

**CITY OF NORTH ST. PAUL  
DESIGN REVIEW COMMISSION  
Regular Meeting Minutes**

**Thursday, June 25, 2015**

**5:00 PM**

City of North St. Paul Castle Room  
2400 Margaret Street, North St. Paul, Minnesota

**I. CALL TO ORDER**

The meeting was called to order at 5:02 p.m.

**II. ROLL CALL**

Commission members present: Paul Anderson, Patrick Blee, Deb Fairbanks, Joe Stahlmann, Lou Ann Stevens

Absent: Candy Petersen

Staff: City Planner Corrin Wendell

**III. ADOPT AGENDA**

The agenda was adopted without objection.

**IV. APPROVAL OF MINUTES**

A. On motion by Chair Anderson, the March 26, 2015 meeting minutes were adopted by consensus.

**V. MEETING OPEN TO THE PUBLIC**

None.

**VI. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS**

**VII. REPORTS OF STAFF**

A. CLG/Legacy Grants – Downtown Design Manual Update 2016

City Planner Wendell introduced item VII.A. CLG/Legacy Grants – Downtown Design Manual Update 2016. She noted that there is potential funding opportunities through the Minnesota Historical and Cultural Heritage Grants which are funds generated by a state sales tax and administered by the State

Historic Preservation Office. Under this grant, the City would potentially be eligible for developing design guidelines for the Downtown district. City Planner Wendell also noted that there are items that are not funded through this program such as the fee for grant writing in which WSB could be a resource as well as application requirements and various categories and deadlines for various projects. City Planner Wendell noted that she will keep in contact with WSB regarding these opportunities.

#### **VIII. REPORTS OF COMMISSION MEMBERS**

Commission Member Blees spoke about the Casey Lake Facility and the upcoming Site Plan Review process as well as working on wayfinding signage with Debra Lom, the Strategic Operations Director.

Commission Member Stevens spoke about the need for additional trash receptacles at the Downtown Car Shows.

Commission Member Stahlman spoke the great appearance of the bus garage, utilization of the city email system and the MN Grocery signage.

#### **IX. ADJOURNMENT**

The meeting adjourned at 5:39 p.m.