City of North St. Paul
City Council
Regular Meeting Agenda

July 5, 2022
6:30 PM

The City Council Meeting will be conducted on **July 5, 2022** at 6:30 p.m. The meeting location is the City Council Chambers of City Hall, located at 2400 Margaret St., North St. Paul.

The City Council will also be meeting by interactive TV under Minn. Stat. 13D.02. Members of the public are permitted to attend the meeting in person, however, it is encouraged to participate in the meeting remotely. Instructions can be found below.

The **July 5, 2022** Zoom meeting can be accessed at
https://tinyurl.com/NSPCityCouncil
(from a PC, Mac, tablet, iPhone, or Android device)
or by phone at 1-929-205-6099
Participants accessing the meeting by phone please use the following meeting ID:
84409094358

You can also watch the meeting on our YouTube channel here: **tinyurl.com/NSPYouTube**

I. Call to Order

II. Pledge of Allegiance

III. Roll Call
Council Member Thorsen
Council Member Petersen
Council Member Wong
Council Member Cole
Mayor Furlong

IV. Adopt Agenda

V. Presentations

VI. Consent Agenda

A. June 21, 2022 workshop minutes
B. June 21, 2022 regular meeting minutes
C. General Claims $1,022,374.89
D. HRA Claims $757.89
E. EDA Claims $131,194.00

F. Approve Tobacco License

G. Approve Hydro Klean Sewer Cleaning & Televise

VII. Meeting Open to the Public

This Open Forum is an opportunity for persons to address the City Council on items not on the agenda. A completed public comment form should be presented to the Deputy Clerk prior to the meeting. Comments will be limited to 3 minutes per person. While the City Council may ask clarifying questions of the speaker, no formal action by the City Council or discussion will be held on these items.

VIII. City Business Action Items & Recommendations

A. No City Business Action Items or Recommendations.

IX. Reports of City Manager & Departments

X. Reports of Council Commissions & Committees

XI. General Business

XII. Closed Session

A. No Closed Session

XIII. Adjournment

The next regularly scheduled City Council meeting is July 19, 2022.

City of North St. Paul
June 21, 2022
Proposed City Council Workshop Meeting Minutes

I. CALL TO ORDER

Mayor Furlong called the meeting to order at 5:00 p.m. The meeting was conducted at City Hall in the Council Chambers, and also via Zoom.

II. ROLL CALL

Present: Council Member Thorsen
Council Member Petersen
Council Member Wong
Council Member Cole
Mayor Furlong

Staff: Interim City Manager Brian Frandle, Deputy Clerk Jennie Kloos, Public Works Director Ron Ritchie, Communications Consultant Kari Erpenbach, City Planner Brandy Howe, City Attorney Soren Mattick, Consultant Dr. Craig Waldron

III. ADOPT AGENDA

On motion by Council Member Wong, seconded by Council Member Cole, with all present voting aye (5-0), motion carried to approve the agenda as presented.

IV. TOPIC(S)

A. Redevelopment Master Plan Review Presentation

Brandy Howe, City Planner stated the initial Redevelopment Master Plan was originally drafted in 2012 as a joint effort by the city council and the Economic Development Authority (EDA). The project was funded through the Metropolitan Council's Livable Communities program to identify barriers to redevelopment and position projects within the downtown area for implementation. The plan focused on the downtown area, which is the traditional commercial hub of North St. Paul. Many projects and initiates have been completed under the guidance of the 2012 plan. In 2021, the EDA and Planning Commission determined that an update to the Redevelopment Master Plan would be prudent to ensure that previously expressed goals and objectives are still applicable and to identify areas for continued investment.

The Redevelopment Master Plan lies with creating a downtown and economic environment that realizes the vision: identity, image, enduring development and quality of life. The guiding principals from the original plan have been brought forward with a new focus being placed on high density and enhancing the bike and pedestrian environment.

Ms. Howe reviewed the redevelopment districts goals, proposed uses, character and site design, strategies and projects for McKnight, Schifsky's, West End Mixed Use, Downtown Core, Core Employment/Reinvestment District and Commerce Park Districts.

Transportation Improvements were brought forward from earlier planning efforts such as the comp plan and urban design plan and DOT projects, which include roundabouts, continuing reconstruction efforts on 7th Ave and Margaret ST and multi corridor connections and expanding the sidewalk network.

Next steps include hosting one more public meeting, a final Task Force meeting to discuss the public comments, with the Planning Commission to review it again on July 7th before making recommendations to the City Council and EDA.

B. Community Center Discussion

Interim City Manager Brian Frandle introduced Dr. Craig Waldron as a consultant with the City to help with upcoming City projects. Dr. Waldron offered his help with various projects throughout the interim and to the next level of stability. In the short term, Dr. Waldron will be focusing on a couple of projects, that include the Community Center and Lillie building. To begin, Dr. Waldron asked each council member what their opinion and vision is for the Community Center moving forward and if cost impacts the vision.

All council members agreed that they would like to resolve the future of the Community Center and that the deferred maintenance has been an issue and some items need to be resolved immediately.

Council Member Thorsen stated that he would like to see the building sold, with parties having already expressed interest in purchasing the building.

Council Member Cole stated the library and building are an asset to the city. He is not in favor of selling the property as the City continues to undergo the redevelopment of downtown. He also stated that he is unsure if the city council is the right steward for the building and recommended that the EDA takeover ownership and responsibility of the building.

Council Member Wong referenced the Comprehensive Plan where it states to "preserve and invest existing spaces parks and lakes. Suggesting residents want a community center or type of building to recreate in. Ms. Wong agrees with Council Member Cole's statements

Mayor Furlong stated the Community Center is an asset to the City, we own it and it has value to the City and our downtown. Mayor Furlong would like to have input from the public and to form a focus group.

Dr. Waldron thanked the council for their input and the importance for him to hear from all of the council as to what their vision and perspectives are. He stated some maintenance issues will need to be addressed immediately. Dr. Waldron will continue working with staff and the community and will follow up with city council on various options.

OTHER BUSINESS

None.

VI. ADJOURNMENT

There being no further business, on motion by Council Member Petersen, seconded by Council Member Cole, with all present voting aye (5-0), Mayor Furlong adjourned the workshop meeting at 5:45 p.m.

_____
Terrence J. Furlong, Mayor

Attest:

_____
Brian Frandle, Interim City Manager/ Clerk

City of North Saint Paul
June 21, 2022
Proposed Regular City Council Meeting Minutes

I. CALL TO ORDER

"Special Guest/ Mayor for the day" Ernie Jutz called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Thorsen
Council Member Petersen
Council Member Cole
Council Member Wong
Mayor Furlong

Staff: Interim City Manager Brian Frandle, Deputy Clerk Jennie Kloos, City Planner Brandy Howe, City Attorney Soren Mattick, Communications Consultant Kari Erpenbach

IV. ADOPT AGENDA

On motion by Council Member Petersen, seconded by Council Member Thorsen, with all present voting aye (5-0), motion carried to approve the agenda as amended.

V. PRESENTATIONS

There were no presentations.

VI. APPROVAL OF CONSENT AGENDA

Council Member Wong requested Consent Agenda Item G be removed and addressed under City Business Action Items & Recommendations.

Council Member Thorsen requested Consent Agenda Item K be removed and addressed as under City Business Action Items & Recommendations

On motion by Council Member Thorsen, seconded by Council Member Cole, with all present voting aye (5-0), motion carried to approve the consent agenda, Resolution No. 2022-062 consisting of:

A. June 7, 2022 workshop minutes
B. June 7, 2022 regular meeting minutes

C. June 7, 2022 HRA meeting minutes
D. General Claims $1,346,439.98
E. HRA Claims $11,831.89
F. Approve Tobacco Licenses
G. Police Sergeants, LELS Local 298 Approval of Labor Contract **Moved to City Business Action Items & Recommendations**
H. Special Event Permit for Wreaths Across America Event
I. Building Permit Report – May 2022
J. Resolution Approving Acceptance of Donations Received May 2022 ***Resolution No. 2022-063***
K. Funding for Refurbishing the Snowman Mold **Moved to City Business Action Items & Recommendations**

VII. MEETING OPEN TO PUBLIC

John Schmahl suggested City Council provide more details on residents' water bills.

R.T. Luczak stated his appreciation for the partnership with the City and the timeline continues to be April or May. He also thanked Ron Ritchie for the continued maintenance of the old building and expressed his desire to be on any future task force.

VIII. PUBLIC HEARINGS

There were no public hearings.

IX. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. Police Sergeants, LELS Local 298 Approval of Labor Contract (previously Consent Agenda Item G)

Council Member Wong requested this item be pulled from the Consent Agenda to further discuss the financial impact it would have on the City. City Attorney Mattick provided information regarding the shift differential wage and offered a memo from Finance Director Winek that would provide more details.

Motion by Council Member Wong to table this item until the next City Council meeting died for a lack of a second.

On motion by Council Member Thorsen, seconded by Council Member Petersen, with Mayor Furlong and Council Members, Thorsen, Petersen, and Cole voting aye and Council Member Wong voting nay (4-1), motion carried to accept the Police Sergeants, LELS Local 298 Approval of Labor Contract.

B. Funding for Refurbishing the Snowman Mold (previously Consent Agenda Item K)

Council Member Thorsen requested this item be pulled from the Consent Agenda to further discuss the use of City money. Council Member Wong stated the Arts and Culture Commission is asking the City Council to front the money first and then market it to businesses as an

advertisement that will create revenue. Mayor Furlong stated money may come back in various contributions from businesses.

On motion by Council Member Wong, seconded by Council Member Cole, with Mayor Furlong and Council Members Cole, Petersen and Wong voting aye and Council Member Thorsen voting nay (4-1), motion carried to Consider Funding $16,350 for Refurbishing the Snowman Mold and Sponsorship.

X. REPORTS OF CITY MANAGER AND DEPARTMENTS

Interim City Manager Frandle noted the summer assessment shows gas prices have increased 77-230% and wanted the City to be aware of a possible energy adjustment clause.

Mr. Frandle also noted NAERC has put out warnings regarding a power shortage. Mayor Furlong questioned if it would be a complete shutdown. Mr. Frandle stated yes, it would require a complete shutdown and start with the downtown area. Council Member Cole questioned if there is a system in place to control the energy usage (mainly by air conditioners) for in-home residents. Mr. Frandle stated there was a system in the past but it was found to be cost prohibitive so it was discontinued.

XI. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

Council Member Cole reported the EDA met on June 14, 2022 and reviewed the downtown redevelopment plan and discussed the green and parking space at 2579 7th Street. He also noted tomorrow night at 6 p.m. the Parks and Recreation Board will hold a community meeting.

Council Member Wong updated new meeting dates.

Council Member Petersen stated the driveway will be poured on Thursday at the student-built house and should be finished by mid-July.

Council Member Thorsen reported the Master Redevelopment Plan will meet on June 27, 2022.

XII. GENERAL BUSINESS

Council Member Cole had nothing to report

Council Member Wong thanked Lisa Ritchie for her work with the Arts and Culture Commission.

Council Member Petersen had nothing to report

Council Member Thorsen stated City Council may have overlooked an authorization requirement at the last HRA meeting. Mr. Mattick stated there is a provision that requires the Planning Commission to weigh in and meet regarding this. Mr. Mattick stated the City Council can waive the authorization requiring a 4/5 vote or can send it back to the Planning Commission. Mr. Frandle did call for the Planning Commission to hold a meeting June 28th at 6:30 p.m.

Council Member Wong had nothing to report.

Mayor Furlong stated Veterans Park has over 1,300 pavers and is holding an event called Wreaths Across America educating people on veterans year-round. He also noted a thank you email he received from a resident.

XIII. CLOSED SESSION

There was no closed session.

XIV. ADJOURNMENT

On motion by Council Member Petersen, seconded by Council Member Wong, with all present voting aye (5-0), Mayor Furlong adjourned the meeting at 7:08 p.m.

_____
Terrence J. Furlong, Mayor

Attest: _____
Brian Frandle, Interim City Manager / Clerk

NORTH ST. PAUL
extraordinary.

Agenda Information Memorandum

To	Date
Honorable Mayor Furlong and City Council	July 5, 2022

Agenda Placement # VI.C

Consent Agenda

Subject

General Claims $1,022,374.89

Background/Facts

Recommended Action

Attachments

1. 07-05-2022 AP COUNCIL PACKET

Respectfully submitted,
Jacquelyn Lutmer, Accounting Technician

NORTH ST.PAUL
extraordinary.

MEMORANDUM

TO: Mayor & Council Members
FROM: Jacquelyn Lutmer - Finance Coordinator
DATE: July 5, 2022
SUBJECT: Recommendation of approval of GENERAL claims list.

Claim Date			
6/20/2022	Payroll Register Donovan Correction		$470.60
6/20/2022	Payroll Direct Payables Donovan Correction		$80.56
7/1/2022	Payroll Register		$157,911.47
7/1/2022	Payroll Direct Payables		$136,405.31
		Payroll Subtotal	$294,867.94

6/17/2022	Void Lost Check 139744 - Reissue Check 141396	141396	$ 350.00
7/6/2022	A/P Checks	141398-141468	$ 656,970.58
7/6/2022	Drafts	001484-001486	$ 70,186.37
		AP Subtotal	$ 727,506.95

Grand Total $ 1,022,374.89

Approved this 5th day of July 2022

/s/ Terrence J. Furlong, Mayor by Consent Resolution
/s/ Brian Frandle, Interim City Manager/Clerk by Consent Resolution

PAYROLL NO: 01 City of North St. Paul PAYROLL DATE: 6/20/2022

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	1	470.60
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	1	470.60

*** NO ERRORS FOUND ***

** END OF REPORT **

PACKET: 05359 DONOVAN CORRECTION - 9
VENDOR SET: 01 City of North St Paul *** DRAFT/OTHER LISTING ***
BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
E05000		EFTPS						
	I-T1 202206208063	FEDERAL WITHHOLDING	D	6/20/2022		1.39	001474	
	I-T3 202206208063	FICA TAXES	D	6/20/2022		63.48	001474	
	I-T4 202206208063	MEDICARE TAXES	D	6/20/2022		14.84	001474	79.71
M12900		MNEFTS						
	I-T2 202206208063	MN Income Tax WH	D	6/20/2022		0.85	001475	0.85

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	2	0.00	80.56	80.56
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	2	0.00	80.56	80.56

PAYROLL NO: 01 City of North St. Paul PAYROLL DATE: 7/01/2022

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	70	157,911.47
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	70	157,911.47

*** NO ERRORS FOUND ***

** END OF REPORT **

PACKET: 05369 7/1/2022 PAYROLL - 9
VENDOR SET: 01 City of North St Paul *** DRAFT/OTHER LISTING ***
BANK: AP PREMIER BANK

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
A01055		AFSME COUNCIL 5						
	I-AFS202206288079	UNION DUES	D	7/01/2022		186.81	001476	186.81
E05000		EFTPS						
	I-T1 202206288079	FEDERAL WITHHOLDING	D	7/01/2022		28,992.70	001477	
	I-T3 202206288079	FICA TAXES	D	7/01/2022		16,847.32	001477	
	I-T4 202206288079	MEDICARE TAXES	D	7/01/2022		7,278.98	001477	53,119.00
H08033		H S A BANK						
	I-444202206288079	HSA ACCOUNT	D	7/01/2022		5,538.05	001478	5,538.05
I09137		I C M A DISTRIBUTION CENTER						
	I-2 202206288079	EMP/EMPR DEFERRED COMP	D	7/01/2022		11,888.62	001479	
	I-21 202206288079	EMP/EMPR DEFERRED COMP	D	7/01/2022		2,609.88	001479	
	I-26 202206288079	LOAN PAYMENTS TO ICMA	D	7/01/2022		358.09	001479	
	I-2IR202206288079	EMP/EMPR DEFERRED COM	D	7/01/2022		2,000.00	001479	16,856.59
M12900		MNEFTS						
	I-T2 202206288079	MN Income Tax WH	D	7/01/2022		12,241.23	001480	12,241.23
M13320		MN STATE RETIREMENT SYSTEM						
	I-12 202206288079	POST DEDUCTIONS	D	7/01/2022		975.00	001481	
	I-2MN202206288079	POST DEDUCTIONS	D	7/01/2022		75.00	001481	1,050.00
M18011		MN CHILD SUPPORT PAYMENT CENTER						
	I-3 202206288079	BI-MONTHLY CHILD SUPPORT	D	7/01/2022		413.65	001482	413.65
P16470		P E R A						
	I-91 202206288079	6634-00 REG PERA	D	7/01/2022		17,100.06	001483	
	I-92 202206288079	6634-00 PERA PD	D	7/01/2022		29,899.92	001483	46,999.98

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	8	0.00	136,405.31	136,405.31
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	8	0.00	136,405.31	136,405.31

PACKET: 05357 Regular Payments
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	ANATOLE ZOROBI							
	I-202201267538	ANATOLE ZOROBI:	R	6/17/2022		350.00CR	141396	350.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	350.00	350.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	350.00	350.00

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 05372 Regular Payments
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	CRAIG APPLEBAUM							
	I-202206228064	CRAIG APPLEBAUM:	R	7/08/2022		350.00CR	141398	350.00
1	ED KOENIG							
	I-202206228065	ED KOENIG:	R	7/08/2022		150.00CR	141399	150.00
1	JACQUELINE WARREN							
	I-202206228066	JACQUELINE WARREN:	R	7/08/2022		50.00CR	141400	50.00
1	KONG LOR							
	I-202206228067	KONG LOR:	R	7/08/2022		150.00CR	141401	150.00
1	MICHELE KIEKE							
	I-202206228068	MICHELE KIEKE:	R	7/08/2022		350.00CR	141402	350.00
1	NGUNGE ANTONGAWOA							
	I-202206228069	NGUNGE ANTONGAWOA:	R	7/08/2022		50.00CR	141403	50.00
1	SARA EADS							
	I-202206228070	SARA EADS:	R	7/08/2022		350.00CR	141404	350.00
1	CINDY CASALE							
	I-202206298081	CINDY CASALE:	R	7/08/2022		50.00CR	141405	50.00
A01034	ADVANCED GRAPHIX INC							
	I-209351	VEHICLE GRAPHICS	R	7/08/2022		652.50CR	141406	
	I-209415	VEHICLE GRAPHICS	R	7/08/2022		40.00CR	141406	692.50
A01184	AMAZON CAPITAL SERVICES							
	I-1G64-FF74-KCND	TONER	R	7/08/2022		103.78CR	141407	
	I-1GCQ-TDGW-JYTG	TAMPER SEALS MEDICAL EQUIPMENT	R	7/08/2022		90.50CR	141407	
	I-1J3Q-MP9Q-KX3Q	OFFICE SUPPLIES	R	7/08/2022		44.83CR	141407	
	I-1NWG-136Q-W96Y	SUPPLIES FOR TRAINGING ROOM	R	7/08/2022		23.69CR	141407	262.80
A01206	AMERICAN FLAGPOLE & FLAG							
	I-173946	FLAGS FOR CITY HALL & VET PK	R	7/08/2022		1,186.10CR	141408	1,186.10
A1651	IEH AUTO PARTS LLC							
	I-391108765	709 FILTERS FOR SERVICE	R	7/08/2022		45.96CR	141409	
	I-391109088	505 OIL FILTER FOR SERVICE	R	7/08/2022		14.50CR	141409	
	I-391109413	802 FILTERS FOR SERVICE	R	7/08/2022		29.90CR	141409	
	I-391110373	619 OIL FILTERS	R	7/08/2022		16.60CR	141409	
	I-391110484	829 FILTER	R	7/08/2022		27.37CR	141409	134.33

PACKET: 05372 Regular Payments
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
B02023	BAKER TILLY MUNICIPAL ADVISORS							
	I-BTMA13222	FINAL ARBITRAGE CALC	R	7/08/2022		3,100.00CR	141410	3,100.00
B02097	BITUMINOUS ROADWAYS INC							
	I-202206168060	2022 6TH AVE PARKING	R	7/08/2022		433,750.03CR	141411	433,750.03
B02156	BORDER STATES ELECTRIC							
	I-924395886	DEAD END SHOES	R	7/08/2022		529.60CR	141412	529.60
B02210	TAFT STETTINIUS & HOLLISTER LLP							
	I-3867267	PROF SERV GO REFUND 2021A	R	7/08/2022		12,500.00CR	141413	12,500.00
C03000	CALLNET							
	I-220602120101	MONTHLY ANSW SERV 5/23-6/19	R	7/08/2022		995.00CR	141414	995.00
C03002	CAMPBELL KNUTSON PA							
	I-2076-0000G-169	MAY 2022 LEGAL SERVICES	R	7/08/2022		4,355.00CR	141415	
	I-2076-0044G-52	MAY 2022 LEGAL SERVICES	R	7/08/2022		201.50CR	141415	
	I-2076-0054G-23	MAY 2022 LEGAL SERVICES	R	7/08/2022		502.00CR	141415	
	I-2076-0061G-46	MAY 2022 LEGAL SERVICES	R	7/08/2022		612.00CR	141415	
	I-2076-0065G-37	MAY 2022 LEGAL SERVICES	R	7/08/2022		51.00CR	141415	
	I-2076-0066G-48	MAY 2022 LEGAL SERVICES	R	7/08/2022		102.00CR	141415	
	I-2076-0067G-45	MAY 2022 LEGAL SERVICES	R	7/08/2022		518.50CR	141415	
	I-2076-0092G-6	MAY 2022 LEGAL SERVICES	R	7/08/2022		124.00CR	141415	6,466.00
C03066	CINTAS							
	I-4121401091	UNIFORMS	R	7/08/2022		81.11CR	141416	
	I-4121401244	UNIFORMS	R	7/08/2022		116.78CR	141416	
	I-4122112159	UNIFORMS	R	7/08/2022		8.86CR	141416	
	I-4122112218	UNIFORMS	R	7/08/2022		81.11CR	141416	
	I-4122112248	UNIFORMS	R	7/08/2022		116.78CR	141416	
	I-4122774081	UNIFORMS	R	7/08/2022		8.86CR	141416	
	I-4122774236	UNIFORMS	R	7/08/2022		116.78CR	141416	
	I-4122774274	UNIFORMS	R	7/08/2022		81.11CR	141416	611.39
C03091	CES IMAGING							
	I-INV140692	COPIER SUPPLIES	R	7/08/2022		155.65CR	141417	155.65
C03139	COMCAST							
	I-202206298082	INTERNET SERV CH 6/27-7/26	R	7/08/2022		131.32CR	141418	131.32
C19590	COMMERCIAL ASPHALT CO							
	I-220615	ASPHALT FOR PATCHING	R	7/08/2022		502.63CR	141419	502.63

PACKET: 05372 Regular Payments
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
D04085	DIRKS BROS LLC							
	I-06272234845	098 BLOW GUN	R	7/08/2022		48.70CR	141420	48.70
E05053	EDUCATION RESOURCE PARTNERS. INC							
	I-154	COMM CONSULT SERV 5/10-5/20	R	7/08/2022		2,065.00CR	141421	
	I-155	COMM CONSULT SERV 5/23-6/3	R	7/08/2022		2,065.00CR	141421	4,130.00
E05112	ELK RIVER WINLECTRIC CO							
	I-357909 01	PVC CEMENT PINT	R	7/08/2022		144.00CR	141422	
	I-358095 01	CRIMPER/VACUUM	R	7/08/2022		2,857.00CR	141422	3,001.00
F06053	FERGUSON ENTERPRISES LLC #3326							
	I-0215387	REPAIR FOR METAL DETECTOR	R	7/08/2022		192.25CR	141423	
	I-0215388	REPAIR OF METAL DETECTOR	R	7/08/2022		192.25CR	141423	384.50
F06060	FERRELLGAS							
	I-1119392333	PROPANE FOR FORKLIFT	R	7/08/2022		183.10CR	141424	183.10
G07280	GRAINGER INC							
	I-9344421764	707 BOLTS FOR FLANGE REPAIR	R	7/08/2022		16.76CR	141425	
	I-9347669948	829 FUEL FILTERS	R	7/08/2022		58.06CR	141425	74.82
G07297	GREAT AMERICAN MARINE							
	I-15809	SERVICE FOR ZODIAC BOAT	R	7/08/2022		110.00CR	141426	110.00
G07300	GRUBER'S POWER EQUIPMENT							
	I-01-16674	524 CARB FOR LINE PAINTER	R	7/08/2022		70.60CR	141427	70.60
I09045	IMPACT							
	I-158049	APR 2022 MONTHLY STATEMENTS	R	7/08/2022		5,306.46CR	141428	
	I-200484	JUNE 2022 MONTHLY STATEMENTS	R	7/08/2022		5,397.91CR	141428	10,704.37
I09097	ISD 622							
	I-#2122-2464	COWERN FIELD USE	R	7/08/2022		25.00CR	141429	25.00
I09178	STUART C IRBY CO							
	I-S012834131.001	BRACKET FOR COLLECTOR	R	7/08/2022		169.00CR	141430	
	I-S012834131.002	COLLECTOR FOR METERING INFO	R	7/08/2022		6,125.00CR	141430	
	I-S012991821.001	DECORATIVE ST LIGHTS STANDARDS	R	7/08/2022		50,310.00CR	141430	
	I-S012993025.001	RUBBER GLOVES & TESTING	R	7/08/2022		716.33CR	141430	
	I-S013038081.001	15 KV STAND-OFF PLUG	R	7/08/2022		602.25CR	141430	
	I-S013038081.002	TREE TRIMMING STICKS	R	7/08/2022		1,695.00CR	141430	59,617.58

PACKET: 05372 Regular Payments
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
J10145	J R'S APPLIANCE DISPOSAL							
	I-107381	RECYCLING APPLIANCES	R	7/08/2022		1,014.00CR	141431	1,014.00
J10181	JOHN DEERE FINANCIAL							
	I-9192072	616 BELTS FOR BAGGER ATTACHMEN	R	7/08/2022		123.04CR	141432	123.04
M13020	MCKESSON MEDICAL-SURGICAL							
	C-19481528	CREDIT MEDICAL SUPPLIES	R	7/08/2022		213.32	141433	
	I-19472387	MEDICAL SUPPLIES	R	7/08/2022		46.00CR	141433	
	I-19474865	MEDICAL SUPPLIES	R	7/08/2022		105.30CR	141433	
	I-19506692	MEDICAL SUPPLIES	R	7/08/2022		640.89CR	141433	578.87
M13027	MARCO TECHNOLOGIES LLC							
	I-INV10042604	SHREDDING EVENT	R	7/08/2022		1,000.00CR	141434	1,000.00
M13110	MENARDS-OAKDALE							
	I-43176	POST MOUNT	R	7/08/2022		60.99CR	141435	60.99
M13192	MN BENEFIT ASSOC							
	I-#2022-0166475	2022 LIFE INSURANCE	R	7/08/2022		71.17CR	141436	71.17
M13291	MN PEIP							
	I-1204231	7/1-7/31/2022 COVERAGE PAID	R	7/08/2022		43,972.79CR	141437	43,972.79
M13294	MN PAVING & MATERIALS							
	I-1710876	ASPHALT FOR PATCHING	R	7/08/2022		210.12CR	141438	
	I-1712530	ASPHALT FOR PAVING	R	7/08/2022		272.00CR	141438	
	I-1712539	ASPHALT FOR PATCHING	R	7/08/2022		205.36CR	141438	
	I-1712550	ASPHALT FOR PATCHING	R	7/08/2022		410.04CR	141438	1,097.52
M13339	M M K R & COMPANY PA							
	I-52657	2021 AUDIT	R	7/08/2022		3,715.00CR	141439	3,715.00
M13383	M&M ROGNESS EQUIPMENT CO							
	I-18320	098 FITTINGS FOR STOCK	R	7/08/2022		42.28CR	141440	42.28
N07096	NAPA AUTO PARTS							
	I-3617-161442	501 LIGHTER PLUG IN OF CB RADI	R	7/08/2022		4.45CR	141441	4.45
N14102	DAVID NELSON							
	I-#105	CHAINSAW BLADE SHARPENING	R	7/08/2022		60.00CR	141442	60.00

PACKET: 05372 Regular Payments
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
N14121	NEW PIG CORPORATION							
	I-23672256-00	098 PIG MATS	R	7/08/2022		343.35CR	141443	343.35
N14183	NINENORTH							
	I-2022-101	MAY 2022 MONTHLY MEETING SERV	R	7/08/2022		1,984.66CR	141444	1,984.66
O15032	ON-SITE SANITATION							
	I-0001345669	HAUSE PARK RESTROOM	R	7/08/2022		69.00CR	141445	
	I-0001345670	COLBY HILLS RESTROOM	R	7/08/2022		69.00CR	141445	
	I-0001345671	NORTHWOOD PARK RESTROOM	R	7/08/2022		69.00CR	141445	
	I-0001345672	LEGION FIELD RESTROOM	R	7/08/2022		69.00CR	141445	
	I-0001345673	CASEY 1 RESTROOM	R	7/08/2022		69.00CR	141445	
	I-0001345674	SOUTHWOOD PARK RESTROOM	R	7/08/2022		69.00CR	141445	
	I-0001345675	SILVER LAKE 20TH AVE RESTROOM	R	7/08/2022		69.00CR	141445	
	I-0001345676	SILVER LAKE TENNIS COURT REST	R	7/08/2022		69.00CR	141445	
	I-0001345677	UPPER CASEY RESTROOM	R	7/08/2022		69.00CR	141445	
	I-0001345679	COWERN SCHOOL RESTROOM	R	7/08/2022		69.00CR	141445	690.00
P16261	PINE CREEK SERVICES							
	I-23284	WINDOW CLEANING	R	7/08/2022		275.00CR	141446	275.00
P16285	PLUNKETT'S PEST CONTROL							
	I-7582221	JUN 2022 PEST CONTROL CC	R	7/08/2022		37.83CR	141447	
	I-7582222	JUN 2022 PEST CONTROL PW	R	7/08/2022		41.72CR	141447	
	I-7582223	JUN 2022 PEST CONTROL CH	R	7/08/2022		36.95CR	141447	116.50
P16390	LINDE GAS & EQUIPMENT							
	I-11131893	098 MONTHLY CHARGE FOR TANKS	R	7/08/2022		108.11CR	141448	108.11
P16435	PREMIUM WATERS							
	I-318831477	WATER SERVICE	R	7/08/2022		26.99CR	141449	26.99
R18010	RAMSEY COUNTY							
	I-EMCOM-010087	MAY 2022 FLEET SUPPORT	R	7/08/2022		608.40CR	141450	
	I-EMCOM-010105	MAY 2022 CAD SERVICES	R	7/08/2022		1,248.67CR	141450	
	I-EMCOM-010136	MAY 2022 911 DISPATCH SERVICES	R	7/08/2022		7,532.63CR	141450	
	I-PRRRV-001875	2022 ANNUAL VOTING PAYMENT	R	7/08/2022		6,335.08CR	141450	15,724.78
R18098	RIGID HITCH INC							
	I-1928687005	098 TRAILER ADAPTERS	R	7/08/2022		35.96CR	141451	35.96
R18170	CITY OF ROSEVILLE							
	I-0230983	JUNE 2022 IT SUPPORT SERVICES	R	7/08/2022		18,431.38CR	141452	18,431.38

PACKET: 05372 Regular Payments
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
S18996	SAFE-FAST INC							
	I-INV262282	SAFETY GLASSES/EAR PLUGS	R	7/08/2022		161.02CR	141453	161.02
S19003	INNOVATIVE OFFICE SOLUTIONS LLC							
	I-IN3810609	OFFICE SUPPLIES	R	7/08/2022		89.74CR	141454	
	I-IN3819866	OFFICE SUPPLIES	R	7/08/2022		33.24CR	141454	122.98
S19015	CITY OF SAINT PAUL							
	I-IN49519	ASPHALT FOR PATCHING	R	7/08/2022		76.93CR	141455	
	I-IN49707	ASPHALT FOR PATCHING	R	7/08/2022		853.16CR	141455	930.09
S19106	SITE ONE LANDSCAPE SUPPLY							
	I-120181006-001	IRRIGATION PARTS	R	7/08/2022		34.03CR	141456	34.03
S19178	SHERWIN-WILLIAMS							
	I-2465-8	FIELD MARKING PAINT	R	7/08/2022		515.04CR	141457	
	I-2473-2	FIELD MARKING PAINT	R	7/08/2022		858.40CR	141457	1,373.44
S19410	S&P GLOBAL RATINGS							
	I-11435924	2022 BOND RATING	R	7/08/2022		15,525.00CR	141458	15,525.00
S19433	STAPLES ADVANTAGE							
	I-3509487542	VACUUM BACKPACK	R	7/08/2022		502.99CR	141459	502.99
T20076	TOSHIBA FINANCIAL SERVICES							
	I-5020476639	JUNE 2022 COPIER LEASE	R	7/08/2022		65.42CR	141460	
	I-5020476640	JUNE 2022 COPIER LEASE	R	7/08/2022		290.42CR	141460	
	I-5020476641	JUNE 2022 COPIER LEASE	R	7/08/2022		137.77CR	141460	
	I-5020476642	JUNE 2022 COPIER LEASE	R	7/08/2022		263.08CR	141460	756.69
T20191	TIMESAVER OFF SITE SECRETARIAL INC.							
	I-M27400	JUNE 2022 SECRETARIAL SERV	R	7/08/2022		454.00CR	141461	454.00
T20192	T-MOBILE							
	I-202206228071	SERVICE DATES 5/11/22-6/10/22	R	7/08/2022		297.25CR	141462	
	I-202206228072	SERVICE DATES 5/9/22-6/8/22	R	7/08/2022		399.20CR	141462	696.45
T20285	TRI STATE BOBCAT INC							
	I-A04827	620 STRUT RODS & PANHARD BAR	R	7/08/2022		361.39CR	141463	
	I-A04862	612 WATER VALVE	R	7/08/2022		19.94CR	141463	381.33
T20466	TWIN CITIES TRANSPORT & RECOVERY							
	I-#22-0202-85282	TOW CHARGE	R	7/08/2022		100.00CR	141464	
	I-#22-0203-85544	TOW CHARGE	R	7/08/2022		100.00CR	141464	
	I-#22-0328-92995	TOW CHARGE/FLATBED	R	7/08/2022		130.00CR	141464	330.00

PACKET: 05372 Regular Payments
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
U21098	GALLS, LLC							
	I-018447670	UNIFORMS	R	7/08/2022		119.15CR	141465	119.15
W23155	WHEELCO TRUCK & TRAILER PARTS							
	I-INV207721	501 CB ANTENNA W/MAGNETIC BASE	R	7/08/2022		50.56CR	141466	50.56
X14164	XCEL ENERGY							
	I-0474186097	NAT GAS NORTHWOOD 3/20-4/18	R	7/08/2022		120.12CR	141467	
	I-0474214011	NAT GAS CITY HALL 3/20-4/18	R	7/08/2022		2,950.87CR	141467	
	I-0478515087	NAT GAS PW BLDG 5/17-6/16	R	7/08/2022		188.89CR	141467	
	I-0478520617	NAT GAS COMM CTR 5/17-6/16	R	7/08/2022		207.72CR	141467	
	I-0478753411	NAT GAS CASEY LK 5/18-6/19	R	7/08/2022		31.43CR	141467	
	I-0478806274	NAT GAS NORTHWOODS 5/17-6/16	R	7/08/2022		41.52CR	141467	
	I-0478819510	NAT GAS CITY HALL 5/17-6/16	R	7/08/2022		1,347.27CR	141467	
	I-0478909650	NAT GAS WELL # 1 6/16-7/16	R	7/08/2022		33.67CR	141467	
	I-0478910613	NAT GAS WELL # 3 6/16-7/16	R	7/08/2022		30.00CR	141467	
	I-0478911154	NAT GAS MCKNIGHT 5/17/-6/16	R	7/08/2022		84.88CR	141467	
	I-0478911338	NAT GAS WELL # 2 6/16-7/16	R	7/08/2022		31.19CR	141467	
	I-0478911418	NAT GAS WELL # 4 6/16-7/16	R	7/08/2022		40.61CR	141467	
	I-0478911467	NAT GAS WELL # 5 6/16-7/16	R	7/08/2022		35.91CR	141467	
	I-0478912244	NAT GAS HAUSE 5/17-6/16	R	7/08/2022		44.91CR	141467	5,188.99
VOID	VOID CHECK		V	7/08/2022			141468	**VOID**

PACKET: 05372 Regular Payments
VENDOR SET: 01 *** DRAFT/OTHER LISTING ***
BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
M13248	MN DEPT OF REVENUE							
	I-202206228074	MAY 2022 SALES & USE TAX	D	6/20/2022		57,367.00CR	001484	57,367.00
T20192	T-MOBILE							
	I-202206228076	SERVICE DATES 5/11/22-6/10/22	D	7/03/2022		1,478.78CR	001486	1,478.78
N14207	CITY OF NORTH ST PAUL							
	I-202206228075	USAGE FOR MAY 2022	D	7/05/2022		11,340.59CR	001485	11,340.59

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	70	0.00	656,970.58	656,970.58
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	0.00	70,186.37	70,186.37
VOID CHECKS:	1	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	74	0.00	727,156.95	727,156.95

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

NORTH ST. PAUL
extraordinary.

Agenda Information Memorandum

To	Date
Honorable Mayor Furlong and City Council	July 5, 2022

Agenda Placement # VI.D

Consent Agenda

Subject

HRA Claims $757.89

Background/Facts

Recommended Action

Attachments

1. 07-05-2022 HRA COUNCIL PACKET

Respectfully submitted,
Jacquelyn Lutmer, Accounting Technician

NORTH
ST.PAUL
extraordinary.

MEMORANDUM

TO: HRA Chairman and Commissioners
FROM: Jacquelyn Lutmer - Finance Coordinator
DATE: July 5, 2022
SUBJECT: Recommendation of approval of HRA claims list.

Claim Date				
7/6/2022	A/P Check Register	141469-141471	$	482.91
7/6/2022	A/P Draft Register	001487	$	274.98
		Total		$757.89

Approved this 5th day of July 2022

/s/ Terrence J. Furlong, Mayor by Consent Resolution
/s/ Brian Frandle, Interim City Manager/Clerk by Consent Resolution

PACKET: 05373 HRA
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
C03002	CAMPBELL KNUTSON PA							
	I-2076-0095G-1	MAY 2022 LEGAL SERVICES	R	7/06/2022		240.00CR	141469	240.00
O15032	ON-SITE SANITATION							
	I-0001345678	2487 19TH AVE PROJECT	R	7/06/2022		69.00CR	141470	69.00
X14164	XCEL ENERGY							
	I-0474212129	NAT GAS 2393 MARGRT 3/20-4/22	R	7/06/2022		124.69CR	141471	
	I-0478657170	NAT GAS 2487 19TH 5/18-6/19	R	7/06/2022		10.54CR	141471	
	I-0478818724	NAT GAS 2393 MARGRT 5/17-6/16	R	7/06/2022		38.68CR	141471	173.91

PACKET: 05373 HRA
VENDOR SET: 01 *** DRAFT/OTHER LISTING ***
BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
N14207	CITY OF NORTH ST PAUL							
	I-202206228078	USAGE FOR MAY 2022	D	7/05/2022		274.98CR	001487	274.98

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	3	0.00	482.91	482.91
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	274.98	274.98
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	4	0.00	757.89	757.89

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

NORTH ST. PAUL
extraordinary.

Agenda Information Memorandum

To	Date
Honorable Mayor Furlong and City Council	July 5, 2022

Agenda Placement # VI.E

Consent Agenda

Subject

EDA Claims $131,194.00

Background/Facts

Recommended Action

Attachments

1. 07-05-2022 EDA AP COUNCIL PACKET

Respectfully submitted,
Jacquelyn Lutmer, Accounting Technician

NORTH ST.PAUL
extraordinary.

MEMORANDUM

TO: Mayor & Council Members
FROM: Jacquelyn Lutmer - Finance Coordinator
DATE: July 5, 2022
SUBJECT: Recommendation of approval of EDA claims list.

Claim Date				
6/22/2022	Early Release Packet	141397	$ 125,000.00	Pre-Approved by B. Frandle
7/5/2022	A/P Check Register	141472-141473	$ 6,194.00	
			$ 131,194.00	

Approved this 5th day of July 2022

/s/ Terrence J. Furlong, Mayor by Consent Resolution
/s/ Brian Frandle, Interim City Manager/Clerk by Consent Resolution

NORTH ST.PAUL
extraordinary.

MEMORANDUM

TO: Mayor & Council Members
FROM: Jacquelyn Lutmer, Accounting Technician
DATE: June 22, 2022
SUBJECT: Recommendation of approval of EDA claims list.

Claim Date				
6/22/2022	A/P Check Register	141397	$	125,000.00
			$	125,000.00

Approved this 22nd day of June, 2022

Brian Granlund
City Manager

PACKET: 05363 EDA
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
N14223	NSP HOSPITALITY INC.							
	I-202206228077	FORGIVABLE LOAN FUNDS	R	6/22/2022		125,000.00CR	141397	125,000.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	125,000.00	125,000.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	125,000.00	125,000.00

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 05374 EDA
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP PREMIER BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
B02023	BAKER TILLY MUNICIPAL ADVISORS							
	I-BTMA14418	EDA FORGIVABLE LOAN	R	7/06/2022		6,160.00CR	141472	6,160.00
C03002	CAMPBELL KNUTSON PA							
	I-2076-0062G-19	MAY 2022 LEGAL SERVICES	R	7/06/2022		34.00CR	141473	34.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	2	0.00	6,194.00	6,194.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	2	0.00	6,194.00	6,194.00

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

NORTH ST. PAUL
extraordinary.

Agenda Information Memorandum

To	Date
Honorable Mayor Furlong and City Council	July 5, 2022

Agenda Placement # VI.F

Consent Agenda

Subject

Approve Tobacco License

Background/Facts

The following businesses have submitted an application and paid the fee for a Cigarette & Tobacco License from July 1, 2022 through June 30, 2023:

- Holiday Station #441 - 2255 S Ave E

Recommended Action

Approve the above listed tobacco license for July 1, 2022 through June 30, 2023.

Attachments

None

Respectfully submitted,
Jennie Kloos, Deputy Clerk

NORTH ST. PAUL
extraordinary.

Agenda Information Memorandum

To	Date
Honorable Mayor Furlong and City Council	July 5, 2022

Agenda Placement # VI.G

Consent Agenda

Subject

Approve Hydro Klean Sewer Cleaning & Televise

Background/Facts

The Public Works dept is seeking the approval of the sewer cleaning and televising of 53,000' of sewer that was approved in the 2022 budget.
This cleaning and televising is estimated to be $82,185.00, not to exceed the budgeted amount of $121,467.00.
Due to the unknown condition of sewer lines, we left some additional funds to cover any unexpected repairs we discover.

Recommended Action

Approve sewer cleaning and televising not to exceed the budgeted amount of $121,467.00.

Attachments

1. HydroKlean Quote

Respectfully submitted,
Ron Ritchie, Public Works Director

Quote

Hydro-Klean, LLC
333 NW 49th Place
Des Moines, IA, 50313
Phone: 515-283-0500

Quote Nbr.:	**Q004516**
Order Date:	06/17/2022
Valid Until:	09/15/2022
Sales Person:	Jake Nanti
Customer ID:	100528
Payment Terms:	Net 30 Days

Job Site:

City of North St. Paul, MN
2400 Margaret Street
North St. Paul MN 55109
United States of America

Bill to:

City of North St. Paul, MN
2400 Margaret Street
North St. Paul MN 55109
United States of America

Job Description

Projected probable project cost to perform the following tasks on a unit cost basis: Variations in the work scope will require execution of a change order.

Per unit and time and materials cost (if applicable) to conduct the Pipeline Inspection and Proactive Evaluation program as described to the customer. North St. Paul, MN. Clean & TV 53,500 LF of 8"-18" sanitary sewer w/ mainline TV truck and combination jet vac. Customer to provide an adequate water source such as a fire-hydrant at no additional cost to HK. All debris and waste collected to be disposed on site at customer designated location. If required, reverse set-ups for televising will be $75/ ea. Truck access to exposed manholes, is required. Standard traffic control (i.e. cones) is included. Non-standard traffic control, bypassing or easement work will be additional. Scheduling will be at the discretion of the contractor. Cleaning to consist of 3 or less passes. Any cleaning requested beyond 3 passes will be charged at HK's standard hourly rate of $375/hour standard time or $425/ hour overtime. Prices below are based on a one year agreement w/ a minimum of 50,000 LF per year.

Deliverables include:
Standard PACP export or GraniteNet export with database, videos and photos.
Printed, bound reports of Main Inspection and Pipe Run and Defects by Inspection.
No charge recommendations for rehabilitation throughout the project area. 3D Digital manhole inspections @ $125/per manhole.
Review of all pipeline & manhole video including evaluation and recommendations for rehabilitation.
Discounts for all manhole and pipeline rehabilitation performed throughout the P.I.P.E. service agreement.
Discounts on product purchases throughout the P.I.P.E. service agreement

NO.	ITEM	QTY.	UOM	PRICE	Amount
1	Mobilization of Cleaning Crew & Equipment	70.0000	MILE	10.0000	700.00
2	Mobilization of Televising Crew & Equipment	70.0000	MILE	10.0000	700.00
3	Cleaning 8"-18" Sanitary Sewer (3 or less passes)	53,500.0000	FOOT	0.8900	47,615.00
4	Easement Cleaning 8"-18" Sanitary Sewer (3 or less passes)	0.0000	FOOT	2.6700	0.00
5	Televising 8"-18" Sanitary Sewer	53,500.0000	FOOT	0.6200	33,170.00
6	Easement Televising 8"-18" Sanitary Sewer	0.0000	FOOT	1.8600	0.00

***NOTE: Quote does not include any applicable taxes**

***Quote Total:** 82,185.00

Prepared By: Jake Nanti
Approved By: Wade Anderson
Accepted By: _____
Date: _____
PO#: _____

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Prepared By:	Jake Nanti	**Accepted By:**	_____	***Quote Total:**	82,185.00
Approved By:	Wade Anderson	**Date:**	_____		
		PO#:	_____		