



**City of North St. Paul
Arts & Culture Commission
Regular Meeting Agenda**

**October 5, 2022
6:30 PM**

The Arts & Culture Commission Meeting will be conducted on **October 5, 2022** at 6:30 p.m. The meeting location is the Sandberg Room at City Hall, located at 2400 Margaret St., North St. Paul.

The **October 5, 2022** Zoom meeting can be accessed at
tinyurl.com/NSPartsandculture

(from a PC, Mac, tablet, iPhone, or Android device)
or by phone at 1-929-205-6099.

Participants accessing the meeting by phone please use the following meeting ID:
87921831549

The Arts & Culture Commission Zoom meeting will be 'open to the public to listen in but will be muted from contributing at all times with the exception of a Public Hearing and open to the public forum.

Please join the meeting early to test your audio and video settings.

I. Call to Order

II. Roll Call

Tom Sonnek, Chair
Carey Nadeau, Commissioner
Stacy Maher, Commissioner
Emily Haeg Nguyen, Commissioner
See Yang, Commissioner
Lisa Wong, Council Member

Staff
Lisa Ritchie, Commission Secretary

III. Adopt Agenda

IV. Approval of Minutes

A. Approval of the 9/7/22 Meeting Minutes

V. Meeting Open to the Public

This Open Forum is an opportunity for persons to address the Arts & Culture Commission on items not on the agenda. A completed public comment form should be

presented to the staff liaison prior to the meeting. Comments will be limited to 3 minutes per person. While the Commission may ask clarifying questions of the speaker, no formal action by the Commission or discussion will be held on these items.

VI. Public Hearings

VII. Commission Business, Action Items & Recommendations

- A. Fall Festival
 - VII. A - 1 Fall Festival - Art Cart Activity
 - VII. A - 2 Vendors Discussion
- B. Project Snowey Update
 - VII. B - 1 Statues in Right of Way
 - VII. B - 2 Sponsorship Discussion

VIII. Old Business

- A. Recreate Project Snowey Timeline
- B. Additional Commissioners Discussion - Next Steps
- C. Vehicle Stickers
- D. Compass - Internship

IX. Reports from Staff

X. Reports from Commissioners

XI. Reports from Council Liaison

XII. Adjournment

The next regularly scheduled Arts & Culture Commission meeting is November 2, 2022

**Arts & Culture Commission
Meeting Minutes 9/7/2022**

I. Call to Order

Tom called the meeting to order at _6:31_____

II. Roll Call

- Tom Sonnek, Chair
- Carey Nadeau, Commissioner
- Stacy Maher, Commissioner
- Emily Haeg Nguyen, Commissioner – Absent Excused
- See Yang, Commissioner
- Commissioner Lisa Wong, Council Member - joined later
- Staff Lisa Ritchie, Commission Secretary

III. Adopt Agenda

Carey made a motion to adopt the agenda. See seconded the motion. All voting present voting AYE. Motion passed.

IV. Approval of Minutes

Stacy made a motion to approve the August 3, 2022 meeting minutes with the correction to Item D. Change to Tom & Carey. Carey seconded the motion. All voting present voting AYE. Motion passed.

Carey made a motion to approve the August 17, 2022 meeting minutes See seconded the motion. All voting present voting AYE. Motion passed.

V. Meeting Open to the Public

No one from the public was in attendance

Per Tom - Someone from P&C was intending to attend but didn't show.

VI. Commission Business, Action Items & Recommendations

A. Project Snowy Update

Snowy will be picked up on Tuesday at 11:00 AM. Tivoli too will paint white and add our logo.

Stacy met with Terry Furlong. Terry would like an updated flyer as soon as possible. Stacy indicated he hopes that after tonight. See will update the flyer. There was conversation about the draft that was reviewed by Kari Erpenbach. See will update the flyer before the end of the week and send to Lisa R. Carey stated she thinks North High will be a sponsor.

Tom will pick up Snowy from Public Works. Business cards with QR Code was an idea to purchase and pass out at the parade.

Tom suggested we use this years funds to purchase merchandising and promo material. Stacy mentioned we would need to order by November so we can get it for this years budget. She also likes the idea of a big flag hanging on Tom's truck.

***make vehicle signage - Project Snowy coming 2023 with QR code.

***order candy

***order decorations for parade (stay under \$6K)

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Tom will pick up on Snowy Thursday

B. Mural Update

Tom's questions:

- Is there downtown beautification funds available?
- Is there potential for the Arts & Culture Commission funds to be used? \$1000
- Owners

Tom stated that the owners of Luv's Ice Cream are excited to work with Ky on this project. Tom originally told Ky the project would be in the \$7K to \$10K

***Check with Dan on the downtown beautification money

There was discussion of other public locations for murals. Stacy suggested projecting an artist installation on the Snowman.

C. Art Cart Update – Year end purchase

Bins for Art Cart

Stickers for Art Cart

T-Shirts – order (Red Bubble) (Custom Ink) – Size to be sent to Lisa R. – Rush Order

Car Show on Friday

D. Fall Event with Parks & Rec

2 people have signed up so far

Currently it is advertised on our website and newsletter.

Carey also sent to 200(+) artists

Stacy thinks we should also do face to face with people

Lisa Wong inquired if there is an opportunity to reach out to Farmers

Market – WBL Market Fest, Pride Festival

Performers – Tom states he can get a Classical Indian Dance organization to perform. He asked for others if had suggestions for performers.

Tom inquired if we could pay for someone to perform out of the Arts & Culture funds? The commission agreed that we could hire a band. It was agreed that if anyone knows a performer that would be interested they should follow up with them. Lisa Wong stated John Stahlman was a potential. Tom suggested 4 acts for ½ hour each. Stacy has a connection with someone who has does African Drumming. See may have a connection.

***Take aways –

- Email Tom if anyone has an interest.
- Share the vendor sign-up on personal social media.

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E. Grant Writing

From previous conversations, most grants are project based. The Council would prefer to have a heads-up if we have a project we would like to seek funds for.

Per Tom, over the next few months, let's think ahead of what we want to do. Carey stated it would be good to review our Pinterest site and locations.

***Next meeting -

- Budget discussion
- Review Pinterest
- Art Cart for next year
- MRAC – Grant writing
- Per Lisa – Craig Waldron is connecting students with grant writing.
- Commission suggests going for \$60K for murals next year and plan on 3 murals.
- Art (info to come from Lisa Wong)
- Compass – Lisa R to contact Matt to see if he can meet to discuss or come to an Arts meeting.
- 2023 plan and membership discussion – Project List – Link to Trudy's Smartsheet

VII. Reports from Staff:
None

VIII. Reports from Commissioners

Carey suggested a North High student to be on the Commission. Non-voting member. Tom liked the idea of having 2 students.

It was decided to put out a call for this. It has to be a North St Paul Resident. Send to 4 guidance counselors.

Carey will put something together

Stacy has done direct connections for Fall Fest

See – Nothing to report

Tom – Budget sent to Dan for 2023 is \$12000

- Mural Projects
- Art Installations
- Utility Box Wraps
- Snowy Project
- Art Cart supplies

IX. Reports from Council Liaison

Lisa stated Brian Frandle is our new city manager. Council approved Sidewalk and outdoor seating. A process will be in place to get permitting for this. There was also discussion on the Murals for the Silos.

Council has been working on budgets for 2023.

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X. Adjournment

Stacy made a motion to adjourn and Stacy seconded. Meeting was adjourned at 8:42.

Statue Event	(note to user: Fill in start, finish date, and block out weeks on calendar for each step):														
Estimated Production Timeline (Assuming 25 Statues)															
CALENDAR OF ACTIVITIES (as of 1/29/19)	Estimated	Start	Finish	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
	# of Weeks	Date	Date												
Rough Pose Options from TivoliToo to Client	1 - 3														
Final Template Designed by TivoliToo and Approved by Client	1														
Multiple Renderings of Concepts with Final Illustrations	1														
Scale Model Development (Not currently in scope)	0														
Official Announcement of Event	N/A														
Full Size Master Sculpture Development	3 - 5														
Production Mold Development	3														
Production of 10 Statues Using Mold (#1 - #10)	1 - 2														
Production of 10 Statues Using Mold (#11 - #20)	1 - 2														
Production of 5 Statues Using Mold (#21 - #25)	1														
Final Detailing and Priming	4														
PAINT OFF WITH 25 STATUES	2 - 4														
STATUES CLEAR COATED	N/A														
SELECT STATUES UNVEILED	N/A														
STATUES DELIVERED TO LOCATIONS	N/A														
STATUE SPECIAL EVENTS	ONGOING														
STATUE REFRESH AND REPAIR FOR AUCTION	N/A														
AUCTION	N/A														
TOTAL ESTIMATED WEEKS FOR STATUE PREPARATION**	18 - 26														
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**Timing can fluctuate from 16 - 24 weeks depending on turnaround time, approval process and production of statues.															
**If necessary, timing can be shortened due to overlapping of some activities or less time required.															