

**CITY OF NORTH ST. PAUL
DESIGN REVIEW COMMISSION
Regular Meeting Minutes**

**Thursday, April 28, 2016
5:00 PM**

City of North St. Paul Castle Room
2400 Margaret Street, North St. Paul, Minnesota

I. CALL TO ORDER

The meeting was called to order at 5:05 p.m.

II. ROLL CALL

Commission members present: Paul Anderson, Lou Ann Stevens, Patrick Bles, Joe Stahlmann, and Candy Petersen

Absent: Deb Fairbanks

Staff: City Planner, Corrin Wendell and Planning Intern, Katerina Grengs

III. ADOPT AGENDA

The agenda was adopted without objection.

IV. APPROVAL OF MINUTES

A. The March 24, 2016 meeting minutes were adopted by consensus.

V. MEETING OPEN TO THE PUBLIC

VI. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. Design Review – LUV Ice Cream – 2587 7th Avenue East

City Planner Wendell introduced item VI.A. Design Review – LUV Ice Cream – 2587 7th Avenue East. Susanna and Illya Gorodisher of LUV Ice Cream and Chocolates were present for the review of their proposal. City Planner Wendell read through the recommendation for the Design Review proposal. Commissioners Stevens and Bles commented on the thoroughness of the report. Business owner Susanna described the reuse of the overhead rooftop sign and stated that they would be working to refurbish the sign with glass blown tubing, which would be expensive, but worth restoring the sign. Chair Stahlmann commented on the material of the wall and Susanna replied that it was an existing stamped concrete which will be accented by landscaping and the proposed awning will be a silver aluminum. Vice-Chair Bles stated that there could be recessed lighting within the awning. Susanna commented on the proposed wall

mural and stated that they intend on having the imagery of the snowman, but not as the icon it is today but as part of a story of children building snowmen in North St. Paul. She would also like to see the gateway trail, pedestrians, bicyclists, laborers, and tradesmen within the community incorporated into the mural. Susanna also mentioned that the existing light post in the parking lot would be taken down half way and some landscaping may be added in that area in the future. On Motion by Commissioner Anderson and Seconded by Commissioner Stevens, the Design Review application for LUV Ice Cream was recommended for approval to the City Council.

VII. REPORTS OF STAFF

City Planner Wendell spoke about the progress of the Downtown Design Manual. She stated that at the next meeting there will be another open house to solicit more information from our business owners and residents. This open house will take place from 5:30-6:30pm on Thursday, May 26, 2016 on the first floor of City Hall.

City Planner Wendell also commented on the results from the first open house survey and stated that the top design elements in the downtown that business owners and residents considered most important were: Streetscape, Landscaping, Outdoor Seating, Parking, Building Proportion and Scale, and Awnings and Canopies.

VIII. REPORTS OF COMMISSION MEMBERS

The Commissioners spoke about the appearing of City Hall and requesting landscaping along Margaret to be an example of good landscaping within the Downtown.

The Commissioners also spoke about the Snowman and potential efforts to raise money for the structural and aesthetic upkeep on the Snowman through potential car show donations "Save Our Snowman – SOS" and also to speak with Scott Duddeck or Gary Mulkayee regarding the snowman maintenance.

IX. ADJOURNMENT

The meeting adjourned at 5:45 p.m.