

**CITY OF NORTH ST. PAUL
DESIGN REVIEW COMMISSION
Regular Meeting Minutes**

**Thursday, March 24, 2016
5:00 PM**

City of North St. Paul Castle Room
2400 Margaret Street, North St. Paul, Minnesota

I. CALL TO ORDER

The meeting was called to order at 5:05 p.m.

II. ROLL CALL

Commission members present: Paul Anderson, Lou Ann Stevens, Patrick Bles, Joe Stahlmann, and Deb Fairbanks

Absent: Candy Petersen

Staff: City Planner, Corrin Wendell and Planning Intern, Katerina Grengs

III. ADOPT AGENDA

The agenda was adopted without objection.

IV. APPROVAL OF MINUTES

A. On motion by Commissioner Stevens, Seconded by Commissioner Bles, the February 25, 2016 meeting minutes were adopted by consensus.

V. MEETING OPEN TO THE PUBLIC

Susanna Gorodisher, LUV Ice Cream and Chocolate. Susanna spoke about her business plans for the Downtown including the opening date, potential façade improvements and long-term ideas for the building.

VI. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. Downtown Design Manual – Update and Open House

City Planner Wendell introduced item VI.A. Downtown Design Manual – Update and Open House. Wendell presented the items that were on display for the Open House for the Downtown Design Manual to begin at 6pm that evening. Posters included the purpose of having a design manual, the aspects that create a strong vibrant downtown and a survey that would have each participate place a dot sticker on elements of the downtown design manual that they felt was most important to the downtown.

VII. REPORTS OF STAFF

City Planner Wendell spoke about the meeting she attended with the Economic Development Authority regarding the Downtown Design Manual. She stated that a survey was given to the members to be filled out and that the main topics of discussion included design flexibility, business retention and expansion, the design review process and how economic development ties directly to design and vibrant cities.

VIII. REPORTS OF COMMISSION MEMBERS

Chair Stahl spoke about the Wayfinding Committee, their progress, findings and final draft.

Commissioner Fairbanks spoke about the North St. Paul snowman and the need for a schedule regarding structural and regular maintenance.

Commissioner Stevens spoke about the survey results presented at the meeting from the Business Association and what the meaning of results meant and how they can be used in our process.

IX. ADJOURNMENT

The meeting adjourned at 5:33 p.m.