



**City of North St. Paul
Arts & Culture Commission
Regular Meeting Agenda**

**August 3, 2022
6:30 PM**

The Arts & Culture Commission Meeting will be conducted on **August 3, 2022** at 6:30 p.m. The meeting location is the Sandberg Room at City Hall, located at 2400 Margaret St., North St. Paul.

The **August 3, 2022** Zoom meeting can be accessed at
tinyurl.com/NSPartsandculture

(from a PC, Mac, tablet, iPhone, or Android device)
or by phone at 1-929-205-6099.

Participants accessing the meeting by phone please use the following meeting ID:
87921831549

The Arts & Culture Commission Zoom meeting will be 'open to the public to listen in but will be muted from contributing at all times with the exception of a Public Hearing and open to the public forum.

Please join the meeting early to test your audio and video settings.

I. Call to Order

II. Roll Call

Tom Sonnek, Chair
Carey Nadeau, Commissioner
Stacy Maher, Commissioner
Emily Haeg Nguyen, Commissioner
See Yang, Commissioner
Lisa Wong, Council Member

Staff
Lisa Ritchie, Commission Secretary

III. Adopt Agenda

IV. Approval of Minutes

A. Approval of the July 6, 2022 Meeting Minutes

V. Meeting Open to the Public

This Open Forum is an opportunity for persons to address the Arts & Culture Commission on items not on the agenda. A completed public comment form should be

presented to the staff liaison prior to the meeting. Comments will be limited to 3 minutes per person. While the Commission may ask clarifying questions of the speaker, no formal action by the Commission or discussion will be held on these items.

VI. Commission Business, Action Items & Recommendations

- A. Project Snowy update
- B. Mural update
- C. Art Cart update
- D. Fall Event with Parks & Rec
- E. New! Fundraiser ideas and opportunities
- F. New! Grand applications
- G. Art is my Weapon discussion

VII. Reports from Staff

VIII. Reports from Commissioners

IX. Reports from Council Liaison

X. Adjournment

The next regularly scheduled Arts & Culture Commission meeting is September 7th.

**Arts & Culture Commission
Meeting Minutes 7/6/2022**

I. Call to Order

Tom called the meeting to order at 6:37

II. Roll Call

- Tom Sonnek, Chair
- Carey Nadeau, Commissioner
- Stacy Maher, Commissioner - Absent
- Emily Haeg Nguyen, Commissioner
- See Yang, Commissioner
- Commissioner Lisa Wong, Council Member – Excused Absent
- Staff Lisa Ritchie, Commission Secretary

III. Adopt Agenda

See made a motion to adopt the agenda. Emily seconded the motion. All voting present voting AYE. Motion passed.

IV. Approval of Minutes

Carey made a motion to approve the June 1, 2022 meeting minutes. See seconded the motion. All voting present voting AYE. Motion passed.

V. Commission Business, Action Items & Recommendations

A. Update on the Art Cart activities

The car show event and the Casey Lake event were well attended. Both children and adults participated in each event. The event at Hause Park only had one child attend but the commission is optimistic that it's a start and hope that in time attendance will pick up.

Notes:

- Amazon Wish List for supplies– Carey will create this
- Feedback needed from the public for future events/activities – Promote on website

B. Project Snowy

Carey put together a list of questions and draft call for artists.

Tom stated Council Member Cole inquired about the tight deadline. Tom encouraged the commission to be aware of the timing to ensure we can commit.

The commission reviewed the One-pager for the proposed timeline and discussed the process.

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(Refer to spreadsheet for details)

Emily suggested making the deadline ongoing as projects come up.

See inquired about accessibility for handicapped people.

Sub team to complete Excel process. This sub-team can execute the process to move forward.

Possible changes to one-pager...

Tom will reach out to Terry to see if he has passed out any 1-pagers. Who has he contacted? Add form to Smartsheet.

Lisa to contact Trudy to get native document for One-pager

See, Emily and Carey will create the sub-committee.

Carey inquired about the auctions – Can Tracey Luther do this or arts commission.

C. Luv Mural

Ky would get estimate and design ideas.

Lisa will check into State of MN to see if there is anything available. Carey will look into Metropolitan Council Regional Arts

D. Arts & Culture branding

Tom inquired about large stickers. Lisa will check with vendor.

Lisa will create T-Shirts for the commission.

E. ACC vice-chair nominations and treasurer nominations

The commission decided to not assign a treasurer but to discuss expenses and revenue quarterly.

Vice-Chair nominations – See asked Carey if she is interested. Carey stated she is honored but doesn't think she has the capacity to take on more work. Carey asked if Emily or See are interested. See feels she is too new to the commission. Tom made a motion to nominate Carey as our new Vice-Chair and moved it, seconded by Emily. All voting present voting AYE. Motion passed.

F. ACC size – do we need more people?

To be discussed at next meeting.

VI. Updates from Staff:

- 135 Year Banner – Done
- Supplies purchased

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VII. Reports from Commissioners

- Emily – Announced she is due end of December.
- Carey – Gun Control – Art is my weapon...Non-profit possible collaboration with school district or Century College – Topic on next months agenda.
- See – no updates
- Tom –
 - Commissions thoughts on growing in size by 2? By-laws need to be amended.
 - Collaborate with Parks & Recs on fall event – Get on agenda? What are they thinking for collaboration.

VIII. Reports from Council Liaison

Lisa was not present but send the following email;

Hello Arts & Culture Commission!

I won't be able to make the meeting this evening but wanted to still provide an update:

1. First, thank you commissioners and Lisa R. for your energy and time (and money!) on the art cart! It was great to see families out and about at the car show for it. And that orange!!
2. The city council passed on a 3-2 vote to approve the full \$16,350 to help kick off project snow! Congratulations and can't wait!
3. Last night at council workshop we worked with Finance Director Winek to kick off the budget process. It is more inclusive than in past years and each commission including this one will have the opportunity to form a budget and propose it for approval.
4. Grand Openings:
 - A. Mac's Dinette & the Sentinel is having a Grand Opening July 8 & July 15 6-9pm
5. As many of you know, we are in the search again for a new City Manager. Last update we received had at least 7 applicants and we hope to complete the search by late August.
6. Upcoming public hearings! We need community input!
 - A. Community Center - July 28 at 6:30PM at the City Hall in the chambers or on Zoom.

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B. Redevelopment Master Plan - coming soon C. Sign Ordinance Policy - Thursday August 4 at 6:30pm at city hall in the chambers.

7. National Night Out Aug 2! Requests can be made for visits from council. This year public safety will also have an open house 5-7pm

Thank you all and please reach out for any reason! If not before, I hope to connect with you all at an art cart night soon or national night out!

Be well,

Lisa!

IX. Adjournment

Tom made a motion to adjourn. -- moved it and -- seconded the motion with all present voting aye. Meeting adjourned at 8:54 PM.

Trick or Treat Trail
Saturday October 26st 2019
Vendor Check in/Day of Information

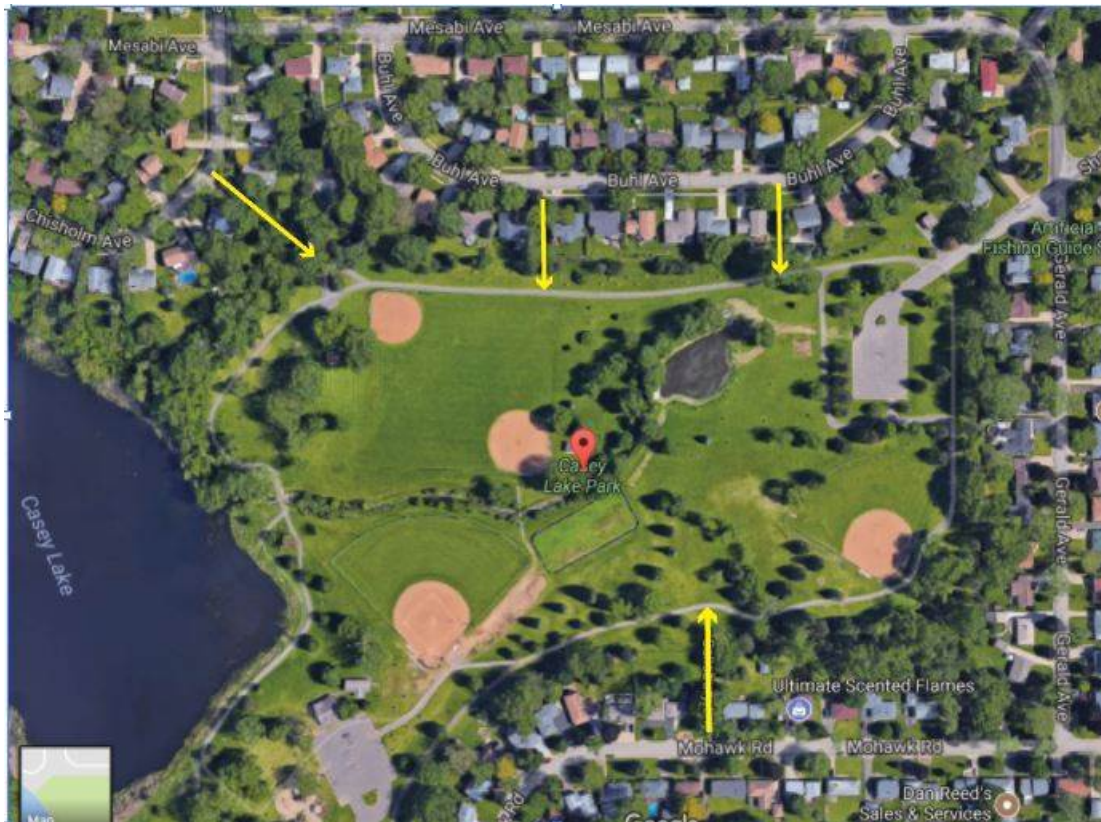
Its almost time for the North St Paul Trick or Treat Trail! Please see below for all the day of information and let us know if you have any questions! And look at the list below for you trail location!

Set Up

- All groups must be set up by 1:40pm at the latest at their trail location
- You can arrive as early as you would like the day of
- Help will be available at the main entrance if you need your tables/tents driven to your location. YOU MUST COME TO THE MAIN ENTRANCE TO RECEIVE THIS HELP, IT WILL BE ON A FIRST COME FIRST SERVE BASIS , starting at NOON
- Please drop off your items at a trail entrance and take it to your spot on the trail, then please park your car on the street or at one of the main Lots
- Location numbers will either be SPRAYED PAINTED ON THE Grass or marked by sticks
- Use your attached map and your number to decide where you would like to be set up, you do not have to set up exactly on the number, just in the general area.
- You can choose which side of the trail to set up, that is up to you
- Again we recommend having a person on both sides of the trail since you will be having people come from both directions
- Please see the attached excel sheet for your groups exact location

SPOTS ON TRAIL – EASIST WAY TO GET THERE

- **#1-4-** Enter from main parking lot off of **17th**, you can drop items off and then relocate your cars to either Mohawk road, or our extra lot at Harmony Learning center at the corner of White bear and 17th
- **#5-10-** Enter the park from **MOHAWK Ave**, there is a grass trail that will lead you right to the park (see yellow arrow below), you can park your cars on Mohawk and leave them for your stay
- **#11-19-** Enter the park from the North Parking lot off of **SHAWNEE**, drop off equipment and then park cars on Gerald, or Shawnee (PLEASE DO NOT PARK IN THIS LOT)
- **#20-27-** Enter the Park from **BUHL ave**, there are two separate grass path entrances where you can park your car on BUHL and head straight to your location
- **#28-35-** Enter the park from **CHISHOLM AVE**, There is a narrow path between two fences that is marked and will lead you straight to that corner of the trail, You can park your cars on Chisholm or Mesabi ave
- **#36-41-** Enter from main parking lot off of **17th**, you can drop items off and then relocate your cars to either Mohawk road, or our extra lot at Harmony Learning center at the corner of White bear and 17th



Parking for Vendors

- Please park wherever you feel is easiest for your trail location, there are no restrictions.
- Please keep in mind the main lots will be closed from 1:30-4pm for safety reasons (except for handicap parkers). If you plan to park in these lots please arrive before 1:30 and plan to stay at the event the entire time as we are trying to avoid cars coming in and out.
- Additional parking is available at the Harmony School if needed
- If you have volunteers joining you after 1:40pm please let them know parking can be difficult to find as people arrive early to this event
- We suggest if you have a large number of people handing out candy that you provide a car pool from the harmony school lot to the main entrance and just have one person park near your booth on the main road closest to you

During the event

- We have had between 2k-3k kids attend this event in past years, please note this as you prepare to hand out treats
- If you run out of candy or treats we understand that you may need to take down your booth but try to best plan for over 2000 kids.
- **This is a rain or shine event**, if it rains we will still host it, however we would expect crowds to be less, please plan accordingly for the weather
- Restrooms are located at the main building however we will have port a potties throughout the trail

Take Down

- The event is open till 4pm, which means some people may start the trail at 4, because of this we ask you plan to stay till 4:30pm and at that point you may start take down
- You are responsible for take down of your tent and cleaning the general area if there is any trash
- The gator will be available to help get equipment back to cars following the event, this will be on a first come first serve basis

Please call Sarah Zahradka at 651-202-0228 or email at sarah.zahradka@target.com if you have any questions.

TRICK OR TREAT TRAIL

VENDOR MAP



WHITE BEAR AVE



- *PLEASE DROP OFF EQUIPMENT AT EITHER TRAIL HEAD AND THEN PARK IN A NEAR BY LOT.
- *PLEASE NOTE THESE LOTS WILL BE CLOSED TO ENTRANCE AND EXIT DURING THE EVENT FOR SAFETY REASONS.
- *SPOT NUMBERS WILL BE MARKED WITH SPRAY PAINT OR MARKED STICK IN THE GROUND

Trick or Treat Trail Location Grid

Trail Location	Group Name	Contact Name	EMAIL ADDRESS	
1	Ramsey County Library	Carly Sanft	carly_sanft@co.ramsey.mn.us	
2	YMCA Maplewood		Dalton.VanBlaricom@ymcamn.org	
3	Head Start/Early Start	Jake Johnson	jjohnson@caprw.org	
4				
5	Childrens Theraplay	Andrea Lyness	andrea@ctplaymn.com	
6				
7	Garry Insurance	Josef Matthews	jmatthews@garryinsurance.com	
8	NSPAA TBALL/BASEBALL	?	jfosternj@gmail.com	
9	NSPAA Slow Pitch Softball	Paul Fiege	fiege29@yahoo.com	
10				
11	King of King Luthern School Roseville	Amanda Adkins	aadkins@kingofkingsroseville.org	
12	World Around Us Daycare	Colleen McCoy	colleen.wau@gmail.com	
13	Boy Scout Troop 9461 Presentation	Anne Retzlöff	anne.retzloff@allina.com	
14				
15	PETSMART	?	m0461@petsmart.com	
16	Saint Peters	Jeff Schmidt	jeffschmidt3@outlook.com	
17	Amber Stienner Realty	Amber Steiner	amber.stienner@compassrealty.com	had to cancel
18	Paparazzi Consultant	Dawn Kulp	dmariepaparazzi@outlook.com	
19	Silver Lake United Methodist church	Amanda Lunemann	REVLUNEMANN@GMAIL.COM ; silver_lake@live.com	
20	Scentsy	Amy Fallin	fallin1821@gmail.com	
21	Fleet Farm	Kayla Dopkins	Kayla.Dopkins@fleetfarm.com	
22	Stage Left Dance Co	Kaleif Palmer Olson	Kaleifolson@gmail.com	
23	Foss Swim School	Carrie Cook	ccook@fossswimschool.com	
24				
25	North Metro Flex Acadmy	Jay Caballero	jcaballero@northmetroflex.com	
26				
27	North Haven Church	Amanda Moe	amanda@northhavenchurch.org	
28				
29	North St Paul/Maplewood Rotary Club	April Livers	april@nstmorotary.org	
30				
31	New Horizons Academy	?	Cjohnsonbader@nhacademy.net	
32	Caring for Cats		kiki_kat3672@hotmail.com	
33	Maplewood Pediatric Dentistry	Katie Ronsberg	katie.ronsberg@gmail.com	
34				
35	Northern Lights Girl Scouts	Christina Downs	cdowns9243@comcast.net	
36	Cub Scout Pack 9049		jwstores@hotmail.com	
37	Farmers Insurance- Jason Wiggins	Jason Wiggins	bwiggins1@farmersagent.com	
38	Timberghost	?	jnelsonrealty@yahoo.com	
39	Berwald Roofing	Stacy Meyer	stacym@berwaldroofing.com	
40	Target	Christine Schmidt	Christine.Schmidt@target.com	

REMOVE FROM CONTACT LIST

Tupperware	Jen Major	Jenmtupperware@gmail.com
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To

Arts and Culture Commissioners

Date

August 3, 2022

Agenda Placement # VI.G

Commission Business, Action Items & Recommendations

Subject

Art is my Weapon discussion

Background/Facts

<https://www.kare11.com/article/news/community/north-minneapolis-church-hosts-gun-buy-back-event-to-curb-gun-violence/89-3320dbf9-8279-4283-817e-3887c4d12a1c>

Recommended Action

Attachments

None

Respectfully submitted,