City of North St. Paul
City Council
Regular Meeting Agenda

March 1, 2022
6:30 PM

The City Council Meeting will be conducted on **March 1, 2022** at 6:30 p.m. The meeting location is the City Council Chambers of City Hall, located at 2400 Margaret St., North St. Paul.

The City Council will also be meeting by interactive TV under Minn. Stat. 13D.02. Members of the public are permitted to attend the meeting in person, however, it is encouraged to participate in the meeting remotely. Instructions can be found below.

The **March 1, 2022** Zoom meeting can be accessed at
https://tinyurl.com/NSPCityCouncil
(from a PC, Mac, tablet, iPhone, or Android device)
or by phone at 1-929-205-6099, meeting ID 821 4097 2224, password 362656.

You can also watch the meeting on our YouTube channel here **tinyurl.com/NSPYouTube**

I. Call to Order

II. Pledge of Allegiance

III. Roll Call
Council Member Thorsen
Council Member Petersen
Council Member Wong
Council Member Cole
Mayor Furlong

IV. Adopt Agenda

V. Presentations

VI. Consent Agenda

A. February 15, 2022 Regular Meeting Minutes
B. General Claims $1,061,746.13
C. HRA Claims $3,983.55
D. Resolution appointing John Stark as the responsible authority for Data Practices Act
E. Resolution approving authorized signatories for the City of North St. Paul.
F. Public Works - Purchase of 2 new lawnmowers

G. Target Donation - North St. Paul Police Department

H. Ramsey County Library and North St. Paul Use of Fiber Optic Capacity Agreement

VII. Meeting Open to the Public

This Open Forum is an opportunity for persons to address the City Council on items not on the agenda. A completed public comment form should be presented to the Deputy Clerk prior to the meeting. Comments will be limited to 3 minutes per person. While the City Council may ask clarifying questions of the speaker, no formal action by the City Council or discussion will be held on these items.

VIII. Public Hearings

IX. City Business Action Items & Recommendations

A. 2022 Street & Utility Improvement Projects (City Project Nos. 22-02 / 22-03 / 22-04) – Receive Bids and Award Contract

X. Reports of City Manager & Departments

A. Fire Chief Jason Mallinger Department update

XI. Reports of Council Commissions & Committees

XII. General Business

XIII. Adjournment

The next regularly scheduled City Council meeting is Tuesday, March 15, 2022.

City of North Saint Paul
February 15, 2022
Proposed Regular City Council Meeting Minutes

I. CALL TO ORDER

Mayor Furlong called the meeting to order at 6:30 p.m.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Thorsen
Council Member Petersen
Council Member Cole
Council Member Wong
Mayor Furlong

Staff: Acting City Manager Brian Frandle, Deputy Clerk Jennie Kloos, Communications Consultant Kari Erpenbach

IV. ADOPT AGENDA

On motion by Council Member Cole, seconded by Council Member Wong, with all present voting aye (5-0), motion carried to approve the agenda as submitted.

V. APPROVAL OF CONSENT AGENDA

On motion by Council Member Peterson, seconded by Council Member Wong, with all present voting aye (5-0), motion carried to approve the consent agenda, Resolution No. 2022-021 consisting of:

A. February 1, 2022 special meeting minutes
B. General Claims $3,527,934.91
C. HRA Claims $355.58
D. EDA Claims $5,333.75
E. LMCIT Municipal Tort Liability Waiver
F. Resolution Approving Acceptance of Donations Received January 2022
G. Building Permit Report – January 2022

VI. MEETING OPEN TO PUBLIC

John Schmahl requested the City Council look into remaining non-profit organization funds and how they are being allocated.

VII. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

There were no City Business Action Items and Recommendations.

VIII. REPORTS OF CITY MANAGER AND DEPARTMENTS

Acting City Manager Brian Frandle provided updates on the electrical department, two new apprentice employees, and the five-year maintenance review cycle.

Mayor Furlong inquired about the city's plan to prepare for the use of electric cars and the energy consumption. Mr. Frandle stated the City has been planning for this and is looking into various options with different outlets, time specific programs or dual feed system.

Mayor Furlong questioned how the demand for power will be handled. Mr. Frandle stated the City will absorb some of the electricity based on time of day.

Mayor Furlong wondered if the city's current system could handle the increased usage during the summer months. Mr. Frandle stated in 1992 the City upsized the transformer to handle an increase in electricity load and the rest would be completed little by little by changing out wires.

Council Member Thoreson wondered if our electricity comes from different resources. Mayor Furlong added we only use Excel Energy to receive transmission lines.

Council Member Thoreson inquired about the rough breakdown of energy. Mr. Frandle stated approximately 20% is solar and wind and 80% is natural gas.

Council Member Wong spoke to how many residents are signed up for reusable energy sources and how that program is going.

IX. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

Council Member Cole reported Silver Lake Improvement Association annual meeting was held February 7. He mentioned SLIA is still looking for two volunteers to serve a three-year term. He mentioned the website, www.silverlakensp.com for the more information. EDA meeting on February 8 was productive. A letter of intent to purchase buildings 2515 and 2517 7th Street is moving forward with the purchase agreement submitted before the next City Council meeting.

Mayor Furlong added he will be looking to set up a meeting with the Planning Commission, Economic Develop Authority and the City Council to look at contracts from the developers. Park and Recreation will meet next week to approve the Park and Recreation plan.

Council Member Wong mentioned the Arts and Culture Commission discussed partnering with Parks and Recreation during the summer months for some activities. She updated the appointments of chair and vice chair stating Commissioners Barton and Munge will co-chair. Planning Commission is working on the sign ordinance and discussed flooding concerns over the preliminary plat and variance.

Council Member Petersen attended League of MN Cities Advanced Leadership Conference. Council Member Petersen will put a notice out to residents stating the upcoming temporary noise. Mayor Furlong added the cold weather has hindered some progress but is looking forward to seeing the finished project.

Council Member Thorsen - none

Mayor Furlong stated the Highway 120 project had a public open house and discussed safety. Other meetings with multiple mayors discussed the current work force situation. Mayor Furlong met with the County Attorney, local police chiefs, other mayors, and City Council Members to discuss juvenile crime, primarily car theft, and come up with a plan to educate juveniles.

Council Member Cole noted a meeting March 1st at 10:30 am on zoom for Casey Lake wrap up.

X. GENERAL BUSINESS

There was no General Business.

XI. ADJOURNMENT

There being no further business, on motion by Council Member Cole, seconded by Council Member Peterson, with all present voting aye (5-0), Mayor Furlong adjourned the meeting at 6:59 p.m.

____
Terrence J. Furlong, Mayor

Attest: ___________________________________
Brian Frandle, Acting City Manager

NORTH ST. PAUL
extraordinary.

Agenda Information Memorandum

To	Date
Honorable Mayor Furlong and City Council	March 1, 2022

Agenda Placement # VI.B

Consent Agenda

Subject

General Claims $1,061,746.13

Background/Facts

Recommended Action

Attachments

1. 03-01-2022 AP COUNCIL PACKET

Respectfully submitted,
Jacquelyn Lutmer, Accounting Technician

NORTH ST.PAUL
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MEMORANDUM

TO: Mayor & Council Members
FROM: Jacquelyn Lutmer - Accounting Technician
DATE: March 1, 2022
SUBJECT: Recommendation of approval of GENERAL claims list.

Claim Date

2/15/2022	McCay Final Payroll Direct Payable			$464.83
2/25/2022	Payroll Register DD			$113,773.21
2/25/2022	Payroll Direct Payables			$105,323.62
2/25/2022	Fire Payroll Register DD			$15,213.34
2/25/2022	Fire Payroll Direct Payables			$5,779.05
2/28/2022	A/P Payroll Direct Payables - Union Dues	139941		$794.18
		Payroll Subtotal		$241,348.23
3/1/2022	Check Stock Voids	139942-139999	$	-
2/15/2022	Early Check Release	139923-139928	$	53,878.47
3/2/2022	UB Refund Check	139929-139940	$	2,759.65
3/2/2022	A/P Checks	140500-140602	$	372,951.50
3/2/2022	Drafts	001356-001360	$	632,156.51
		AP Subtotal	$	1,061,746.13
		Grand Total	$	1,303,094.36

Approved this 1st day of March 2022

/s/ Terrence J. Furlong, Mayor by Consent Resolution
/s/ John Stark, City Manager/Clerk by Consent Resolution

PACKET: 05236 MCCAY FINAL - 9
VENDOR SET: 01 City of North St Paul *** DRAFT/OTHER LISTING ***
BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
M13320		MN STATE RETIREMENT SYSTEM						
	I-12 202202157649	POST DEDUCTIONS	D	2/15/2022		464.83	001338	464.83

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	464.83	464.83
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	1	0.00	464.83	464.83

PAYROLL NO: 01 City of North St. Paul PAYROLL DATE: 2/25/2022

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	61	113,773.21
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	61	113,773.21

*** NO ERRORS FOUND ***

** END OF REPORT **

PACKET: 05243 02/25/2022 PAYROLL - 9

VENDOR SET: 01 City of North St Paul *** DRAFT/OTHER LISTING ***

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
A01055		AFSME COUNCIL 5						
	I-AFS202202237660	UNION DUES	D	2/25/2022		186.81	001341	186.81
E05000		EFTPS						
	I-T1 202202237660	FEDERAL WITHHOLDING	D	2/25/2022		17,534.32	001342	
	I-T3 202202237660	FICA TAXES	D	2/25/2022		15,361.90	001342	
	I-T4 202202237660	MEDICARE TAXES	D	2/25/2022		5,347.56	001342	38,243.78
H08033		H S A BANK						
	I-444202202237660	HSA ACCOUNT	D	2/25/2022		5,607.05	001343	5,607.05
I09137		I C M A DISTRIBUTION CENTER						
	I-2 202202237660	EMP/EMPR DEFERRED COMP	D	2/25/2022		11,015.98	001344	
	I-21 202202237660	EMP/EMPR DEFERRED COMP	D	2/25/2022		3,275.85	001344	
	I-26 202202237660	LOAN PAYMENTS TO ICMA	D	2/25/2022		294.09	001344	
	I-2IR202202237660	EMP/EMPR DEFERRED COM	D	2/25/2022		1,725.00	001344	16,310.92
M12900		MNEFTS						
	I-T2 202202237660	MN Income Tax WH	D	2/25/2022		8,308.21	001345	8,308.21
M13320		MN STATE RETIREMENT SYSTEM						
	I-12 202202237660	POST DEDUCTIONS	D	2/25/2022		950.00	001346	
	I-2MN202202237660	POST DEDUCTIONS	D	2/25/2022		75.00	001346	1,025.00
M18011		MN CHILD SUPPORT PAYMENT CENTER						
	I-3 202202237660	BI-MONTHLY CHILD SUPPORT	D	2/25/2022		387.07	001347	387.07
P16470		P E R A						
	I-91 202202237660	6634-00 REG PERA	D	2/25/2022		16,439.98	001348	
	I-92 202202237660	6634-00 PERA PD	D	2/25/2022		18,674.78	001348	
	I-94 202202237660	6634-00 PERA DCP ELECTED	D	2/25/2022		140.02	001348	35,254.78

** BANK TOTALS **	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	8	0.00	105,323.62	105,323.62
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	8	0.00	105,323.62	105,323.62

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	32	15,213.34
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:	1	

TOTAL CHECKS:	32	15,213.34

*** NO ERRORS FOUND ***

** END OF REPORT **

PACKET: 05244 02/25/2022 FIRE PAYROLL -
VENDOR SET: 01 City of North St Paul *** DRAFT/OTHER LISTING ***
BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
E05000		EFTPS						
	I-T1 202202237661	FEDERAL WITHHOLDING	D	2/25/2022		2,291.67	001349	
	I-T3 202202237661	FICA TAXES	D	2/25/2022		2,418.00	001349	
	I-T4 202202237661	MEDICARE TAXES	D	2/25/2022		565.48	001349	5,275.15
M12900		MNEFTS						
	I-T2 202202237661	MN Income Tax WH	D	2/25/2022		503.90	001350	503.90

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	2	0.00	5,779.05	5,779.05
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	2	0.00	5,779.05	5,779.05

PACKET: 05242 02/25/2022 PAYROLL - 8

VENDOR SET: 01 City of North St Paul **** CHECK LISTING ****

BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
L12385		LOCAL UNION #160						
	I-11 202202087635	UNION DUES	R	2/28/2022		397.09	139941	
	I-11 202202237660	UNION DUES	R	2/28/2022		397.09	139941	794.18

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	794.18	794.18
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	1	0.00	794.18	794.18

NORTH
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MEMORANDUM

TO:	Mayor & Council Members
FROM:	Jacquelyn Lutmer - Accounting Technician
DATE:	February 15, 2022
SUBJECT:	Recommendation of approval of GENERAL claims list Early Release

Claim Date

2/15/2022	A/P Checks	139923-139928	$	53,878.47
		AP Subtotal	$	53,878.47
		Grand Total	$	53,878.47

Approved this 15th day of February 2022

Brian Frandle

Brian Frandle, Interim City Manager

PACKET: 05235 Regular Payments

VENDOR SET: 01 **** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
M13027	MARCO TECHNOLOGIES LLC							
	I-INV9475588	SHREDDING SERV 12/9-1/8	R	2/15/2022		84.50CR	139923	
	I-INV9565238	CONFERENCE ROOM MIC REPAIR	R	2/15/2022		398.75CR	139923	
	I-INV9574961	SHREDDING SERVICE 1/9-2/8	R	2/15/2022		84.50CR	139923	567.75
M13291	MN PEIP							
	I-1168308	MARCH 2022 INSURANCE	R	2/15/2022		37,125.90CR	139924	37,125.90
N14010	NARDINI FIRE EQUIPMENT							
	I-IV00192933	INSPECT NOVEC SYSTEM	R	2/15/2022		382.50CR	139925	382.50
N14177	NAC MECHANICAL & ELECTRICAL SERVIES							
	I-192618	BOILER REPAIRS PW BLDG	R	2/15/2022		561.00CR	139926	561.00
R18203	R & S UNDERWOOD HEATING & AIR COND							
	I-202202107648	NEW WATER HEATER	R	2/15/2022		6,530.00CR	139927	6,530.00
T20461	TWIN CITY HARDWARE							
	I-PSI2095329	NEW DOORS & LOCKS CITY HALL	R	2/15/2022		7,711.32CR	139928	
	I-PSI2098944	KEY FOBS	R	2/15/2022		1,000.00CR	139928	8,711.32

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	6	0.00	53,878.47	53,878.47
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	6	0.00	53,878.47	53,878.47

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 05230 US - Refund
VENDOR SET: 01 City of North St Paul **** CHECK LISTING ****
BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1		RUSTAD, CAROL						
	I-000202202107636	RUSTAD, CAROL	R	3/02/2022		80.77	139929	80.77
1		LEISEN, CATHERINE						
	I-000202202107637	LEISEN, CATHERINE	R	3/02/2022		61.93	139930	61.93
1		WILLIAMS, TEMIKA						
	I-000202202107638	WILLIAMS, TEMIKA	R	3/02/2022		36.90	139931	36.90
1		SANDERS, KEALA						
	I-000202202107639	SANDERS, KEALA	R	3/02/2022		54.00	139932	54.00
1		FARMERS INSURANCE						
	I-000202202107640	FARMERS INSURANCE	R	3/02/2022		21.86	139933	21.86
1		GILSTAD, JOSHUA & NICHOL						
	I-000202202107641	GILSTAD, JOSHUA & NICHOL	R	3/02/2022		72.85	139934	72.85
1		BEHRENS, ANNAMAE						
	I-000202202107642	BEHRENS, ANNAMAE	R	3/02/2022		188.82	139935	188.82
1		THAO, KAYLA						
	I-000202202107643	THAO, KAYLA	R	3/02/2022		150.00	139936	150.00
1		DOZIER-PRINCE, AMY						
	I-000202202107644	DOZIER-PRINCE, AMY	R	3/02/2022		75.00	139937	75.00
1		MINKIN, AMBER						
	I-000202202107645	MINKIN, AMBER	R	3/02/2022		14.19	139938	14.19
1		WREN, SHAKESHA						
	I-000202202107646	WREN, SHAKESHA	R	3/02/2022		75.00	139939	75.00
1		EXTRA SPACE MANAGEMENT INC						
	I-000202202107647	EXTRA SPACE MANAGEMENT INC	R	3/02/2022		1,928.33	139940	1,928.33

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	12	0.00	2,759.65	2,759.65
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	12	0.00	2,759.65	2,759.65

PACKET: 05246 Regular Payments
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	JOHN SCHMAHL							
	I-202202247662	JOHN SCHMAHL:	R	3/02/2022		200.00CR	140500	200.00
1	CHENAYI SHAVA							
	I-202202257668	CHENAYI SHAVA:	R	3/02/2022		350.00CR	140501	350.00
1	KEENAN RAVERTY							
	I-202202257669	KEENAN RAVERTY:	R	3/02/2022		150.00CR	140502	150.00
1	DAVID SCHWINTEK							
	I-202202257670	DAVID SCHWINTEK:	R	3/02/2022		350.00CR	140503	350.00
A00995	A-1 HYDRAULIC SALES & SER							
	I-0126534-IN	504 HYDRAULIC FITTINGS	R	3/02/2022		103.48CR	140504	103.48
A01009	A B M EQUIPMENT & SUPPLY							
	I-0170115-IN	860 REAR DOOR WEAR PLATE	R	3/02/2022		713.57CR	140505	713.57
A01082	A F C TECHNOLOGIES LLC							
	I-S14714	COST TO RESOLVE FIRE PANEL	R	3/02/2022		173.75CR	140506	
	I-S14715	COST TO RESOLVE FIRE PANEL	R	3/02/2022		143.75CR	140506	317.50
A01184	AMAZON CAPITAL SERVICES							
	I-1G69-KHG4-F46W	OFFICE SUPPLIES	R	3/02/2022		46.82CR	140507	
	I-1QMP-C7WQ-9LYF	JUMP DRIVE FOR COMPUTER	R	3/02/2022		24.98CR	140507	
	I-1VMY-X1PF-CCYQ	OFFICE SUPPLIES	R	3/02/2022		273.85CR	140507	345.65
A01218	AMERICAN SAFETY UTILITY CORP							
	I-451876	BLANKET CANISTER	R	3/02/2022		300.05CR	140508	
	I-452514	SUPPLIES	R	3/02/2022		360.29CR	140508	660.34
A01222	AMERICAN TEST CENTER							
	I-2220234	UNIT TESTING	R	3/02/2022		5,360.00CR	140509	5,360.00
A20235	AUTONATION, INC							
	I-584218	601 DIESEL FILTER ISSUE	R	3/02/2022		5,316.58CR	140510	5,316.58
B02047	BAYCOM INC							
	I-EQUIPINV_036614	LIND POWER ADAPTER	R	3/02/2022		179.90CR	140511	179.90
B02049	BATTERIES PLUS BULBS							
	I-P48566034	BATTERIES FOR CITY HALL	R	3/02/2022		384.90CR	140512	
	I-P48598872	BATTERY FOR NOON SIREN	R	3/02/2022		249.66CR	140512	634.56

PACKET: 05246 Regular Payments
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
B02161	BOYER TRUCKS							
	I-007P22595	507 FUEL TANK	R	3/02/2022		1,255.59CR	140513	
	I-007P24660	502 FUEL LEVEL SENDER	R	3/02/2022		62.63CR	140513	1,318.22
B02248	BADLANDS TOOLS							
	I-3134	098 SHOP TOOLS	R	3/02/2022		24.99CR	140514	24.99
C02998	CORPORATE MECHANICAL							
	I-W55689	REPAIR BOILER	R	3/02/2022		4,183.26CR	140515	4,183.26
C03002	CAMPBELL KNUTSON PA							
	I-2076-0000G-165	JAN 2022 LEAGAL SERVICES	R	3/02/2022		5,021.36CR	140516	
	I-2076-0044G-48	JAN 2022 LEGAL SERVICES	R	3/02/2022		310.00CR	140516	
	I-2076-0061G-42	JAN 2022 COUNCIL MEETING	R	3/02/2022		907.00CR	140516	
	I-2076-0063G-33	JAN 2022 LEGAL SERVICES	R	3/02/2022		354.25CR	140516	
	I-2076-0065G-33	JAN 2022 LEGAL SERVICES	R	3/02/2022		34.00CR	140516	
	I-2076-0066G-44	JAN 2022 LEGAL SERVICES	R	3/02/2022		526.50CR	140516	
	I-2076-0067G-41	JAN 2022 POLICE MATTERS	R	3/02/2022		510.50CR	140516	7,663.61
C03066	CINTAS							
	I-4109106402	UNIFORMS	R	3/02/2022		76.99CR	140517	
	I-4109787358	UNIFORMS	R	3/02/2022		8.57CR	140517	
	I-4109787587	UNIFORMS	R	3/02/2022		76.99CR	140517	
	I-4109787593	UNIFORMS	R	3/02/2022		145.22CR	140517	
	I-4110462816	UNIFORMS	R	3/02/2022		8.57CR	140517	
	I-4110462906	UNIFORMS	R	3/02/2022		112.77CR	140517	
	I-4110462914	UNIFORMS	R	3/02/2022		76.99CR	140517	
	I-4111156416	UNIFORMS	R	3/02/2022		8.57CR	140517	
	I-4111156502	UNIFORMS	R	3/02/2022		76.99CR	140517	
	I-4111156532	UNIFORMS	R	3/02/2022		111.22CR	140517	702.88
C03091	CES IMAGING							
	I-INV136167	CANON COPY	R	3/02/2022		267.45CR	140518	
	I-INV136589	CANON COPY PAPER	R	3/02/2022		483.15CR	140518	750.60
C03139	COMCAST							
	I-202202167652	ADAPTOR SERV CH 2/14-3/13	R	3/02/2022		6.45CR	140519	
	I-202202247667	INTERNET SERV CH 2/27-3/26	R	3/02/2022		131.32CR	140519	137.77
D04012	DAKOTA SUPPLY GROUP							
	I-S101223543.001	COMMUNITY CENTER ROOF DRAIN	R	3/02/2022		57.75CR	140520	57.75

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
D04063	COREMARK METALS							
	I-5250520	508A STEEL TO FIX SNOW PUSHER	R	3/02/2022		125.53CR	140521	
	I-5250521	508A STEEL TO FIX SNOW PUSHER	R	3/02/2022		216.00CR	140521	341.53
E05008	EARTHCAM INC.							
	I-WS0128222922	CAMERA SERVICE 2/12/22-3/12/22	R	3/02/2022		800.00CR	140522	
	I-WS1028218906	CAMERA SERVICE 11/12-12/12	R	3/02/2022		800.00CR	140522	1,600.00
E05053	EDUCATION RESOURCE PARTNERS. INC							
	I-146	CIVIC REC SERVICES	R	3/02/2022		1,800.00CR	140523	
	I-147	CIVIC SERVICES	R	3/02/2022		2,100.00CR	140523	3,900.00
E05125	EMERGENCY APPARATUS MTN							
	I-121227	EMERGENCY LIGHTS ON LADDER 530	R	3/02/2022		1,536.21CR	140524	1,536.21
E10050	ERICKSON BELL BECKMAN & QUINN PA							
	I-131221	JAN 2022 LEGAL SERVICES	R	3/02/2022		7,363.11CR	140525	7,363.11
F06001	FACTORY MOTOR PARTS CO							
	C-1-Z25893	REFUND BATTERY CORE	R	3/02/2022		186.00	140526	
	I-1-7362670	870 BATTERY FOR WELL 2	R	3/02/2022		432.40CR	140526	
	I-1-7394499	728 BATTERIES FOR DITCH WITCH	R	3/02/2022		86.35CR	140526	
	I-1-7396453	728 BATTERY FOR DITCH WITCH	R	3/02/2022		86.35CR	140526	
	I-19-879593	711 BATTERY	R	3/02/2022		124.93CR	140526	
	I-2-5635952	713 BATTERY	R	3/02/2022		157.73CR	140526	701.76
F06091	FINANCE AND COMMERCE							
	I-745308363	2022 STREET/UTILITY BID	R	3/02/2022		231.67CR	140527	231.67
F06155	FORCE AMERICA INC							
	I-001-1612547	STREET DEP CABLE FOR SANDERS	R	3/02/2022		198.45CR	140528	
	I-001-1612573	098 TAP TEST TOOL	R	3/02/2022		94.99CR	140528	293.44
F06527	FRONTLINE WARNING SYSTEMS							
	I-13584	ANNUAL WHELEN SIREN	R	3/02/2022		250.00CR	140529	250.00
G07176	GOPHER STATE ONE CALL							
	I-2010637	FTP TICKETS	R	3/02/2022		36.45CR	140530	36.45
G07280	GRAINGER INC							
	I-9183681387	507 EXHAUST RAIN CAP	R	3/02/2022		16.41CR	140531	
	I-9196090048	CEILING FAN - PD GARAGE	R	3/02/2022		206.89CR	140531	223.30

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G07284	GRAFFIC TRAFFIC							
	I-1942629GTI	CLASS C UNIFORM/WINTER HATS	R	3/02/2022		931.25CR	140532	931.25
G07448	GUARDIAN SUPPLY							
	I-11386	UNIFORMS	R	3/02/2022		422.94CR	140533	
	I-11452	POLICE SUPPLIES	R	3/02/2022		153.99CR	140533	576.93
H07501	HEALTHPARTNERS							
	I-H832885	REFIONS EMS MEDICAL FEE	R	3/02/2022		1,015.00CR	140534	1,015.00
H08002	H & L MESABI INC							
	I-09548	601 PLOW CUTTINGS EDGES	R	3/02/2022		1,490.40CR	140535	1,490.40
H08032	HERC-U-LIFT							
	I-SF0094989	FINANCE CHARGE	R	3/02/2022		3.22CR	140536	
	I-W519135	719 CO TEST	R	3/02/2022		64.36CR	140536	67.58
H08127	HILLCREST BRAKE & ALIGN							
	I-6737	800 TIRE PRESSURE MONITOR	R	3/02/2022		94.99CR	140537	
	I-6976	2017 FORD UNIT # 2130	R	3/02/2022		896.94CR	140537	
	I-7064	SQUAD 514 STARTER & OIL CHANGE	R	3/02/2022		485.93CR	140537	
	I-7082	2017 FORD UNIT #2132	R	3/02/2022		88.95CR	140537	
	I-7101	2014 FORD UNIT # 2126	R	3/02/2022		98.99CR	140537	
	I-7120	2017 FORD UNIT # 2131	R	3/02/2022		154.73CR	140537	1,820.53
H8185	HI-LINE							
	I-10207997	RUBBER GOODS TESTING/CUTOUT	R	3/02/2022		1,047.18CR	140538	1,047.18
I09045	IMPACT							
	I-157219	FEB 2022 BILL MAILING SERVICE	R	3/02/2022		5,278.85CR	140539	5,278.85
I09163	IAPE INTL ASSOC PROPERTY & EVIDENCE INC							
	I- LI899610	NEW MEMBER VIDEO CLASS	R	3/02/2022		395.00CR	140540	395.00
I09178	STUART C IRBY CO							
	I-S012671205.002	SPLICES	R	3/02/2022		14.30CR	140541	14.30
J10184	JOHN FRYE DISTRIBUTING							
	I-207966	098 1 1/8 SOCKET	R	3/02/2022		30.99CR	140542	
	I-208096	098 CHISEL SET	R	3/02/2022		186.99CR	140542	217.98
K09100	KATH FUEL OIL SERVICE CO							
	C-736201	0989 DRUM CORE CREDIT	R	3/02/2022		75.00	140543	
	I-736029	098 DRUM OF DEF FLUID	R	3/02/2022		312.00CR	140543	237.00

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K11454	KWIK TRIP INC							
	I-00449410	SQUAD FUEL PURCHASES	R	3/02/2022		2,223.43CR	140544	
	I-00450065	FIRE DEPT FUEL PURCHASES	R	3/02/2022		528.19CR	140544	2,751.62
L12047	LANDIS GYR TECHNOLOGY INC							
	I-90351591	JAN 2022 SERVICE FEES	R	3/02/2022		754.88CR	140545	
	I-90352918	FEB 2022 SERVICE	R	3/02/2022		754.88CR	140545	1,509.76
L12194	LEAGUE OF MINN CITIES							
	I-357716	STORMWATER COALITION CONT	R	3/02/2022		780.00CR	140546	
	I-359883	2022 WINTER WORKSHOP	R	3/02/2022		125.00CR	140546	
	I-6990	INSURANCE	R	3/02/2022		500.00CR	140546	1,405.00
M13028	METRO PRODUCTS INC							
	I-164375	098 SHOP SUPPLIES	R	3/02/2022		14.47CR	140547	
	I-164641	504 SANDER FITTINGS	R	3/02/2022		604.60CR	140547	619.07
M13032	M/A ASSOCIATES							
	I-106820	BULK SOAP FOR PRESSURE WASH	R	3/02/2022		705.65CR	140548	705.65
M13035	MACQUEEN EQUIPMENT CO							
	C-P06362	860 CREDIT/WRONG AUTO EJECT SY	R	3/02/2022		326.19	140549	
	I-P06350	860 AUTO EJECT FOR ELEC PLUG	R	3/02/2022		26.28CR	140549	
	I-P06359	860 FITTING AIR EJECT	R	3/02/2022		43.01CR	140549	
	I-P06394	860 AUTO ELEC EJECT	R	3/02/2022		317.56CR	140549	
	I-P39950	815 RETERMINATION KIT	R	3/02/2022		1,388.36CR	140549	
	I-P39988	556 HYD MOTOR RT SIDE BROOM	R	3/02/2022		672.59CR	140549	2,121.61
M13056	CITY OF MAPLEWOOD							
	I-202202167651	FEB 2022 BILL / JAN 2022 USAGE	R	3/02/2022		34,804.01CR	140550	34,804.01
M13110	MENARDS-OAKDALE							
	I-34935	ELECTRIC SUPPLIES	R	3/02/2022		41.53CR	140551	
	I-34947	ELECTRIC SUPPLIES	R	3/02/2022		92.37CR	140551	
	I-35803	PAINT FOR CASEY BUILDING	R	3/02/2022		11.47CR	140551	
	I-35978	WELL 5 MAINTENANCE	R	3/02/2022		10.48CR	140551	
	I-36092	HEATING CABLE FOR COMM CENTER	R	3/02/2022		68.15CR	140551	224.00
M13124	METROPOLITAN COUNCIL							
	I-0001135952	MARCH 2022 WASTE WATER SERVICE	R	3/02/2022		90,149.27CR	140552	90,149.27
M13192	MN BENEFIT ASSOC							
	I-2022-0154582	FEB 2022 INSURANCE COVERAGE	R	3/02/2022		71.17CR	140553	71.17

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M13226	MN AWWA							
	I-200005928	WATER SCHOOL	R	3/02/2022		290.00CR	140554	290.00
M13252	MN RURAL WATER ASSOCIATION							
	I-202202237659	MARCH 2022/FEB 2023 MEMBERSHIP	R	3/02/2022		320.00CR	140555	320.00
M13257	MN REC & PARK ASSOC							
	I-10349	PLAYGROUND SAFETY COURSE	R	3/02/2022		610.00CR	140556	610.00
M13286	MIKE'S LP GAS INC & RV SERVICE							
	I-122986	SUPPLIES	R	3/02/2022		29.81CR	140557	
	I-123067	SUPPLIES	R	3/02/2022		55.88CR	140557	85.69
M13309	MN STATE FIRE CHIEFS ASSOC							
	I-4007	FIRE OFFICER SCHOOL REG	R	3/02/2022		285.00CR	140558	
	I-4010	FIRE OFFICER SCHOOL REG	R	3/02/2022		285.00CR	140558	570.00
M13339	M M K R & COMPANY PA							
	I-51732	2021 FINANCIAL AUDIT SERVICES	R	3/02/2022		7,020.00CR	140559	7,020.00
M13375	MTI DISTRIBUTING COMPANY							
	I-1335469-00	628 SPRINGTINE REPLACE TINES	R	3/02/2022		295.78CR	140560	295.78
M14074	MNSPECT LLC							
	I-8876	PERMIT FEES	R	3/02/2022		4,588.32CR	140561	4,588.32
M19503	MIDWEST HYDRAULIC							
	I-4798	504 HYDRAULIC RAMS RESEAL	R	3/02/2022		853.06CR	140562	853.06
N14102	DAVID NELSON							
	I-104	CHAIN SAW SHARPENING	R	3/02/2022		41.50CR	140563	41.50
N14125	NESCO, LLC							
	I-C008280	AIR HOSE FITTINGS	R	3/02/2022		47.24CR	140564	47.24
N14146	COMPASS MINERALS							
	I-944749	SALT FOR ROADS & WALKS	R	3/02/2022		8,165.99CR	140565	8,165.99
N14168	NORTHERN TOOL & EQUIPMENT							
	I-4131163306	REPLACEMENT AIR HOSE	R	3/02/2022		119.99CR	140566	
	I-4131163400	REPLACEMENT PARTS FOR AIR HOSE	R	3/02/2022		27.97CR	140566	
	I-4132082249	PRESSURE WASHER HOSE	R	3/02/2022		57.99CR	140566	205.95

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N14177	NAC MECHANICAL & ELECTRICAL SERVIES							
	I-194301	FIRE ALARM TESTING	R	3/02/2022		360.00CR	140567	
	I-194355	BOILER REPAIR	R	3/02/2022		3,220.67CR	140567	3,580.67
N14181	NIEBUR TRACTOR & EQUIPMENT							
	I-01-170416	611 KUBOTA MOWER PARTS	R	3/02/2022		23.02CR	140568	
	I-326142	SERVICE CHARGE	R	3/02/2022		0.35CR	140568	23.37
O15019	OIL-AIR PRODUCTS INC							
	I-705690-003	508 OAP SERVICE FOR AUTO GREAS	R	3/02/2022		402.00CR	140569	402.00
P16261	PINE CREEK SERVICES							
	I-22418	CLEANING SERVICES	R	3/02/2022		200.00CR	140570	200.00
P16285	PLUNKETT'S PEST CONTROL							
	I-7412803	FEB 2022 PEST CONTROL CC	R	3/02/2022		35.69CR	140571	
	I-7412804	FEB 2022 PEST CONTROL PW	R	3/02/2022		39.36CR	140571	
	I-7416292	FEB 2022 PEST CONTROL CH	R	3/02/2022		34.86CR	140571	109.91
P16336	POMPS TIRE SERVICE INC							
	I-210578150	503 SERVICE FOR TIRE	R	3/02/2022		342.86CR	140572	342.86
P16390	LINDE GAS & EQUIPMENT							
	I-68447263	098 OXYGEN & ACTELENE TANKS	R	3/02/2022		108.11CR	140573	108.11
P16435	PREMIUM WATERS							
	I-318619585	5 GAL DEPOSIT	R	3/02/2022		40.50CR	140574	40.50
P16530	PUMP & METER SERVICE, INC							
	I-517649	098 REPAIR METER	R	3/02/2022		680.60CR	140575	680.60
R18010	RAMSEY COUNTY							
	I-RESFA-004543A	MAR 2021 TRANSACTION FEE	R	3/02/2022		60.00CR	140576	
	I-RESFA-004883	JULY 2021 TRANSACTION FEES	R	3/02/2022		739.20CR	140576	
	I-RESFA-005275	JAN 2022 PW TIPPING	R	3/02/2022		203.58CR	140576	
	I-RESFA-005288	JAN 2022 RESIDENTIAL TIPPING	R	3/02/2022		19,058.22CR	140576	20,061.00
R18013	RAMSEY COUNTY PROP REC/REV							
	I-EMCOM-009858	JAN 2022 911 DISPACH SERVICES	R	3/02/2022		7,532.63CR	140577	
	I-EMCOM-009860	JAN 2022 CAD SERVICES	R	3/02/2022		1,248.67CR	140577	8,781.30
R18022	RAMSEY COUNTY-CEC- ENVIRONMENT HEALTH							
	I-202202247664	JAN 2022 CEC HAULER REMITTANCE	R	3/02/2022		12,456.10CR	140578	12,456.10

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R18030	RDO EQUIPMENT COMPANY							
	I-P0802001	508 FITITNG	R	3/02/2022		73.68CR	140579	
	I-W5996401	811 TAMPER	R	3/02/2022		1,376.00CR	140579	1,449.68
R18170	CITY OF ROSEVILLE							
	I-0230667	ANNUAL WEBSITE HOSTINGS	R	3/02/2022		493.83CR	140580	
	I-0230701	FEB 2022 IT SUPPORT SERVICES	R	3/02/2022		18,431.38CR	140580	18,925.21
S18996	SAFE-FAST INC							
	I-INV257360	SUPPLIES	R	3/02/2022		462.45CR	140581	462.45
S19003	INNOVATIVE OFFICE SOLUTIONS LLC							
	I-IN3668767	OFFICE SUPPLIES	R	3/02/2022		74.22CR	140582	
	I-IN3674731	OFFICE SUPPLIES	R	3/02/2022		855.12CR	140582	
	I-IN3679500	OFFICE SUPPLIES	R	3/02/2022		97.47CR	140582	1,026.81
S19005	SAFETY SIGNS							
	I-22000342	TRAFFIC CONT FOR WATERMAIN BRE	R	3/02/2022		1,378.00CR	140583	1,378.00
S19178	SHERWIN-WILLIAMS							
	C-0696-9	WELL 3 FLOOR PAINT REFUND	R	3/02/2022		80.74	140584	
	I-9325-7	WELL 3 FLOOR PAINT	R	3/02/2022		306.06CR	140584	225.32
S19182	SHARROW LIFTING PRODUCTS							
	I-151246	SUPPLIES	R	3/02/2022		99.83CR	140585	99.83
S19433	STAPLES ADVANTAGE							
	I-3500270348	COPY PAPER	R	3/02/2022		197.45CR	140586	197.45
S19461	STRYKER SALES CORP							
	I-3673271M	DEFIB PADS & BATTERIES FOR AED	R	3/02/2022		520.00CR	140587	520.00
S19486	SUPERIOR PROPERTY MAINTEN							
	I-9926	DOWNTOWN SIDEWALK SNOW PLOWING	R	3/02/2022		6,750.00CR	140588	6,750.00
T19150	T A SCHIFSKY & SONS INC							
	I-68022	RECYCLE BASE OFR WATERMAIN BRE	R	3/02/2022		71.75CR	140589	71.75
T20076	TOSHIBA FINANCIAL SERVICES							
	I-5018532246	COPIER LEASE	R	3/02/2022		139.89CR	140590	
	I-5018826336	FEB 2022 COPIER LEASE	R	3/02/2022		91.94CR	140590	
	I-5018826337	FEB 2022 COPIER LEASE	R	3/02/2022		321.08CR	140590	
	I-5018826338	FEB 2022 COPIER LEASE	R	3/02/2022		134.55CR	140590	
	I-5018826339	FEB 2022 COPIER LEASE	R	3/02/2022		198.50CR	140590	
	I-5018974138	MARCH 2022 COPIER LEASE	R	3/02/2022		196.08CR	140590	
	I-5018974139	FEB 2022 COPIER LEASE	R	3/02/2022		152.46CR	140590	1,234.50

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T20126	TENNIS SANITATION LLC							
	I-3182075	JAN 2022 SOLID WASTE SERVICE	R	3/02/2022		46,815.11CR	140591	
	I-3182077	JAN 2022 2538 SEPPALA	R	3/02/2022		273.00CR	140591	
	I-3182079	JAN 2022 2290 1ST ST N	R	3/02/2022		91.00CR	140591	
	I-3182080	JAN 2022 2400 MARGARET ST	R	3/02/2022		91.00CR	140591	47,270.11
T20161	THOMPSON REUTERS - WEST							
	I-845819896	JAN 2022 SERIVICE FEES	R	3/02/2022		222.90CR	140592	222.90
T20191	TIMESAVER OFF SITE SECRETARIAL INC.							
	I-M27060	1/18 CITY COUNCIL MEETING	R	3/02/2022		227.00CR	140593	
	I-M27097	2/1 CC SPECIAL MEET & 2/3 PLAN	R	3/02/2022		490.50CR	140593	717.50
T20192	T-MOBILE							
	I-202202167654	FD/PD TABLETS/CARDS 1/9-2/8	R	3/02/2022		412.68CR	140594	
	I-202202247666	JAN 2022 FD/PD CARDS/INTERNET	R	3/02/2022		294.79CR	140594	707.47
T20285	TRI STATE BOBCAT INC							
	I-A99130	740 BRACKET	R	3/02/2022		95.01CR	140595	
	I-A99196	515B FUEL	R	3/02/2022		10.86CR	140595	
	I-A99536	740 CLAMPS FOR HYDRAULIC HOSES	R	3/02/2022		9.82CR	140595	
	I-A99537	740 TOOL CAT PARTS	R	3/02/2022		78.55CR	140595	
	I-A99590	740 LINK BUCK	R	3/02/2022		450.24CR	140595	
	I-A99878	515B FILTERS FOR FIRST SERVICE	R	3/02/2022		122.91CR	140595	
	I-A99879	740 LEFT FRONT AXLE SHAFT	R	3/02/2022		480.93CR	140595	1,248.32
T20461	TWIN CITY HARDWARE							
	I-PSI2091907	SCHLAGE PROGRAM DOOR LOCKS	R	3/02/2022		3,933.33CR	140596	3,933.33
V22200	VORTEX OPTICS							
	I-1269543	DBK HD SPOTTING SCOPE	R	3/02/2022		359.99CR	140597	359.99
W23041	WATER CONSERVATION SERVICE INC							
	I-12041	LEAK DETECT FOR WATERMAIN BREA	R	3/02/2022		477.55CR	140598	477.55
W23144	WEX							
	I-78360429	FEB 2022 GAS UG ELECTRIC	R	3/02/2022		146.63CR	140599	
	I-78360430	FEB 2022 SERVICE FEES	R	3/02/2022		85.00CR	140599	
	I-78360432	FEB 2022 SERVICE FEES	R	3/02/2022		88.15CR	140599	
	I-78360460	FEB 2022 GAS POLICE DEPT	R	3/02/2022		201.68CR	140599	
	I-78360481	FEB 2022 GAS PARKS DEPT	R	3/02/2022		642.81CR	140599	1,164.27

PACKET: 05246 Regular Payments

VENDOR SET: 01 **** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
W23155	WHEELCO TRUCK & TRAILER PARTS							
	I-INV149432	502 LED HEADLAMPS	R	3/02/2022		664.08CR	140600	
	I-INV153551	726 BREAKAWAY BATTERY KIT	R	3/02/2022		50.82CR	140600	714.90
X14164	XCEL ENERGY							
	I-0469323594	NAT GAS PW BLDG 1/18-2/16	R	3/02/2022		8,185.27CR	140601	
	I-0469348234	NAT GAS COMM CENTER 1/18-2/16	R	3/02/2022		6,085.34CR	140601	14,270.61
Z26047	ZAYO GROUP LLC							
	I-2022020011274	JAN 2022 FIBER SERVICE	R	3/02/2022		6,192.31CR	140602	6,192.31

PACKET: 05246 Regular Payments
VENDOR SET: 01 *** DRAFT/OTHER LISTING ***
BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
E05241	ELAVON							
	I-202202167653	JAN 2022 CC SERVICE FEES	D	3/02/2022		14,883.20CR	001356	14,883.20
F06476	FP MAILING SOLUTIONS							
	I-202202167650	FEB 2022 PREPAID POSTAGE	D	3/02/2022		500.00CR	001357	500.00
M13248	MN DEPT OF REVENUE							
	I-202202247663	JAN 2022 SALES & USE TAX	D	3/02/2022		63,450.00CR	001358	63,450.00
M13300	M M P A - C/O AVANT ENERGY							
	I-3611	JAN 2022 POWER BILLING	D	3/02/2022		551,751.66CR	001359	551,751.66
T20192	T-MOBILE							
	I-202202247665	JAN 2022 CELL PHONE SERVICE	D	3/03/2022		1,571.65CR	001360	1,571.65

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	103	0.00	372,951.50	372,951.50
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	5	0.00	632,156.51	632,156.51
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	108	0.00	1,005,108.01	1,005,108.01

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

NORTH ST. PAUL
extraordinary.

Agenda Information Memorandum

To	Date
Honorable Mayor Furlong and City Council	March 1, 2022

Agenda Placement # VI.C

Consent Agenda

Subject

HRA Claims $3,983.55

Background/Facts

Recommended Action

Attachments

1. 03-01-2022 HRA COUNCIL PACKET

Respectfully submitted,
Jacquelyn Lutmer, Accounting Technician

NORTH
ST.PAUL
extraordinary.

MEMORANDUM

TO: HRA Chairman and Commissioners
FROM: Jacquelyn Lutmer, Accounting Technician
DATE: March 1, 2022
SUBJECT: Recommendation of approval of HRA claims list.

Claim Date			
3/2/2022	A/P Check Register	140603-140606	$ 3,983.55
		Total	$3,983.55

Approved this 1st day of March 2022

/s/ Terrence J. Furlong, Mayor by Consent Resolution
/s/ John Stark, City Manager/Clerk by Consent Resolution

2400 Margaret Street, North St. Paul, MN 55109 | northstpaul.org | main 651.747.2400 | fax 651.747.2425

PACKET: 05247 HRA

VENDOR SET: 01 **** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
A1609	ABC MILLWORK & CABINETRY							
	I-730026	SUPPLIES	R	3/02/2022		912.05CR	140603	912.05
L12462	LYMAN LUMBER COMPANY							
	I-810963	SUPPLIES	R	3/02/2022		55.80CR	140604	
	I-810964	SUPPLIES	R	3/02/2022		68.78CR	140604	
	I-996679	LUMBER	R	3/02/2022		2,705.86CR	140604	2,830.44
M13109	MENARDS-MAPLEWOOD							
	I-87648	SUPPLIES	R	3/02/2022		196.36CR	140605	196.36
M13286	MIKE'S LP GAS INC & RV SERVICE							
	I-122955	PROPANE FOR STUDENT BUILD	R	3/02/2022		44.70CR	140606	44.70

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	4	0.00	3,983.55	3,983.55
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	4	0.00	3,983.55	3,983.55

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

CITY OF NORTH ST. PAUL

RESOLUTION NO. 2022-xxx

RESOLUTION APPOINTING JOHN STARK AS THE RESPONSIBLE AUTHORITY FOR DATA PRACTICES ACT

WHEREAS, the Minnesota Government Data Practices Act, Minnesota Statutes, Section 13.02, sub. 16, as amended, requires that the City appoint one person as the Responsible Authority to administer the requirements for collection, storage, use and dissemination of data on individuals, government data and summary data, within the City; and

WHEREAS, the City Council shares the concern expressed by the Legislature about access to City data and wishes to satisfy this concern; and

WHEREAS, the Responsible Authority may designate a city employee or employees to assist in the administration and enforcement of the duties of the Responsible Authority; and

WHEREAS, Resolution No. 2019-006 is rescinded, removing Scott Duddeck, who is no longer in the employ of the City, as the Responsible Authority; and

NOW THEREFORE BE IT RESOLVED, the City Council of the City of North St. Paul appoints John Stark as the Responsible Authority for the purposes of meeting all requirements of the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as amended.

ADOPTED this 1st day of March, 2022.

Motion by
Second by

Voting: Aye:
Nay:
Abstain:
Absent:

____
Terrence J. Furlong, Mayor

Attest: __________________________________
John Stark, City Manager/ Clerk

CITY OF NORTH ST. PAUL

RESOLUTION NO. 2022-xxx

RESOLUTION APPROVING AUTHORIZED SIGNATORIES FOR THE CITY OF NORTH SAINT PAUL

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH SAINT PAUL, that as of January 3, 2022 the duly appointed officers listed below, or any of them acting in their capacity as an officer of the City of North Saint Paul, a Municipal Corporation ("City"), or as assigned by the City Council, are hereby authorized to (1) act on behalf of the City to execute all contracts and methods of payment issued by the City, (2) act on behalf of the City with regard to any and all stocks, bonds, or other securities ("Securities") now or hereafter registered in the name of the City, (3) to buy, sell, convey, or transfer ownership of any Securities now or hereafter registered in the name of the City and as directed by the City Council, and (4) to execute any documents relating to the permitted activities as described herein.

BE IT FURTHER RESOLVED, all contracts, methods of payment, acts related to City Securities and other documents shall require two signatures of the officers listed.

Title	Name
Mayor	Terrence J. Furlong
City Manager	John Stark

ADOPTED this 1st day of March, 2022.

Motion by Council
Second by Council

Voting: Aye:
Nay:
Abstain:
Absent:

____
Terrence J. Furlong, Mayor

Attest:

____
John Stark, City Manager/ Clerk

NORTH ST. PAUL
extraordinary.

Agenda Information Memorandum

To	Date
Honorable Mayor Furlong and City Council	March 1, 2022

Agenda Placement # VI.F

Consent Agenda

Subject

Public Works - Purchase of 2 new lawnmowers

Background/Facts

The Public Works Department must replace a 2017 Kubota lawnmower and a 2012 Toro GroundMaster lawnmower. They will trade this old equipment in for replacement mowers to be purchased from MTI Distributing. This purchase is noted in the City's current CIP and planned for in this year's budget. The new equipment is estimated to cost approximately $102,441 for two new mowers. Purchase information is attached.

Recommended Action

Approve the purchase of the new lawnmowers.

Attachments

1. City of North St. Paul Toro 96" Z-Turn Mower
2. City of North St. Paul Toro GroundMaster Mower
3. John Deere 1600T W MULCH KIT

Respectfully submitted,
Ron Ritchie, Public Works Director

MTI Distributing
Equipment Quote
January 7, 2022

City of North St Paul
Brian Frye

Quote Expiration Date: 2/6/2022

Qty	Model Number	Description	Quote Price Each	Quote Price Extended
1	74096	37 HP Yanmar Diesel with 96" RD	$38,932.36	$38,932.36
			Subtotal	$38,932.36
			Sales Tax 7.375%	exempt
			Total	**$38,932.36**

Quote valid for 30 days; pending product availability and delivery by October 31, 2022. Due to pricing volatility, all product(s) delivering after October 31, 2022 will require a requote.
Quote is valid for 30 days; pending product availability
Net 30 Terms with qualified credit
New Toro commercial equipment comes with a two-year manufacturer warranty
Equipment delivery and set-up at no additional charge
All commercial products purchased by a credit card will be subject to a 2.5% service fee.

Thank you for the opportunity to submit this quote. If you have any questions, please do not hesitate in contacting us.

Bob Frank
Commercial Sales Rep
612-877-0837

Mandi Prinsen
Inside Sales Representative
763-592-5641

MTI Distributing, Inc. • 4830 Azelia Ave N • Brooklyn Center, MN

I commit to the purchase as detailed on quote above. I reserve the right to opt out of intended purchase at any time prior to scheduled delivery. I understand that the quoted pricing will become invalid for any unit(s) that MTI Distributing cannot deliver by October 31, 2022.

Name:

Signature:

Date:

MTI Distributing
Equipment Quote
January 18, 2022

City of North St Paul
Brian Frye

Quote Expiration Date: 2/17/2022

Qty	Model Number	Description	Quote Price Each	Quote Price Extended
1	**30609**	**Groundsmaster 4000-D (T4)**	**$78,074.88**	**$78,074.88**
1	31522	4WD Flow Divider Kit	$453.18	$453.18
1	30422	Leaf Mulching Kit	$1,481.22	$1,481.22
1	xx-ue	Less trade in Toro GM 4000 30448-312000353	-$16,500.00	($16,500.00)
		Omnia pricing		
			Subtotal	$63,509.28
			Sales Tax 7.375%	exempt
			Total	**$63,509.28**

Quote valid for 30 days; pending product availability and delivery by October 31, 2022. Due to pricing volatility, all product(s) delivering after October 31, 2022 will require a requote.
Quote is valid for 30 days; pending product availability
Net 30 Terms with qualified credit
New Toro commercial equipment comes with a two-year manufacturer warranty
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All commercial products purchased by a credit card will be subject to a 2.5% service fee.

Thank you for the opportunity to submit this quote. If you have any questions, please do not hesitate in contacting us.

Bob Frank
Commercial Sales Rep
612-877-0837

Mandi Prinsen
Inside Sales Representative
763-592-5641

MTI Distributing, Inc. • 4830 Azelia Ave N • Brooklyn Center, MN

I commit to the purchase as detailed on quote above. I reserve the right to opt out of intended purchase at any time prior to scheduled delivery. I understand that the quoted pricing will become invalid for any unit(s) that MTI Distributing cannot deliver by October 31, 2022.

Name:

Signature:

Date:

Quotes are valid for 30 days from the creation date of the quote OR until the contract expires.

A Purchase Order or Letter of Intent is required for all orders.

To expedite the delivery of equipment, the below information must be included on your Purchase Order or Letter of Intent.

For any questions, please contact:

Michael Savage

Midwest Machinery Co.
12040 Point Douglas Dr South
Hastings, MN 55033

Tel: 651-437-7747
Fax: 651-437-3483
Email: msavage@mmcjd.com

- ☐ Vendor: Deere & Company
  2000 John Deere Run
  Cary, NC 27513
- ☐ Signature
- ☐ Shipping address
- ☐ Billing address
- ☐ Billing email address

If information is not included, the Purchase Order or Letter of Intent will be returned.

The John Deere Government Sales Team

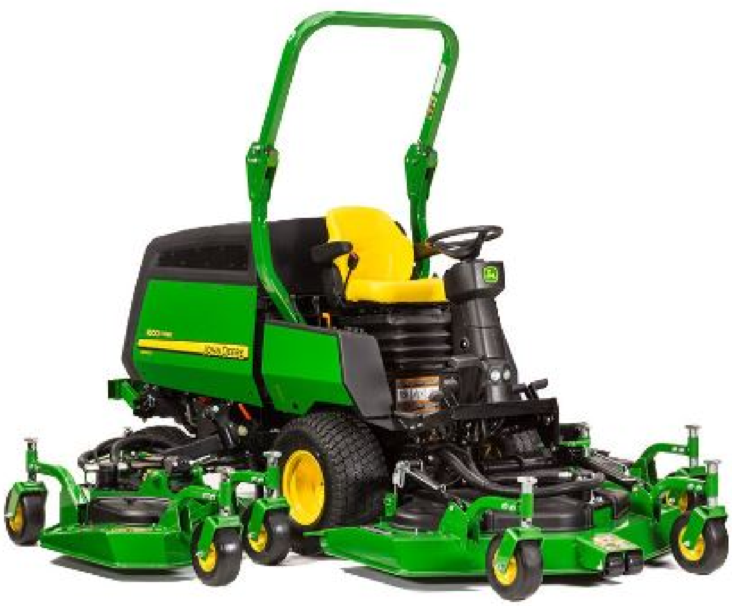
Quote Id: 26011034

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):
Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:
Midwest Machinery Co.
12040 Point Douglas Dr South
Hastings, MN 55033
651-437-7747

Prepared For:

CITY OF NORTH SAINT PAUL



Proposal For:

Delivering Dealer:
Michael Savage

Midwest Machinery Co.
12040 Point Douglas Dr South
Hastings, MN 55033

Quote Prepared By:
Michael Savage
msavage@mmcjd.com

Date: 02 February 2022

Offer Expires: 28 February 2022

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):
Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:
Midwest Machinery Co.
12040 Point Douglas Dr South
Hastings, MN 55033
651-437-7747

Quote Summary

Prepared For:
CITY OF NORTH SAINT PAUL
2400 MARGARET ST N
NORTH SAINT PAUL, MN 55109

Delivering Dealer:
Midwest Machinery Co.
Michael Savage
12040 Point Douglas Dr South
Hastings, MN 55033
Phone: 651-437-7747
msavage@mmcjd.com

Quote ID:	26011034
Created On:	02 February 2022
Last Modified On:	03 February 2022
Expiration Date:	28 February 2022

Equipment Summary	Selling Price		Qty		Extended
JOHN DEERE 1600 Turbo Series III Commercial Wide Area Mower with 2-Post Folding ROPS	$ 68,550.85	X	1	=	$ 68,550.85
PowerGard Protection Plan	$ 4,573.00	X	1	=	$ 4,573.00

Contract: Sourcewell Grounds Maintenance 031121-DAC (PG NB CG 70)
Price Effective Date: February 1, 2022

Sub Total	**$ 73,123.85**
Equipment Total	**$ 73,123.85**

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	$ 73,123.85
Trade In	
SubTotal	**$ 73,123.85**
Est. Service Agreement Tax	$ 0.00
Total	$ 73,123.85
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	**$ 73,123.85**

Salesperson : X ______________

Accepted By : X ______________

Selling Equipment

Quote Id: 26011034 **Customer Name:** CITY OF NORTH SAINT PAUL

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):
Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:
Midwest Machinery Co.
12040 Point Douglas Dr South
Hastings, MN 55033
651-437-7747

JOHN DEERE 1600 Turbo Series III Commercial Wide Area Mower with 2-

Hours:

Stock Number:

Contract: Sourcewell Grounds Maintenance 031121-DAC (PG NB CG 70)

Selling Price *
$ 68,550.85

Price Effective Date: February 1, 2022

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
0731TC	1600 Turbo Series III Commercial Wide Area Mower with 2-Post Folding ROPS	1	$ 86,599.00	23.00	$ 19,917.77	$ 66,681.23	$ 66,681.23
	Standard Options - Per Unit						
001A	United States and Canada	1	$ 0.00	23.00	$ 0.00	$ 0.00	$ 0.00
0443	US English w/ Spanish (Bi-Lingual) Operator's Manual	1	$ 0.00	23.00	$ 0.00	$ 0.00	$ 0.00
	Standard Options Total		**$ 0.00**		**$ 0.00**	**$ 0.00**	**$ 0.00**
	Dealer Attachments/Non-Contract/Open Market						
BUC11229	Tricycler Mulching Kit	1	$ 609.90	23.00	$ 140.28	$ 469.62	$ 469.62
	Dealer Attachments Total		**$ 609.90**		**$ 140.28**	**$ 469.62**	**$ 469.62**
	Value Added Services						
	PowerGard Protection Plan	1	$ 4,573.00			$ 4,573.00	$ 4,573.00
	Value Added Services Total		**$ 4,573.00**			**$ 4,573.00**	**$ 4,573.00**
	Other Charges						
	Freight	1	$ 800.00			$ 800.00	$ 800.00
	Customer Setup	1	$ 600.00			$ 600.00	$ 600.00
			$ 1,400.00			**$ 1,400.00**	**$ 1,400.00**
	Suggested Price						**$ 73,123.85**
Total Selling Price			**$ 88,608.90**		**$ 20,058.05**	**$ 68,550.85**	**$ 73,123.85**

JOHN DEERE

Extended Warranty Proposal

PowerGard™ Protection Plan

TURF AND UTILITY

Date : February 3, 2022

Machine/Use Information		Plan Description		Price	
Manufacturer	**JOHN DEERE**	Plan Type:	New	Deductible:	$ 0
Equipment Type	TURF AND UTILITY	Coverage:	Comprehensive	Quoted Price	$ 4,573.00
Model	1600 TURBO SERIES III	Total Months:	48		
Country	US	Total Hours:	2250	Date Quoted	February 3, 2022
MFWD/Tracks	N				
Scraper Use					

THIS PROPOSAL IS VALID FOR 30 DAYS FROM DATE ISSUED.

PowerGard Protection Proposal Prepared for:

I have been offered this extended warranty and

Customer Name - Please Print

☑ **I ACCEPT** the PowerGard Protection

☐ **I DECLINE** the PowerGard Protection

Customer Signature

If declined, I fully understand that my equipment listed above is not covered for repair expenses due to component failures beyond the original basic warranty period provided by John Deere.

Note : This is **not** a contract. For specific PowerGard Protection coverage terms and conditions, please refer to the actual PowerGard Protection Plan contract for more information and the terms, conditions and limitations of the agreement.

What PowerGard Protection is :

The PowerGard Protection Plan is an **extended warranty** program for reimbursement on parts and labour for covered components that fail due to faulty material or original workmanship that occur beyond the John Deere Basic Warranty coverage period. The agreement is between Deere & Company and the owners of select John Deere Commercial and Agricultural equipment, who purchase the PowerGard Plans for the desired coverage as indicated in this proposal.

What PowerGard Protection is not :

PowerGard Protection is **not insurance**.It also does not cover routine maintainance or high wear items,or insurance-related risks/perils such as collision, overturn, vandalism, wind, fire, hail, etc. It does not cover loss of income or loss of value of crops during or after an equipment failure. See the actual product-specific PowerGard Protection Plan agreement for a complete listing of covered components, and limitations and conditions under the program.

Features/Benefits:

PowerGard protection include the following features and benefits under the program :

- Pays for parts and labour costs incurred on failed covered components (less any applicable deductibles),
- Does not require pre-approval before repairs are made by the authorized John Deere dealership,
- Payments are reimbursed directly to the dealership with no prepayment required by the contract holder.
- PowerGard Protection agreements ensure that only Genuine John Deere Parts are used in all repairs,
- PowerGard coverage is fully transferable to future owners, with no transfer fees when coverage remains,
- PowerGard ensures higher resale value and makes equipment more marketable during the sale or trade-in,
- PowerGard allows you to budget your total cost of ownership, with financing available through John Deere Credit or other sources,
- PowerGard helps prevent large,unexpected repair bills during later years of equipment ownership,in exchange for a smaller protection fee up front.

NORTH ST. PAUL
extraordinary.

Agenda Information Memorandum

To	Date
Honorable Mayor Furlong and City Council	March 1, 2022

Agenda Placement # VI.G

Consent Agenda

Subject

Target Donation - North St. Paul Police Department

Background/Facts

On 2/15/22, the Executive Team Leader in the Assets Protection branch of the North St. Paul Target location (2199 Hwy 36) contacted North St. Paul Police Department and stated their intention to donate to the North St. Paul Police Department in the form of a $400 gift card to Target.

Recommended Action

Approve Resolution No. 2022-xxx accepting Target gift card donation and allowing the North St. Paul Police Department to utilize the donated amount at Target throughout the course of their duties to assist with acquiring any operational needs of the police department.

Attachments

1. Res 2022-xxx Accepting Donations to the NSP Police Dept.

Respectfully submitted,
Phil Baebenroth, Police Chief

CITY OF NORTH ST. PAUL

RESOLUTION NO. 2022-xxx

RESOLUTION APPROVING ACCEPTANCE OF A DONATION TO THE CITY OF NORTH ST. PAUL POLICE DEPARTMENT

WHEREAS, the City of North St. Paul is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts; and

WHEREAS, the City Council must also ratify any terms or conditions placed on the donation by the donor; and

WHEREAS, the following have offered to contribute the below to the City of North St. Paul:

Name of Donor	Amount	Department
Target	$400.00 Gift Card	Police

WHEREAS, the City Council finds that it is appropriate to accept the donation offered.

NOW THEREFORE be it resolved by the City Council of the City of North St. Paul accepts the donation as described above to assist with acquiring any operational needs of the Police Department.

ADOPTED this 1st day of March, 2022.

Motion by Council Member
Second by Council Member

Voting: Aye:
Nay:
Absent:
Abstain:

____
Terrence J. Furlong, Mayor

Attest: ______________________
John Stark, City Manager/ Clerk

NORTH ST. PAUL
extraordinary.

Agenda Information Memorandum

To	Date
Honorable Mayor Furlong and City Council	March 1, 2022

Agenda Placement # VI.H

Consent Agenda

Subject

Ramsey County Library and North St. Paul Use of Fiber Optic Capacity Agreement

Background/Facts

The City of North St. Paul owns or leases fiber optic cabling connecting Ramsey County Library's located at the following locations:

- 3025 Southlawn Drive, Maplewoood
- 2576 County Road 10, Mounds View
- 2300 North St. Paul Drive, North St. Paul
- 2150 2nd St, White Bear Lake
- 2180 Hamline Ave N, Roseville

The Library Board has expressed an interest in using capacity on the fiber optic network to further its internal, noncommercial telecommunications needs and interests, and the City and the Library need to agree on the terms and conditions of usage.

The term of this Agreement is July 1, 2022 thru June 30, 2023.

Recommended Action

To approve an agreement between the City of North St. Paul and the Ramsey County Library Board for use of Fiber Optic Capacity.

Attachments

1. Agreement with North St. Paul
2. RCL_NSP_Transport_2022_220001185

Respectfully submitted,
John Stark, City Manager

AGREEMENT BETWEEN THE CITY OF NORTH ST. PAUL, MINNESOTA AND RAMSEY COUNTY LIBRARY BOARD, MINNESOTA FOR USE OF FIBER OPTIC CAPACITY

This Agreement is between the City of North St. Paul, Minnesota (hereinafter the "City"), and the Ramsey County Library Board, Ramsey County, Minnesota (hereinafter the "Library").

WHEREAS, the City owns or leases fiber optic cabling connecting Ramsey County Library's located at 3025 Southlawn Drive, Maplewood, Minnesota (hereinafter "RCL-Maplewood); Ramsey County Library located at 2576 County Road 10, Mounds View, Minnesota (hereinafter "RCL-Mounds View"); Ramsey County Library located at 2300 North St. Paul Drive, North St. Paul, Minnesota (hereinafter "RCL-North St. Paul); Ramsey County Library located at 2150 2nd Street , White Bear Lake, Minnesota (hereinafter "RCL-White Bear Lake") and the Ramsey County Library located at 2180 Hamline Avenue North, Roseville, Minnesota (hereinafter "RCL-Roseville").

WHEREAS, the Library has expressed an interest in using capacity on the fiber optic network (hereinafter "City Network") to further its internal, noncommercial telecommunications needs and interests, and the City is willing to allow the Library's use of the City Network, and the City and the Library need to agree on the terms and conditions of usage.

WHEREAS, under Minn. Stat. § 471.59, subd. 10, the City is empowered to engage such assistance and jointly exercise with other governmental units such powers as are deemed necessary.

NOW, THEREFORE, the City and the Library agree as follows:

I. GRANT OF ACCESS

A. The City hereby allows the Library, for the term of this Agreement, the right to transmit data between RCL-Maplewood, RCL-Mounds View, RCL North St. Paul, RCL-White Bear Lake and RCL-Roseville. The City's provision of its fiber optic network for the Library to transmit data is to be referred to throughout this Agreement as the "Connectivity Services." The Library may use the Connectivity Services to meet its noncommercial data, voice, and video needs at its own expense and discretion, provided it is current in fulfilling the terms of and paying the fees identified in this Agreement.

B. The City shall be responsible for providing and installing any necessary equipment in order to activate and utilize the Connectivity Services. All equipment installed by the City shall be owned and maintained by the City, subject to the terms of this Agreement except where provided under any additional agreement with the City. The Library shall not change, upgrade or remove any City equipment it utilizes pursuant to or in connection with this Agreement.

C. Network connectivity will be provided by an Optical Ethernet connection with the following capacity:

Primary Site (10GB Capacity)
RCL - Roseville
2180 Hamline Avenue N.
Roseville, MN 55113

Site	Address	MAX Capacity
RCL – Mounds View	2576 County Road 10	1GB
RCL – White Bear Lake	2150 2nd Street	1GB
RCL - Maplewood	3025 Southlawn Drive	1GB
RCL – North St Paul	2300 North St. Paul Drive	1GB

D. The City and its employees and agents shall have access to all equipment installed at Library facilities so that the City may, at any time and at its sole discretion, audit equipment at those locations, at its expense.

E. The Library shall use the Connectivity Services assigned by the City only for its own internal, noncommercial purposes for the location listed in this agreement. For purposes of this Agreement, the term "noncommercial" means that particular products and services are not sold or advertised. The Library may not sell, lease, assign, loan, or otherwise provide the Connectivity Services (or any portion thereof) to a third party, or extend the Connectivity Services to any other facility either owned by the Library, Ramsey County, or a third party.

F. The Library acknowledges that the City may move the fiber optic lines on which the Connectivity Services is located during the term of this Agreement or any extension thereof. The City and its officers, directors, employees, volunteers and agents shall not be liable for any loss, claim, penalty, cost, expense (including attorneys' fees), damage, death or injury arising out of or attributable to such movement. The City will promptly notify the Library of any plans to move the fiber lines on which the Connectivity Services is located after it becomes aware of any such plan. If the fiber lines on which the Connectivity Services is located are moved by the City in an emergency situation, then the City shall promptly notify the Library of the movement after it becomes aware of the movement.

II. SCOPE OF CITY RESPONSIBILITIES

A. The City will promptly notify the Library of any planned City Network outages affecting the Connectivity Services after it becomes aware of such planned outages. Examples of such planned outages include testing and maintenance of the City Network, movement of utility poles, etc. The City has no obligation to notify the Library of planned outages of which it is not aware. The Library will contact the City if any of the Library's equipment must be brought down during an outage. The Library shall be responsible for bringing down its equipment.

B. Unplanned City Network outages shall be handled as follows:

1. First Awareness- Library
   a. If the Library experiences an outage, testing shall be performed by the Library to determine if a connection can be made to the City equipment. This will determine if the problem is on the City Network or elsewhere.
   b. If a connection can be made to the City equipment, the Library will contact the City.
2. First Awareness- City
   If the City is first aware of an unplanned outage, the City will notify the Library as soon as possible.

C. The City does not guarantee the uninterrupted transmission of signals over the City Network.

D. The City shall not be responsible for the protection of any and all Library equipment which is installed on premises owned, controlled or leased by the City, for unauthorized access to Library equipment which is installed on premises owned, controlled or leased by the City except in the instance of negligence by City. The parties agree that the City shall have no liability for any loss, cost, expense or damage sustained by the Library if any unauthorized third party gains access to the City Network (and any voice, video and/or data transmissions carried thereon) through the City, or their respective equipment.

E. All data collected, created, received, maintained, or disseminated for any purposes in the course of the City's performance of this Agreement is governed by the Minnesota Government Data Practices Act, Minn. Stat. Chapter 13, or any other applicable state statutes, any state rules to implement the Act, as well as federal regulations related to data privacy. The City agrees to abide by these statutes, rules, and regulations.

F. The City shall make all reasonable efforts to ensure that the City's employees, officials, agents, and subcontractors do not engage in violence while performing work under this Agreement. Violence, as defined by the Ramsey County Workplace Violence Policy, is any action that is the use of physical force, harassment, or intimidation or abuse of power or authority, where the impact is to control by causing pain, fear, or hurt.

G. The City agrees to exercise due care and caution to protect Library network facilities, fibers, cables and equipment from damage, vandalism and other potential problems. The City agrees that it is responsible for the direct and indirect costs of repairing any damage to the Library network facilities, fibers, cables and equipment that is directly or indirectly caused by the City (and/or its contractors or subcontractors), whether intentionally or unintentionally; an example of such damage is equipment installation by the City that could damage a Library patch panel, Library equipment or Library facilities.

H. Except as otherwise provided herein or in applicable law, the Library, officers, directors, employees, volunteers and agents shall not be liable for any loss, claim, penalty, cost, expense (including attorneys' fees), damage death or injury arising out of or attributable to any action, performance or non-performance, under this Agreement. The City shall indemnify and hold harmless the Library, officers, directors, employees, volunteers and agents from and against all liability, losses, damages, judgments, penalties, costs, claims, and expenses (including attorneys' fees) they may legally be required to pay as a result of the actions, performance or non-performance of the City, officers, directors, employees, volunteers and agents under this Agreement.

III. SCOPE OF LIBRARY RESPONSIBILITIES

A. The Library is permitted to use the Connectivity Services under the terms of this Agreement and agrees that it is solely responsible for the purchase, installation, operation, maintenance, management, testing and monitoring of any equipment it connects to the City Network. The Library shall not utilize the Connectivity Services for any unlawful purpose.

B. The Library agrees to exercise due care and caution to protect City Network facilities, fibers, cables and equipment from damage, vandalism and other potential problems. The Library agrees that it is responsible for the direct and indirect costs of repairing any damage to City Network facilities, fibers, cables and equipment that is directly or indirectly caused by the Library (and/or its contractors or subcontractors), whether intentionally or unintentionally; an example of such damage is equipment installation by the Library that could damage a City patch panel, City equipment or City facilities.

C. The Library's use of the Connectivity Services shall not at any time interfere with the use of the City Network by the City, and other users. Upon receiving oral or written notice from the City, the Library shall immediately cease using the Connectivity Services for any purpose that the City, in its reasonable discretion, determines is interfering with City Network systems. The Library agrees that it is responsible for the direct and indirect costs of remedying any interference caused to other City Network systems as a result of the Library's installation of equipment or the Library's use of the Connectivity Services.

D. The Library shall at all times use reasonable efforts to protect the security of the City Network. For purposes of this paragraph, "to protect the security" means to protect those physical elements of the City Network under the Library's control from unauthorized intrusion, signal theft, tampering, wiretapping or other actions that might: (i) compromise the integrity of or degrade the signals carried over the City Network; or (ii) result in the unauthorized interception and disclosure of information.

E. If, in the future, any outside agency imposes any additional taxes, fees, or charges associated with the Connectivity Services or the City incurs any costs over and above the routine maintenance and support of the City network, the Library can either pay its portion of these additional taxes, fees, charges or costs associated with the Library's use of the Connectivity Services or have the right to immediately terminate this Agreement without incurring any additional taxes, fees, or charges.

F. The Library agrees that this Agreement does not grant, transfer or assign any property interest or title in the City Network (including the Connectivity Services) to the Library. Nothing in this Agreement shall be construed to affect the City's right, in its sole discretion, to enter into any agreement, license, lease or project with another party for the use of the City Network, including (but not limited to), specific facilities and capacity on specific fibers and/or cables.

G. Except as otherwise provided herein or in applicable law, the City, officers, directors, employees, volunteers and agents shall not be liable for any loss, claim, penalty, cost, expense (including attorneys' fees), damage, death or injury arising out of or attributable to any action, performance or non-performance under this Agreement. The Library shall indemnify and hold harmless the City, and its officers, directors, employees, volunteers and agents from and against all liability, losses, damages, judgments, penalties, costs, claims, and expenses (including attorneys' fees) they may legally be required to pay as a result of the Library's actions, performance or non-performance under this Agreement.

H. The Library's liability shall be governed by the provisions of the MN Statutes Chapter 466 and other applicable law.

I. The Library shall provide proof of self-insurance that is acceptable to the City's designated risk manager or insurance agent.

IV. REIMBURSEMENT FOR CONNECTIVITY SERVICES USE

A. The Library shall pay the City a non-reoccurring charge of $0.00 and

$2,400.00 per month thereafter for the use of the Connectivity Services during the original term of this Agreement to reimburse the City for costs associated with making the Connectivity Services available, and administering this Agreement.

B. If additional connectivity service is allocated by the City for use by the Library, the reimbursement terms may be adjusted appropriately and incorporated as a written amendment to this Agreement.

V. TERM

A. The term of this Agreement is July 1, 2022 thru June 30, 2023 unless sooner terminated pursuant to the terms of this Agreement or extended by either party.

VI. GENERAL TERMS AND CONDITIONS

A. Subject to the terms of this Agreement, the Library and the City shall each be responsible for their own acts and behavior and the consequences thereof. Each party's liability under this Agreement may be limited by applicable law. Neither party waives any statutory or common law defenses, immunities, exceptions or rights.

B. The City and the Library designate the following as their contact persons for purposes of notice under this Agreement:

City:	Technical Contact:	Help Desk:	651-792-7095
	Contract Contact:	City Admin:	651-747-2400
Library:	Technical Contact:	Chuck Wettergren	651-724-6181
	Contract Contact:	Mary Larson	651-486-2200

C. Unless otherwise specified in this Agreement, all notices required under this Agreement shall be made in person or by first class mail, postage paid, and sent to the Contract Contact person identified above, or as identified by either party in accordance with this notice provision. Notice given by mail shall be deemed received 24 hours after deposit in the United States mail.

D. Notwithstanding anything to the contrary herein, the City Network (including the Connectivity Services) shall be operated, repaired and maintained by the City. The parties agree that the City shall have no liability for any loss, claim, judgment, cost, expense (including attorneys' fees), damage, death or injury sustained by the Library that is attributable to a failure of the fiber optic network except in the instance of negligence by City.

E. This Agreement does not constitute an assignment or transfer by the City of any severable or identifiable component of the City Network, including the fiber optic cables utilized by the Library.

F. The Library understands, agrees and expressly acknowledges that from time to time transmission(s) of voice, video or data utilizing the Connectivity Services (and the City Network in general) may be interrupted to perform repairs or maintenance or as a result of an act, error or omission by the City (and its officers, directors, employee's agents and volunteers). The Library further agrees, understands and expressly acknowledges that an interruption of voice, video and data transmission(s) may also occur due to severe weather, Force Majeure situations and other acts of God. In addition, the Library understands that the City is providing the Connectivity Services AS IS, with all its faults, and makes no representations, warranties (express or implied, statutory or otherwise), covenants or assurances hereby that it will provide uninterrupted or continuous transmission of the Library's voice, video and/or data, and the City expressly disclaims any statutory, express or implied warranties with regard to this Agreement, the Connectivity Services and/or the transmission of voice, video or data over the Connectivity Services.

G. The failure of either party to insist on or enforce, in any instance, strict performance by the other of any of the terms of this Agreement or to exercise rights conferred herein shall not be construed as a waiver or relinquishment of its right to assert or rely upon any such terms or rights. The parties hereto may only waive their rights under this Agreement by expressly so stating in writing. Any such written waiver by the City or the Library shall not operate as a waiver or relinquishment of any right or Agreement term on any future occasion.

H. This Agreement is personal to the Library. Accordingly, the Library may not, without the City's prior written consent, which consent may be withheld in the City's sole discretion, assign or otherwise transfer this Agreement and/or any right or interest granted hereunder.

I. In no event shall the City be liable to the Library for any direct, indirect, consequential, incidental, liquidated or special damages, or for lost revenues, lost profits, costs, expenses (including attorneys' fees) or inconvenience the Library may incur which is attributable to, or arises out of, the City's performance or non-performance of any provision of this Agreement, even if the Library has informed the City of the possibility of those damages, lost profits, costs and expenses. This paragraph explicitly applies to, among other things, planned and unplanned City Network outages which affect the Connectivity Services.

J. The rights and remedies granted to the Library under this Agreement constitute the Library's sole and exclusive remedy against the City, directors, officers, employees, agents and volunteers for any and all claims arising in connection with the Connectivity Services, including, but not limited to, claims arising under statutory or common law or otherwise.

K. Any alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when reduced to writing and signed by both parties.

L. This Agreement shall be governed in all respects by the laws of the State of Minnesota.

M. Venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

N. Termination

1. The City or the Library may terminate this Agreement at any time, with or without cause, upon 90 day written notice to the other party, except as otherwise provided herein.

2. In the event of a total or partial destruction of substantially all of the Connectivity Services as a result of an event of Force Majeure, whether or not such casualty is covered under a policy of insurance carried by the City, this Agreement may be terminated at the option of the City or the Library upon 30 days' written notice to the other party.

3. For purposes of this Agreement, the term "Force Majeure" means delays or defaults that are directly attributable to war, insurrection, strikes, lockouts, riots, floods, tornadoes, earthquakes, fires, epidemics, inability to secure labor, materials or tools, or other causes beyond the parties' control, or acts of god.

O. The performance by the Library and/or the City hereunder of all duties and obligations under this Agreement shall be as independent contractors and not as agents, employees or representatives of the other party, and no persons employed or utilized by a performing party shall be considered the employees, representatives or agents of the other party.

P. Neither the Library nor the City shall be deemed in default of the provisions of this Agreement in the event of a Force Majeure situation, provided the party claiming Force Majeure takes immediate and diligent steps to bring itself back into compliance and to comply as soon as possible, under the circumstances, without endangering the health, safety and welfare of the Library's and/or the City's employees, facilities, cables and property.

Q. This Agreement constitutes the entire agreement between the parties and supersedes all prior oral or written agreements and understandings. The captions and headings of sections throughout this Agreement are intended solely to facilitate reading and reference to the sections and provisions of this Agreement. Such captions and headings shall not affect the meaning and interpretation of this Agreement.

R. If any section or clause of this Agreement is held to be invalid or unenforceable, then the meaning of that section or clause shall be construed so as to render it enforceable to the extent feasible. If no feasible interpretation would save the section or clause, it shall be severed from this Agreement with respect to the matter in question, and the remainder of the Agreement shall remain in full force and effect. However, in the event such a section or clause is essential or substantially alters the Agreement, the parties shall negotiate a replacement section or clause that will achieve the intent of such unenforceable section or clause to the extent permitted by law. If an appropriate replacement section or clause cannot be negotiated, either party may terminate this Agreement as provided herein.

S. This Agreement is made solely and specifically among and for the benefit of its named parties, and their respective successors and assigns, and no other person or entity shall have any rights, interest, or claim under it to be entitled to any benefits pursuant to or on account of this Agreement, whether as a third party beneficiary or otherwise.

WHEREAS, this Agreement is duly executed and effective on the last date written below.

FOR THE CITY OF NORTH ST. PAUL, MINNESOTA:

______________________________	______________________________
Terry Furlong It's Mayor	It's City Manager
Date: ________________	Date: ________________

FOR THE RAMSEY COUNTY LIBRARY BOARD, MINNESOTA:

Karen Pault ______________________ Date: 1/19/22

Library Director
Ramsey County Library

Service Request Response

Form 470 Application Number: 220001185
Funding Year: 2022

Requesting Agency:
Ramsey County Public Library
4570 Victoria Street N.
Shoreview, MN 55126
Entity Identification Number: 133574

Proposal to provide Lit Fiber Service (Ethernet Services)

The following proposal is to provide Ethernet transport between the Primary Site and the listed locations.

Primary Site (10GB Capacity)
RCL - Roseville
2180 Hamline Avenue N.
Roseville, MN 55113

Site	Address	MAX Capacity
RCL – Mounds View	2576 County Road 10	1GB
RCL – White Bear Lake	2150 2nd Street	1GB
RCL - Maplewood	3025 Southlawn Drive	1GB
RCL – North St Paul	2300 North St. Paul Drive	1GB

Service Description:
The provider will deliver Ethernet-based data transport services over fiber optic cable between the primary library in Roseville and the branch libraries listed above. Service connections may terminate in the Providers Data Center with the aggregate service connections delivered over direct point-to-point fiber to the hub location.

Term Options	NRC	MRC
Month to Month	$0.00	$2,800.00
12 Months	$0.00	$2,400.00
24 Months	$0.00	$2,200.00
36 Months	$0.00	$2,000.00

Submitted by: City of North St Paul Service Provider Identification Number: 143030683 2400 Margaret Street N. North St Paul, MN 55109	Contact Information Name: Brian Frandle Telephone: 651-747-2472 email: Brian.Frandle@northstpaul.org

Submitted via Email: 11/15/2021 to: Chuck Wettergren chuck@rclreads.org (RCLS Contact)
Mona Scott mona.rcl@melsa.org (Form 470 Contact)

NORTH ST. PAUL
extraordinary.

Agenda Information Memorandum

To	Date
Honorable Mayor Furlong and City Council	March 1, 2022

Agenda Placement # IX.A

City Business Action Items & Recommendations

Subject

2022 Street & Utility Improvement Projects (City Project Nos. 22-02 / 22-03 / 22-04) – Receive Bids and Award Contract

Background/Facts

- On January 18, 2022, the City Council authorized the advertisement for bids for the 2022 Street & Utility Improvement Projects (City Project Nos. 22-02 / 22-03 / 22-04).
- The project areas included in the 2022 Street & Utility Improvement Projects are:
    - Area 1: downtown parking lot (adjacent to 6th Avenue), 6th Avenue, Charles Street;
    - Area 2: 10th Avenue East, 3rd Street North, 2nd Street North; and
    - Area 3: Flanders Road, 13th Avenue, Spirit Hills Lane, 14th Avenue.
- Project improvements include street reconstruction, pavement rehabilitation, pavement maintenance overlays, concrete curb and gutter, watermain replacement, storm sewer improvements, street lighting, landscaping, and other appurtenant work.
- The attached letter of recommendation and Bid Tabulation Summary indicate the recommended low bidder as Bituminous Roadways, Inc. of Mendota Heights, MN, with a grand total bid of $1,578,524.63.
- If awarded by Council, staff's anticipated schedule for the project improvements includes a tentative earliest possible construction start in May 2022 within seven days of contractor receipt of Notice to Proceed, and a specified final completion date of June 30, 2023.

Recommended Action

It is recommended the City Council accept bids and award by resolution a construction contract for the 2022 Street & Utility Improvement Projects (City Project Nos. 22-02 / 22-04 / 22-03) to Bituminous Roadways, Inc., in the amount of $1,578,524,63.

Attachments

1. Res 2022-xxx COM Res_Receive Bids Awd Contract-2022 S&U Imp Projects-030122
2. Letter of Recommendation
3. Bid Tabulation Summary

Respectfully submitted,
Morgan Dawley, City Engineer

CITY OF NORTH ST. PAUL

RESOLUTION NO. 2022-XXX

RESOLUTION ACCEPTING BIDS AND AWARDING A CONSTRUCTION CONTRACT FOR THE 2022 STREET & UTILITY IMPROVEMENT PROJECTS CITY PROJECT NOS. 22-02 / 22-04 / 22-03

WHEREAS, THE CITY COUNCIL OF THE CITY OF NORTH ST. PAUL, MINNESOTA ("Council") authorized the advertisement for bidding on January 18, 2022, ("Meeting") for the 2022 Street & Utility Improvement Projects (City Project Nos. 22-02 / 22-04 / 22-03) ("Project"); and

WHEREAS, the Project locations include Area 1: downtown parking lot (adjacent to 6th Avenue), 6th Avenue, Charles Street; Area 2: 10th Avenue East, 3rd Street North, 2nd Street North; and Area 3: Flanders Road, 13th Avenue, Spirit Hills Lane, 14th Avenue; and

WHEREAS, the Project improvements shall include street reconstruction, pavement rehabilitation, concrete curb and gutter, watermain replacement, storm sewer improvements, street lighting, landscaping, and other appurtenant work; and

WHEREAS, pursuant to authorization passed by the Council January 18, 2022, for the Project, the consultant City Engineer Morgan Dawley, WSB, prepared and published the advertisement for bids and received online bids; and

WHEREAS, on Tuesday, February 15, 2022, bids were viewed and tabulated according to law, and the following bids were received complying with the advertisement:

CONTRACTOR	GRAND TOTAL
Bituminous Roadways, Inc.	$1,578,524.63
OMG Midwest, Inc. dba MN Paving & Materials	$1,672,703.94
McNamara Contracting, Inc.	$1,678,089.50
New Look Contracting, Inc.	$1,697,066.25
Northdale Construction Company, Inc.	$1,725,773.66
T.A. Schifsky & Sons, Inc.	$1,727,557.56
North Valley, Inc.	$1,748,893.60
Park Construction Company	$1,989,645.20
Meyer Contracting, Inc.	$2,032,547.40

WHEREAS, it appears that Bituminous Roadways, Inc. of Mendota Heights, MN, is the lowest responsive bidder with a grand total bid of $1,578,524.63.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORTH ST. PAUL, MINNESOTA:

1. The Mayor and City Manager are hereby authorized and directed to enter into a construction contract with Bituminous Roadways, Inc. in the name of the City of North St. Paul for the improvement of the 2022 Street & Utility Improvement Projects (City Project Nos. 22-02 / 22-04 / 22-03) according to the plans and specifications, therefor approved by the City Council and on file in the office of the City Clerk.

ADOPTED this 1st day of March, 2022.

Motion by Council Member
Second by Council Member

Voting: Aye:
Nay:
Abstain:
Absent:

____
Terrence J. Furlong, Mayor

Attest:

____
John Stark, City Manager/ Clerk

wsb

March 1, 2022

Honorable Mayor and City Council
City of North St. Paul
2400 Margaret Street North
North St. Paul, MN 55109

Re: 2022 Street & Utility Improvement Projects
City Project Nos. 22-02 / 22-04 / 22-03
City of North St. Paul, MN
WSB Project No. 018162-000

Dear Mayor and Council Members:

Bids were received online for the above-referenced project on Tuesday, February 15, 2022, and were viewed and read aloud. Nine bids were received. Please find enclosed the Bid Tabulation Summary indicating Bituminous Roadways, Inc., Mendota Heights, Minnesota, as the low bidder with a grand total bid amount of $1,578,524.63.

We recommend that the City Council consider these bids and award a contract for the grand total bid in the amount of $1,578,524.63 to Bituminous Roadways, Inc., based on the results of the bids received.

If you have any questions, please contact me at 763.512.5243. Thank you.

Sincerely,

WSB

Brad A. Reifsteck, PE
Sr. Project Manager

Enclosure

cc: John Stark, City of North St. Paul
Jennie Kloos, City of North St. Paul
Ron Ritchie, City of North St. Paul
Morgan Dawley, WSB & Associates, Inc.

srb

701 XENIA AVENUE S | SUITE 300 | MINNEAPOLIS, MN | 55416 | 763.541.4800 | WSBENG.COM

BID TABULATION SUMMARY

PROJECT:
2022 Street & Utility Improvement Projects
City Project Nos. 22-02 / 22-04 / 22-03

OWNER:
City of North St. Paul, MN

WSB PROJECT NO.:
018162-000

BIDS RECEIVED ONLINE: Tuesday, February 15, 2022, at 2:00 p.m. Local Time

	Contractor	Bid Bond (5%)	Add. No. 1 Received	Grand Total Bid
1	Bituminous Roadways, Inc.	X	X	$1,578,524.63
2	OMG Midwest, Inc. dba Minnesota Paving & Materials	X	X	$1,672,703.94
3	McNamara Contracting, Inc.	X	X	$1,678,089.50
4	New Look Contracting, Inc.	X	X	$1,697,066.25
5	Northdale Construction Company, Inc.	X	X	$1,725,773.66
6	T.A. Schifsky & Sons, Inc.	X	X	$1,727,557.56
7	North Valley, Inc.	X	X	$1,748,893.60
8	Park Construction Company	X	X	$1,989,645.20
9	Meyer Contracting, Inc.	X	X	$2,032,547.40

I hereby certify that this is a true and correct tabulation of the bids as received on February 15, 2022.

Brad A. Reifsteck

Brad A. Reifsteck, PE, Sr. Project Manager

2021 NSPFD Incident Response Report

1566 Total calls for service (6% increase from previous year – 88 calls)

- 2020: 1478 incidents (9% increase from previous year – 123 calls)
- 2019: 1355 incidents (3% increase from previous year – 37 calls)
  - 15.6% increase – 211 total calls over the past 3 years

- **1256 – EMS Incidents (80.2%)**
  - 2020: 1201 incidents
- **310– Station All Calls (19.8%)1355**
  - 2020: 277 incidents

Notable Station All Call Incidents

- **56 - Fire incidents**
  - 27 - structure fires
  - 20 - dumpster/rubbish fires
  - 5 - cooking fires
  - 2 - vehicle fires
  - 2 - grass fires
- **Other**
  - 55 - Alarm Sounding / No Fire
  - 40 - Motor Vehicle Accidents
  - 36 - Dispatched & Cancelled En-route
  - 30 - Medical Assist (additional staff needed / Example- Cardiac Arrest)
  - 19 - Carbon Monoxide
  - 10 - Smoke / Odor Removal
  - 9 - Unauthorized burning
  - 9 - Gas leaks (natural or propane)
  - 8 - Assist PD
  - 6 - Power line down
  - 3 - Hazardous Materials
- **Auto Aid / Mutual Aid**
  - Given: 35 incidents
  - Received: 8 incidents (4 fire, 4 EMS)

2400 Margaret Street, North St. Paul, MN 55109 | northstpaul.org | office 651.747.2405 | fax 651.747.2550

- **Staffing (end of 2021)**
  - 36 Members
  - 4 Members completed Firefighter I/II, Haz-Mat, & EMR/EMT
  - 6 Hired – 1 with experience, 1 completed FFI/II, Haz-Mat mid-December, & 4 currently starting FF I/II & Haz-Mat
  - Retirements:
    - Chris Hearden 1/06/2021 – 31 ½ years
    - Scott Weber 4/06/2021 – 29 years
- **Response time**
  - Fire Department average response time for: EMS call, excluding vehicle accident with injury - Average Alarm to Arrival: 0:04:51
  - Average response time for Chief Officers to Station All Calls - Average Alarm to Arrival: 0:04:31
  - Average response time for first Engine Company: Average Alarm to Arrival: 0:08:52

Call time/day breakdown			
Shift	**Day**	**Time**	**# of calls**
Day	**Mon - Fri**	**0800-1630**	**499**
Overnight	**Mon - Thur**	**1630-0800**	**482**
Weekend Day	**Sat - Sun**	**0800-2000**	**278**
Weekend Night	**(Fri), Sat - Sun**	**(16:30)2000-0800**	**307**
Total calls			**1566**

Training highlights - over 1750 hours of training conducted by personnel in 2021

Fire

- 20 live burn training exercises at the East Metro Public Safety Training Facility – 4 hours each
- Fire training by instructors from Make the Move Training:
  - Incident Scene Size up – 3 hours online
  - Engine Company Operations - 3 hours online
  - Smooth Bore Nozzles – 8 hours total at the EMPSTF
- In house engineering drills - driving, pumping, relay pumping – 3 hours once a month
- School Bus Extrication instructed by Century College – 8 hours
- 3 Day Critical Incident Management training hosted by Maplewood Public Safety instructed by BoMac Educational Services (Chief officers)
- Fireground Operations during Civil Unrest hosted by St. Paul Fire Department – 3 hours
- 2 vehicle extrication training exercises at the EMPSTF - 3 hours each
- 4 firefighters attended a Fire Apparatus Operator course instructed by century College – 48-hour class
- 2 Water Rescue Training exercises with the assistance of the Ramsey County Water Patrol 4 hours each
- 3 days at the MN State Fire Chief Conference (Chief Officers)

EMS

- Quarterly (4) Continuing Medical Education training programs Instructed by Regions EMS. Total of 12 hours per firefighter annually
- IGel Airway adjunct training – 2 hours

2021 Code Compliance and Inspections

Code Compliance

- 172 Total Code Compliance cases (many of these below are combined with others making up 1 case)
    - 43 - Parking on unapproved surface
    - 37 - Yard maintenance
    - 34 - Trash & debris
    - 20 - Tall grass/weeds
    - 18 - Tree and bush issues
    - 15 - Inoperable vehicles
    - 10 - Snow/ice removal
    - 7 - Unapproved driveways
    - 5 - RV Parking
    - 5 - Animal Complaint
    - 5 - Trash containers
    - 5 - Operating a business from a home
    - 4 - Building without a permit
    - 4 - Depositing debris into the street
    - 3 - On street parking complaint
    - 3 - Noise complaints
    - 3 - Fence issues
    - 3 - Obstructed sight lines
    - 3 - Boat and/or trailer parking
    - 3 - Exterior property maintenance
    - 2 - Sidewalk issues
    - 1 - Commercial vehicle issue
    - 1 - Public service
    - 18 - Other
        - 133 - Closed
        - 39 - In process
    - ➢ Currently working with Kari to switch from SharePoint to OpenGov

- 12 - Chicken Keeping licenses
- 1 - Bee Keeping license

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- 3 - Kennel licenses

Hydrant Flushing

- Completed in the spring by 1 PT person, takes 5 – 6 weeks to complete

Zoning Inspections

- 67 - Fence
- 53 - Driveway
- 3 - Fence & Driveway
    - 52 - Completed
    - 71 - Active
- 11 Signs
    - 3 - Completed
    - 8 - Active
- 1 - Home Occupation

Code Compliance staff

- 2 - Part Time Code Compliance/Firefighter positions
    - Each are scheduled for 24 hour per week

Fire Inspections

- Rental Inspection completed
    - 97 - Single Family
    - 22 - Duplex
    - 45 - Multi-Family (4 plex to complexes with multiple buildings)
- 38 - Fire Alarm and Sprinkler Alarm permits (majority was new construction - Gateway Townhomes, Sentinel Building, Kwik Trip, Anchorview Apartments)
- 5 - Commercial fire safety inspections (requested by property owner)
- 5 - School inspections (annual District 622 buildings)
- 3 -Group Home inspections (requested by state)
- No Safe Havens conducted due to Covid

Fire Inspection staff

- 1 - Full Time Fire Inspector/Firefighter position