

**CITY OF NORTH ST. PAUL
DESIGN REVIEW COMMISSION
Regular Meeting Minutes**

**Thursday, June 23, 2016
5:00 PM**

City of North St. Paul Castle Room
2400 Margaret Street, North St. Paul, Minnesota

I. CALL TO ORDER

The meeting was called to order at 5:01 p.m.

II. ROLL CALL

Commission members present: Paul Anderson, Patrick Blee, Joe Stahlmann, Deb Fairbanks, and Candy Petersen

Absent: Lou Ann Stevens

Staff: City Planner, Corrin Wendell

III. ADOPT AGENDA

The agenda was adopted without objection.

IV. APPROVAL OF MINUTES

A. The May 26, 2016 meeting minutes were adopted by consensus with approved changes.

V. MEETING OPEN TO THE PUBLIC

VI. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS

VII. REPORTS OF STAFF

A. Downtown Design Manual – Update. City Planner spoke regarding the language of the Downtown Design Manual. Draft elements are proposed to be considered in the final draft of the document based on community engagement, Commission input, and reducing redundancies within the manual and aligning with the Zoning Ordinance.

B. Downtown Design Manual – Car Show Booth – June 24, 2016. City Planner Wendell spoke regarding the upcoming car show to invite residents, business owners and car show goers to participate in a survey regarding the elements of the Downtown Design Manual and what was important to the citizens regarding those elements. The booth would be set up from 6-8pm on June 24th, 2016.

VIII. REPORTS OF COMMISSION MEMBERS

IX. ADJOURNMENT

The meeting adjourned at 5:54 p.m.