



**City of North St. Paul
City Council
Regular Meeting Agenda**

**March 15, 2022
6:30 PM**

The City Council Meeting will be conducted on **March 15, 2022** at 6:30 p.m. The meeting location is the City Council Chambers of City Hall, located at 2400 Margaret St., North St. Paul.

The City Council will also be meeting by interactive TV under Minn. Stat. 13D.02. Members of the public are permitted to attend the meeting in person, however, it is encouraged to participate in the meeting remotely. Instructions can be found below.

The **March 15, 2022** Zoom meeting can be accessed at

<https://tinyurl.com/NSPCityCouncil>

(from a PC, Mac, tablet, iPhone, or Android device)

or by phone at 1-929-205-6099, meeting ID 821 4097 2224, password 362656.

You can also watch the meeting on our YouTube channel here tinyurl.com/NSPYouTube

The City Council Zoom meeting will be 'open to the public to listen in but will be muted from contributing at all times with the exception of a Public Hearing and open to the public forum.

Please join the meeting early to test your audio and video settings.

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

Council Member Thorsen
Council Member Petersen
Council Member Wong
Council Member Cole
Mayor Furlong

IV. Adopt Agenda

V. Presentations

VI. Consent Agenda

- A. March 1, 2022 regular meeting minutes
- B. March 1, 2022 workshop meeting minutes

- C. General Claims \$299,402.85
- D. HRA Claims \$11,032.71
- E. Building Permit Report - February 2022
- F. Resolution Approving Acceptance of Donations Received February 2022.
- G. Approve Resolution re-establishing North St. Paul voting precincts and polling places
- H. Well Sealing Program Authorization
- I. Approve Resolution Supporting Funding for Planning and Design for a Separated Interchange at the Intersection of Trunk Hwy 36 & 120
- J. § 72.02 Winter Parking Ordinance - Temporary Exemption from 1:00 a.m. - 7:00 a.m., March 18, 2022
- K. Change Order No. 3 - 2020 Street and Utility Improvement Project
- L. Authorize Advertisement for Bids - 7th Avenue Street and Utility Improvements Project - CP 22-01
- M. Anchor Block Commons Final BMP (City Project No. CP 22-05) - Authorization Solicitation for Quotes
- N. Resolution Supporting Legislative Efforts to Ensure a Sustainable, Safe, and Reliable Water Supply

VII. Meeting Open to the Public

This Open Forum is an opportunity for persons to address the City Council on items not on the agenda. A completed public comment form should be presented to the Deputy Clerk prior to the meeting. Comments will be limited to 3 minutes per person. While the City Council may ask clarifying questions of the speaker, no formal action by the City Council or discussion will be held on these items.

VIII. Public Hearings

IX. City Business Action Items & Recommendations

- A. 2022 Street & Utility Improvement Projects (City Project Nos. 22-02 / 22-03 / 22-04) – Receive Bids and Award Contract

X. Reports of City Manager & Departments

XI. Reports of Council Commissions & Committees

XII. General Business

XIII. Closed Session

- A. Pursuant to Minn. Stat. 13D.03 the workshop session shall be closed to consider strategy for upcoming Labor Contract Negotiations with the groups listed here:

- AFSCME Council 5 representing the Essential Employees
- AFSCME Council 5 representing the Non-Essential Employees
- LELS Local No. 298 representing the Police Sergeants
- LELS Local No. 211 representing the Police Patrol Officers
- Teamsters Local No. 320 representing the Public Works and Electric Employees
- IBEW Local No. 160 representing the Supervisory Unit

XIV. Adjournment

The next regularly scheduled City Council meeting is April 5, 2022.

**City of North Saint Paul
March 1, 2022
Proposed Regular City Council Meeting Minutes**

I. CALL TO ORDER

Acting Mayor Peterson called the meeting to order at 6:30 p.m.

Pastor David Bjorklund opened the meeting with a prayer.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

Coach Peterson, 2618 Belmont Lane North, provided a brief overview of District 2 youth hockey. He asked for continued support for the East Metro Stars and introduced the 2022 East Metro Stars Squirt Teams B and C District 2 champions. Acting Mayor Peterson thanked and congratulated the teams on their accomplishment.

III. ROLL CALL

Present: Council Member Thorsen
Council Member Cole
Council Member Wong
Acting Mayor Peterson

Absent: Mayor Furlong

Staff: City Manager John Stark, Deputy Clerk Jennie Kloos, City Engineer Morgan Dawley, City Attorney Soren Mattick, Communications Consultant Kari Erpenbach

IV. ADOPT AGENDA

City Manager Stark recommended Item IX. A be deferred until a later date, noting there will be additional discussion with Finance Director Winek and City Engineer Dawley.

On motion by Council Member Thoreson, seconded by Council Member Cole, with all present voting aye (5-0), motion carried to approve the agenda as revised.

V. PRESENTATIONS

There were no presentations.

VI. APPROVAL OF CONSENT AGENDA

On motion by Council Member Thoreson, seconded by Council Member Wong, with all present voting aye (5-0), motion carried to approve the consent agenda, Resolution No. 2022-023 consisting of:

- A. February 15, 2022 regular meeting minutes
- B. General Claims \$1,061,746.13
- C. HRA Claims \$3,983.55
- D. Resolution Appointing John Stark as the Responsible Authority for Data Practice Act – **Resolution No. 2022-024**
- E. Resolution Approving Authorized Signatories for the City of North St. Paul – **Resolution No. 2022-025**
- F. Public Works – Purchase of 2 new lawnmowers
- G. Target Donation – North St. Paul Police Department – **Resolution No. 2022-026**
- H. Ramsey County Library and North St. Paul Use of Fiber Optic Capacity Agreement

VII. MEETING OPEN TO PUBLIC

John Schmahl, requested the City Council look further into the electricity rate increase. He questioned how rates are approved or identified.

VIII. PUBLIC HEARINGS

There were no scheduled public hearings.

IX. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

- A. 2022 Street & Utility Improvement Projects (City Project Nos. 22-02 / 22-03 / 22-04 – Receive Bids and Award Contract

This item was removed from the agenda and will be discussed at a later date.

X. REPORTS OF CITY MANAGER AND DEPARTMENTS

- A. Fire Chief Jason Mallinger Department Update

Fire Chief Jason Mallinger updated City Council on 2021 incident responses, employee status, and code compliances. Mallinger also outlined mutual aid from neighboring departments, detailed reports on calls for service, and expressed appreciation for the diversity of the current Fire Department.

Council Member Thoreson inquired if data from EMS calls can be broken down any further in order to provide more details. Mallinger stated the system does not break down EMS calls any further and the City would have to research that data in order to break down the types of EMS calls.

Acting Mayor Peterson inquired about a retirement party. Stark explained they are looking at late April and will provide staff with information later this week.

Acting Mayor Peterson wondered how the Fire Department is prepared to handle increased population. Mallinger stated he will be meeting with Stark to create a plan moving forward and bring it to City Council for approval.

Council Member Thoreson questioned the code compliance regarding trash debris. Mallinger noted many times it is simply letting residents know what the requirements are so they understand them.

Council Member Wong questioned the zoning inspections for signs, noting the Planning and Zoning Commission will be visiting the sign ordinance in their upcoming meeting

Stark commented Mallinger has a genuine desire to help and has created a great culture at the Fire Department.

XI. REPORTS OF COUNCIL, COMMISSION AND COMMITTEES

Stark discussed the tentative workshop schedule with dates and topics.

Council Member Cole noted the next EDA meeting will be Tuesday, March 8th at 3:00 p.m.

Council Member Wong stated the redevelopment master plan group met Monday and reviewed chapter 4, discussing specified districts of downtown. She updated the City Council on green space and access options to the Gateway Trail. She noted the Planning Commission meets on Thursday and will be discussing the sign ordinance. There are currently 4 applicants for the Planning Commission and that will be decided in the next month.

Council Member Thoreson had nothing to report.

Acting Mayor Peterson stated the business association meeting is March 8th at noon with guest speaker, City Manager Stark. She noted the 19th Student House is moving forward with plumbing and windows installed next week. The League of Minnesota Cities had a zoom meeting and indicated that dues and rates for next year will increase.

Council Member Cole reported the Kacy Lake resident meeting had 22 participants. Communications Staff Kari Erpenbach provided a brief review of a past meeting regarding water quality and water depth, noting there is a process outlining who is responsible for a particular area and the goals of the agency. That recording will be on YouTube tomorrow

Council Member Cole provided a brief overview of History Day at the Maplewood Middle School and participated in judging.

Acting Mayor Peterson stated there will be many road work projects and reminded residents to be patient.

Stark commented on a change to dimensions for a buildable lot. He stated the reason the Comprehensive Plan adjusted the lot size was to accommodate the density in the area.

XII. GENERAL BUSINESS

There were no general business items.

XIII. ADJOURNMENT

There being no further business, on motion by Council Member Wong, seconded by Council Member Thoreson, with all present voting aye (5-0), Acting Mayor Peterson adjourned the meeting at 7:32 p.m.

Candy Peterson, Acting Mayor

Attest: _____
John Stark, City Manager / Clerk

City of North St. Paul
March 1, 2022
Proposed City Council Workshop Meeting Minutes

I. CALL TO ORDER

Mayor Furlong called the meeting to order at 5:00 p.m. The meeting was conducted at City Hall in the Council Chambers, and also via Zoom.

II. ROLL CALL

Present: Council Member Thorsen
Council Member Wong
Council Member Cole
Acting Mayor Candy Petersen

Absent: Mayor Furlong

Staff: City Manager John Stark, Deputy Clerk Jennie Kloos, City Engineer Morgan Dawley, Communications Consultant Kari Erpenbach

III. ADOPT AGENDA

On motion by Council Member Wong, seconded by Council Member Thorsen, with all present voting aye (4-0), motion carried to approve the agenda as presented.

IV. TOPIC(S)

A. Met Council Representative – Sue Vento

Met Council Representative, Sue Vento stated that she represents 14 communities which include a portion of Anoka, Washington and Ramsey Counties. She updated the council on upcoming grant information becoming available through application to the City of North St. Paul. These include the Water Efficiency Grant available through the Environmental Services Division and the Regional Solicitation Grant Funding Cycle, which occurs every two years. The Met Council works with the Transportation Advisory Board in distributing the dollars.

Currently the Legislature is seeking \$5 million for I/I (reduce inflow and infiltration) programs and possible grants to reduce the amount of surface and ground water that ends up in our waste treatment system.

B. League of MN Cities Representatives

Representatives from the League of Minnesota Cities, including League President D. Love, current Mayor of Centerville, Dave Unmacht, League Executive Director, Brad Wiersum, past President and Mayor of Minnetonka, and Luke Fischer, League's Deputy Director attended the workshop. The members gave an overview of the League's services which include numerous resources, networking and leadership support for local governments, property/casualty insurance and worker's compensation programs. Membership includes 827 cities in the property/casualty program and 782 cities in the workers' compensation program. The City of North St. Paul is a long-time member.

A special thank you was given to Council Member Candy Petersen from all League members present for her long time services on the League's boards and committees. Each League member also recognized Council Member Petersen and spoke about her incredible spirit, kindness and contributions she brings to the League of Minnesota Cities.

C. Public Parking Lot – Pedestrian Walkway and Parking Stall Impacts Review

As a follow up to the January 18th council meeting, City Engineer Morgan Dawley provided information to the council regarding the city's surface lot which is scheduled for pavement and utility improvements the summer of 2022. Council had asked staff to look at opportunities to enhance pedestrian access through the parking lot as a potential item that could be included in the 2022 improvement project.

Discussion was held regarding the two different designs presented, in addition to raising the walkway and adding trees/landscaping to the islands and focusing on keeping the design pedestrian friendly.

Council Member Thorsen commented on the public parking lot area with residents seeking permission to park in the lot due to personal limited space. City Manager Stark stated he has been in contact with the Police Department and Public Works on this topic.

OTHER BUSINESS

None.

VI. ADJOURNMENT

There being no further business, on motion by Council Member Thorsen, seconded by Council Member Wong, with all present voting aye (4-0), Acting Mayor Petersen adjourned the workshop meeting at 6:07 p.m.

Candy Petersen, Acting Mayor

Attest:

John Stark, City Manager/ Clerk



To

Honorable Mayor Furlong and City Council

Date

March 15, 2022

Agenda Placement # VI.C

Consent Agenda

Subject

General Claims \$299,402.85

Background/Facts

Recommended Action

Attachments

1. 03-15-2022 AP COUNCIL PACKET

Respectfully submitted,
Jacquelyn Lutmer, Accounting Technician



**NORTH
ST. PAUL**
extraordinary.

MEMORANDUM

TO: Mayor & Council Members
FROM: Jacquelyn Lutmer - Accounting Technician
DATE: March 15, 2022
SUBJECT: Recommendation of approval of GENERAL claims list.

Claim Date

3/11/2022 Payroll Register DD	\$116,470.39
3/11/2022 Payroll Direct Payables	<u>\$109,141.14</u>
Payroll Subtotal	<u>\$225,611.53</u>

2/28/2022 Early Check Release	140607	\$	2,169.42	Pre-Approved by J. Stark
3/16/2022 A/P Checks	140608-140647	\$	56,908.22	
3/16/2022 Drafts	001369-001371	\$	<u>14,713.68</u>	
	AP Subtotal	\$	<u>73,791.32</u>	

Grand Total \$ 299,402.85

Approved this 15th day of March 2022

/s/ Terrence J. Furlong, Mayor by Consent Resolution

/s/ John Stark, City Manager/Clerk by Consent Resolution

PAYROLL NO: 01 City of North St. Paul

PAYROLL DATE: 3/11/2022

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	57	116,470.39
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	57	116,470.39

*** NO ERRORS FOUND ***

** END OF REPORT **

PACKET:052563/11/2022 PAYROLL - 9

VENDOR SET:01City of North St Paul*** DRAFT/OTHER LISTING ***

BANK:APPREMIER BANK

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
A01055		AFSME COUNCIL 5						
	I-AFS202203087689	UNION DUES	D	3/11/2022		186.81	001361	186.81
E05000		EFTPS						
	I-T1 202203087689	FEDERAL WITHHOLDING	D	3/11/2022		19,022.57	001362	
	I-T3 202203087689	FICA TAXES	D	3/11/2022		15,137.32	001362	
	I-T4 202203087689	MEDICARE TAXES	D	3/11/2022		5,502.62	001362	39,662.51
H08033		H S A BANK						
	I-444202203087689	HSA ACCOUNT	D	3/11/2022		5,607.05	001363	5,607.05
I09137		I C M A DISTRIBUTION CENTER						
	I-2 202203087689	EMP/EMPR DEFERRED COMP	D	3/11/2022		11,015.98	001364	
	I-21 202203087689	EMP/EMPR DEFERRED COMP	D	3/11/2022		3,275.85	001364	
	I-26 202203087689	LOAN PAYMENTS TO ICMA	D	3/11/2022		294.09	001364	
	I-2IR202203087689	EMP/EMPR DEFERRED COM	D	3/11/2022		1,725.00	001364	16,310.92
M12900		MNEFTS						
	I-T2 202203087689	MN Income Tax WH	D	3/11/2022		8,732.01	001365	8,732.01
M13320		MN STATE RETIREMENT SYSTEM						
	I-12 202203087689	POST DEDUCTIONS	D	3/11/2022		975.00	001366	
	I-2MN202203087689	POST DEDUCTIONS	D	3/11/2022		75.00	001366	1,050.00
M18011		MN CHILD SUPPORT PAYMENT CENTER						
	I-3 202203087689	BI-MONTHLY CHILD SUPPORT	D	3/11/2022		387.07	001367	387.07
P16470		P E R A						
	I-91 202203087689	6634-00 REG PERA	D	3/11/2022		16,418.83	001368	
	I-92 202203087689	6634-00 PERA PD	D	3/11/2022		20,785.94	001368	37,204.77

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	8	0.00	109,141.14	109,141.14
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	8	0.00	109,141.14	109,141.14



**NORTH
ST. PAUL**
extraordinary.

MEMORANDUM

TO: Mayor & Council Members
FROM: Jacquelyn Lutmer - Accounting Technician
DATE: February 28, 2022
SUBJECT: Recommendation of approval of GENERAL claims list Early Release.

Claim Date

2/28/2022 A/P Checks

140607	\$	2,169.42
AP Subtotal	\$	2,169.42

Grand Total	\$	2,169.42
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Approved this 28th day of February, 2022



City Manager

2/28/2022 4:01 PM

A / P CHECK REGISTER

PAGE: 1

PACKET: 05252 EARLY RELEASE

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
M13227	MN DEPT OF COMMERCE I-1000047203	Q3 2022 ASSESSMENT	R	2/28/2022		2,169.42CR	140607	2,169.42

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	2,169.42	2,169.42
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	2,169.42	2,169.42

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 05259 Regular Payments

VENDOR SET: 01

BANK : AP PREMIER BANK

**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	JENIDIA REYES I-202203027675	JENIDIA REYES:	R	3/16/2022		350.00CR	140608	350.00
1	KRYSTAL SHAKE I-202203027676	KRYSTAL SHAKE:	R	3/16/2022		150.00CR	140609	150.00
A01082	A F C TECHNOLOGIES LLC I-S13994 I-S14747 I-S14748	FIRE ALARM MONITERING FIRE ALARM MONITERING CC FIRE ALARM MONITERING CH	R R R	3/16/2022 3/16/2022 3/16/2022		3,680.00CR 290.00CR 290.00CR	140610 140610 140610	4,260.00
A01184	AMAZON CAPITAL SERVICES I-1JTD-X1X4-JP3Q I-1Q4Y-T43F-3FHT	TRAINING SUPPLIES LIGHTS BRACKETS 1ST AID KITS	R R	3/16/2022 3/16/2022		244.29CR 181.81CR	140611 140611	426.10
A01196	AMERICAN LEGAL PUBLISHING CORP I-14942	INTERNET RENEW 3/27/22-3/27/23	R	3/16/2022		450.00CR	140612	450.00
B02227	BRO-TEX INC I-549395	NEW KNIT #50	R	3/16/2022		434.00CR	140613	434.00
B02247	BSN SPORTS I-916029186	C19 FACE MASKS FF & EMT	R	3/16/2022		935.00CR	140614	935.00
C03000	CALLNET I-220202120101	ANSWERING SERV 1/31/22-2/27/22	R	3/16/2022		995.00CR	140615	995.00
C03002	CAMPBELL KNUTSON PA I-2076-0054G-19	JAN 2022 LEGAL SERVICES	R	3/16/2022		501.00CR	140616	501.00
C03066	CINTAS I-4111837599 I-4111837726	UNIFORM SERVICES UNIFORM SERVICES	R R	3/16/2022 3/16/2022		8.57CR 111.22CR	140617 140617	119.79
C03097	LIFE INSURANCE CO OF NO AMERICA I-202203037681 I-202203037682 I-202203037683	MAR 2022 HOSPITAL INSURANCE MAR 2022 ACCIDENT INSURANCE MAR 2022 CRITICAL ILLNESS INS	R R R	3/16/2022 3/16/2022 3/16/2022		59.34CR 116.55CR 44.49CR	140618 140618 140618	220.38
G07291	iPROMOTEu I-1942629GTI	CLASS C UNIFORM SHIRTS/HATS	R	3/16/2022		931.25CR	140619	931.25

PACKET: 05259 Regular Payments

VENDOR SET: 01

BANK : AP PREMIER BANK

**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
H06055	HAWKINS INC							
	I-6129888	FLOURIDE FOR WELLS	R	3/16/2022		2,334.76CR	140620	2,334.76
K09100	KATH FUEL OIL SERVICE CO							
	I-737836	708 GEAR OIL FOR DIGGER WINCH	R	3/16/2022		80.00CR	140621	
	I-737841	098 GREASE	R	3/16/2022		86.00CR	140621	166.00
L12384	LOCAL UNION #320							
	I-202203037684	MAR 2022 UNION DUES LOCAL 320	R	3/16/2022		1,679.00CR	140622	1,679.00
M13027	MARCO TECHNOLOGIES LLC							
	I-INV9685250	FEB 2022 SHREDDING SERVICE	R	3/16/2022		84.50CR	140623	84.50
M13247	MN POLLUTION CONTROL AGENCY							
	I-10000133671	PBP REIMBURSEMENTS	R	3/16/2022		150.00CR	140624	150.00
M13375	MTI DISTRIBUTING COMPANY							
	I-1335904-00	627-22 SWITCH FOR BACKLIGHTS	R	3/16/2022		42.38CR	140625	42.38
M16475	NCPERS GROUP LIFE INS.							
	I-663400032022	MAR 2022 PREMIUM	R	3/16/2022		112.00CR	140626	112.00
M19503	MIDWEST HYDRAULIC							
	I-4800	502 SUBLET RAMS FOR REBUILD	R	3/16/2022		277.36CR	140627	277.36
N14125	NESCO, LLC							
	I-TU38213	711 SUBLET TO TRUCK UTILITIES	R	3/16/2022		796.37CR	140628	796.37
N14146	COMPASS MINERALS							
	I-955668	SALT FOR ROADS & PATHS	R	3/16/2022		8,200.70CR	140629	8,200.70
N14168	NORTHERN TOOL & EQUIPMENT							
	I-0563090326	098 WIRE FOR WELDER	R	3/16/2022		129.99CR	140630	
	I-4132083326	SNOW SHOVELS	R	3/16/2022		83.98CR	140630	213.97
N14177	NAC MECHANICAL & ELECTRICAL SERVIES							
	I-194900	REPAIRS CC FURNACE	R	3/16/2022		3,145.78CR	140631	
	I-195270	BOILER REPAIRS CITY HALL	R	3/16/2022		992.40CR	140631	4,138.18
O15044	OTIS ELEVATOR COMPANY							
	I-CL20035001	ELEVATOR SERVICE	R	3/16/2022		4,788.87CR	140632	4,788.87

PACKET: 05259 Regular Payments

VENDOR SET: 01

BANK : AP PREMIER BANK

**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
P16390	LINDE GAS & EQUIPMENT							
	I-69012478	098 ACTELENE TORCH OXYGEN	R	3/16/2022		108.11CR	140633	108.11
R18051	REGIONS HOSPITAL							
	I-H832885	EMS MEDICAL DIRECTION FEE	R	3/16/2022		1,015.00CR	140634	1,015.00
R18135	ROC INC							
	I-84819	MAR 2022 JANITORIAL SERV CH	R	3/16/2022		2,971.10CR	140635	
	I-84825	MAR 2022 JANITORIAL SERV PW	R	3/16/2022		1,204.50CR	140635	
	I-84826	MAR 2022 JANITORIAL SERV LIBRY	R	3/16/2022		880.00CR	140635	5,055.60
R18170	CITY OF ROSEVILLE							
	I-0230735	LASERFICHE LICENSE J STARK	R	3/16/2022		956.74CR	140636	956.74
S19112	SCREEN TECH							
	I-14346	NO DUMPING SIGN	R	3/16/2022		25.00CR	140637	25.00
S19209	SIGN SOLUTIONS USA							
	I-400426	STREET SIGN PARTS	R	3/16/2022		536.50CR	140638	536.50
S19433	STAPLES ADVANTAGE							
	I-3500813759	CLEANING SUPPLIES	R	3/16/2022		1,686.16CR	140639	
	I-3500813760	CLEANING SUPPLIES	R	3/16/2022		38.31CR	140639	
	I-3500935010	CLEANING SUPPLIES	R	3/16/2022		38.84CR	140639	
	I-3501660277	CLEANING SUPPLIES	R	3/16/2022		85.47CR	140639	1,848.78
S19485	SUN LIFE FINANCIAL							
	I-202203037678	MAR 2022 LTD COVERAGE	R	3/16/2022		1,561.80CR	140640	
	I-202203037679	MAR 2022 LIFE INSURANCE	R	3/16/2022		1,459.94CR	140640	3,021.74
T08169	THE HARTFORD							
	I-202203037680	MAR 2022 STD COVERAGE	R	3/16/2022		269.27CR	140641	269.27
T20191	TIMESAVER OFF SITE SECRETARIAL INC.							
	I-M27135	FEB 2022 SECRETARIAL SERV CC	R	3/16/2022		154.00CR	140642	154.00
T20215	TOKLE INSPECTIONS INC							
	I-202203027677	FEB 2022 ELECTRIC INSPECTIONS	R	3/16/2022		1,360.00CR	140643	1,360.00
T20461	TWIN CITY HARDWARE							
	I-PSI2099557	CASEY LAKE DOOR REPAIRS	R	3/16/2022		1,356.40CR	140644	1,356.40

PACKET: 05259 Regular Payments

VENDOR SET: 01

BANK : AP PREMIER BANK

**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK	CHECK	DISCOUNT	AMOUNT	CHECK	CHECK
			TYPE	DATE			NO#	AMOUNT
W23041	WATER CONSERVATION SERVICE INC							
	I-12108	FEB 2022 LEAK LOCATE	R	3/16/2022		314.63CR	140645	314.63
X14164	XCEL ENERGY							
	I-0469508043	NAT GAS 2101 17TH 1/19-2/17	R	3/16/2022		381.85CR	140646	
	I-0469542849	NAT GAS 2025 1ST 1/18-2/16	R	3/16/2022		223.56CR	140646	
	I-0469552368	NAT GAS CITY HALL 1/18-2/16	R	3/16/2022		6,166.15CR	140646	
	I-0469651791	NAT GAS WELL #1 1/19-2/17	R	3/16/2022		114.18CR	140646	
	I-0469651826	NAT GAS WELL #5 1/19-2/17	R	3/16/2022		138.69CR	140646	
	I-0469652085	NAT GAS HAUSE PK 1/18-/2/16	R	3/16/2022		169.35CR	140646	
	I-0469652284	NAT GAS MCKNIGHT FLD 1/18-2/16	R	3/16/2022		29.27CR	140646	
	I-0469652365	NAT GAS WELL #2 1/19-2/17	R	3/16/2022		108.06CR	140646	
	I-0469652725	NAT GAS WELL #3 1/19-2/17	R	3/16/2022		183.67CR	140646	
	I-0469653035	NAT GAS WELL #4 1/19-2/17	R	3/16/2022		122.31CR	140646	7,637.09
Z26030	ZARNOTH BRUSH WORKS INC							
	I-0188078-IN	682 BROOM WAFER REFILL	R	3/16/2022		492.75CR	140647	492.75

PACKET: 05259 Regular Payments

VENDOR SET: 01

BANK : AP PREMIER BANK

*** DRAFT/OTHER LISTING ***

VENDOR	NAME / I.D.	DESC	ITEM	PAID	DISCOUNT	AMOUNT	ITEM	ITEM
			TYPE	DATE			NO#	AMOUNT
P16421	PREMIER BANK							
	I-202202257671	CHECK STOCK	D	2/18/2022		246.39CR	001370	246.39
N14207	CITY OF NORTH ST PAUL							
	I-202203047687	FEB 2022 UB JAN 2022 USAGE	D	3/05/2022		14,346.87CR	001369	14,346.87
V22055	VANCO E-SERVICES							
	I-00012337538	FEB 2022 EXCHANGE GATEWAY	D	3/15/2022		120.42CR	001371	120.42
M13035	MACQUEEN EQUIPMENT CO							
	C-P40178	RETURN	N	3/16/2022		891.11	000000	
	I-P39722	TERM KIT	N	3/16/2022		891.11CR	000000	0.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	40	0.00	56,908.22	56,908.22
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	0.00	14,713.68	14,713.68
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	1	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	44	0.00	71,621.90	71,621.90

TOTAL ERRORS: 0

TOTAL WARNINGS: 0



To

Honorable Mayor Furlong and City Council

Date

March 15, 2022

Agenda Placement # VI.D

Consent Agenda

Subject

HRA Claims \$11,032.71

Background/Facts

Recommended Action

Attachments

1. 03-15-2022 AP HRA COUNCIL PACKET

Respectfully submitted,
Jacquelyn Lutmer, Accounting Technician



**NORTH
ST. PAUL**
extraordinary.

MEMORANDUM

TO: HRA Chairman and Commissioners
FROM: Jacquelyn Lutmer, Accounting Technician
DATE: March 15, 2022
SUBJECT: Recommendation of approval of HRA claims list.

Claim Date

3/16/2022 A/P Check Register	140648-140652	\$	10,661.78
3/16/2022 A/P Draft Register	001372	\$	370.93
Total			<u>\$11,032.71</u>

Approved this 15th day of March 2022

/s/ Terrence J. Furlong, Mayor by Consent Resolution

/s/ John Stark, City Manager/Clerk by Consent Resolution

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
A01247	ANDERSON CONCRETE FORMING INC							
	I-21-186-C	BASEMENT FLOOR	R	3/16/2022		7,234.00CR	140648	7,234.00
L12462	LYMAN LUMBER COMPANY							
	I-812898	LUMBER	R	3/16/2022		2,699.68CR	140649	2,699.68
M13109	MENARDS-MAPLEWOOD							
	I-88008	BUILDING SUPPLIES	R	3/16/2022		68.45CR	140650	68.45
O15032	ON-SITE SANITATION							
	I-0001285724	RESTROOM SERVICES	R	3/16/2022		63.00CR	140651	63.00
X14164	XCEL ENERGY							
	I-0469509505	NAT GAS 2487 19TH 1/19-2/17	R	3/16/2022		344.47CR	140652	
	I-0469554872	NAT GAS 2393 MARGRT 1/18-2/16	R	3/16/2022		252.18CR	140652	596.65

VENDOR	NAME / I.D.	DESC	ITEM	PAID	DISCOUNT	AMOUNT	ITEM	ITEM
			TYPE	DATE			NO#	AMOUNT
N14207	CITY OF NORTH ST PAUL							
	I-202203047686	FEB 2022 UB JAN 2022 USAGE	D	3/05/2022		370.93CR	001372	370.93

* * T O T A L S * *		NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:		5	0.00	10,661.78	10,661.78
HANDWRITTEN CHECKS:		0	0.00	0.00	0.00
PRE-WRITE CHECKS:		0	0.00	0.00	0.00
DRAFTS:		1	0.00	370.93	370.93
VOID CHECKS:		0	0.00	0.00	0.00
NON CHECKS:		0	0.00	0.00	0.00
CORRECTIONS:		0	0.00	0.00	0.00
REGISTER TOTALS:		6	0.00	11,032.71	11,032.71
TOTAL ERRORS:	0	TOTAL WARNINGS:	0		



To

Honorable Mayor Furlong and City Council

Date

March 15, 2022

Agenda Placement # VI.E

Consent Agenda

Subject

Building Permit Report - February 2022

Background/Facts

Recommended Action

Attachments

1. February 2022 - Monthly Building Permits Report

Respectfully submitted,
Cynthia Govan

February 2022 Monthly Report

Permit #	Project	Valuation	Payment	Date Paid	Contractor	Address	PIN
BP-22-16	Repla Entry Door	\$ 8,851.00	\$ 222.68	2/2/2022	Custom Remodelers Inc	2467 Ripley Ave	1329-2231-0027
BP-21-538	Repla Window	\$ 1,574.00	\$ 96.34	2/7/2022	Pella Northland	2051 Eldridge Ave E	1429-2212-0080
BP-22-2	Remodel	\$ 3,000.00	\$ 272.62	2/9/2022	Homeowner	2276 Henry St N	1229-2244-0001
BP-22-10	Basement Finish	\$ 3,000.00	\$ 175.97	2/11/2022	Homeowner	2359 Cowern Pl E	1329-2223-0124
BP-22-14	Egress Window	\$ 3,700.00	\$ 212.89	2/3/2022	Standard Water Control	2429 12th Ave E	1229-2224-0017
BP-22-15	Repla Windows	\$ 8,267.00	\$ 217.38	2/1/2022	Legacy Restoration LLC	2199 Jennifer Ct	1129-22430084
BP-22-17	Bathroom Remodel	\$ 24,000.00	\$ 754.34	2/22/2022	Accessible Homes	2454 14th Ave E	1229-2221-0077
BP-22-18	Repla Windows	\$ 31,960.00	\$ 573.38	2/11/2022	Renewal By Andersen	2780 2nd St N	0129-2231-0047
BP-22-19	Repla Windows & Patio Door	\$ 22,520.00	\$ 454.91	2/11/2022	Renewal By Andersen	2550 Poplar Ave	0129-2242-0021
BP-22-22	Repl Concrete & Repla Driveway	\$ 16,300.00	\$ 609.53	2/25/2022	Anderson Concrete Forming, Inc.	2009 Northwood Dr	1329-2223-0036
BP-22-23	Repla Entry Door	\$ 3,781.00	\$ 134.64	2/9/2022	Window World TC	2260 Cowern Pl E	1329-2223-0178
BP-22-25	Repla Portion of Siding	\$ 1,000.00	\$ 96.05	2/15/2022	NMC Exteriors	2076 Park Row	1329-2211-0076
BP-22-27	Repla Windows	\$ 20,241.00	\$ 421.57	2/16/2022	Window World TC	2641 17th Ave E	0129-2244-0047
BP-22-28	Repla Windows	\$ 18,960.00	\$ 388.73	2/21/2022	Custom Remodelers Inc	2592 13th Ave E	1229-2213-0005
BP-22-29	Repla Windows	\$ 26,500.00	\$ 507.40	2/21/2022	Custom Remodelers Inc	2145 13th Ave E	1129-2211-0070
BP-22-30	Repla Sliding Glass Door	\$ 3,547.00	\$ 134.52	2/24/2022	Universal Windows Direct Twin Cities	2169 15th Ave E	1129-2211-0043
BP-22-31	Repla Siding	\$ 32,208.00	\$ 580.15	2/24/2022	Custom Remodelers Inc	2205 Cowern Pl E	1429-2214-0030

CITY OF NORTH ST. PAUL

RESOLUTION NO. 2022-xxx

RESOLUTION APPROVING ACCEPTANCE OF A DONATION FEBRUARY 2022

WHEREAS, the City of North St. Paul is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts; and

WHEREAS, the City Council must also ratify any terms or conditions placed on the donation by the donor; and

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city (February 1, 2022-February 28, 2022):

<u>Name of Donor</u>	<u>Amount</u>	<u>Department</u>
OW Williams	\$10.00	Park Fund
Peter & Ingrid Koller	\$10.00	Park Fund
Furlongs Liquor	\$5.00	Park Fund
Greg Berry	\$10.00	Park Fund

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE be it resolved by the City Council of the City of North St. Paul as follows:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The City Clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

ADOPTED this 15th day of March, 2022.

Motion by Council Member
Second by Council Member

Voting: Aye:
Nay:
Absent:
Abstain:

Terrence J. Furlong, Mayor

Attest: _____
John Stark, City Manager/ Clerk

**To**

Honorable Mayor Furlong and City Council

Date

March 15, 2022

Agenda Placement # VI.G

Consent Agenda

Subject

Approve Resolution re-establishing North St. Paul voting precincts and polling places

Background/Facts

Following the 2020 Census, each state is required to go through a re-districting process to establish boundaries for (8) seats in the US House of Representatives, and the State House and Senate. The state legislature is given the first opportunity to establish potential boundaries, but as was not unique to recent history, the legislature did not meet their obligation and district boundaries were established by a court ordered panel. State statute, specifically 204B.14 ELECTION PRECINCTS, then gives authority to municipalities to consider re-establishing existing precincts, or update.

Municipalities do not have any requirements for the number of polling places or even numbers of voters at each precinct. Cities determine the best number of polling places and the locations that are manageable and meet the polling place facility requirements. If any city precincts would have been split by a new legislative or congressional district boundary, then changes would have to be made. Legislative boundaries and census population counts following the 2020 census do not warrant changing the precinct locations or polling places in North St. Paul.

Minnesota Statutes require each municipality to reestablish their precinct boundaries after each census, even if no changes are contemplated. The deadline for precinct boundary adoption is March 29, 2022.

Recommended Action

Staff recommends Council adopt Resolution No. 2022-xxx reestablishing the precinct boundaries and polling places for North St. Paul as they currently exist.

Attachments

1. Res 2022-xxx Reestablishing Precincts and Polling Places
2. Precinct CC Map of Voting Precincts 8.5x11
3. New House District

Respectfully submitted,
Jennie Kloos, Deputy Clerk

CITY OF NORTH ST. PAUL

RESOLUTION NO. 2022-xxx

RESOLUTION REESTABLISHING PRECINCTS AND POLLING PLACES

WHEREAS, the legislature of the State of Minnesota has been redistricted; and

WHEREAS, Minnesota Statute sections 204B.14, subd. 3(d) requires that precinct boundaries must be reestablished within 60 days of when the legislature has been redistricted or at least 19 weeks before the state primary election, whichever comes first;

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of North St. Paul, County of Ramsey, State of Minnesota hereby reestablishes the boundaries of the voting precincts and polling places as follows:

WHEREAS, the changes in the legislative district boundaries will not require any adjustments to the existing precinct boundaries, which are as follows, therefore

Precinct 1 (River of God Church, 2490 7th Ave E):

That area of the City between the City's west boundary and Division Street lying south of State Highway 36 and north of a line described as: 7th Avenue between the City's west boundary and McKnight Road; McKnight Road between 7th Avenue and South Avenue; South Avenue between McKnight Road and Division Street.

Precinct 2 (North Presbyterian Church, 2675 Highway 36 E):

That area of the City between Ariel Street and Division Street lying north of State Highway 36 and south of 17th Avenue.

Precinct 3 (Cown Elementary School, 2131 Margaret St. N):

That area of the City between the City's west boundary and Division Street lying south of a line described as: 7th Avenue between the City's west boundary and McKnight Road; McKnight Road between 7th Avenue and South Avenue; South Avenue between McKnight Road and Division Street.

Precinct 4 (Richardson School Gym, 2400 17th Ave E):

That area of the City between the City's west boundary and Division Street lying north of 17th Avenue.

Attached to this resolution, for illustrative purposes, is a map showing said precincts and the location of each polling place.

ADOPTED this 15th day of March, 2022.

Motion by
Second by

Voting: Aye:
Nay:
Abstain:
Absent:

Terrence J. Furlong, Mayor

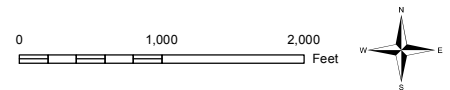
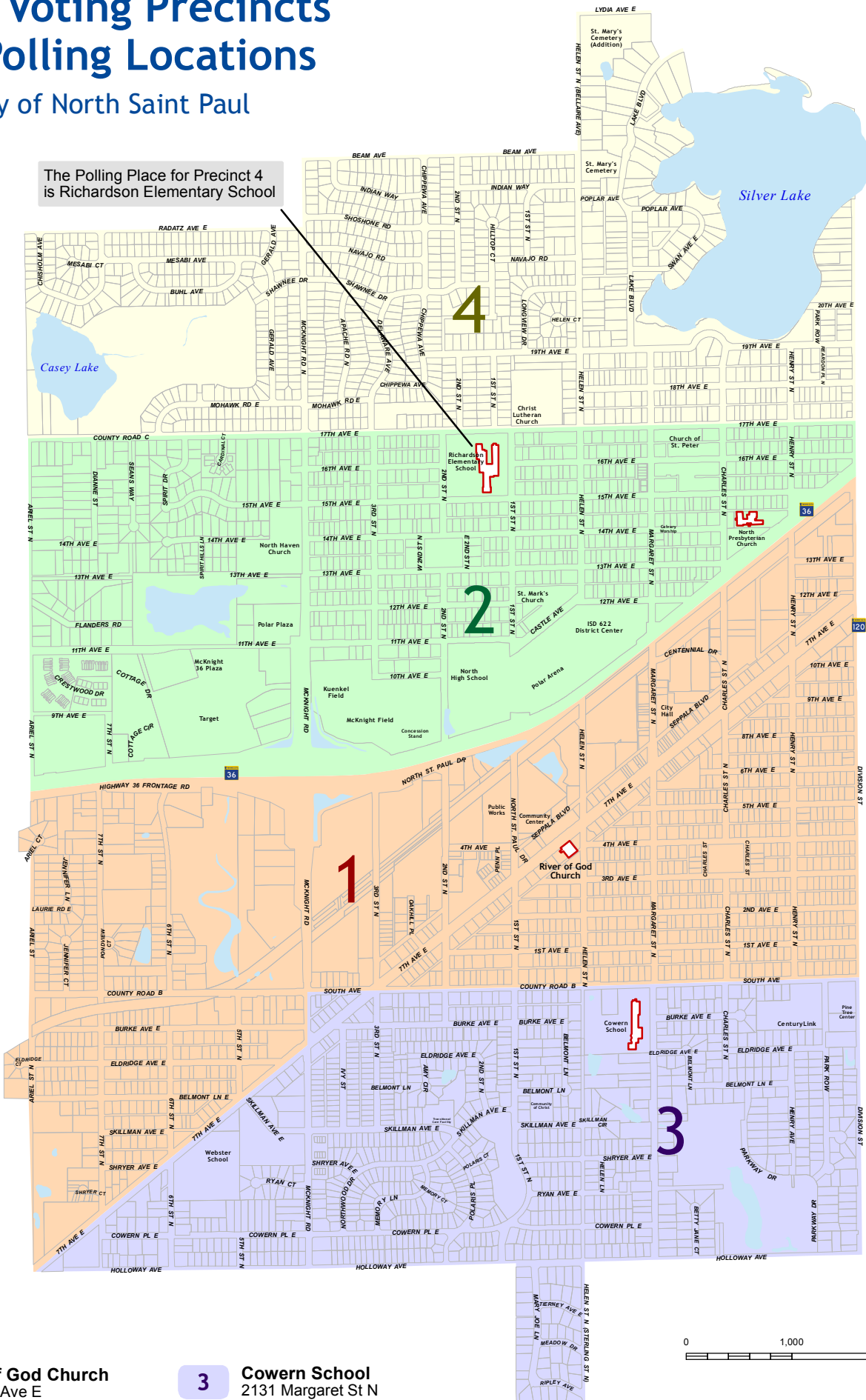
Attest:

John Stark, City Manager/ Clerk

2022 Voting Precincts and Polling Locations

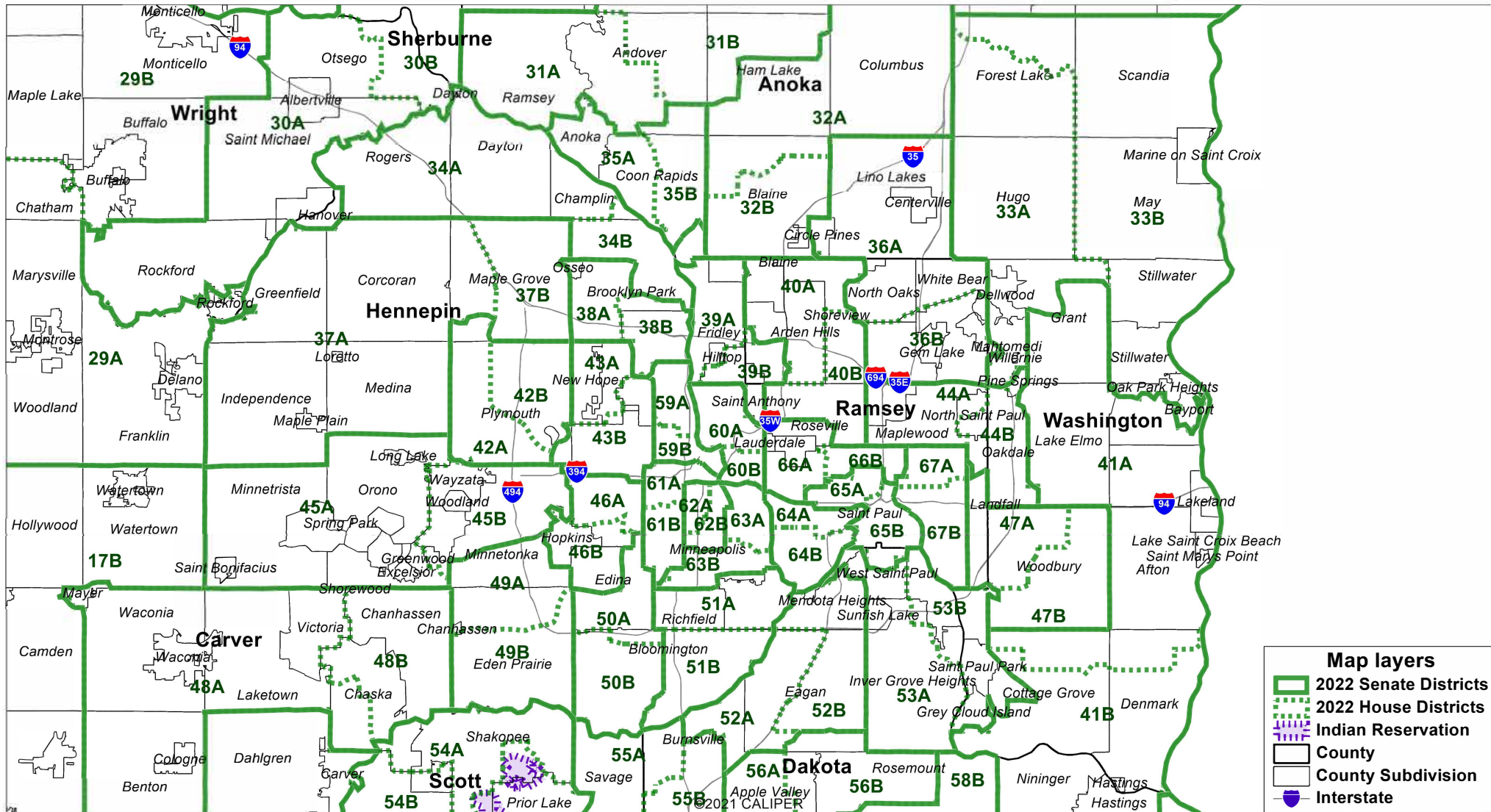
City of North Saint Paul

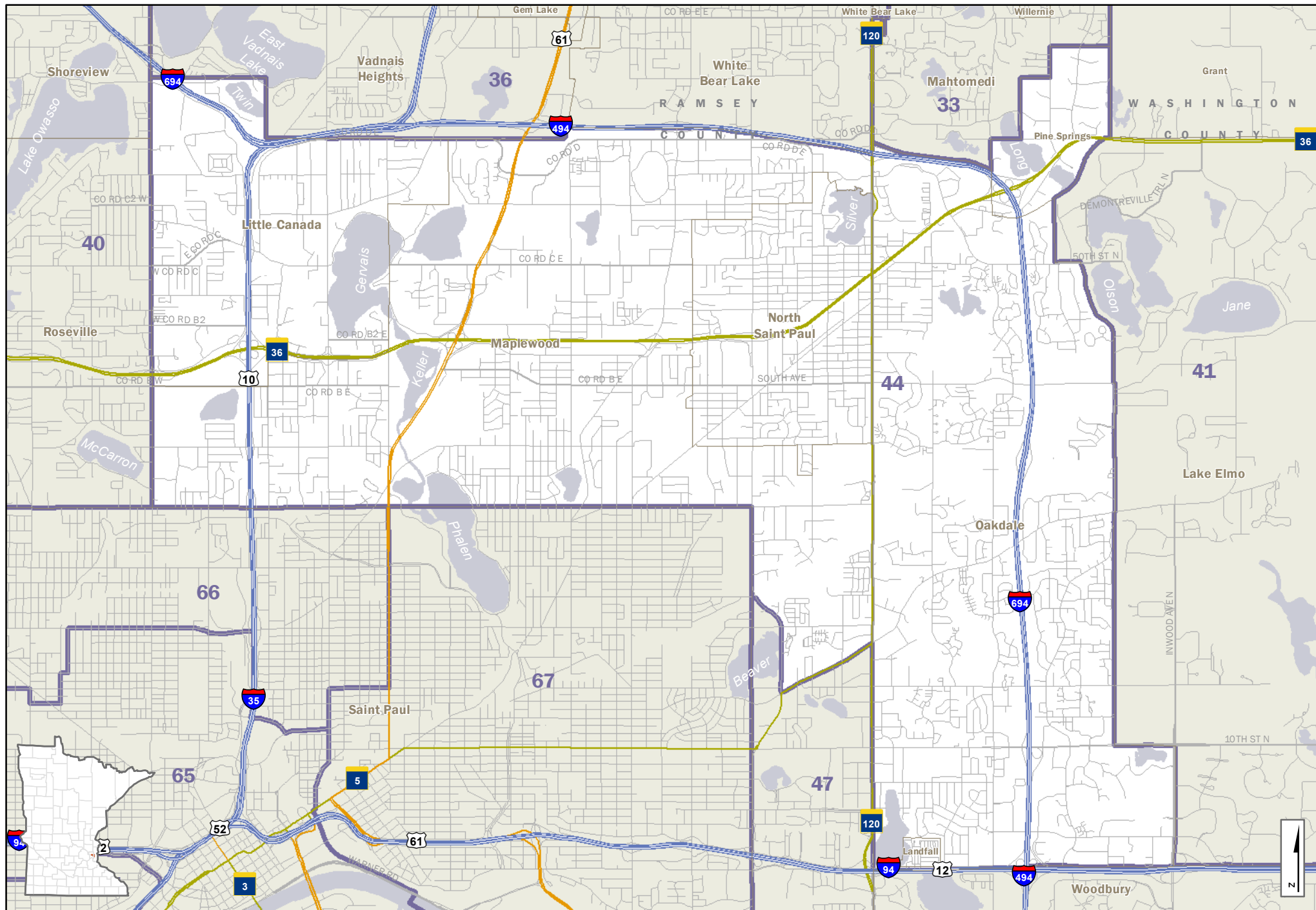
The Polling Place for Precinct 4 is Richardson Elementary School



- | | | | |
|----------|---|----------|--|
| 1 | River of God Church
2490 7th Ave E | 3 | Cowern School
2131 Margaret St N |
| 2 | North Presbyterian Church
2675 Highway 36 E | 4 | Richardson Elementary School
2400 17th Ave E |

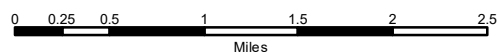
2022 Minnesota Special Redistricting Panel
Minnesota Legislative Districts - Metropolitan Area
February 15, 2022

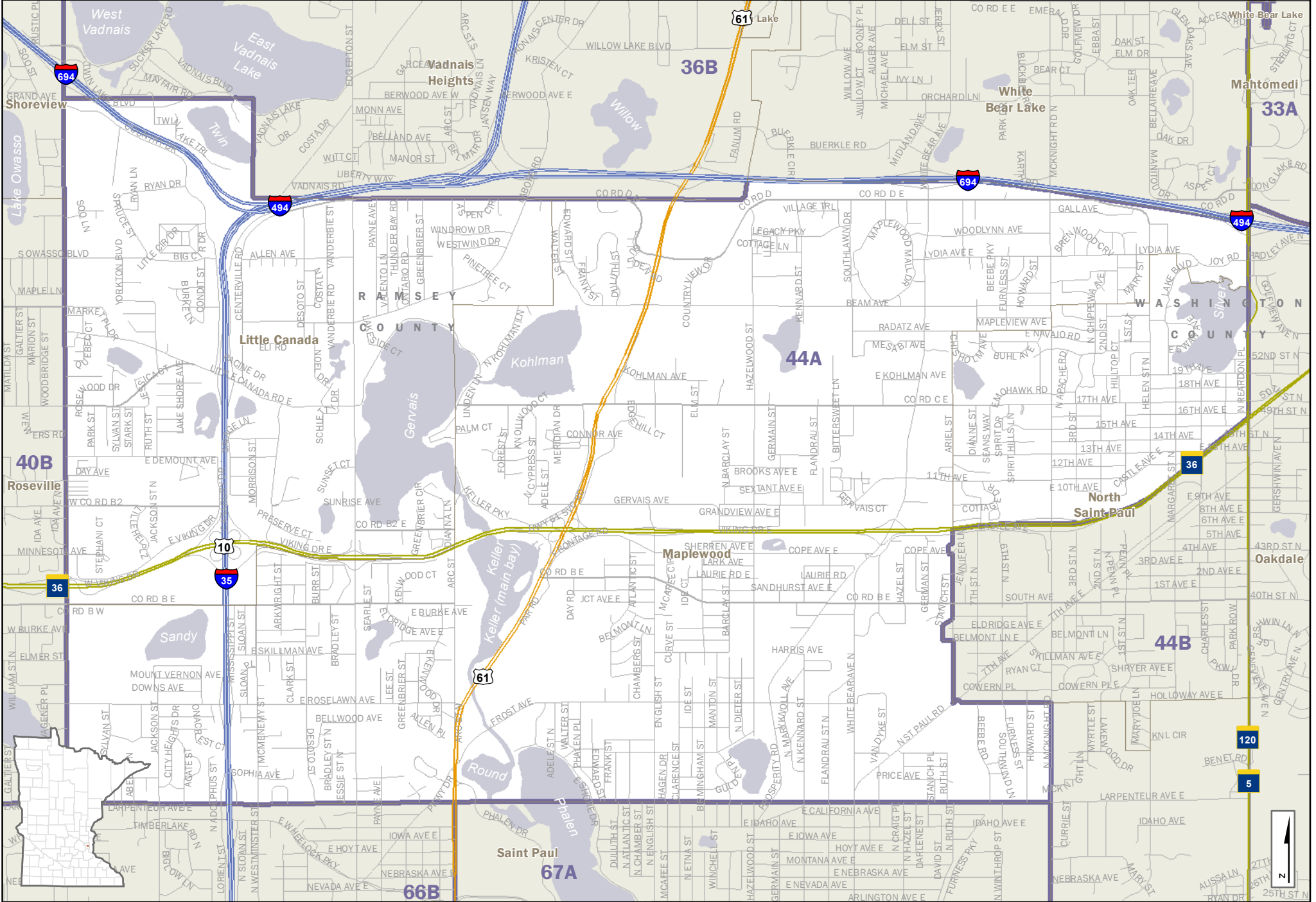




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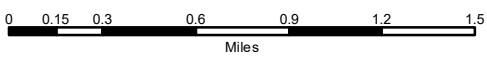
Senate District 44

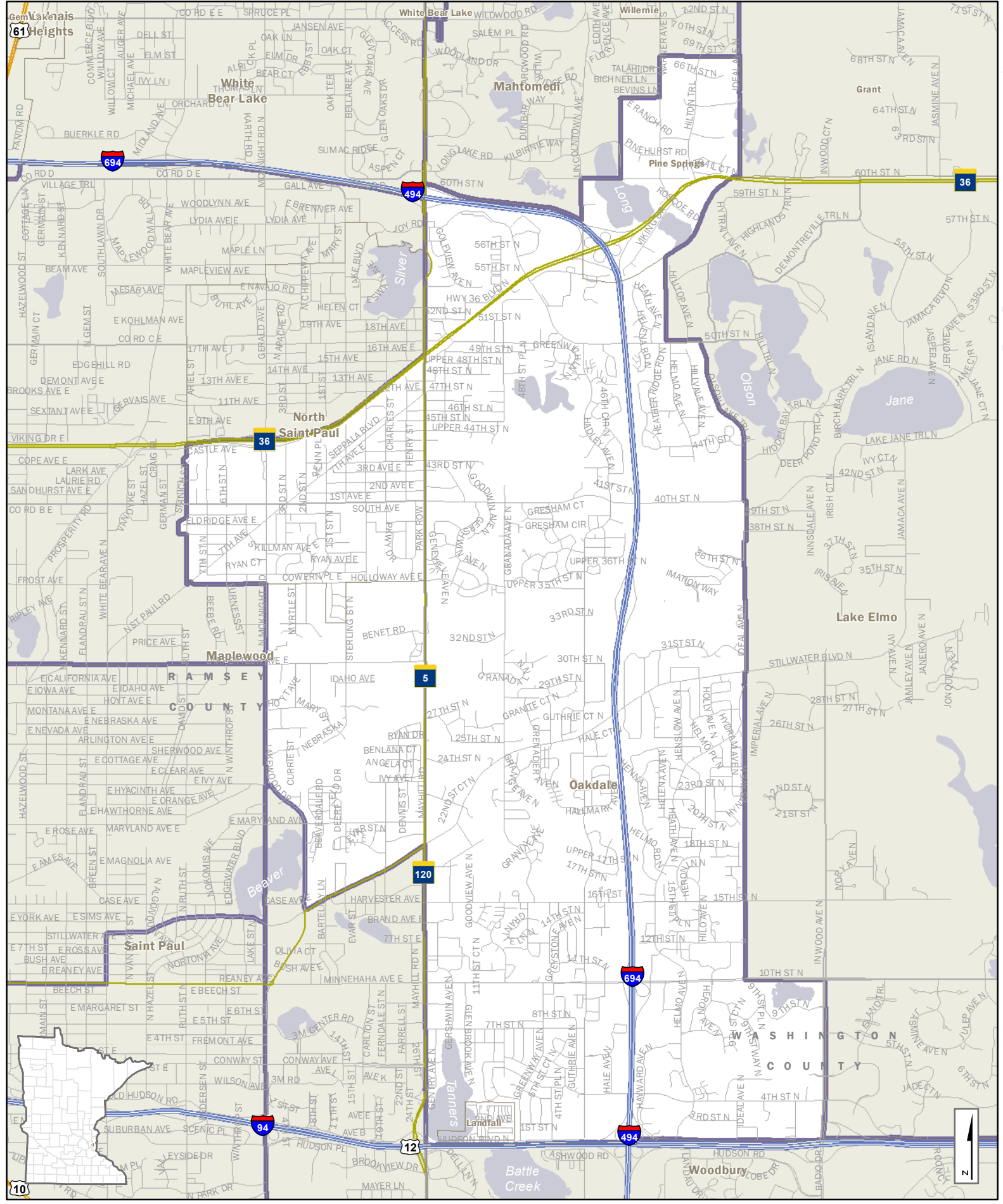




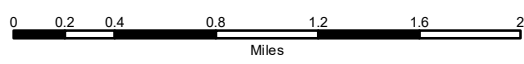
- | | | |
|----------------|----------------|------------------|
| Interstate Hwy | CITY-TOWN NAME | Cities and Towns |
| US Hwy | 44A | House Districts |
| State Hwy | | Counties |
| Ramps | | Lakes & Streams |
| County Road | | |
| Local Road | | |

House District 44A





House District 44B





To

Honorable Mayor Furlong and City Council

Date

March 15, 2022

Agenda Placement # VI.H

Consent Agenda

Subject

Well Sealing Program Authorization

Background/Facts

- The original purpose of the well sealing cost share program, started in 2004, was to encourage residents to seal abandoned wells to protect the City's groundwater.
- Initially, the City and the Ramsey/Washington Watershed District contributed money toward sealing abandoned wells. The Watershed District no longer has funds for this purpose.
- Since 2005 the City has authorized reimbursement of 50%, with a maximum of \$600, toward the cost of well sealing.
- The City cost share policy has been utilized ten (10) times between 2004-2021.
- Staff feels the cost share policy remains a worthwhile incentive to get these wells sealed as soon as possible and it supports our Surface Water Pollution Protection Plan and Wellhead Protection Plan.
- Staff suggests reviewing this program annually.

Recommended Action

To authorize continuation of the City's well sealing cost share program at its current reimbursement level of 50% reimbursement, with a maximum of \$600, through 2022.

Attachments

None

Respectfully submitted,
Morgan Dawley, City Engineer

**To**

Honorable Mayor Furlong and City Council

Date

March 15, 2022

Agenda Placement # VI.I

Consent Agenda

Subject

Approve Resolution Supporting Funding for Planning and Design for a Separated Interchange at the Intersection of Trunk Hwy 36 & 120

Background/Facts

Commissioner Stan Karwoski met with Senator Wiger and Nancy Livingstone to discuss State funding toward planning and design for an improvement at Century and Highway 36. This work would complement the corridor study that is currently underway.

Senator Wiger is willing to work to secure some funding. They are asking for North St. Paul's support for this by approving the attached Resolution.

Recommended Action

Approve Resolution Supporting Funding for Planning and Design Engineering for a Grade Separated Interchange at the Intersection of Trunk Highway 36 and Trunk Highway 120 (Century Avenue).

Attachments

1. Res 2022-xxx Supporting Funding for Planning and Design for interchange of Hwy 36 & 120

Respectfully submitted,
John Stark, City Manager

CITY OF NORTH ST. PAUL

RESOLUTION NO. 2022-xxx

**RESOLUTION SUPPORTING FUNDING FOR PLANNING AND DESIGN ENGINEERING
FOR A GRADE SEPERATED INTERCHANGE AT THE INTERSECTION OF TRUNK
HIGHWAY 36 AND TRUNK HIGHWAY 120 (CENTURY AVENUE)**

WHEREAS, the intersection of Trunk Highway (TH) 36 at TH 120 (Century Avenue) is the intersection of two trunk highways which serve as robust, multimodal transportation corridors; and

WHEREAS, this existing signalized, high-volume intersection creates a significant safety issue for all modes of transportation; and

WHEREAS, this intersection recorded 70 reported crashes between the years of 2016 and 2018, and has experienced past fatal crashes; and

WHEREAS, traffic along TH 36 has increased over 20% since the St. Croix Crossing was completed and is projected to grow another 20-30% by 2040;

WHEREAS, the intersection at TH 36 and Century Avenue is the last remaining at-grade signalized intersection on TH 36 west of I-694 to downtown Minneapolis; and

WHEREAS, the 2014 Corridor Study Report for TH 36 between Hadley Avenue and Century Avenue prepared for the Minnesota Department of Transportation (MnDOT), City of Oakdale, City of North St. Paul, Ramsey County, and Washington County established a long-term vision for TH 36 within the I-694 beltway for an access-controlled expressway with spaced, grade separated interchanges; and

WHEREAS, the 2014 Corridor Study Report advanced a concept alternative that included a grade separated interchange at the intersection of TH 36 and Century Avenue; and

WHEREAS, both TH 36 and Century Avenue are MnDOT highways, and the surrounding cities and counties do not have jurisdiction to pursue improvements independently at this intersection; and

WHEREAS, further planning and design of the advanced concept alternative cannot progress without funding; and

WHEREAS, funding for further planning and design of the advanced concept alternative has not yet been identified;

NOW THEREFORE be it resolved by the City Council of the City of North St. Paul formally supports dedication of state funding for planning and design engineering for intersection improvements at the intersection of TH 36 and TH 120 (Century Avenue).

ADOPTED this 15th day of March, 2022.

Motion by Council Member
Second by Council Member

Voting: Aye:
Nay:
Absent:
Abstain:

Terrence J. Furlong, Mayor

Attest: _____
John Stark, City Manager/ Clerk



To

Honorable Mayor Furlong and City Council

Date

March 15, 2022

Agenda Placement # VI.J

Consent Agenda

Subject

§ 72.02 Winter Parking Ordinance - Temporary Exemption from 1:00 a.m. - 7:00 a.m.,
March 18, 2022

Background/Facts

§ 72.02 WINTER PARKING.

No person in charge of any vehicle, trailer or implement shall park or permit such vehicle, trailer or implement to stand or remain on any street or alley, except in compliance with the direction of a police officer or in compliance with regulatory parking signs on:

(A) Any street or alley between the dates of November 1 and March 31 between the hours of 1:00 a.m. and 7:00 a.m.;

(B) Following the accumulation of two or more inches of snow, it shall be unlawful for any person to park such vehicle, trailer or implement on the street or alley until snow removal has been completed curb to curb on said streets or alleys;

(C) Any street, between the date of November 1 and March 31, which the Council has, by resolution, directed that parking be limited to one side only or that parking be eliminated altogether. The resolutions to be in effect eight hours after the designated streets have been posted.

Recommended Action

I respectfully recommend that we allow vehicles to remain parked on any street or alley in North St. Paul between the hours of 1:00 a.m. and 7:00 a.m. on March 18, 2022. Doing so would authorize a temporary exemption of Winter Parking Ordinance 72.02 and enable all visitors and residents to park their vehicles on city streets to promote the use of sober, safe transportation. St. Patrick's Day (March 17, 2022) is historically known for increases in impaired driving on roadways which lead to increases in accidents and fatalities. Pausing the winter parking ordinance on March 18, 2022 (0100-0700 hours) is an action we can take to prevent accidents, injuries, and the tragic loss of life. Preventative steps are being taken by many agencies and organizations in Minnesota, including Metro Transit, which is offering free rides on all buses and trains on St. Patrick's day.

Attachments

None

Respectfully submitted,
Phil Baebenroth, Police Chief

**To**

Honorable Mayor Furlong and City Council

Date

March 15, 2022

Agenda Placement # VI.K

Consent Agenda

Subject

Change Order No. 3 - 2020 Street and Utility Improvement Project

Background/Facts

- Change Order No. 3 is a no-cost change order that is required by MnDOT State Aid in order to extend the initial final completion date of June 30, 2021, to September 30, 2022.
- The change order has been reviewed and agreed upon by the contractor, and it is recommended that the City of North St. Paul approve Change Order No. 3 for T.A. Schifsky & Sons, Inc. for the above-referenced project, in order for the contract completion date to conform with MnDOT requirements.
- The major contributing factors to portions of work needing to be conducted later than anticipated included weather-related dry conditions during the construction season, which factors outside of the control of the contractor, slowed the turf restoration required by Ramsey Washington Metro Watershed District and Minnesota Pollution Control Agency permitting requirements; the contract could not be closed until all areas had been observed to have sufficient growth coverage, following activities by the contractor past the initial final completion date.

Recommended Action

To approve Change Order No. 3 for the 2020 Street and Utility Improvement Project, City Project No. S.A.D. 20-01 (S.A.P. 151-250-003 / 151-263-005 / 151-247-008), to extend the final completion date from June 30, 2021, to September 30, 2022.

Attachments

1. 014391-000 CST LTR CO 3 CTY-j stark-031522
2. CO 3 Contract Extension

Respectfully submitted,
Morgan Dawley, City Engineer

March 15, 2022

Mr. John Stark
City Manager
City of North St. Paul
2400 Margaret Street
North St. Paul, MN 55109

Re: Change Order No. 3
2020 Street and Utility Improvement Project
City Project No. S.A.D. 20-01
S.A.P. 151-250-003 / 151-263-005 / 151-247-008
City of North St. Paul, MN
WSB Project No. 014391-000

Dear Mr. Stark:

For approval by the City, please find enclosed Change Order No. 3 for the above-referenced project. Change Order No. 3 is a no cost change order that is required by MnDOT State Aid in order to extend the initial final completion date of June 30, 2021, to September 30, 2022.

The change order has been reviewed and agreed upon by the contractor, and we hereby recommend that the City of North St. Paul approve Change Order No. 3 for T.A. Schifsky & Sons, Inc. for the above-referenced project.

If you have any questions or comments regarding the enclosed, please contact me at 612.360.1310. Thank you.

Sincerely,

WSB



Paul Kyle, PE
Contract Administrator

Attachment

SP/SAP S.A.P. 151-250-003/151-263-005/151-247-008	Minn. Project No.	Change Order No. 3
Project Location: 2020 Street and Utility Improvement Project		
Local Agency: City of North St. Paul		Local Project No. City Project No. S.A.D. 20-01
Contractor: T. A. Schifsky & Sons, Inc.		Contract No. 014391-000
Contractor Address: 2370 East Hwy. 36 North St. Paul, MN 55109		
Total Change Order Amount: \$0.00		

Description:

In accordance with the terms of this Contract, you are hereby authorized and instructed to perform the work as altered by the following provisions.

The Engineer in concurrence with the City of North St. Paul, have determined that extending the project completion date is necessary due to an extended time frame for the restoration of the seeding to take place, along with Owner added work. 1806 paragraph 3 language will be deleted and replaced with the following: The Work will be ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before September 30th, 2022. Final completion includes removal and replacement of damaged or settled curb and street sections prior to placement of the final lift of bituminous, placement of the final lift of bituminous, placement of pavement markings, and resolving punch list items.

This work will be considered "Determination and Extension of Contract Time" as provided for by specification 1806.

Estimate Of Cost: (Include any increases or decreases in contract items, any negotiated or force account items.)

Group/Funding Category**	Item No.	Description	Unit	Unit Price	+ or - Quantity	+ or - Amount \$
Net Change This Change Order						

****Group/funding category is required for federal aid projects**

Due to this change, the contract time: (check one)

☐ Is NOT changed	☐ May be revised as provided in MnDOT Specification 1806
Number of Working Days Affected by this Contract Change:	Number of Calendar Days Affected by this Contract Change:

Approved By Project Engineer:  Date: 2/28/2022

Print Name: Paul Kyle Phone: 612-360-1310

Approved By Owner: _____ Date: _____

Print Name: _____ Phone: _____

Approved By Contractor:  Date: 2/28/2022

Print Name: Jonathan Hager Phone: 651-248-0300

DSAE Portion: The State of Minnesota is not a participant in this contract. Signature by the District State Aid Engineer is for FUNDING PURPOSES ONLY and for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.

This work is eligible for: ☐ Federal Funding ☐ State Aid Funding ☐ Local funds

District State Aid Engineer: _____ Date: _____



To

Honorable Mayor Furlong and City Council

Date

March 15, 2022

Agenda Placement # VI.L

Consent Agenda

Subject

Authorize Advertisement for Bids - 7th Avenue Street and Utility Improvements Project
- CP 22-01

Background/Facts

- The proposed project location for the 7th Avenue Utility and Street Improvements Project is 7th Avenue from east of Helen Street to 1st Street, Helen Street from 4th Avenue to Seppala Boulevard, 4th Avenue from Helen Street to Margaret Street, Margaret Street from 4th Avenue to 300 feet north, and the 7th Avenue alley from 4th Avenue to 5th Avenue. A Project Location Map is attached illustrating the proposed project area.
- The proposed project improvements include concrete paving, bituminous paving, concrete walk, storm sewer, sanitary sewer, watermain, landscaping, street lighting, and appurtenant work.
- The City Council authorized by resolution the preparation of plans and specifications at the September 21, 2021, regular Council meeting.
- The anticipated total project cost is estimated to be \$6.9M, which includes construction contingency, legal, engineering, administrative, and finance costs.
- If authorized, it is anticipated that bids will be received in May 2022, with a contract anticipated to be presented to the Council for consideration of award in May 2022. Construction is anticipated to start in June 2022 at the earliest if the project is authorized.

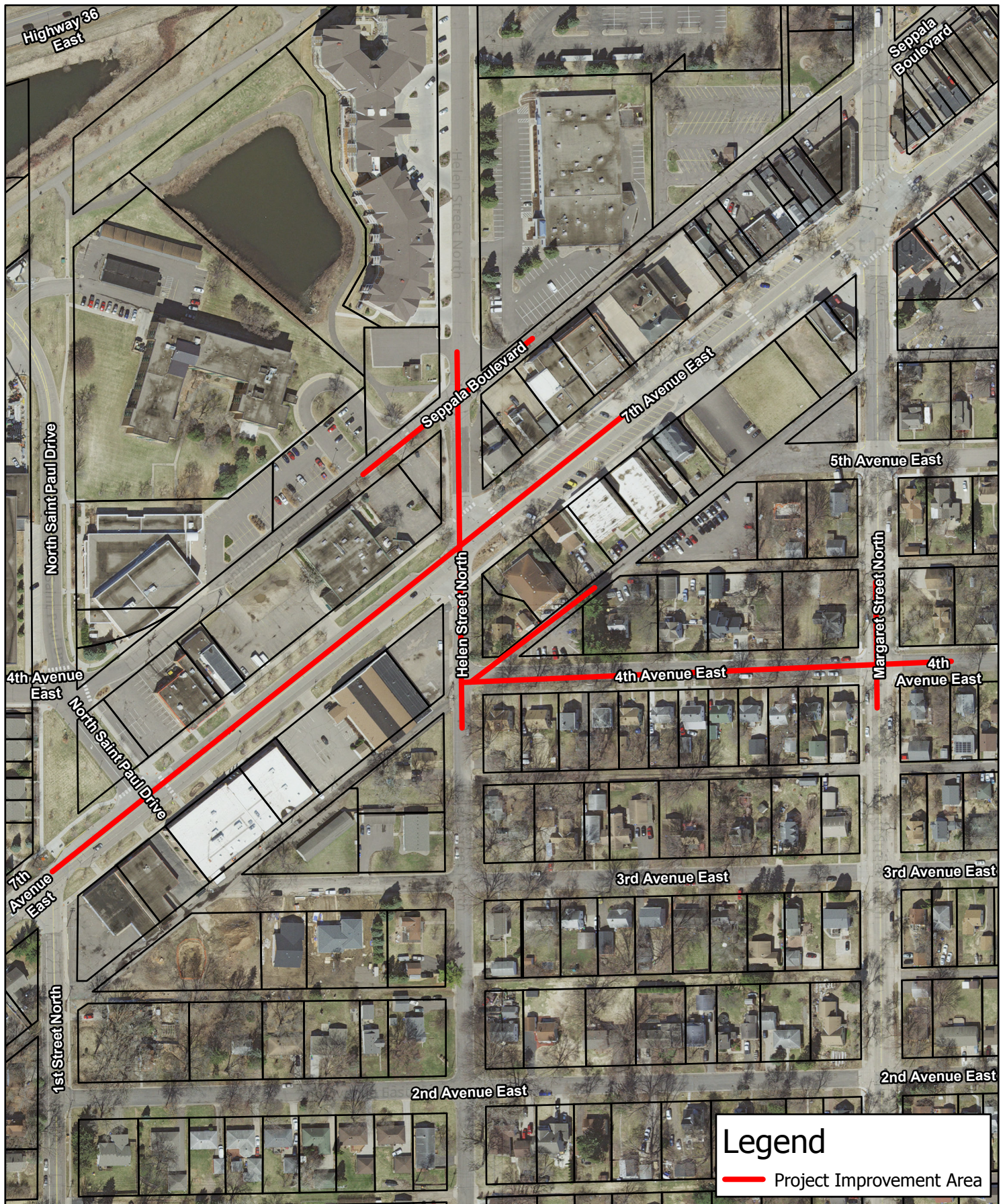
Recommended Action

It is recommended the City Council approve plans and specifications and authorize the advertisement for bids for the 7th Avenue Utility and Street Improvements Project (City Project No. 22-01).

Attachments

1. Improvement Area

Respectfully submitted,
Morgan Dawley, City Engineer





To

Honorable Mayor Furlong and City Council

Date

March 15, 2022

Agenda Placement # VI.M

Consent Agenda

Subject

Anchor Block Commons Final BMP (City Project No. CP 22-05) - Authorization Solicitation for Quotes

Background/Facts

- The proposed project location for the Anchor Block Commons Final BMPs is between McKnight Road North and 3rd Street North, and Anchor Drive and North St. Paul Drive. A Project Location Map is attached illustrating the proposed project area.
- The proposed project improvements include dewatering three filtration basins and installing filtration media, drain tile, and cleanouts; connecting to existing drain tile; and appurtenant work.
- The City Council authorized by resolution the preparation of plans and specifications at the September 21, 2021, regular Council meeting.
- The engineer's estimate is \$129,875.
- If authorized, it is anticipated that quotes will be received in March 2022, with a contract anticipated to be presented to the Council for consideration of award in April 2022. Construction is anticipated to start in June 2022 at the earliest if a project is authorized.

Recommended Action

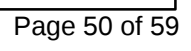
It is recommended the City Council approve plans and specifications and authorize the solicitation for quotes for the Anchor Block Commons Final BMPs (City Project No. 22-05).

Attachments

1. Anchor Ponds BMPs Location Map

Respectfully submitted,
Morgan Dawley, City Engineer

Path: G:\Clients\AllNorth St. Paul\City Engineer\CIP\2021 CIP Update\maps\2022 ProjectLocations.mxd





To

Honorable Mayor Furlong and City Council

Date

March 15, 2022

Agenda Placement # VI.N

Consent Agenda

Subject

Resolution Supporting Legislative Efforts to Ensure a Sustainable, Safe, and Reliable Water Supply

Background/Facts

Recommended Action

Approve Resolution Supporting Legislative Efforts to Ensure a Sustainable, Safe, and Reliable Water Supply.

Attachments

1. Res 2022-xxx_RESOLUTION_SUPPORTING_LEGISLATIVE_ACTION

Respectfully submitted,
John Stark, City Manager

CITY OF NORTH ST. PAUL

RESOLUTION NO. 2022-xxx

**A RESOLUTION SUPPORTING LEGISLATIVE EFFORTS TO ENSURE A
SUSTAINABLE, SAFE, AND RELIABLE WATER SUPPLY**

WHEREAS, the City holds a water appropriation permit to draw water from the Prairie du Chien-Jordan Aquifer, which feeds into White Bear Lake, this permit allows the City to provide safe water to its residents, businesses, schools, and hospitals;

WHEREAS, on February 28, 2018, the Minnesota Department of Natural Resources amended the City's water appropriation permit due to fluctuating lake levels on White Bear Lake and the resulting advocacy of homeowners on the lake who want sufficient lake levels for recreational activities; and

WHEREAS, the Minnesota Department of Natural Resources ("DNR"), at the direction of a 2021 Ramsey County Court Order in Case File No: 62-CV-13-2414, filed a letter with the Court on February 7, 2022 illustrating its preparedness to limit the City's water appropriation permit to 55 gallons of water per day per person on average, along with other municipalities within a 5 mile range of White Bear Lake in order to comply with the Court's Order;

WHEREAS, such proposed restrictions on the City's water permit present a dire threat to safe and reliable water access for local schools, hospitals, new housing developments, and other industries;

WHEREAS, the DNR's potential permits amendments threaten the health, welfare, growth, and prosperity of the City, and surrounding communities, and is an untenable solution to shared use of the aquifer;

WHEREAS, the issue of groundwater usage from the Prairie du Chien-Jordan Aquifer is a regional concern that involves a significant number of communities across three counties, including their residents, businesses, schools, hospitals, and numerous other public and private uses.

WHEREAS, recognizing the importance of conservation and sustainability is best achieved through localized strategies;

WHEREAS, the Minnesota Legislature is in a position to provide a legislative solution to groundwater permitting in the Prairie du Chien-Jordan Aquifer and reinforce the role of the DNR in engaging in water appropriation based on science and public health.

NOW THEREFORE BE IT RESOLVED, the City Council of the City of North St. Paul respectfully requests that the legislature enact legislation that accomplishes the following:

1. Protects municipal water permits, including those arising from the in the Prairie du Chien-Jordan Aquifer, from legal challenges.
2. Directs the DNR to explore innovative options for meeting the water needs of our residents, hospitals, schools, industries, and future development and ensuring the sustainability and quality of the state's water resources in and around White Bear Lake and neighboring aquifers.

3. Allowing the DNR the discretion to issue and amend groundwater water appropriation permits as was the case prior to the pending litigation.

ADOPTED this 15th day of March, 2022.

Motion by
Second by

Voting: Aye:
Nay:
Absent:
Abstain:

Terrence J. Furlong, Mayor

Attest: _____
John Stark, City Manager/ Clerk



To

Honorable Mayor Furlong and City Council

Date

March 15, 2022

Agenda Placement # IX.A

City Business Action Items & Recommendations

Subject

2022 Street & Utility Improvement Projects (City Project Nos. 22-02 / 22-03 / 22-04) – Receive Bids and Award Contract

Background/Facts

- On January 18, 2022, the City Council authorized the advertisement for bids for the 2022 Street & Utility Improvement Projects (City Project Nos. 22-02 / 22-03 / 22-04).
- The project areas included in the 2022 Street & Utility Improvement Projects are:
 - Area 1: downtown parking lot (adjacent to 6th Avenue), 6th Avenue, Charles Street;
 - Area 2: 10th Avenue East, 3rd Street North, 2nd Street North; and
 - Area 3: Flanders Road, 13th Avenue, Spirit Hills Lane, 14th Avenue.
- Project improvements include street reconstruction, pavement rehabilitation, pavement maintenance overlays, concrete curb and gutter, watermain replacement, storm sewer improvements, street lighting, landscaping, and other appurtenant work.
- The attached letter of recommendation and Bid Tabulation Summary indicate the recommended low bidder as Bituminous Roadways, Inc. of Mendota Heights, MN, with a grand total bid of \$1,578,524.63.
- If awarded by Council, staff's anticipated schedule for the project improvements includes a tentative earliest possible construction start in May 2022 within seven days of contractor receipt of Notice to Proceed, and a specified final completion date of June 30, 2023.

Recommended Action

It is recommended the City Council accept bids and award by resolution a construction contract for the 2022 Street & Utility Improvement Projects (City Project Nos. 22-02 / 22-04 / 22-03) to Bituminous Roadways, Inc., in the amount of \$1,578,524.63.

Attachments

1. Res 2022-xxx COM Res_Receive Bids Awd Contract-2022 S&U Imp Projects-030122
2. Letter of Recommendation
3. Bid Tabulation Summary

Respectfully submitted,
Morgan Dawley, City Engineer

CITY OF NORTH ST. PAUL

RESOLUTION NO. 2022-XXX

**RESOLUTION ACCEPTING BIDS AND
AWARDING A CONSTRUCTION CONTRACT FOR THE
2022 STREET & UTILITY IMPROVEMENT PROJECTS
CITY PROJECT NOS. 22-02 / 22-04 / 22-03**

WHEREAS, THE CITY COUNCIL OF THE CITY OF NORTH ST. PAUL, MINNESOTA (“Council”) authorized the advertisement for bidding on January 18, 2022, (“Meeting”) for the 2022 Street & Utility Improvement Projects (City Project Nos. 22-02 / 22-04 / 22-03) (“Project”); and

WHEREAS, the Project locations include Area 1: downtown parking lot (adjacent to 6th Avenue), 6th Avenue, Charles Street; Area 2: 10th Avenue East, 3rd Street North, 2nd Street North; and Area 3: Flanders Road, 13th Avenue, Spirit Hills Lane, 14th Avenue; and

WHEREAS, the Project improvements shall include street reconstruction, pavement rehabilitation, concrete curb and gutter, watermain replacement, storm sewer improvements, street lighting, landscaping, and other appurtenant work; and

WHEREAS, pursuant to authorization passed by the Council January 18, 2022, for the Project, the consultant City Engineer Morgan Dawley, WSB, prepared and published the advertisement for bids and received online bids; and

WHEREAS, on Tuesday, February 15, 2022, bids were viewed and tabulated according to law, and the following bids were received complying with the advertisement:

CONTRACTOR	GRAND TOTAL
Bituminous Roadways, Inc.	\$1,578,524.63
OMG Midwest, Inc. dba MN Paving & Materials	\$1,672,703.94
McNamara Contracting, Inc.	\$1,678,089.50
New Look Contracting, Inc.	\$1,697,066.25
Northdale Construction Company, Inc.	\$1,725,773.66
T.A. Schifsky & Sons, Inc.	\$1,727,557.56
North Valley, Inc.	\$1,748,893.60
Park Construction Company	\$1,989,645.20
Meyer Contracting, Inc.	\$2,032,547.40

WHEREAS, it appears that Bituminous Roadways, Inc. of Mendota Heights, MN, is the lowest responsive bidder with a grand total bid of \$1,578,524.63.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORTH ST. PAUL, MINNESOTA:

1. The Mayor and City Manager are hereby authorized and directed to enter into a construction contract with Bituminous Roadways, Inc. in the name of the City of North St. Paul for the improvement of the 2022 Street & Utility Improvement Projects (City Project Nos. 22-02 / 22-04 / 22-03) according to the plans and specifications, therefor approved by the City Council and on file in the office of the City Clerk.

ADOPTED this 1st day of March, 2022.

Motion by Council Member
Second by Council Member

Voting: Aye:
 Nay:
 Abstain:
 Absent:

Terrence J. Furlong, Mayor

Attest:

John Stark, City Manager/ Clerk



March 1, 2022

Honorable Mayor and City Council
City of North St. Paul
2400 Margaret Street North
North St. Paul, MN 55109

Re: 2022 Street & Utility Improvement Projects
City Project Nos. 22-02 / 22-04 / 22-03
City of North St. Paul, MN
WSB Project No. 018162-000

Dear Mayor and Council Members:

Bids were received online for the above-referenced project on Tuesday, February 15, 2022, and were viewed and read aloud. Nine bids were received. Please find enclosed the Bid Tabulation Summary indicating Bituminous Roadways, Inc., Mendota Heights, Minnesota, as the low bidder with a grand total bid amount of \$1,578,524.63.

We recommend that the City Council consider these bids and award a contract for the grand total bid in the amount of \$1,578,524.63 to Bituminous Roadways, Inc., based on the results of the bids received.

If you have any questions, please contact me at 763.512.5243. Thank you.

Sincerely,

WSB

Brad A. Reifsteck, PE
Sr. Project Manager

Enclosure

cc: John Stark, City of North St. Paul
Jennie Kloos, City of North St. Paul
Ron Ritchie, City of North St. Paul
Morgan Dawley, WSB & Associates, Inc.

srb

701 XENIA AVENUE S | SUITE 300 | MINNEAPOLIS, MN 55416 | 763.541.4800 | WSBENG.COM

BID TABULATION SUMMARY

PROJECT:

2022 Street & Utility Improvement Projects

City Project Nos. 22-02 / 22-04 / 22-03

OWNER:

City of North St. Paul, MN

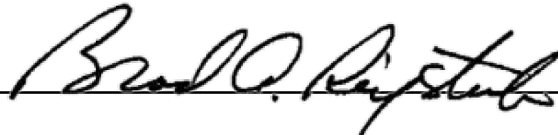
WSB PROJECT NO.:

018162-000

BIDS RECEIVED ONLINE: Tuesday, February 15, 2022, at 2:00 p.m. Local Time

Contractor		Bid Bond (5%)	Add. No. 1 Received	Grand Total Bid
1	Bituminous Roadways, Inc.	X	X	\$1,578,524.63
2	OMG Midwest, Inc. dba Minnesota Paving & Materials	X	X	\$1,672,703.94
3	McNamara Contracting, Inc.	X	X	\$1,678,089.50
4	New Look Contracting, Inc.	X	X	\$1,697,066.25
5	Northdale Construction Company, Inc.	X	X	\$1,725,773.66
6	T.A. Schifsky & Sons, Inc.	X	X	\$1,727,557.56
7	North Valley, Inc.	X	X	\$1,748,893.60
8	Park Construction Company	X	X	\$1,989,645.20
9	Meyer Contracting, Inc.	X	X	\$2,032,547.40

I hereby certify that this is a true and correct tabulation of the bids as received on February 15, 2022.



Brad A. Reifsteck, PE, Sr. Project Manager