



City of North St. Paul
Parks & Recreation Commission
Meeting Minutes

March 23rd, 2022

6:30 PM

The February 23rd, 2022 Parks & Rec Commission meeting was held in the Sandberg Room of North St. Paul City Hall, 2400 Margaret Street, North St. Paul MN 55109

I. Call to Order

Chair Lloyd Grachek called the meeting to order at 6:30pm

II. Roll Call

Lloyd Grachek, Chair - present

Laura Greenlee-Karp, Vice Chair - present

Larry Amsden - present

Heather Haas –present

Ingrid Koller - absent

Sue Springborn – present

Nancy Thorsen - present

Sarah Zahradka – present

Arthur Alvarez, Jr - present

Council Liaison: Tim Cole -absent (excused)

Staff: Jill Officer – present

III. Adopt Agenda

On motion to adopt the agenda by Commissioner Sarah Zahradka, seconded by Commissioner Laura Greenlee-Karp with all present voting aye (8-0), motion carried to adopt the agenda.

IV. Approval of Minutes

On motion to approve the January 26th, 2022 meeting minutes by Commissioner Laura Greenlee-Karp, seconded by Commissioner Heather Haas, with all present voting aye (8-0), motion carried to approve the minutes.

V. Meeting Open to Public –

Joe Miller, Randy Greenlee and Shawn Berry from the Rotary were present to discuss the Rotary Park signage and way finding kiosk along the Gateway Trail. Previously discussed last year and money had been approved for the signage. They presented samples of suggested sign types and funding options for the project. An overview of the items completed at the park was handed out.

VI. Public Hearings - None

VII. Commission Business, Action Items & Recommendations

- A. Reviewed sign options for parks, selected option, discussed which parks would get what size, and the location it would go to get high level pricing on 2 sizes. Made list of parks and quantities of signs for each.
- B. Discussed ideas of fall event- ideas centered around an event that would not need volunteers, local crafts, food, merchants- an actual opportunity to sell, activities possibly by non-profit groups, arts and crafts –reach out to the Art and Culture commission. An event inclusive to all age groups and family types. Other options were having a bon fire and dance.
- C. Discussed the park cleanup –day, time, and having bags available.
- D. Showed the commission the power point presentation that would accompany the Park Improvement plan at the council workshop.
- E. Discussed how the Adopt-a-Park works, should work or be an option at all.
- F. Commissioner Grachek ran through some items that were discussed with the City Manager, approval levels and what needs to go to council.

VIII. Reports from Staff

IX. Reports from Commissioners & Park Liaisons

Next month's meeting topics: Review sign prices, continue discussion on October Event.

X. Adjournment

On motion by Commissioner Heather Haas, seconded by Commissioner Nancy Thorsen with all present voting aye (8-0), motion carried to adjourn.

Meeting adjourned at 8:15 PM



**City of North St. Paul
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Next Park and Recreation Meeting is scheduled for April 27th, 2022 at City Hall in the Sandberg Room; 2400 Margaret St, North St Paul, MN 55109



Join us for the Rotary Park Grand Opening

SATURDAY, OCTOBER 9TH, 11 AM - 2 PM
AT ROTARY PARK IN NORTH ST PAUL

GATEWAY STATE TRAIL
NORTH ST PAUL

Enjoy Refreshments and
Live Entertainment.

Learn who helped us
reach our goals.

**Everyone is welcome to
come help us Celebrate**

Donations welcome

Overflow parking available at Ramsey County Library

**Please follow recommended COVID-19 safety guidelines*

The Rotary Club Foundation of
North St Paul-Maplewood
Oakdale started the park project
in 2012.

Park benches • Picnic Pavilions
Flag Poles • Memorial Monument
Rain Garden • Bike Repair Station
Little Free Library • Public Restrooms

Rotary
Club of North St Paul
Maplewood Oakdale



WWW.NSTPMOROTARY.ORG
WWW.NSPROTARYPARK.ORG

ROTARY PARK BACKGROUND

I. History

Talks began in 2012 to create Rotary Park through a partnership & collaboration between the City of N St Paul and the Rotary Club of N St Paul-Maplewood-Oakdale. This project was kicked off and guided by Scott Duddeck of the City of N St Paul and fellow Rotarian Ken Nordby. It has been supported by City of N St Paul staff and the Rotary Club of N St Paul-Maplewood-Oakdale.

The property selected is approximately midway between the city of St Paul and Stillwater and owned by three entities City of N St Paul, MnDOT and DNR. This involved acquiring use permits from each entity for their property. Then came the tedious task of seeking financial support through grants and donations. Finally in 2013 the build out of the park began with construction of the first pavilion, followed by the second pavilion, 12 picnic tables, 8 park benches, 2 bike racks, 3 flag poles, a rain garden, a monument (Note: The name on the monument is of a fellow Rotarian and active Rotary Park Committee member Jack Conzemius who passed away at the time the monument was designed. Jack played an important part in helping plan the park.) Then came a mini-library, bike repair rack and finally the restrooms (replacing a port-a potty). Rotary Park also has a 31 car parking area and a drinking fountain. The last thing to be completed is the signage at the entrance and the three sectional sign by the restrooms stating the Parks history, a map of the Gateway Trail and businesses in the area. Note: Quick Response (QR) codes will be used on the signage to be scanned for detailed information about the businesses and the Gateway Trail.

II Purpose

The purpose of creating Rotary Park was to replace the previous location lost to changes in the Gateway Trail. Also, to meet the growing need of the community and individuals interested in exercising via biking, hiking, walking, etc. to have a resting area with water, restrooms, bike repair and parking, where one can get out of the weather and have a starting and stopping location. The Gateway Trail sees approximately 300,000+ users per year. Now with the new housing in the area that number will only grow. This project has taken eight years and numerous setbacks/challenges. But we are happy today to say the majority of the project is completed.

ENTRANCE
SIGN

NORTH ST PAUL

ROTARY PARK

INFORMATIONAL SIGN

GATEWAY TRAIL MAP	NORTH ST PAUL/ROTARY	BUSINESSES IN NSP
St. Paul to Stillwater	history	map #15? OR code