



**City of North St. Paul
Parks & Recreation Commission
Regular Meeting Agenda**

**August 24, 2022
6:30 PM**

The Parks and Recreation Commission Meeting will be conducted on **August 24, 2022** at 6:30 p.m. The meeting location is the City Council Chambers of City Hall, located at 2400 Margaret St., North St. Paul.

The Parks and Recreation Commission meeting will also be meeting by interactive TV under Minn. Stat. 13D.02. Members of the public are permitted to attend the meeting in person. However, it is encouraged to participate in the meeting remotely. Instructions can be found below.

The **August 24, 2022 Zoom meeting can be accessed**

via: <https://tinyurl.com/NSPparksandrec>

(from a PC, Mac, tablet, iPhone or Android device)

or by phone at 1-929-205-6099,

Participants accessing the meeting by phone please use the following meeting ID:
81609668742

The Parks & Recreation Commission Zoom meeting will be 'open to the public to listen in, but will be muted from contributing at all times with the exception of a Public Hearing and open to the public forum.

Please join the meeting early to test your audio and video settings. If you join via a device and your audio is not working, you may need to use the dial-in phone number option in order to be heard.

I. Call to Order

II. Roll Call

Lloyd Grachek, Chair
Laura Greenlee-Karp, Vice Chair
Larry Amsden
Heather Haas
Ingrid Koller
Sue Springborn
Nancy Thorsen
Sarah Zahradka
Arthur Alvarez, Jr.
Tim Cole, Council Liaison

STAFF

Jill Officer

III. Adopt Agenda

IV. Approval of Minutes

- A. Approval of July 27th meeting minutes

V. Meeting Open to Public

This Open Forum is an opportunity for persons to address the Parks and Recreation Commission on items not on the agenda. A completed public comment form should be presented to the staff liaison prior to the meeting. Comments will be limited to 3 minutes per person. While the Commission may ask clarifying questions of the speaker, no formal action by the Commission or discussion will be held on these items.

- A. -In Person
-Attendees from zoom
- B. Approval of Hause Park Community meeting comments from July 27

VI. Public Hearings

- A. No Public Hearing Scheduled

VII. Commission Business, Action Items & Recommendations

- A. Park and Rec T-shirts
- B. Park sign update

VIII. Old Business

IX. Reports from Staff

X. Reports from Commissioners & Park Liaisons

- A. Fall Round Up Parade
- B. Star Watch
- C. October Event
- D. Community Meeting Update

XI. Adjournment

The next regularly scheduled Parks & Recreation Commission meeting is September 28, 2022 at 6:30pm.



To

Parks & Recreation Commissioners

Date

August 24, 2022

Agenda Placement # IV.A

Approval of Minutes

Subject

Approval of July 27th meeting minutes

Background/Facts

Recommended Action

Attachments

1. Parks & Rec Commission Meeting Minutes_07.27.22

Respectfully submitted,

July 27th, 2022

6:30 PM

The July 27th, 2022 Parks & Rec Commission meeting was held in the City Council chambers of North St. Paul City Hall, 2400 Margaret Street, North St. Paul MN 55109

I. Call to Order

Chair Lloyd Grachek called the meeting to order at 6:30pm

II. Roll Call

Lloyd Grachek, Chair - present

Laura Greenlee-Karp, Vice Chair – absent from chambers (present at Hause Park)

Larry Amsden – present

Heather Haas –present

Ingrid Koller - present

Sue Springborn – absent

Nancy Thorsen - absent

Sarah Zahradka – present

Arthur Alvarez, Jr - absent

Council Liaison: Tim Cole present (6:40pm)

Staff: Jill Officer – present

III. Adopt Agenda

On motion to adopt the agenda by Commissioner Sarah Zahradka, seconded by Commissioner Ingrid Koller with all present voting aye (5-0), motion carried to adopt the agenda.

IV. Approval of Minutes

On motion to approve the June 22, 2022 meeting minutes by Commissioner Heather Haas, seconded by Commissioner Larry Amsden, with all present voting aye (5-0), motion carried to approve the minutes.

V. Meeting Open to Public –

VI. Public Hearings – None

VII. Commission Business, Action Items & Recommendations-

A. October Event- Commissioner Zahradka describes fall event in past and with the date change changing the type of offerings. Tom Sonnek and Carey Nadeau from the Art and Culture Commissioner, along with Commissioner Zahradka brainstormed options and ideas for the October event. Ideas discussed for the event included kids activities, art vendors, and offering food/beverages. Art and Culture Commission has this event on the next agenda and suggested having the art cart there. Commissioner Zahradka asked if their commission would be comfortable organizing the art portion of the fair. Ideas of charging different fees that could support the lifeguards at Silver Lake were suggested –such as an entrance fee and booth fee and certain booths having candy. With the Art and Culture

commission helping with the art vendors, they requested a portion go to their commission which Park and Rec was fine with. Staff to look into setting aside each year for the budget to go to Art and Culture. Commissioner Zahradka to share previous planning information with the AC Commission. Miscellaneous items discussed were length and time of event, how many vendors, street dance, bonfire, name of event, serving alcohol during the second half.

B. Review of park signage- Staff presented sign package containing mockup of short and tall versions of the sign at Hause and Colby Hills, and color options of brown and blue – group preferred the shorter, all blue version. Group discussed Southwood signs, Environmental Learning Center and Colby Hills Park signs. The quantity of signs and sizes were approved as in the packet. The Environmental Learning Center sign on 13th Ave will be removed. Staff to put proposal together to include in council packet. Staff to work with commissioners for locations of new signs to be installed. Money approved for signs in previous meetings.

C. Hause Park- Discussion on Hause Park will continue next month when feedback from Food Truck night display is combined with City Hall feedback. Group discussed orientation of tennis/pickle ball court.

D. Interest in futsal for a park location.

Reports from Staff-

Staff reports that meetings will all be in the council chambers.

Parade-Commissioner Haas had requested the Fall Round up parade be brought up. The group agreed it would be something they would like to participate in. Possible options of transport were suggested.

Car Show- Commissioner Greenlee-Karp requested a sponsorship to be mentioned at the meeting. The Commissioner was interested and staff to research options.

T-shirts- Commissioner Greenlee-Karp requested new t-shirts for the commissioner be brought up for discussion. The commissioner was interested and staff to research the details.

Cathy from Southwood suggested flashlight pumpkin hunt by phone and wanted it mentioned as an event idea.

VIII. Reports from Commissioners, Council Members & Park Liaisons

A. Council Member Cole inquired about NSPAA -the many baseball teams representing North St Paul with many websites. He questioned if the city had an involvement with these leagues. Staff explained we maintain and schedule the fields. Discussion of recreation programs in North St Paul expanded into other sports. Cole suggested bringing it back in and getting clarity. More information is needed.

IX. Adjournment

On motion by Commissioner Sarah Zahradka, seconded by Commissioner Heather Haas with all present voting aye (5-0), motion carried to adjourn.

Meeting adjourned at 7:27 PM

Next Park and Recreation Meeting is scheduled for August 18, 2022 at City Hall in the Sandberg room, 2400 Margaret St, North St Paul, MN 55109



To

Parks & Recreation Commissioners

Date

August 24, 2022

Agenda Placement # V.B

Meeting Open to Public

Subject

Approval of Hause Park Community meeting comments from July 27

Background/Facts

Recommended Action

Attachments

1. Park and Rec Community Meeting comments

Respectfully submitted,

Park and Rec Community Meeting -7/27/22

Hause Park Restoration

Comments from the public below were taken on 7/27/22 in regards to the Hause Park plan displayed and general park ideas. Please submit as noted.

- Very glad to see the parks are getting used
- Thankful for the addition of the doggy bags at Hause
- The ball field is being used for practice, consider leaving the backstop and home plate
- Renters of Hause do put up volleyball nets
- Idea of goats to clear out buckthorn

- Came to request pickleball so was happy to see it part of the plan

- Had not considered the noise so was fine leaving that to the commission

- Asked if ice rink would still be part of the park

- Court orientation was brought up

- Considered this a good opportunity to brainstorm and bring in something new –small race track, water feature

- Comments for an update to McKnight tennis courts –good area for futsal which is similar to soccer. Funding potential with USA Soccer that is working to install 500 more fields, smaller than regular field, a bit bigger than tennis

- Plan notes trail from pickleball courts to pavilion as future and should be part of plan when work is done if to be considered ADA



To

Honorable Mayor Furlong and City Council

Date

August 24, 2022

Agenda Placement # VI.A

Public Hearings

Subject

No Public Hearing Scheduled

Background/Facts

Recommended Action

Attachments

None

Respectfully submitted,



To

Parks & Recreation Commissioners

Date

August 24, 2022

Agenda Placement # VII.B

Commission Business, Action Items & Recommendations

Subject

Park sign update

Background/Facts

1. There is an entrance on 6th St to Urban Ecology Center (pictured in the agenda packet). There is an existing sign, would the group like a small sign there or leave the metal post sign?
2. Would the group like a small sign at Colby attached to the fence (one sided, smaller)?

Recommended Action

Attachments

1. Park sign at Urban Ecology

Respectfully submitted,
Jill Officer, Community Services Rep



Urban Ecology Center -6th St path entrance