



**City of North St. Paul
Parks & Recreation Commission
Regular Meeting Agenda**

**May 25, 2022
6:30 PM**

The Parks and Recreation Commission Meeting will be conducted on **May 25, 2022** at 6:30 p.m. The meeting location is the Sandberg Room on the second floor of City Hall, located at 2400 Margaret St., North St. Paul.

The Parks and Recreation Commission meeting will also be meeting by interactive TV under Minn. Stat. 13D.02. Members of the public are permitted to attend the meeting in person. However, it is encouraged to participate in the meeting remotely. Instructions can be found below.

The **May 25, 2022 Zoom meeting can be accessed via:** <https://tinyurl.com/NSPparksandrec>
(from a PC, Mac, tablet, iPhone or Android device)
or by phone at 1-929-205-6099,

Participants accessing the meeting by phone please use the following meeting ID:
81609668742

The Parks & Recreation Commission Zoom meeting will be 'open to the public to listen in, but will be muted from contributing at all times with the exception of a Public Hearing and open to the public forum.

Please join the meeting early to test your audio and video settings. If you join via a device and your audio is not working, you may need to use the dial-in phone number option in order to be heard.

I. Call to Order

II. Roll Call

Lloyd Grachek, Chair
Laura Greenlee-Karp, Vice Chair
Larry Amsden
Heather Haas
Ingrid Koller
Sue Springborn
Nancy Thorsen
Sarah Zahradka
Arthur Alvarez, Jr.
Tim Cole, Council Liaison

STAFF

III. Adopt Agenda

IV. Approval of Minutes

- A. Approval of April meeting minutes

V. Meeting Open to Public

This Open Forum is an opportunity for persons to address the Parks and Recreation Commission on items not on the agenda. A completed public comment form should be presented to the staff liaison prior to the meeting. Comments will be limited to 3 minutes per person. While the Commission may ask clarifying questions of the speaker, no formal action by the Commission or discussion will be held on these items.

VI. Public Hearings

- A. No Public Hearing Scheduled

VII. Commission Business, Action Items & Recommendations

- A. PCU pond
- B. Project Selection to begin work on
- C. October Event update

VIII. Old Business

IX. Reports from Staff

- A. Electronic Board Guidelines
- B. Ball Field update
- C. Sign update- Second option
- D. Park rental preview

X. Reports from Commissioners & Park Liaisons

XI. Adjournment

The next regularly scheduled Parks & Recreation Commission meeting is Wednesday, June 22nd at 6:30 pm at Southwood Nature Preserve.



To

Parks & Recreation Commissioners

Date

May 25, 2022

Agenda Placement # IV.A

Approval of Minutes

Subject

Approval of April meeting minutes

Background/Facts

Recommended Action

Attachments

1. Parks & Rec Commission Meeting Minutes_04.27.22

Respectfully submitted,

April 27th, 2022

6:30 PM

The April 27th, 2022 Parks & Rec Commission meeting was held in the Sandberg Room of North St. Paul City Hall, 2400 Margaret Street, North St. Paul MN 55109

I. Call to Order

Chair Lloyd Grachek called the meeting to order at 6:30pm

II. Roll Call

Lloyd Grachek, Chair - present

Laura Greenlee-Karp, Vice Chair - present

Larry Amsden - present

Heather Haas –absent

Ingrid Koller - present

Sue Springborn – present

Nancy Thorsen - present

Sarah Zahradka – present

Arthur Alvarez, Jr - absent

Council Liaison: Tim Cole present

Staff: Jill Officer – present

III. Adopt Agenda

On motion to adopt the agenda by Commissioner Lloyd Grachek with noted change of meeting time from 6:00 pm to 6:30pm time, seconded by Commissioner Ingrid Koller with all present voting aye (7-0), motion carried to adopt the agenda with change.

IV. Approval of Minutes

On motion to approve the March 23rd, 2022 meeting minutes by Commissioner Sarah Zahradka, seconded by Commissioner Laura Greenlee-Karp, with all present voting aye (7-0), motion carried to approve the minutes.

V. Meeting Open to Public –

Shawn Berry from the Rotary was present for the continued discussion on the wayfinding signage at Rotary Park. Staff presented an example of the sign that could be used and pricing associated with the size and discussed what would be on the sign. Staff was going to contact Shawn later to discuss design size and timing of concrete slab.

VI. Public Hearings - None

VII. Commission Business, Action Items & Recommendations

- A. Further sign discussion about the city park signs and wayfinding coordinating. Several members noted liking the sign design and it being more modern.
- B. Commissioner Grachek updated the committee on the Park Improvement Plan workshop with the Council. H updated the group on the questions the council had about the PCU pond as a park the committee was responsible for or the city. Also, the Urban Ecology Center and the potential to use that for a natural play area or bench/table. Commissioner Zahradka pointed out potential improvements and ideas. Council Member Cole requested more information on the designation and more information on who would take care of improvements.
- C. Commissioner Grachek reviewed the maintenance being part of our estimates. There was discussion about where the money comes from for maintenance and various ways this can be covered.
- D. Council Member Cole offered appreciation for the work the commission put into the plan. He suggested considering multi use for spaces, questioned ball field usage. The group talked of soccer fields, and other uses. Commissioner Greenlee-Karp pointed out looking at the surrounding cities for programs to not compete with. Greenlee-Karp was going to look at data to see what activities are up and coming. Group is interested in utilizing demographic information from WSB. Commissioner Koller points out that what we put in should support existing residents but also thinks about the future residents.
- E. Discussion of McKnight fields and baseball field usage discussion.
- F. Commissioner Zahradka expanded on the ideas of the fall event, making it more of an art and craft fair. Possibly charge a fee to vendors for a fundraising event to replace the Splash. She is working with the Art and Culture Commission to coordinate.
- G. Question on the message board guidelines –staff to research rules.

VIII. Reports from Staff

Jill will send Boy Scout information to Commissioner Greenlee-Karp to create a checklist.
Demonstration of website where items are advertised.

IX. Reports from Commissioners & Park Liaisons

Commissioner Greenlee-Karp has reserved the food truck vendors for Food Truck Night.

Park Clean up –update on reschedules and groups that went out to Casey and Gateway trail

Councilmember Cole spoke about the EDA possibly creating parks downtown where buildings are taken down.

Cut down trees falling at north end of Southwood, Cathy and Commissioner Grachek corresponding to see what should go in to replace these.

X. Adjournment

On motion by Commissioner Nancy Thorsen, seconded by Commissioner Sue Springborn with all present voting aye (7-0), motion carried to adjourn.

Meeting adjourned at 8:01 PM

Next Park and Recreation Meeting is scheduled for May 25th, 2022 at City Hall in the Sandberg Room; 2400 Margaret St, North St Paul, MN 55109



To

Honorable Mayor Furlong and City Council

Date

May 25, 2022

Agenda Placement # VI.A

Public Hearings

Subject

No Public Hearing Scheduled

Background/Facts

Recommended Action

Attachments

None

Respectfully submitted,

**To**

Parks & Recreation Commissioners

Date

May 25, 2022

Agenda Placement # VII.A

Commission Business, Action Items & Recommendations

Subject

PCU pond

Background/Facts**Recommended Action****Attachments**

1. PCU Environmental Learning Center (Target Pond) - Ramsey-Washington Metro Watershed District
2. Urban Ecology Center - Ramsey-Washington Metro Watershed District
3. Urban Ecology Photos

Respectfully submitted,

PCU Environmental Learning Center (Target Pond)

This pond provides flood protection while hosting pollinators and waterfowl.



PROJECT DETAILS

City	North St. Paul	
Subwatershed	Kohlman Creek	Page 9 of 42

Subwatershed	Northman Creek
Ramsey-Washington Metro Watershed District Completed	1995
Cost	\$2,200,000
Funding source	District funds

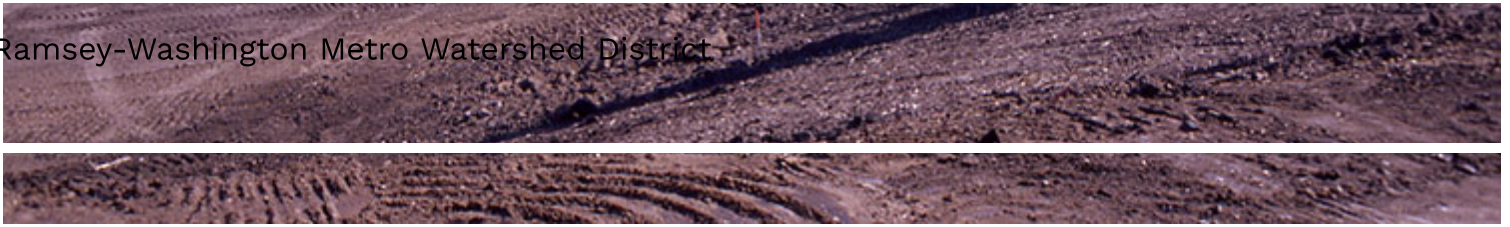
OVERVIEW

This was an identified flood control project in the Phalen Chain of Lakes Watershed Management Plan. Without the project, District models estimated that White Bear Avenue could be overtopped by flood waters, resulting in street and utility damage and flooding damage to a number of adjacent businesses. The project provided needed additional storage volume within an existing basin.

To provide the additional storage, the bottom of the existing basin and the outlet elevation were lowered by six feet. The basin was further excavated to provide for water quality improvement. The 10-foot deep portion of the pond covers about 25 percent of its surface. The remaining 75 percent of the basin is 6 to 12 inches deep, allowing for growth of emergent wetland plants.

Due to the new outlet depth, the project included installation of a piped outlet to replace the previous open channel. At the request of the adjacent property owners, the we replaced the stream channel on top of the new pipe and provided a lift station to replace the previous base level stream flow. The project also included the construction of a low weir at a downstream wetland to stabilize erosion at the outlet.





Planting for wildlife

The upland areas of the basin were seeded with prairie plant species soon after site grading. In addition, volunteers assisted in planting hundreds of shrubs and trees. In accordance with common practices at the time, no weed management or additional maintenance work was conducted on the site. In 1999, a formal maintenance plan was in place. At that time, non-native species dominated many areas of the park.

After years of intense weed management, the plant community on the north and west slopes of

the basin are now dominated by native grasses and wildflowers. In July, wild bergamot is particularly spectacular in the park. Benches along the north edge are an excellent spot to watch the many wading birds who hunt the shallow basin areas.

Plans for improvement include the expansion of native prairie patches and control of invasive buckthorn. Short-grass prairie seeds have been sown in the south and east sides, and dense patches of buckthorn have been removed from the oak woodland at the southeast corner of the site. The basin revegetated very quickly with emergent bulrush and cattail plants. A group of volunteers planted about 500 shrubs and trees around the basin with District staff guidance. Other volunteer groups have helped revegetate the downstream channel.

/ CONNECT

2665 Noel Drive
Little Canada, MN 55117
P: 651-792-7950
E: office@rwmwd.org



/ RESOURCES

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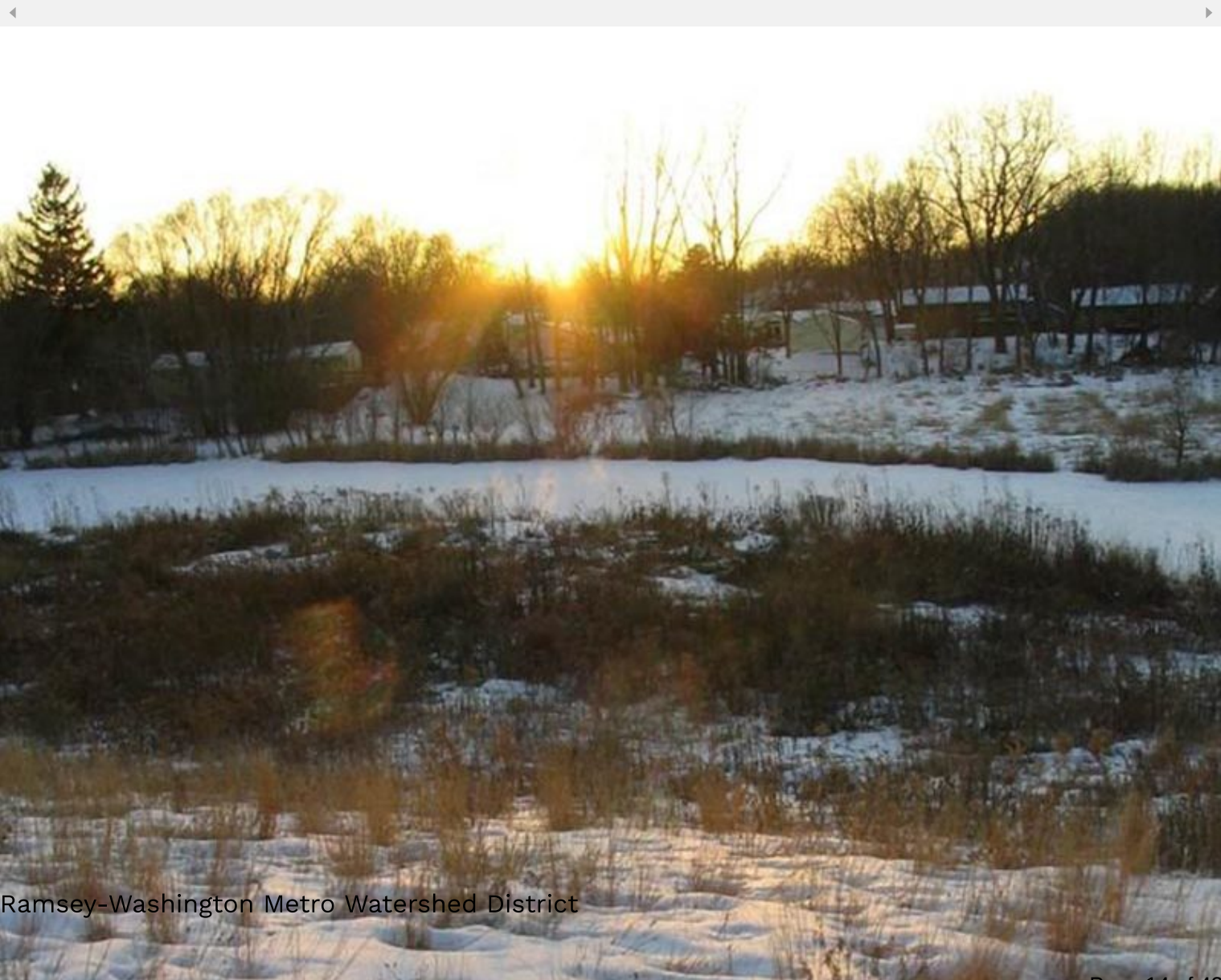
North St. Paul Urban Ecology Center

This abandoned sod farm now harbors a diverse ecosystem along a popular trail.



PROJECT DETAILS

City	North St. Paul
Subwatershed	Kohlman Creek
Completed	1999
Cost	\$410,000
Funding sources	Minnesota Pollution Control Agency, Metropolitan Council, Ramsey Conservation District, Minnesota Department of Natural Resources, University of Minnesota, City of North St. Paul, District funds
Partners	Minnesota Pollution Control Agency, Metropolitan Council, Ramsey Conservation District, Minnesota Department of Natural Resources, University of Minnesota, City of North St. Paul, RWMWD Natural Resources Board, local Boy Scouts



Ramsey-Washington Metro Watershed District



OVERVIEW

The North St. Paul Urban Ecology Center is a 24-acre wetland restoration project in North St. Paul along the Gateway Trail. In 1995, the District’s Natural Resources Board, with the help of the U of M Department of Landscape Architecture, authored the restoration plan. Construction and initial planting took place in 1997 and 1998. This site includes an open space and walking trail, and it has also served as an educational resource for area schools.

While the pond buffer and observation mound now have established native plant communities, invasive plant management on the site continues to be a challenge. Reed canary grass and Canada thistle populations have so far proven difficult to contain and reduce. Tatarian honeysuckle and buckthorn have been largely removed from the public lands, but continue to re-invade from adjacent private property.

Despite these challenges, the Urban Ecology Center is a valuable wildlife habitat area and natural park amenity. A walking trail and boardwalk provide access to the peaceful cattail wetland on the north portion of the park, and purple prairie clover and lead plant are prominent on the observation mound.



Ramsey-Washington Metro Watershed District



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To

Parks & Recreation Commissioners

Date

May 25, 2022

Agenda Placement # IX.A

Reports from Staff

Subject

Electronic Board Guidelines

Background/Facts

Recommended Action

Attachments

1. NSP POLICY DOCUMENT Electronic Message Board Policy (002)

Respectfully submitted,



**NORTH
ST. PAUL**
extraordinary.

ELECTRONIC MESSAGE BOARD POLICY

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PURPOSE & DESCRIPTION OF ELECTRONIC MESSAGE BOARD SIGN

The City of North St. Paul has an electronic message board located at Casey Lake Park that communicates city government news, programs, events, and public safety notices. Sign policy also allows for community event messages sponsored by local 501 (c) 3 non-profit organizations or by 501 (c) 3 non-profit organizations outside of North St. Paul that are hosting an event in North St. Paul and for certain messages sponsored by people or companies renting the Casey Lake Shelter.

The purpose of the sign is to keep the public informed of upcoming community events, programs, government news and public safety notices.

MESSAGE REQUEST CRITERIA

The sign allows messages with a maximum of four lines of 15 characters each, including spaces. Please note: Shorter messages allow for larger fonts, bold lettering and better readability. Messages are visible for 10-12 seconds each. No animation nor effects are permitted.

REQUEST SPECIFICATIONS

A message board request form must be submitted to the City's Communications Coordinator, who reviews the request to determine whether it meets policy guidelines and requirements. Messages in question will be left to the discretion of the City Manager. Organizations must show proof of 501 (c) 3 status, when they submit a request form. The Communications Coordinator will modify message requests that DO NOT meet the technical or policy requirements. To manage the number of posted messages, the city adheres to the following guidelines:

- Messages typically will be updated on a weekly basis.
- Events may only be posted a maximum of two weeks prior to the event.
- Messages sponsored by people or companies renting the Casey Lake Shelter will be posted on the day of rental only.
- No more than 10 messages can scroll on the sign at any one time.
- Requests are on a first come first serve basis. City messages take priority over other community messages.
- Events must not be in direct competition of a City Event (i.e. Egg Hunt the same day as the City's Egg Hunt)

ALLOWED CONTENT: The electronic message board may be used to display the following informational messages:

- City of North St. Paul government news, programs, events, and public safety notices.
- Community events and programs sponsored by North St. Paul 501 (c) 3 non-profit organizations or by 501 (c) 3 non-profit organizations outside of North St. Paul that are hosting an event in North St. Paul. Any events advertised must be open to the general public.
- The following types of messages sponsored by people or companies renting the Casey Lake Shelter: messages of celebration, condolence, or welcome related to the rental event or identification of the rental event.



**NORTH
ST. PAUL**

extraordinary.

APPENDIX A
REQUEST FORM

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To

Parks & Recreation Commissioners

Date

May 25, 2022

Agenda Placement # IX.B

Reports from Staff

Subject

Ball Field update

Background/Facts

Recommended Action

Attachments

1. Field Use Agreement.ISD 622
2. 2022 List
3. May 2022

Respectfully submitted,

**Field Use Agreement
Between
Independent School District 622
and the City of North St. Paul**

THIS AGREEMENT made and entered into and between Independent School District No. 622, a municipal corporation organized under the laws of the State of Minnesota (hereinafter referred to as "School District"), and the City of North St. Paul, a municipal corporation organized under the laws of the State of Minnesota (hereinafter referred to as "City").

WHEREAS, said governing bodies are mutually interested in assuring public fields are accessible and available for School District 622 and North St. Paul residents; and

WHEREAS, this agreement can best provide for the usage, maintenance and operation of existing School District and City fields for utilization by both parties; and

WHEREAS, the parties agree that coordinated and cooperative scheduling of public fields is the best way to maximize the beneficial use of fields while ensuring that they are maintained as sustainable community assets, and

WHEREAS, this agreement would also allow and encourage the City and School District to work together to plan and implement capital improvements of existing public fields or developing new fields.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the City and the School District do agree as follows:

The City shall make City Fields available to the School District for activities/programs suitable for said fields. The School District shall make School Fields available to the City for activities/programs suitable for said fields.

Usage of City and School District fields shall be in accordance with each governing body's policies and procedures. The City has first priority of use of its facilities and grounds. The School District has first priority of use of its facilities and grounds.

1. Availability of Fields/Courts

During the school year, school grounds are available for city and public use after 6:00 p.m. on weekdays, and from 8:00 a.m. until 10:00 p.m. on weekends when not reserved for school district programs.

During the summer months (mid June – mid August), school grounds are available for city and public use daily from 8:00 a.m. until 10 p.m. when not reserved for school district programs.

City fields are available for school district use when not reserved for city or other public events.

2. Seasonal Closure for School District and City Fields

When a School District and/or City field needs to be closed for a season for maintenance, both parties will meet to discuss the closure and other related issues prior to January 15 of the year the maintenance will occur. It is understood that at no time will all the School District permitted fields in North St. Paul be taken out of service at one time.

3. Scheduling

The School District and the City shall designate staff responsible for scheduling School or City Fields. These staff members shall meet as necessary to coordinate the scheduling of fields for use and maintenance activities in order to maximize the public benefit while ensuring that the condition of these School and City Fields is not degraded. In addition, these representatives shall develop standard use policies that can be applied to both the School and City Fields.

Applications for field use permits will follow each governing bodies' established procedures.

It is mutually understood that each of the governing bodies may from time to time encounter unanticipated instances wherein the use of a said field conflicts with a bona fide function of either given body. In such cases, the City and School District agrees to relinquish the use of the field/s in question so as not to impede any such function carried on by the City or School District. Each governing body agrees to give a twenty-four (24) hours notice of such conflicts.

4. Staffing

The City shall provide adequate personnel to supervise City activities held on School Fields.

The School District shall provide adequate personnel to supervise School District activities held on City Fields.

5. Fees

User fees for field use will be listed in the current procedures guidelines of each governing body. Revenue generated by these fees will be designated for field maintenance.

A maintenance and materials fee will be charged back to groups holding field permits on both City and School District fields.

A tournament maintenance and materials fee will be charged back to the sponsor of weekend tournaments.

The rental, maintenance and insurance for portable toilets placed at designated City fields will be paid for by the City and those at School District fields will be paid for by the School District. This cost will be recovered from all field users.

6. Maintenance

The School District is responsible for maintaining all School District fields to acceptable safety standards. The City is responsible for maintaining all City Fields to acceptable safety standards.

The City picks up trash at City Fields. The School District picks up trash at School District Fields.

Baseball/Softball Fields

The City will maintain the City fields including McKnight and Kuenkel fields per a game schedule provided by the City's designated scheduler.

The District will maintain the school district fields per a game schedule provided by the School District's designated scheduler.

Kuenkel Field is the City's premier baseball field and is maintained by the City. (A permit for use by the School District may be obtained with consent of the City.)

Soccer Fields

The City will provide and prepare the layout of the City Fields and the marking of permitted City Fields.

The School District will provide and prepare the layout of the School District Fields, to include goal posts and nets, and the marking the boundaries of permitted School District Fields.

School District User of either School District or City Fields will remove goals and nets when activity is complete.

Football Fields

North High School's premier football field is strictly utilized by the school athletic programs and is maintained by the School District. (A permit for *occasional* use of the North High School premier football field may be obtained from 622 Community Education with the consent of the North High Activities Director).

7. Inclement Weather

In the event of inclement weather or standing water on a field or when the ground is so wet that use of the field will damage the turf, the fields will be closed to ensure the safety of participants and to prevent turf damage. Inclement weather includes thunderstorms; heavy rainstorms and/or saturated ground; heavy frost or snow cover; extreme temperatures; and any weather condition that may be dangerous to ball players or damage the fields.

The decision to close School District fields will be made by the School District. The decision to close City fields will be made by the City.

When fields are closed, the School District/City will attempt to contact the permit holder by phone. It is the permit holder's responsibility to contact all coaches involved with cancellation information.

- Weekdays: Whenever possible, the decision to close the fields will be made by 4:00 p.m. If inclement weather conditions develop after 4:30 p.m., the umpire/referee or park maintenance staff on duty or permit holder will make the decision to close the fields.
- Weekends/Holidays: If inclement weather conditions develop on weekends or holidays when School District and City staff are not on duty, permit holders should call the department that issued their permit to check for any recorded field closing information.
- The School District and City personnel reserve the right to close fields under special circumstances.

8. Capital Improvements

Any capital improvements by the City or its athletic associations to School District fields must be coordinated through ISD 622 Operations & Grounds. Upon completion of any project, the improvement becomes property of the School District.

Any capital improvements by the School District to City fields must be coordinated through the City. Upon completion of any project, the improvement becomes property of the City.

9. Allocation of Damage Costs

The School District and the City agree that they will jointly assess any and all damages that should occur to the City Fields or the School District Fields and determine the party responsible for damage. The party responsible will bear the cost of repair or replacement including costs of material and labor.

10. Tobacco, Drug, Alcohol, and Firearms Policy

The School District's Tobacco-Free Environment policy and Employee Drug, Firearm and Alcohol Offenses policy will be enforced by the City on School District property.

The City's Tobacco (Resolution No. 06-061), Drug & Alcohol (Chapter 92.04) and Weapons (Chapter 131) policies will be enforced by the School District on all City property. In addition, School District policies that prohibit the sale and/or use of tobacco, alcohol and firearms will be enforced at all times during school-sponsored activities on City property.

11. Indemnification/Hold Harmless

The School District shall indemnify and hold harmless the City, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for the loss or damage to property, which arises out of the School District's use of the City's fields or from the conduct of School District business, or from any activity, work or thing done, permitted, or suffered by the School District in or about the City's facility, except only such injury or damage as shall have been occasioned by the sole negligence of the City.

The City shall indemnify and hold harmless the School District, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for the loss or damage to property, which arises out of the City's use of the School District's facilities or from the conduct of City business, or from any activity, work or thing done, permitted, or suffered by the City in or about the School District's facility, except only such injury or damage as shall have been occasioned by the sole negligence of the School District.

12. Insurance

The School District and the City must carry a minimum of general liability coverage of \$1.5M for the duration of this Agreement. The owner agency shall be named as an additional insured on the user agency's General Liability insurance policy. A certificate of the other's insurance should be filed with each organization.

All groups using the City or School District fields must carry liability insurance as directed in each governing bodies' procedures. District 622, the City of North St. Paul and the City of Maplewood must be listed as an additional insured. A certificate of insurance must be filed with the Community Education office before a permit is valid.

13. Terms of Agreement:

This agreement shall commence as of the date of its approval by both governing bodies and shall renew each year unless terminated. This agreement will be reviewed for accuracy bi annually.

14. Termination:

Either party may terminate this Agreement as to any or all School District or City Fields upon giving the other governing body a one-year written notice of intention to terminate by January 15 effective the following January 15. The rights and obligations of the parties pursuant to this Agreement shall continue through the effective date of mutual termination. Effective following termination, the City and School District shall have no further rights with respect to said fields.

15. Notices:

Any notice required under this Agreement will be in writing, address to the appropriate party at the address which appears below (as modified in writing from time to time by such party), and given personally. All notices shall be effective upon the date of receipt.

Independent School District No. 622
Education Center
2520 E. 12th Avenue
North St. Paul, MN 55109

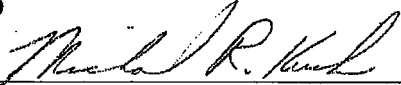
City of North St. Paul
2400 Margaret Street N
North St. Paul, MN 55109

In WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on their behalf:

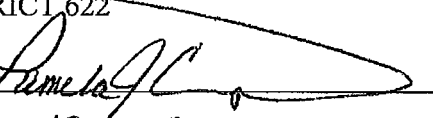
CITY OF NORTH ST. PAUL

BY 
DATE 10-19-11

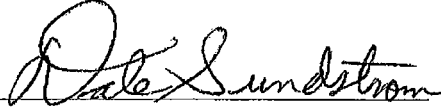
AND

BY 
DATE 10-19-11

INDEPENDENT SCHOOL DISTRICT 622

BY 
DATE 10-25-11

AND

BY 
DATE 10-25-11

Organization	League(s)	Contact	Fee	
Minnesota State High school League	North High Fast Pitch	Andy Navis	N/A	
	North High Baseball	Jason Lund	N/A	
North St Paul Athletic Association	14U Traveling Baseball	Jim Foster	N/A - Non Profit	
	Slow Pitch - Pony League	Julie Fliflet	N/A - Non Profit	
	Girls Fastpitch	Tracey Mishler	N/A - Non Profit	
North St Paul Youth Baseball	Little Polars	Mike Svenson	N/A - Non Profit	
	Rookies	Mike Fulcher	N/A - Non Profit	
	Minors		N/A - Non Profit	
	VPW		N/A - Non Profit	
	Legion		N/A - Non Profit	
	High School		N/A - Non Profit	
MN Magic	Girls Fastpitch	Tom Thole	N/A - Non Profit	
	Legion	Paul Testa	N/A - Non Profit	
	VPW	Jason Lund	N/A - Non Profit	
Baseball Done Right, LLC	Twins Camp for Kids	Jason Lund	N/A - Non Profit	
USA Softball Adult	CD	Blake Hjelmeland	\$1,350	Spring League + Summer League if applicable
3M	Men's Softball League	Casey Carlson	\$2,650	
Huff 'n' Puff Annual Tournament	Several Twin City Leagues	Chad Carlson	\$1,500	
		Total Fees as of 5/19/2022	\$5,500	

May 2022

May 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 4:00 pm - 6:00 pm Kunkel - Legion No Maint, Practice Only	2 4:15 pm - 5:30 pm Harmony - Game - North High JV Baseball 4:15 pm - 5:15 pm McKnight Field 1 - Game - North High 4:15 pm - 5:15 pm McKnight Field 4 - Game - North High 5:30 pm - 7:30 pm Harmony - 13U Baseball - No Maint 6:00 pm - 8:00 pm Lower Casey 1 - 13U Baseball - No Maint + collapse	3 3:00 pm McKnight 1 - No Maintenance - North High 3:00 pm McKnight 2 - No Maintenance - North High 3:00 pm McKnight 4 - No Maintenance - North High 6:00 pm McKnight Field 2 - No Maintenance Practice - N 6:00 pm Northwood - NSPYB - No Maintenance 6:00 pm McKnight Field 1 - No Maintenance Practice - N + collapse	4 4:15 pm - 5:15 pm McKnight Field 4 - Game - North High 5:00 pm - 8:00 pm McKnight Field 1 - NSPAA Fast Pitch Softball 5:30 pm - 7:30 pm Harmony - 13U Baseball - No Maint 6:00 pm - 8:00 pm Northwood - NSPYB - No Maintenance 7:00 pm - 8:00 pm Kunkel - Game - North High + collapse	5 3:00 pm McKnight 1 - No Maintenance - North High 3:00 pm McKnight 2 - No Maintenance - North High 3:00 pm McKnight 4 - No Maintenance - North High 6:00 pm McKnight 3 - 3M Club 6:00 pm McKnight 4 - 3M Club 6:00 pm Harmony - 13U Baseball - Bases 73'/Pitch 55' 6:00 pm Lower Casey 1 - 13U Baseball - No Maint 6:00 pm Northwood - NSPYB - No Maintenance 6:00 pm McKnight Field 1 - No Maintenance Practice - N 6:00 pm McKnight Field 2 - No Maintenance Practice - N + collapse	6 4:15 pm - 5:15 pm McKnight Field 1 - Game - North High 4:15 pm - 5:15 pm McKnight Field 4 - Game - North High 4:15 pm - 5:15 pm Harmony - Game - North High JV Baseball 6:15 pm - 9:15 pm McKnight 2 - CD League 6:15 pm - 9:15 pm McKnight 3 - CD League + collapse	7
8	9 4:15 pm - 5:15 pm McKnight Field 4 - Game - North High 5:00 pm - 8:30 pm McKnight 1 - Game - NSPAA Fastpitch Softball 6:00 pm - 8:00 pm Harmony - 13U Baseball - No Maint 7:00 pm - 8:00 pm Kuenkle - Game - North High + collapse	10 4:30 pm McKnight 4 - North High Softball Game_Bases 4:30 pm McKnight 1 - No Maintenance - North High 4:30 pm McKnight 2 - No Maintenance - North High 6:00 pm Harmony - 13U Baseball - Bases 73'/Pitch 55' 6:00 pm Lower Casey 1 - 13U Baseball - No Maint 6:00 pm Northwood - NSPYB - No Maintenance 6:00 pm McKnight Field 1 - No Maintenance Practice - N McKnight Field 2 - No Maintenance Practice - NSPAA F + collapse	11 4:15 pm - 5:15 pm McKnight Field 1 - Game - North High 4:15 pm - 5:15 pm McKnight Field 4 - Game - North High 6:00 pm - 8:00 pm Lower Casey 1 - 13U Baseball - No Maint 6:00 pm - 8:00 pm Northwood - NSPYB - No Maintenance + collapse	12 3:00 pm McKnight 1 - No Maintenance - North High 3:00 pm McKnight 2 - No Maintenance - North High 3:00 pm McKnight 4 - No Maintenance - North High 6:00 pm McKnight 3 - 3M Club 6:00 pm McKnight 4 - 3M Club 6:00 pm Northwood - NSPYB - No Maintenance 6:00 pm McKnight Field 1 - No Maintenance Practice - N 6:00 pm McKnight Field 2 - No Maintenance Practice - N + collapse	13 4:15 pm - 5:15 pm McKnight Field 4 - Game - North High 6:15 pm - 9:15 pm McKnight 2 - CD League 6:15 pm - 9:15 pm McKnight 3 - CD League 7:00 pm - 8:00 pm Kunkel - Game - North High + collapse	14
15	16 4:15 pm McKnight Field 1 - Game - North High 4:15 pm McKnight Field 4 - Game - North High 4:15 pm Harmony - Game - North High JV Baseball 5:00 pm McKnight 3 - NSPAA Fast Pitch Softball 6:00 pm Lower Casey 1 - 13U Baseball - No Maint 6:00 pm Harmony - 13U Baseball - No Maint 6:00 pm Northwood - NSPYB - No mound needed + collapse	17 3:00 pm McKnight 4 - No Maintenance - North High 4:30 pm McKnight 1 - No Maintenance - North High 4:30 pm McKnight 2 - No Maintenance - North High 6:00 pm McKnight Field 2 - No Maintenance Practice - N 6:00 pm Northwood - NSPYB - No Maintenance 6:00 pm McKnight Field 1 - No Maintenance Practice - N + collapse	18 4:30 pm McKnight 1 - No Maintenance - North High 4:30 pm McKnight 2 - No Maintenance - North High 4:30 pm McKnight 4 - No Maintenance - North High 6:00 pm Lower Casey 1 - 13U Baseball - No Maint 6:00 pm Harmony - 13U Baseball - No Maint 6:00 pm Northwood - NSPYB - No Maintenance + collapse	19 3:00 pm McKnight 1 - No Maintenance - North High 3:00 pm McKnight 2 - No Maintenance - North High 3:00 pm McKnight 4 - No Maintenance - North High 4:30 pm Kunkel - Game - North High JV Baseball 6:00 pm McKnight 3 - 3M Club 6:00 pm McKnight 4 - 3M Club 6:00 pm Northwood - NSPYB - No Maintenance 6:00 pm McKnight Field 1 - No Maintenance Practice - N 6:00 pm McKnight Field 2 - No Maintenance Practice - N 6:15 pm Lower Casey 1 - 13U Baseball - Bases 73'/Pitch + collapse	20 4:00 pm - 9:30 pm McKnight 4 - North High JV Game - Bases @ 60' and Pit 4:00 pm - 5:30 pm McKnight 1 - North High Varsity Game Bases @ 60' and 4:15 pm - 5:00 pm Harmony - Game - North High JV Baseball 6:15 pm - 9:15 pm McKnight 2 - CD League 6:15 pm - 9:15 pm McKnight 3 - CD League + collapse	21
22	23 4:00 pm McKnight Field 1 - 4 - Section 4AAAA - Bases @ 4:30 pm Kunkel - Game - North High 6:00 pm Lower Casey 1 - 13U Baseball - No Maint 6:00 pm Harmony - 13U Baseball - No Maint 6:00 pm Northwood - NSPYB - No mound needed 6:00 pm Casey Field 4 - No Maintenance - NSPAA Fastpitch + collapse	24 4:00 pm McKnight Field 1 - 4 - Section 4AAAA - Bases @ 6:00 pm Northwood - NSPYB - No Maintenance 6:00 pm Casey Field 3 - No Maintenance Practice - NSPYB 6:00 pm Casey Field 4 - No Maintenance Practice - NSPYB 6:15 pm Lower Casey 1 - 13U Baseball - Bases 73'/Pitch + collapse	25 4:00 pm McKnight Field 1 - 4 - Section 4AAAA - Bases @ 5:00 pm McKnight 5 - NSPAA Fast Pitch Softball 5:30 pm Cowern Fields 1,2 & 3_NSPYB - Drag Fields - No 6:00 pm Lower Casey 1 - 13U Baseball - No Maint 6:00 pm Harmony - 13U Baseball - No Maint 6:00 pm Northwood - NSPYB - No Maintenance 6:00 pm Casey Field 4 - No Maintenance - NSPAA Fastpitch + collapse	26 5:00 pm McKnight 4 - NSPAA Fast Pitch Softball 6:00 pm Harmony - 13U Baseball - Bases 73'/Pitch 55' 6:00 pm Northwood - NSPYB - No Maintenance 6:00 pm McKnight Field 1 - No Maintenance Practice - N 6:00 pm McKnight Field 2 - No Maintenance Practice - N 6:15 pm Lower Casey 1 - 13U Baseball - Bases 73'/Pitch + collapse	27 9:30 am - 1:00 pm Middle Casey - No Maintenance Christ Luthern School F 3:00 pm - 10:00 pm Kunkel - Game - North High 4:00 pm - 8:00 pm McKnight Field 1 - 4 - Section 4AAAA - Bases @ 60' and + collapse	28
29	30 6:00 pm - 8:00 pm Casey Field 4 - No Maintenance - NSPAA Fastpitch	31 4:00 pm McKnight Field 1 - 4 - Section 4AAAA - Bases @ 5:00 pm McKnight 5 - NSPAA Fast Pitch Softball - NO M 6:00 pm Lower Casey 1 - 13U Baseball - No Maint 6:00 pm Harmony - 13U Baseball - No Maint 6:00 pm Northwood - NSPYB - No Maintenance + collapse	1 3:00 pm Kunkel - Game - North High 5:30 pm Cowern Fields 1,2 & 3_NSPYB - No maintenance 6:00 pm Northwood - NSPYB - No Maintenance 6:00 pm Casey Field 4 - No Maintenance - NSPAA Fastpitch + collapse	2 Kunkel - No Maintenance - Practice - North High 4:00 pm McKnight Field 1 - 4 - Section 4AAAA - Bases @ 6:00 pm Northwood - NSPYB - No Maintenance 6:15 pm Harmony - 13U Baseball - Bases 73'/Pitch 55' + collapse	3 3:30 pm Kunkel - No Maintenance - Practice - North High 6:15 pm McKnight 3 - CD League 6:15 pm McKnight 4 - CD League	4



To

Parks & Recreation Commissioners

Date

May 25, 2022

Agenda Placement # IX.C

Reports from Staff

Subject

Sign update- Second option

Background/Facts

Recommended Action

Attachments

1. city-of-north-st-paul-8903-park-signsquote
2. Impressions Signs and Graphics sign samples -quoted

Respectfully submitted,

Impression Signs and Graphics
680 Hale Ave N., Ste 250, Oakdale, MN, 55128
eric@impressionsigns.com
(651) 328-6600
EIN #: 46-2454941



Tax ID: MN 30-71714
www.impressionsigns.com

Quote 8903

Park Signs

SALES REP INFO

Eric Gustafson
President
eric@impressionsigns.com
(651) 328-6601

QUOTE DATE

05/03/2022

QUOTE EXPIRY DATE

06/02/2022

TERMS

50/50

ORDERED BY

City of North St. Paul
2400 Margaret Street
North St. Paul, MN, 55109

CONTACT INFO

Jill Officer
jill.officer@northstpaul.org

#	ITEM	QTY	UOM	U.PRICE	TOTAL (EXCL. TAX)	TOTAL (INCL. TAX)
1	Custom Fabricated Park Signs - Color Core with Aluminum Posts Custom Fabricated Sign - Double Sided Color Core Engraved HDPE sign 60" x 30" Panel (58" x 30" visible opening) Two painted aluminum posts -8' posts (5' AGL, 3' Buried) (3 1/4" diameter - square, square with radius or round - your choice) Assumes client will supply artwork in vector format	8	Each	\$2,435.00	\$19,480.00	\$19,480.00
2	Custom Fabricated Park Signs - Color Core with Aluminum Posts Custom Fabricated Sign - Double Sided Color Core Engraved HDPE sign 48" x 24" Panel (46" x 24" visible opening) Two painted aluminum posts -7' posts (4' AGL, 3' Buried) (3 1/4" diameter - square, square with radius or round - your choice) Assumes client will supply artwork in vector format	8	Each	\$1,840.00	\$14,720.00	\$14,720.00

Subtotal:	\$34,200.00
Sales Tax (0%):	\$0
Total:	\$34,200.00

Downpayment (50.0 %)

\$17,100.00

SIGNATURE:

DATE:



PARKS & RECREATION

KING COLORCORE®

KING COLORCORE®

The Multi-Color Engravable Polymer Sheet

King ColorCore® is a versatile multi-color engravable high-density polyethylene sheet with multiple layers of contrasting colors. It is a superior homogeneous sheet, a product of a unique state-of-the-art continuous process called Polyfusion, and manufactured to the highest standards in the industry. King ColorCore® has a matte finish on both sides of the sheet. It is environmentally stabilized to withstand the harshest outdoor conditions. King ColorCore® will not rust, delaminate or rot when exposed to UV, humidity or water. King ColorCore® is made with high-impact-resistant polymer to handle more abuse than conventional sign materials. Its thin cap layers and bright primary colors make it ideal for signage, marine, playground and recreational applications. For maximum versatility, standard colors are made to coordinate with King ColorBoard®. The polymer sheet never needs painting or refinishing, works like wood and it is easy to fabricate using common woodworking tools and techniques. The material is easy to engrave and machine, as the cap is approximately .050" thick.



Trail Sign



Dog Waste Station

Features and Benefits

- ✓ UV Stabilized
- ✓ High-Impact Strength
- ✓ Maintenance Free
- ✓ Easy to Engrave
- ✓ Custom Sheet Sizes, Gauges and Colors Available
- ✓ Distributed Worldwide



KING
COLORCORE®

The Multi-Color Engravable Polymer Sheet

Features and Benefits

- Durable
- Environmentally Stabilized
- Waterproof
- Will Not Rust, Delaminate, or Rot
- Stain Resistant
- Easy to Fabricate
- Never Needs Painting or Refinishing
- Made from FDA Approved Materials
- High-Impact Strength
- Abrasion and Stress Crack Resistant
- Maintenance Free
- Custom Sheet Sizes, Gauges and Colors Available

Applications

- Architectural Applications
- Campground Markers
- Carnival Games
- Children's Furniture
- Outdoor Signs
- Park Signs
- Picnic Tables
- Playground Signs
- Trail Signs
- Wayfinding



Playhouse



Trail Sign



To

Parks & Recreation Commissioners

Date

May 25, 2022

Agenda Placement # IX.D

Reports from Staff

Subject

Park rental preview

Background/Facts

Recommended Action

Attachments

1. Park revenue

Respectfully submitted,

5-19-2022 10:16 AM

D E T A I L L I S T I N G

PAGE: 1

FUND : 063-PARK FUND

TRANSACTION DATE: 4/01/2022 THRU 4/30/2022

DEPT : N/A

ACCOUNTS: 3-52-3 THRU 3992

POST	DATE	TRAN #	REFERENCE	PACKET=====DESCRIPTION=====	VEND	INV/JE #	NOTE	=====AMOUNT=====	=====BALANCE=====
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3-52-3				B E G I N N I N G B A L A N C E					0.00
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3522			STATE GRANTS	B E G I N N I N G B A L A N C E					0.00
------	--	--	--------------	---------------------------------	--	--	--	--	------

3523			LGA	B E G I N N I N G B A L A N C E					0.00
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3539			COUNTY GRANTS/AIDS	B E G I N N I N G B A L A N C E					0.00
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3629			CANOE RENTALS	B E G I N N I N G B A L A N C E					200.00CR
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4/19/22	4/20	B28018	PAYMENT	04564 CIVICREC		JE# 077203		50.00CR	250.00CR
			=====	APRIL ACTIVITY	DB: 0.00	CR: 50.00CR		50.00CR	
			=====	ACCOUNT TOTAL	DB: 0.00	CR: 50.00CR			

3630			PARK RENTAL FEES	B E G I N N I N G B A L A N C E					7,350.00CR
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4/02/22	4/04	B27942	PAYMENT	04529 CIVICREC		JE# 077168		400.00CR	7,750.00CR
4/03/22	4/04	B27943	PAYMENT	04530 CIVICREC		JE# 077169		500.00CR	8,250.00CR
4/05/22	4/06	B27963	PAYMENT	04535 CIVICREC		JE# 077174		200.00CR	8,450.00CR
4/06/22	4/13	A59362	CHK: 140805		1	202204127804		50.00	8,400.00CR
4/08/22	4/13	A59355	CHK: 140798		1	202204127794		275.00	8,125.00CR
4/09/22	4/11	B27972	PAYMENT	04544 CIVICREC		JE# 077183		450.00CR	8,575.00CR
4/10/22	4/11	B27973	PAYMENT	04545 CIVICREC		JE# 077184		900.00CR	9,475.00CR
4/11/22	4/12	B27975	PAYMENT	04548 CIVICREC		JE# 077187		100.00CR	9,575.00CR
4/11/22	4/13	A59354	CHK: 140797		1	202204127793		50.00	9,525.00CR
4/13/22	4/14	B28004	PAYMENT	04552 CIVICREC		JE# 077191		200.00CR	9,725.00CR
4/15/22	4/18	B28010	PAYMENT	04557 CIVICREC		JE# 077196		300.00CR	10,025.00CR
4/16/22	4/18	B28011	PAYMENT	04558 CIVICREC		JE# 077197		600.00CR	10,625.00CR
4/17/22	4/18	B28012	PAYMENT	04559 CIVICREC		JE# 077198		450.00CR	11,075.00CR
4/19/22	4/20	B28018	PAYMENT	04564 CIVICREC		JE# 077203		200.00CR	11,275.00CR
4/20/22	4/21	B28041	PAYMENT	04567 CIVICREC		JE# 077206		200.00CR	11,475.00CR
4/21/22	4/22	B28044	PAYMENT	04569 CIVICREC		JE# 077208		200.00CR	11,675.00CR
4/22/22	4/25	B28047	PAYMENT	04573 CIVICREC		JE# 077211		300.00CR	11,975.00CR
4/23/22	4/25	B28048	PAYMENT	04574 CIVICREC		JE# 077212		700.00CR	12,675.00CR
4/24/22	4/25	B28049	PAYMENT	04575 CIVICREC		JE# 077213		500.00CR	13,175.00CR
4/28/22	4/29	B28060	PAYMENT	04583 CIVICREC		JE# 077221		200.00CR	13,375.00CR

5-19-2022 10:16 AM

D E T A I L L I S T I N G

PAGE: 2

FUND : 063-PARK FUND

TRANSACTION DATE: 4/01/2022 THRU 4/30/2022

DEPT : N/A

ACCOUNTS: 3-52-3 THRU 3992

POST	DATE	TRAN #	REFERENCE	PACKET=====DESCRIPTION=====	VEND	INV/JE #	NOTE	=====AMOUNT=====	=====BALANCE=====
4/30/22	5/02	B28065	PAYMENT	04587 CIVICREC		JE# 077225		600.00CR	13,975.00CR
			=====	APRIL ACTIVITY DB:	375.00	CR:	7,000.00CR	6,625.00CR	
			=====	ACCOUNT TOTAL DB:	375.00	CR:	7,000.00CR		

3800			MARKET VALUE ADJUSTMENT						
			BEGINNING BALANCE						0.00

3801			INVESTMENT INCOME						
			BEGINNING BALANCE						1,256.53

3802			RENTAL INCOME						
			BEGINNING BALANCE						0.00

3803			DONATIONS						
			BEGINNING BALANCE						155.00CR
4/22/22	4/25	B28047	PAYMENT	04573 CIVICREC		JE# 077211		10.00CR	165.00CR
4/29/22	5/02	B28064	PAYMENT	04586 CIVICREC		JE# 077224		10.00CR	175.00CR
4/30/22	5/09	U29247	M-UTILITY SYS	47049 BILLING ZONE 01 REGULAR				20.00CR	195.00CR
4/30/22	5/09	U29249	M-UTILITY SYS	47055 BILLING ZONE 03 REGULAR				5.00CR	200.00CR
			=====	APRIL ACTIVITY DB:	0.00	CR:	45.00CR	45.00CR	
			=====	ACCOUNT TOTAL DB:	0.00	CR:	45.00CR		

3803-034			DONATIONS-SOUTHWOOD						
			BEGINNING BALANCE						0.00

3803-037			DONATIONS-MUSIC IN THE PARK						
			BEGINNING BALANCE						0.00

3803-039			DONATIONS-SILVER LAKE PARK						
			BEGINNING BALANCE						0.00

3804			SALE OF GOODS & PROPERTY						
			BEGINNING BALANCE						0.00

3805			PARK ADVERTISING						

5-19-2022 10:16 AM

DETAIL LISTING

PAGE: 3

FUND : 063-PARK FUND

TRANSACTION DATE: 4/01/2022 THRU 4/30/2022

DEPT : N/A

ACCOUNTS: 3-52-3 THRU 3992

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== BALANCE=====

BEGINNING BALANCE 0.00

3899 MISCELLENEOUS REVENUE (NT)

BEGINNING BALANCE 350.00CR

4/18/22	4/19	B28013	PAYMENT	04561	CIVICREC	JE# 077200	350.00CR	700.00CR	
=====				APRIL ACTIVITY	DB:	0.00	CR:	350.00CR	350.00CR
=====				ACCOUNT TOTAL	DB:	0.00	CR:	350.00CR	

3992 TRANSFER FROM OTHER FUNDS

BEGINNING BALANCE 0.00

--*-*-*

000 ERRORS IN THIS REPORT!

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** REPORT TOTALS **	--- DEBITS ---	--- CREDITS ---
BEGINNING BALANCES:	1,256.53	8,055.00CR
REPORTED ACTIVITY:	375.00	7,445.00CR
ENDING BALANCES:	1,631.53	15,500.00CR
TOTAL FUND ENDING BALANCE:		13,868.47CR