



City of North St. Paul
Parks & Recreation Commission
Meeting Minutes

January 26, 2022

6:30 PM

The January 26th, 2022 Parks & Rec Commission meeting was held in the Sandberg Room of North St. Paul City Hall, 2400 Margaret Street, North St. Paul MN 55109

I. Call to Order

Chair Lloyd Grachek called the meeting to order at 6:30pm

II. Roll Call

Lloyd Grachek, Chair - present

Laura Greenlee-Karp, Vice Chair - present

Larry Amsden - present

Heather Haas – Absent (excused)

Ingrid Koller - present

Sue Springborn - present

Nancy Thorsen - present

Sarah Zahradka – Absent (excused)

Arthur Alvarez, Jr - present

Council Liaison: Tim Cole – present

Staff: Jill Officer – present

WSB staff: Candace Amberg - present

III. Adopt Agenda

On motion by Commissioner Laura Greenlee-Karp, seconded by Commissioner Ingrid Koller with all present voting aye (7-0), motion carried to adopt the agenda.

IV. Approval of Minutes

Approve the 12/15/2021 special meeting minutes, with noted corrections that Tim Cole was present and Commissioner Sarah Zahradka was present via zoom.

On motion by Commissioner Nancy Thorsen, seconded by Commissioner Sue Springborn, with all present voting aye (7-0), motion carried to approve the minutes as amended.

V. Meeting Open to Public –

Jim Selchow attended the meeting and addressed the commission about the sediment build up at Casey Lake 17th/Shawnee on the east side which promotes invasive plant growth. He mentioned Ron Ritchie from public works would assess again in spring. Also the walking paths on the west side have tree roots growing through and needs to be repaved. He presented several photos and information.

Tim Cole spoke to meetings that are currently going on with Ramsey County.

Commissioner Alvarez questioned if the path maintenance fell under park funds.

VI. Public Hearings - None

VII. Commission Business, Action Items & Recommendations

- A. Election of Officers-A brief discussion of whether anybody else was interested in becoming an officer and if the existing officers were ok continuing their position took place. The following motion was placed:

Commissioner Ingrid Koller motions to have Commissioner Lloyd Grachek remain as chair, and Commissioner Laura Greenlee-Karp remain as co-chair. Seconded by Nancy Thorsen. All present voting aye (7-0), motion carried to keep the current leadership.

- B. Attendance Requirements- Commissioner Grachek reviewed attendance requirements for members of the commission. Springborn thought it was not necessary for those to explain their absence. Council Member Cole believes the requirements were from the state and it's not something we need to decide. Group decided that if notification is given prior to the meeting, it is excused. More discussion about this will be at the City Council meeting.
- C. Review Planning Commission Recommendations for Park Improvement Plan-The committee reviewed each item from the planning commission and approved the recommendation or decided to leave as is. Sue Springborn questioned parcels that were being called parks but didn't seem like we controlled, particularly Central Park, Environmental Learning Center, etc. Commission wanted a footnote added to the PIP for parks that need to either be pulled from the Comp 2040 or put into PIP for consistency. And how that would affect park space. Discussion to follow.

Candace from WSB helped define park definitions, use standards.

Commissioner Greenlee-Karp recommended to make all documents to have same wording from Comp 2040 plan to PIP plan in the vision statement and other parts.

Commission approved small word or phrase changes as recommended by the planning commission.

Commission did not feel the specific funding references were necessary and would be hard to track. WSB stated it was not typically in there.

Discussion of adding the age groups to the plan for playground equipment. It was seen as something to track going forward and to research for previously installed equipment but should not hold up the PIP.

Polar park clarification –partially complete. Swing set added and paths. Paths that were wanted are done.

Commission agreed that any additional wording about ADA in the plan is not necessary as any work done would be done to compliance going forward with projects.

Discussion of tracking the life expectancy of the playground equipment. It was seen as something to track going forward and to research for previously installed equipment but should not hold up the PIP.

Candace from WSB explains the process of basing parks off of density area and demographics with a program. The commission will readdress that in the future.

Commission needs more information before putting the retaining wall info into the PIP. Does not need to hold up the PIP.

Commission went over the Planning Commission meeting minutes for any miscellaneous items referring to the PIP.

Commissioner Grachek summarized the remaining steps to get the PIP, made a tentative plan for WSB to update the revisions, present again at February 23rd meeting final and would potentially be able to present at the March 1st Council Meeting.

Commissioner Greenlee-Karp inquires whether the Park Commission can start to take action on items in the PIP. Council Member Cole confirmed they can start to move things forward.

D. Final Mission Statement –ok as is

VIII. Reports from Staff

None

IX. Reports from Commissioners & Park Liaisons

Tim Cole thanked the commission for their hard work and time. And hopes the PIP will continue as a living document.



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Next month's meeting topics: Southwood Nature Preserve, Civic Clerk to be determined since the information is available on the city website. Jill Officer reviewed the timeline for reporting zoom attendance and location for the next meeting and when the agenda items should be sent. Added calendar of event review to agenda.

X. Adjournment

On motion by Commissioner Lloyd Grachek, seconded by Commissioner Ingrid Koller with all present voting aye (7-0), motion carried to adjourn.

Meeting adjourned at 8:11 PM

Next Park and Recreation Meeting is scheduled for February 23rd, 2022 at city hall in the Sandberg Room; 2400 Margaret St, North St Paul, MN 55109

January 5, 2022

City of North St. Paul
2400 Margaret St. North
North St. Paul, MN 55109

Re: MS4 Record of Decision – Annual MS4 Opportunity for 2020

Dear Mr. Ron Ritchie and North St. Paul City Staff:

The following MS4 Record of Decision was created in response to comments received by Mr. James Selchow (2590 Dianne Street) in December 2021 via the City's website in response to the City of North St. Paul's (City) annual opportunity for the public to provide input on the Municipal Storm Sewer System (MS4) Stormwater Pollution Prevention Plan (SWPPP) for 2020.

1. **Comment:** *This note is regarding the condition involving Casey Lake and its sediment ponds, cattails, surface weed growth and stagnant smelly water. The sediment ponds on the south and east, by Shawnee Ave, are overloaded with sediment that's promoting cattail growth which in turn are reducing the open water on the lake. If something isn't done to correct these problems, the lake will turn into a swamp which has already started.*

Response: Pursuant to Part 21.9 of the 2020 MS4 Permit, the permittee must inspect structural stormwater BMPs (excluding stormwater ponds, which are under a separate schedule below) each calendar year to determine structural integrity, proper function, and maintenance needs unless the permittee determines either of the following conditions apply:

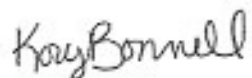
- a. complaints received or patterns of maintenance indicate a greater frequency is necessary; or
- b. maintenance or sediment removal is not required after completion of the first two calendar year inspections; in which case the permittee may reduce the frequency of inspections to once every two (2) calendar years. [Minn. R. 7090]

The city currently tracks inspection and maintenance of all ponds, outfalls and structural stormwater BMPs through their stormwater asset management (SWAMP) program. With the concerns raised by Mr. Selchow and in compliance with Part 21.9.a. of the 2020 MS4 Permit, the City of North St. Paul will prioritize inspection of the structural BMP located east of Casey Lake, immediately in the Spring of 2022 or when field conditions allow. Following the inspection if it is determined that the pond(s) require maintenance to ensure the structural integrity and proper function, the City will complete necessary maintenance as soon as possible. It should be noted that the City is also working with the Department of Natural Resources (DNR) and the Ramsey Washington Metro Watershed District (RWMWD) on proactive solutions for this area.

It is my opinion that these comments do not warrant revision(s) to the City's MS4 SWPPP (pursuant to Part 17.3) of the 2020 MS4 permit.

Should you have any questions or concerns, please do not hesitate to contact me at
612.749.2799 or kbonnell@wsbeng.com.
Sincerely,

WSB

A handwritten signature in black ink that reads "Kory Bonnell". The signature is written in a cursive, flowing style.

Kory Bonnell
Environmental Compliance Specialist



**NORTH
ST. PAUL**
extraordinary.

January 13, 2022

James Selchow
2590 Dianne St.
North St. Paul, MN 55109

Dear James,

Thank you for providing public comments on the City's stormwater permit application. Your comments were reviewed by the City Engineer and their response is enclosed. If you have further questions or concerns you may contact me, or the City's engineering team directly.

Ron Ritchie
Public Works Director
651-747-2556

