E
White Bear Township, MN 55110
US
651-755-8390
www.whitebearlawnandsnow.com

Estimate #: 1178
Date: 09/29/2021
\$25,980.00

Address:

City of North St Paul
2400 Margaret Street
North St Paul, MN 55109

P.O. Number: 916 project

Date	Description	Qty	Rate	Amount
09/29/2021	2487 19th Av: Remove existing wall and stump. Haul away and dispose of debris. Install new retaining wall to match back retaining wall. Build 100 foot retaining wall 3' 11" high with	1	25,980.00	25,980.00

cap.

Block to be installed to
Versa Lok specs attached
to this bid.

All material, equipment
and labor is included in
this bid.

Total:

\$25,980.00



Comstock & Sons, Inc.
OUR SERVICE IS ALWAYS IN SEASON

Estimate

Customer
Name City Of north St. Paul
Address _____
City/State/Zip _____
Phone _____

Date: 29-Sep

Rep : K.C. Comstock

Description	Price	Tax
This is an estimate to remove a stump and wall at 2487 19 Ave. <u>We will match the back retaining wall with the new one we will install.</u> Construct a 100'x4' with top cap. We will be using Versa lok blocks. All haul out material and labor is included in price	\$27,800.00	
Non Tax Sub Total		
Taxable Sub Total		\$0.00
Sales Tax 7.125%		\$0.00
TOTAL		\$0.00
Monthly Cost (April-October)		\$0.00

PAYMENT
Terms: _____

Comstock & Sons, Inc.
1177 Birch Lake Boulevard North, White Bear Lake, MN 55110
(651)-426-4436 Fax (651)-426-0396

Gephart Trucking

3382 Willow Avenue

White Bear Lake, MN 55110

Scott Gephart (Cell) 651-755-4184

Estimate

Date	Estimate #
10/1/2021	1

Name / Address
City Of North St. Paul 2400 Margret Street North St. Paul, MN 55109

			Project
Description	Qty	Rate	Total
Job site - 2487 - 19th Ave * North St. Paul, MN 55109 Remove the existing wall and tree stump, load up materials and debris and haul away. Dig out area for new retaining wall and install 6 inches of Class 5 recycle and tamp. Install 100 feet of Versa Lok standard retaining wall block with locking pins. Set wall height at 3 feet 11 inches including 3 inch glued caps. New wall will match the existing wall. All materials and labor are included in the final bid. Thank you for the opportunity to bid on your project. Bid Accepted by _____ Date Accepted _____	1	27,685.00	27,685.00
Estimate		Total	\$27,685.00



City of North St. Paul
Purchase Request Form
For Purchases Greater Than \$20,000

Fund/Department <u>HRA</u>	Requestor <u>Public Works</u> <u>Row R.</u>	Anticipated Purchase Date
Proposed Contractor Company Name: <u>White bear Lawn & Snow</u> Address: <u>1367 County Rd H2 E</u> Telephone: <u>651-755-8390</u> Website: Contact Name: <u>Joe Reil</u>		If not a One-Time Purchase: Contract Period _____ to _____ Expected Annual Cost: \$ _____ Total Contract Price \$ _____
Description of Requested Purchase: <u>Remove existing WALL & Stumps</u> <u>Haul Away and dispose of debris. Install new Retaining WALL</u> <u>To match back retaining WALL, 100' wall 3' 11" High</u>		
Outcome if Purchase Not Approved:		
Is the Purchase Budgeted: ☒ YES ☐ NO	Account Code: <u>101-4-00-4730-000</u>	

List Quotes or Sealed Bids Received Below and Attach to this Document (At Least Two Written Quotes \$20,000 - \$174,999; Sealed Bids Greater Than \$175,000)	
Vendor	Quote/Bid Amount
1. <u>White bear Lawn & Snow</u>	1. <u>25,980.00</u>
2. <u>Comstock & Sons, Inc.</u>	2. <u>27,800.00</u>
3. <u>Gephart Trucking</u>	3. <u>27,685.00</u>
If Lowest Price Not Chosen, Please Give an Explanation:	
Department Head Signature <u>Row Rittler</u>	Date <u>OCT 28th, 2021</u>
Finance Director Signature	Date
City Manager Signature	Date
Mayor/Council Signature	Date