



City of North St. Paul
Arts & Culture Commission
Regular Meeting Minutes

January 19, 2022

6:30 PM

The Arts & Culture Commission Meeting was conducted on January 19, 2022 at 6:30 p.m. The meeting location was the Sandberg Room at City Hall, located at 2400 Margaret St., North St. Paul.

I. Call to Order

Tom Sonnek called the meeting to order at 6:32PM

II. Roll Call

Tom Sonnek, Chair - Here
Trudy Ohnsorg, Vice Chair – Here via Zoom; 1400 Oglsby Lane, Morehead City, NC 28557
Julie Barre - Absent
Carey Nadeau - Here
Stacy Maher - Here
Lisa Wong, Council Liaison – Here

Staff

Lisa Ritchie, Commission Secretary - Here

III. Adopt Agenda

A motion was made to adopt the agenda by Stacy Maher, and seconded by Carey Nadeau, with all present voting aye. Motion carried to adopt the January 19, 2022 Agenda.

IV. Approval of Minutes

A. November 30, 2021 Meeting Minutes

A motion to approve the November 30, 2021 meeting minutes was made by Carey Nadeau, and seconded by Stacey Maher, with all present voting aye. Motion carried to approve the November 30, 2021 meeting minutes.

V. Meeting Open to the Public

There was no one from the public in attendance.

VI. Commission Business, Action Items & Recommendations

- A. Discuss next steps on developing project process.
The commission worked on updating the ACC – Project Process Spreadsheet.
<https://app.smartsheet.com/sheets/hcw8VFGwfWgv8mc62qQQMjpVrg3PcmhXxPP4q3V1?view=grid>
- B. Review project ideas for 2022
The following projects were discussed:
- Freedom Rock – This project will be led by the Veterans Park committee with the Arts & Culture Commission supporting as needed. Lisa Wong attended the Veterans Park board meeting and stated the board had been referred to “Bubba” for information on the process for getting this project done. The biggest challenge is getting the rock to the location.
 - Fire & Ice Event at Hause Park has been cancelled due to the recent surge in COVID.
 - ACC Booth at the Car Show. It was decided the FKA: Craft Wagon would be used rather than a booth. Activities for kids as well as surveys can be passed out to the public during the car show. The surveys will provide the necessary feedback to help the ACC move forward with planning and activities. The plan is to collaborate with the Parks & Rec Commission as well as the History Museum to help promote the car show. The commission will evaluate the condition of the wagon and possibly paint something fun on the exterior if allowed. There are a number of details that need to be worked out for moving forward with utilizing the craft wagon.
 - Snowmen statues – Tom will reconnect with Terry Furlong on this.
 - Luv’s Mural – Carey will reach out to Suzanne, the owner.
 - Live Chainsaw Art event schedule at Vet’s Park.
 - Possible Garden Tour

In addition to discussing projects, the commission had a conversation around finances for the ACC. Lisa will check with the finance director to get the amount that has been allocated for 2022. She will also inquire about policies around spending of the funds.

VII. Old Business

- A. Bylaws (Attorney Revised) – the commission reviewed the bylaws draft that was received from the city attorney’s office and agreed to all proposed changes. Trudy will update the draft to complete the final version of the bylaws.
- B. Open Meeting Laws – attending via ZOOM – The Open Meeting Law was reviewed as well as two emails that had been sent by the city attorney for clarification around the Open Meeting law. The commission now has a full understanding of what is required to attend via ZOOM.

VIII. Reports from Staff

Report back on North Saint Paul’s code of ethics = Lisa researched but did not find anything on file for a code of ethics for the City of North St. Paul.

IX. Reports from Commissioners

Trudy noted she had a nice meeting with the History Museum people. She also stated she had started to look at a Resilience Communities Project in 2013 & 2014. They had a public art plank for what they were doing. She is going to look into this.

Tom Sonnek reported he appreciates everyone's flexibility. Especially hosting this meeting at a later date so he could attend.

X. Reports from council Liaison

Lisa Wong reported: We already talked about the Veteran's Freedom Rock and the meeting with the Chairs of all North Saint Paul Commissions and Authorities. Tom inquired about when the meeting of the chairs is scheduled to take place, but at this point, it is undetermined. Lisa Ritchie stated that John Stark would like to host the meeting when the city attorney is available, which should be sometime in February. Lisa Wong also reported the planning commission is working on reviewing design standards for downtown furniture. Lisa Ritchie added, each business owner that would like to have seating outside of their establishment may do so but will need to purchase, maintain and store their own furniture. The Planning Commission has been charged with the responsibilities of the FKA: Design Review Commission so will be establishing the design standards for downtown furniture.

Lisa Wong also reported there is an opening for a commissioner on the Planning Commission as Allan Worm has retired.

XI. Adjournment

Tom entertained a motion to adjourn. Carey moved it and Stacy seconded the motion with all present voting aye. Meeting adjourned at 8:25 PM.