

**CITY OF NORTH ST. PAUL
PLANNING COMMISSION
REGULAR MEETING MINUTES
THURSDAY, May 5, 2022
6:30 P.M.**

North St. Paul City Hall – Council Chambers
2400 Margaret Street

I. CALL TO ORDER

Co-Chair Monge called the meeting to order at 6:30 p.m.

II. ROLL CALL

COMMISSION

Elaine Barton, Commission Co-Chair
John Monge, Commission Co-Chair
Patrick Bles, Commissioner
Eric Brenna, Commissioner
Rick Gelbmann, Commissioner
Andrew Wise, Commissioner
Cameron Muchic, Commissioner
Lisa Wong, City Council Liaison

STAFF

Brandy Howe, City Planner
Lisa Ritchie, Planning Secretary

III. ADOPT AGENDA

Motion to adopt agenda by Commissioner Barton, and seconded by Commissioner Wise, with all present voting aye (7-0). Motion carried to adopt the May 5, 2022 Agenda.

IV. APPROVAL OF MINUTES

Co-Chair Barton requested the correction on page 4, paragraph 2, under Sign Ordinance add e to last name Howe.

Commissioners Gelbmann and Brenna requested the correction on page 5 paragraph 1, under E. Furniture, change to Commission member from Council Member.

Motion to approve minutes by Co-Chair Barton, and seconded by Commissioner Brenna, with all present voting aye (7-0). Motion carried to approve the April 7, 2022 Planning Commission meeting minutes as amended.

V. MEETING OPEN TO THE PUBLIC

There were no comments.

VI. PUBLIC HEARINGS

There were no public hearings.

VII. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. Downtown Furniture Guidelines

City Planner Brandy Howe reviewed the guidelines.

Planning Secretary Lisa Ritchie stated the recommendations and Howe noted she will put together a brief overview for City Council workshop.

A. Sign Ordinance

City Planner Brandy Howe reviewed the Ordinance and updated the changes. Commissioner Monge questioned the wall sign. Howe stated it changed from 25% to one-third of the wall space. Changes, additions, and deletions were made to many of the topics in the sign ordinance.

Chair Barton stated City Attorney recommended changing certain language under the abandoned sign section.

Howe noted she will work with City staff to get these ordinance changes out to residents, on the website, and will look at scheduling a public hearing for the first meeting in July. Howe mentioned she will be ready for the May 10, 2022 joint Planning Commission/EDA meeting with a mostly completed sign ordinance.

VIII. REPORTS FROM STAFF

City Planner Brandy Howe provided an update on the redevelopment plan full draft provided to the task force, noting it will go to the Planning Commission in the process, on June 2, and then it will be taken to the business association and the EDA also on June 14. It will go to the City Council during a workshop and then go back to the City Council for final review and adoption. Likely, it will be considered by the City Council in July for approval. How noted at the City Council meeting on Tuesday, they considered the liquor license with a 6-foot fencing requirement.

IX. REPORTS FROM COUNCIL LIAISON

Council Member Wong stated City Council approved Commissioner Cameron Muchic's seat on the Planning Commission. June 24, 2022 is the grand opening for Mac's Diner and Fallen Angel Tattoo Shop. Council Member Wong provided updates on the Park Improvement Plan, the Ariel

Street sidewalks, banners from the Art and Culture Commission, and developers for the Lily building.

Ritchie stated she will coordinate 3 events at Casey Lake and will partner it will Music in the Park and include the food truck. Registration for volunteers went out this week.

X. REPORTS FROM COMMISSIONERS

Commissioner Wise provided an update on the Hillcrest Development. He also mentioned the St. Paul Port Authority website contains updates and information.

Commissioner Gelbmann postponed the Silver Lake clean-up to this Saturday.

Co-Chair Barton noted it is garage sale weekend.

Commissioner Blees had nothing to report.

Commissioner Brenna thanked the Public Works Department and the Police Department on the garbage clean-up and welcomed newly appointed Commissioner Cameron Muchic.

Co-Chair Monge updated the progress on the student-built house.

Ritchie questioned if there is a new student-built housing location. Council Liaison Wong will forward it on to City Hall.

XI. ADJOURNMENT

There being no further business, motion to adjourn by Commissioner Barton, and seconded by Commissioner Brenna, with all present voting aye (7-0). Motion carried to adjourn the meeting at 8:28 p.m.

The next regularly scheduled Planning Commission Meeting is Thursday, June 2, 2022

Members, please notify any planned absences to: Lisa Ritchie
Planning Commission Secretary
651-747-2400
lisa.ritchie@northstpaul.org