

**CITY OF NORTH ST. PAUL  
DESIGN REVIEW COMMISSION  
Regular Meeting Minutes**

**Thursday, July 28, 2016  
5:00 PM**

City of North St. Paul Castle Room  
2400 Margaret Street, North St. Paul, Minnesota

**I. CALL TO ORDER**

The meeting was called to order at 5:06 p.m.

**II. ROLL CALL**

Commission members present: Paul Anderson, Patrick Blee, Joe Stahlmann, Lou Ann Stevens, and Candy Petersen

Absent: Deb Fairbanks

Staff: City Planner, Corrin Wendell

**III. ADOPT AGENDA**

The agenda was adopted without objection.

**IV. APPROVAL OF MINUTES**

A. Motion by Commissioner Anderson, Seconded by Commissioner Stevens, the June 23, 2016 meeting minutes were adopted with approved changes.

**V. MEETING OPEN TO THE PUBLIC**

**VI. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS**

- A. Design Review – Franklyn Center – 2497 7<sup>th</sup> Avenue East. City Planner Wendell introduced the agenda item whereas the Design Review Commission reviewed and recommendation approval for a Design Review for the Franklyn Center in November 2012. The City Council approved the proposed Design Review application at its November 9, 2012 meeting. The Design Review proposal was approved for renovation of the west side of the exterior of the building. The minutes from the City Council November 9, 2012 meeting state that Jerry Weber would do periodic check-ins with staff and the DRC as he proceeds with further renovation of the exterior of the building. Jerry Weber is requesting a check-in with the DRC to consider designs for the remaining sections of the exterior of the façade. At the May 26, 2016 DRC Meeting, the DRC recommended approval of continuation of the renovation to the

entrance areas of the Franklyn Center with the Nichiha product and then return to the DRC after analysis and design of the front façade facing 7<sup>th</sup> Avenue has been completed. The DRC is asked to review the submitted façade drawing of the 7<sup>th</sup> Avenue façade and provide feedback to the applicant. The applicant, Jerry Weber, explained the financial constraints of finishing the façade and noted the proposed design and materials as well as the history of the building. He noted keeping the stucco and brick and repairing it as well as adding the Nichiha product and painting the other surfaces to match. Commissioner Blees stated that he would like to see the materials go together and not look patched, but to look as one piece. Commissioner Stahlmann echoed the statement and suggested making sure that the 7<sup>th</sup> avenue façade look like one cohesive composition. Commissioner Stevens asked about lighting on the exterior and mentioned that the various materials of old and new textures don't go together. Weber stated that there would be future lighting on the exterior on 7th and that the completion date would be by the end of 2016. Motion by Commissioner Blees, Seconded by Commissioner Stahlmann to approve the Design Review application. Motion passed 4-0.

## **VII. REPORTS OF STAFF**

- A. Downtown Design Manual – Update – Downtown Master Plan Announcement. City Planner spoke regarding the direction of City Council to look at proposals for a Downtown Master Plan that would be conducted by our consulting engineer firm, WSB. This plan would coincide with the Downtown Design Manual and so the manual will be in a holding pattern until the master plan is under way and the two documents can relate to one another to reduce unnecessary redundancies.
- B. Downtown Design Manual – Car Show Booth Results. City Planner Wendell spoke regarding the car show in that residents, business owners and car show goers participated in a survey regarding the elements of the Downtown Design Manual and what was important to the citizens regarding those elements. The booth was set up from 6-8pm on June 24<sup>th</sup>, 2016. The results of the survey showed that the majority of participated favored Landscaping, Outdoor Seating and Building Facades, which is in keeping with all survey data collected thus far regarding the Downtown Design Manual.

## **VIII. REPORTS OF COMMISSION MEMBERS**

Commissioner Stevens reminded the Commission that the State Historic Preservation Conference is coming up on September 7-9 in Hastings, MN. Commissioner Stevens, Stahlmann and Council Member Petersen as well as City Planner Wendell would be in attendance.

**IX. ADJOURNMENT**

The meeting adjourned at 5:47 p.m.