



**City of North St. Paul
Parks & Recreation Commission
Regular Meeting Agenda**

**October 26, 2022
6:30 PM**

The Parks and Recreation Commission Meeting will be conducted on **October 26, 2022** at 6:30 p.m. The meeting location is the City Council Chambers of City Hall, located at 2400 Margaret St., North St. Paul.

The Parks and Recreation Commission meeting will also be meeting by interactive TV under Minn. Stat. 13D.02. Members of the public are permitted to attend the meeting in person. However, it is encouraged to participate in the meeting remotely. Instructions can be found below.

The **October 26, 2022 Zoom meeting can be accessed**
via: <https://tinyurl.com/NSPparksandrec>
(from a PC, Mac, tablet, iPhone or Android device)
or by phone at 1-929-205-6099,

Participants accessing the meeting by phone please use the following meeting ID:
81609668742

The Parks & Recreation Commission Zoom meeting will be 'open to the public to listen in, but will be muted from contributing at all times with the exception of a Public Hearing and open to the public forum.

Please join the meeting early to test your audio and video settings. If you join via a device and your audio is not working, you may need to use the dial-in phone number option in order to be heard.

I. Call to Order

II. Roll Call

Lloyd Grachek, Chair
Laura Greenlee-Karp, Vice Chair
Larry Amsden
Heather Haas
Ingrid Koller
Sue Springborn
Nancy Thorsen
Sarah Zahradka
Arthur Alvarez, Jr.
Tim Cole, Council Liaison

STAFF

III. Adopt Agenda

IV. Approval of Minutes

- A. Approve September 28th meeting minutes

V. Meeting Open to Public

This Open Forum is an opportunity for persons to address the Parks and Recreation Commission on items not on the agenda. A completed public comment form should be presented to the staff liaison prior to the meeting. Comments will be limited to 3 minutes per person. While the Commission may ask clarifying questions of the speaker, no formal action by the Commission or discussion will be held on these items.

- A. Comments from the public
Attendees on zoom

VI. Public Hearings

- A. No Public Hearing Scheduled

VII. Commission Business, Action Items & Recommendations

- A. Review of the 2023 Capital Improvement Plan -Morgan Dawley
- B. Hause Park- North/South orientation layout, estimated cost
- C. Assign next person in line to run meeting
- D. Review Park rental fees/rules
- E. Polar Park playground -move priority

VIII. Old Business

IX. Reports from Staff

- A. Next month's meeting date is November 16th -interest in workshop?
- B. Sign update -locations selected

X. Reports from Commissioners & Park Liaisons

- A. Star Watch
- B. Fall Frolic

XI. Adjournment

The next regularly scheduled Parks & Recreation Commission meeting is November 16, 2022 at 6:30pm at City Hall.



To

Parks & Recreation Commissioners

Date

October 26, 2022

Agenda Placement # IV.A

Approval of Minutes

Subject

Approve September 28th meeting minutes

Background/Facts

Recommended Action

Attachments

1. Park and Recreation Meeting Minutes 09282022

Respectfully submitted,

September 28, 2022

6:30 PM

The September 28, 2022 Parks & Rec Commission meeting was held in the Sandberg Room of North St. Paul City Hall, 2400 Margaret Street, North St. Paul MN 55109

I. Call to Order

Chair Lloyd Grachek called the meeting to order at 6:30pm

II. Roll Call

Lloyd Grachek, Chair - present

Laura Greenlee-Karp, Vice Chair - absent

Larry Amsden - present

Heather Haas - present

Ingrid Koller - present

Sue Springborn - present

Nancy Thorsen - present

Sarah Zahradka - present

Arthur Alvarez, Jr - present

Council Liaison: Tim Cole – present (6:47)

Staff: Jill Officer - present

III. Adopt Agenda

On motion to adopt the agenda by Commissioner Zahradka, seconded by Commissioner Koller, with all present voting aye (8-0), motion carried to adopt the agenda.

IV. Approval of Minutes

On motion to approve the August 24, 2022 meeting minutes by Commissioner Thorsen, seconded by Commissioner Haas, with all present voting aye (8-0), motion carried to approve the minutes.

V. Meeting Open to Public – None

VI. **Public Hearings – None**

VII. **Commission Business, Action Items & Recommendations**

A. Chapter 32 Amendment

City Planner Brandy Howe discussed the proposed amendment change to Chapter 32 including the clean-up of changes made by the Planning Commission and clarifying the powers, duties, and roles of the Planning Commission and Parks Commission. Ms. Howe also added the Parks Commission acts as in advisory role to bring recommendations to the City Council.

On motion by Commissioner Zahradka, seconded by Commissioner Springborn, with all present voting aye (8-0), motion carried to adopt the changes to the Chapter 32 amendment.

B. Hause Park – Grading Survey and ADA Walkaway Change

Chair Grachek stated estimates will be in for the October meeting allowing the Parks Commission to vote on the direction of the pickle ball court orientation. He noted it is currently running east and west but has been suggested to run north and south. City Staff Jill Officer stated the prices should be ready for the Parks Commission meeting in October.

Commissioner Springborn requested clarification on the direction of the courts. Chair Grachek stated the decision on the direction will be made during the next meeting Parks Commission meeting.

VIII. **Old Business**

A. T-shirts – select color; order or make, motion for funding

Ms. Officer stated the cost and design of the t-shirts would be approximately \$500.00.

On motion by Commissioner Koller, seconded by Commissioner Haas, with all voting aye (8-0), motion carried to use \$500 for t-shirt costs.

IX. **Reports from Staff:**

A. Signs

Chair Grachek discussed what was needed and inquired about volunteers. Commissioner Thorsen and Commissioner Koller volunteered to help with along with Chair Grachek to assist in the placement of signs. Ms. Officer stated she will reach out to Public Works and get a date set.

- B. Sign at Silver Lake, title search update, Casey Lake wood equipment
Ms. Officer noted the no fishing at beach sign is up at Silver Lake. The Commission discussed the title search update at Environmental Learning Center. Ms. Officer noted she discussed this with the City Attorney. Commissioner Zahradka commented the green space currently states it is an Environmental Learning Center when it is only a pond and a space for vegetation. Commissioner Springborn agreed and suggested removing the signs.

On motion by Commissioner Springborn, seconded by Commissioner Zahradka with all voting aye (8-0), the motion carried to remove all signage at the Environmental Learning Center (Postal Credit Union) site.

Ms. Officer provided an update on Casey Lake and noted the wooden equipment was removed and the plan is to seed and create a grassy area. Commissioner Zahradka suggested the Parks Commission be aware of changes. Commissioner Koller agreed and added her concern about removing equipment without replacement. Commissioner Zahradka also noted the Casey Lake equipment replacement may have to be put back on the list of projects sooner due to the removal of the current equipment. Commissioner Koller suggested a communication feedback loop in order to keep the Parks Commission aware of any changes.

X. **Reports from Commissioners, & Park Liaisons**

- A. Fall Round Up Parade – Motion for Banners and Candy
Commissioner Haas stated the parade and sound were great and the social media feedback was very helpful.
- On motion by Commissioner Haas, seconded by Commissioner Zahradka with all members voting aye (8-0), the motion carried to approve \$300 for the Fall Round Up Parade.
- B. Star Watch – Motion for Money for Treats and Update on Attendee Registration
Ms. Officer stated the registration is full but there is a wait list. Commissioner Thorsen suggested volunteers should be there at 6:00 p.m. and there will be refreshments and cookies costing approximately \$100.
- On motion by Chair Grachek, seconded by Commissioner Thorsen with all members voting aye (8-0), the motion carried to approve \$100 for refreshments and treats at the Star Watch.
- C. Fall Frolic Update
Commissioner Zahradka stated they were unable to move forward with the beer tent due to City statute so it will be a bring your own beverage event. She added this may be something that can be proposed to City Council for next year. She mentioned there will be food trucks, kids' activities, BINGO, local performers, and an artist and craft fair.

Chair Grachek stated prioritizing between the Hause project and the Casey Lake can be discussed during the October meeting when prices are solidified. Ms. Officer noted she will provide previous meeting minutes at the next Parks Commission

meeting and the current budgets for the Park Dedication Fund and the Park Fund. Chair Grachek stated his conversation with Finance Director Daniel Winek provided useful information regarding projects that may require bonding in the future.

XI. Adjournment

On motion by Commissioner Haas, seconded by Commissioner Thorsen, with all present voting aye (8-0), motion carried to adjourn.

Meeting adjourned at 7:18 p.m.

Next Park and Recreation Meeting is scheduled for October 26, 2022 at City Hall in the Council Chambers; 2400 Margaret St, North St Paul, MN 55109



To

Honorable Mayor Furlong and City Council

Date

October 26, 2022

Agenda Placement # VI.A

Public Hearings

Subject

No Public Hearing Scheduled

Background/Facts

Recommended Action

Attachments

None

Respectfully submitted,

**To**

Parks & Recreation Commissioners

Date

October 26, 2022

Agenda Placement # VII.A

Commission Business, Action Items & Recommendations

Subject

Review of the 2023 Capital Improvement Plan -Morgan Dawley

Background/Facts**Recommended Action****Attachments**

1. CIP_2022_2032_FINAL20221026
2. CIP 2023 - 2032 9.8 PRC mtg 20221026 (2)
3. CIP 2023 - 2032 9.8 PRC mtg 20221026

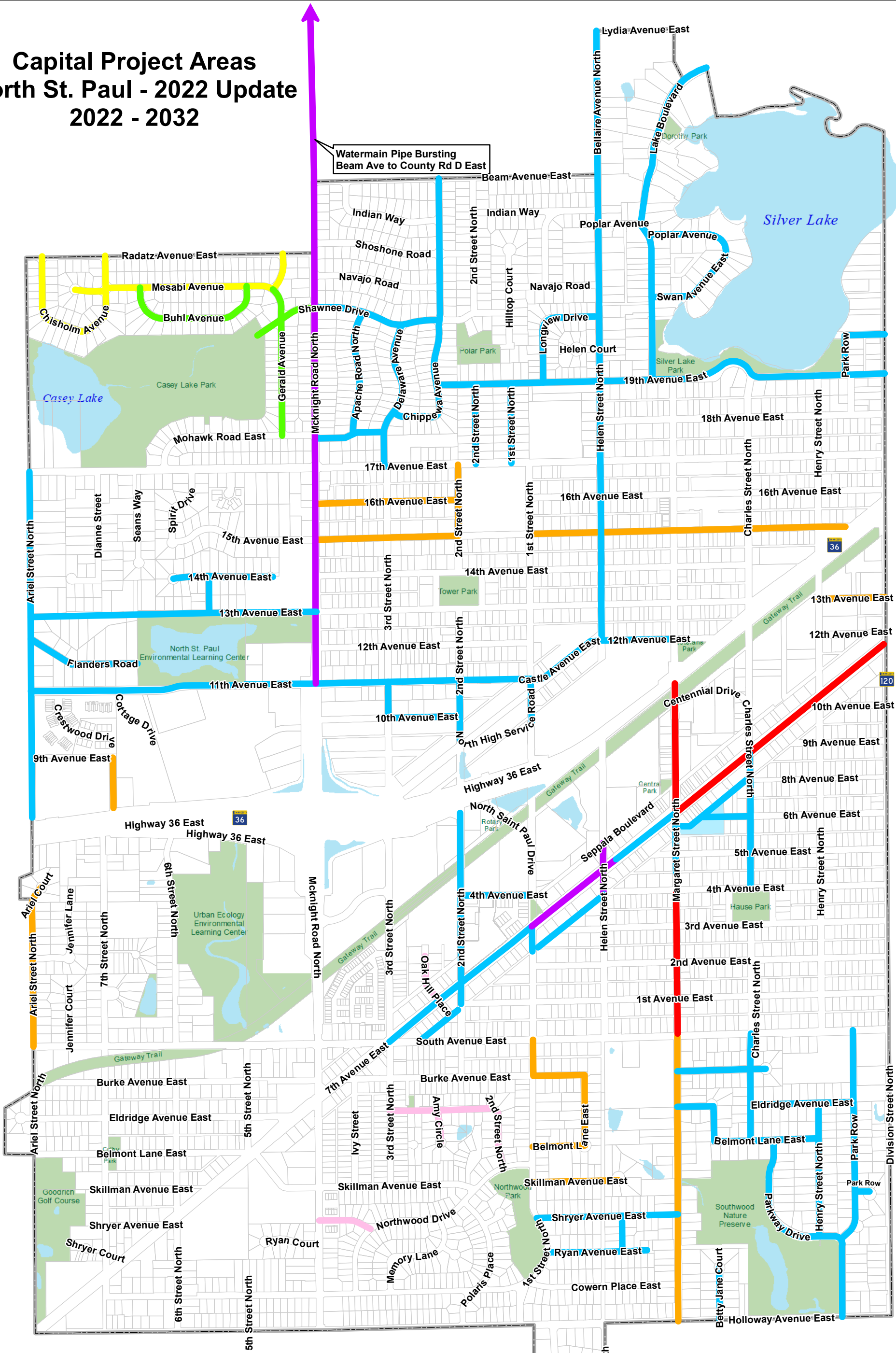
Respectfully submitted,

Capital Project Areas

North St. Paul - 2022 Update

2022 - 2032

Watermain Pipe Bursting
Beam Ave to County Rd D East



- Symbology**
- 2023
 - 2025
 - 2027
 - 2029
 - Completed
 - Maintenance Overlays
 - Second Tier Maintenance Overlays



NORTH ST. PAUL
extraordinary.

0 425 850 1,700
Feet



Capital Improvement Plan

		2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Vehicles and Equipment												
POLICE DEPARTMENT (210)		420,000	153,500	34,810	8,620	351,640	360,260	9,280	39,410	9,750	422,200	548,350
FIRE DEPARTMENT (260)		64,000	215,700	21,400	788,000	64,000	65,600	-	-	1,584,000	-	241,000
STREET MAINTENANCE DEPARTMENT (310)		280,000	-	191,400	109,900	182,900	90,700	255,200	591,200	-	362,300	105,100
URBAN FORESTRY DEPARTMENT (360)		-	-	-	323,100	-	-	-	-	-	-	-
GENERAL PARKS (400)		104,000	15,000	130,600	144,200	76,300	124,100	-	81,600	122,200	31,400	133,300
TOTAL COST		868,000	384,200	378,210	1,373,820	674,840	640,660	264,480	712,210	1,715,950	815,900	1,027,750
FUNDING:												
ANNUAL FUNDING FROM GENERAL FUND DEPARTMENTS		507,463	507,463	507,463	507,463	507,463	507,463	507,463	507,463	507,463	507,463	507,463
TRADE IN VALUE		-	6,000	15,500	34,000	25,700	23,500	10,000	24,500	50,000	22,000	18,500
TRANSFER OUT		-	-	-	-	-	-	-	-	-	-	-
EQUIPMENT FUND		360,537	(129,263)	(144,753)	832,357	141,677	109,697	(252,983)	180,247	1,158,487	286,437	501,787
TOTAL FUNDING		868,000	384,200	378,210	1,373,820	674,840	640,660	264,480	712,210	1,715,950	815,900	1,027,750
EQUIPMENT FUND UNRESTRICTED FUND BALANCE	3,324,269	2,963,732	3,092,995	3,237,748	2,405,391	2,263,714	2,154,017	2,407,000	2,226,753	1,068,266	781,829	280,042
RECOMMENDATION (Included in Fund):												
WATER (520)		68,500	60,000	-	-	422,000	45,300	-	-	-	-	87,700
WASTE WATER (530)		55,000	650,000	-	-	60,800	-	-	-	415,725	-	70,500
SURFACE WATER (540)		-	-	-	-	240,200	-	-	-	-	-	-
ELECTRIC (510)		450,500	133,500	107,300	727,200	-	-	27,900	388,900	496,775	292,100	69,900
TOTAL COST		574,000	843,500	107,300	727,200	723,000	45,300	27,900	388,900	912,500	292,100	228,100
FUNDING:												
WATER (520)		68,500	60,000	-	-	422,000	45,300	-	-	-	-	87,700
WASTE WATER (530)		55,000	650,000	-	-	60,800	-	-	-	415,725	-	70,500
SURFACE WATER (540)		-	-	-	-	240,200	-	-	-	-	-	-
ELECTRIC (510)		450,500	133,500	107,300	727,200	-	-	27,900	388,900	496,775	292,100	69,900</

Capital Improvement Plan

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Ponds, Natural Resources & Environment											
URBAN FORESTRY DEPARTMENT (360)	21,000	25,000	25,630	26,270	26,920	27,600	28,290	28,990	29,720	30,460	31,220
GENERAL PARKS (400)	25,000	26,270	26,930	27,600	28,290	29,000	29,720	30,470	31,230	32,010	32,810
TOTAL COST	46,000	51,270	52,560	53,870	55,210	56,600	58,010	59,460	60,950	62,470	64,030
FUNDING:											
GENERAL FUND OPERATING BUDGET	46,000	51,270	52,560	53,870	55,210	56,600	58,010	59,460	60,950	62,470	64,030
TOTAL FUNDING	46,000	51,270	52,560	53,870	55,210	56,600	58,010	59,460	60,950	62,470	64,030
RECOMMENDATION (Included in Fund):											
WATER (520)	-	-	-	-	-	-	-	-	-	-	-
SURFACE WATER (540)	-	121,000	124,100	127,300	130,400	133,700	137,100	140,400	143,900	164,600	168,700
TOTAL COST	-	121,000	124,100	127,300	130,400	133,700	137,100	140,400	143,900	164,600	168,700
FUNDING:											
WATER (520)	-	-	-	-	-	-	-	-	-	-	-
SURFACE WATER (540)	-	121,000	124,100	127,300	130,400	133,700	137,100	140,400	143,900	164,600	168,700
TOTAL FUNDING	-	121,000	124,100	127,300	130,400	133,700	137,100	140,400	143,900	164,600	168,700
Parks, Playgrounds, Paths, Open Space											
TRAILS & WALKING PATHS	-	51,300	-	-	-	22,700	-	-	-	-	-
PARKS	-	268,900	169,300	274,700	165,400	202,100	40,500	-	1,699,900	-	1,304,300
TOTAL COST	-	320,200	169,300	274,700	165,400	224,800	40,500	-	1,699,900	-	1,304,300
FUNDING:											
ECONOMIC DEVELOPMENT FUND	-	45,000	-	-	-	-	-	-	-	-	-
GENERAL FUND OPERATING BUDGET	-	97,900	66,700	64,500	10,800	33,800	40,500	-	-	-	-
TRANSFERS - STREET MAINTENANCE FUND	-	51,300	-	-	-	22,700	-	-	-	-	-
PARK DEDICATION FUND	-	126,000	102,600	210,200	154,600	191,000	-	-	1,699,900	-	1,304,300
TOTAL FUNDING	-	320,200	169,300	274,700	165,400	247,500	40,500	-	1,699,900	-	1,304,300
PARK DEDICATION FUND BALANCE	243,934	243,934	117,934	15,334	(194,866)	(349,466)	(540,466)	(540,466)	(540,466)	(2,240,366)	(2,240,366) (3,544,666)
Streets & Utility Reconstruction											
	BONDING & ARPA			BONDING		BONDING		BONDING			
STREET MAINTENANCE DEPARTMENT (360)	4,405,100	-	1,691,300	2,670,700	1,776,900	3,255,200	1,866,900	11,336,200	1,961,400	1,005,200	1,030,400
WATER (520)	1,281,000	-	-	1,349,100	-	1,286,000	-	1,564,500	-	-	-
WASTE WATER (530)	1,187,000	-	-	727,100	-	920,600	-	1,501,900	-	-	-
SURFACE WATER (540)	979,000	-	-	3,512,500	-	1,286,000	-	1,564,500	-	-	-
TOTAL COST	7,852,100	-	1,691,300	8,259,400	1,776,900	6,747,800	1,866,900	15,967,100	1,961,400	1,005,200	1,030,400
FUNDING:											
INCLUDED IN PAVEMENT PRESERVATION (415)	424,100	-	-	-	-	-	-	-	-	-	-
ARPA FUNDS	1,313,000	-	-	-	-	-	-	-	-	-	-
MSA CONSTRUCTION	-	-	-	-	454,373	454,373	454,373	454,373	454,373	454,373	454,373
BONDS	6,115,000	-	1,691,300	8,259,400	1,322,527	6,293,427	1,412,527	15,512,727	1,507,027	550,827	576,027
TOTAL FUNDING	7,852,100	-	1,691,300	8,259,400	1,776,900	6,747,800	1,866,900	15,967,100	1,961,400	1,005,200	1,030,400
Utility Infrastructure Preservation											
WATER (520)	210,000	153,800	2,080,600	1,464,500	273,500	516,600	4,974,300	542,700	1,431,300	1,754,400	1,809,100
TOTAL COST	210,000	153,800	2,080,600	1,464,500	273,500	516,600	4,974,300	542,700	1,431,300	1,754,400	1,809,100
FUNDING:											

Capital Improvement Plan

ENTERPRISE FUND BALANCES

ENTERPRISE FUND BALANCES												
	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	
WATER (520)												
Vehicles and Equipment	68,500	60,000	-	-	422,000	45,300	-	-	-	-	87,700	
Ponds, Natural Resources & Environment	-	-	-	-	-	-	-	-	-	-	-	
Streets & Utility Reconstruction (NEW DEBT PAYMENT)	94,258	-	15,084	99,269	15,850	94,626	16,652	115,119	17,498	-	18,381	
ACCUMULATION OF NEW DEBT	94,258	94,258	109,342	208,611	224,461	319,087	335,739	450,858	468,356	468,356	486,737	
Utility Infrastructure Preservation	210,000	153,800	194,600	161,700	165,800	516,600	570,200	542,700	1,312,400	1,754,400	1,684,200	
Total Cost	372,758	308,058	303,942	370,311	812,261	880,987	905,939	993,558	1,780,756	2,222,756	2,258,637	
WATER FUND UNRESTRICTED FUND BALANCE	5,097,219	4,724,461	4,416,403	4,112,461	3,742,150	2,929,889	2,048,902	1,142,963	149,405	(1,631,351)	(3,854,107)	(6,112,744)

WASTE WATER (530)												
Vehicles and Equipment	55,000	650,000	-	-	60,800	-	-	-	415,725	-	70,500	
Ponds, Natural Resources & Environment	-	-	-	-	-	-	-	-	-	-	-	
Streets & Utility Reconstruction (NEW DEBT PAYMENT)	87,342	-	52,795	53,501	55,473	67,739	58,284	110,512	61,235	-	64,333	
ACCUMULATION OF NEW DEBT	87,342	87,342	140,137	193,638	249,111	316,850	375,134	485,646	546,881	546,881	611,214	
Utility Infrastructure Preservation	121,467	124,500	127,633	130,833	134,100	137,433	140,867	144,400	148,000	151,700	155,500	
Total Cost	263,809	861,842	267,770	324,471	444,011	454,283	516,001	630,046	1,110,606	698,581	837,214	
WASTE WATER FUND UNRESTRICTED FUND BALANCE	2,636,838	2,373,029	1,511,187	1,243,417	918,945	474,934	20,651	(495,350)	(1,125,396)	(2,236,002)	(2,934,583)	(3,771,797)

SURFACE WATER (540)												
Vehicles and Equipment	-	-	-	-	240,200	-	-	-	-	-	-	
Ponds, Natural Resources & Environment	-	121,000	124,100	127,300	130,400	133,700	137,100	140,400	143,900	164,600	168,700	
Streets & Utility Reconstruction (NEW DEBT PAYMENT)	72,037	-	15,084	258,456	15,850	94,626	16,652	115,119	17,498	-	18,381	
ACCUMULATION OF NEW DEBT	72,037	72,037	87,121	345,577	361,427	456,053	472,705	587,824	605,322	605,322	623,703	
Utility Infrastructure Preservation	-	-	-	-	-	-	-	-	-	-	-	
Total Cost	72,037	193,037	211,221	472,877	732,027	589,753	609,805	728,224	749,222	769,922	792,403	
SURFACE WATER FUND UNRESTRICTED FUND BALANCE	2,516,136	2,444,099	2,251,062	2,039,841	1,566,964	834,937	245,184	(364,621)	(1,092,845)	(1,842,067)	(2,611,989)	(3,404,392)

ELECTRIC (510)												
Vehicles and Equipment	450,500	133,500	107,300	727,200	-	-	27,900	388,900	496,775	292,100	69,900	
Ponds, Natural Resources & Environment	-	-	-	-	-	-	-	-	-	-	-	
Streets & Utility Reconstruction (NEW DEBT PAYMENT)	-	-	-	-	-	-	-	-	-	-	-	
Utility Infrastructure Preservation	250,000	250,000	250,000	250,000	277,700	250,000	250,000	250,000	250,000	281,400	250,000	
Total Cost	700,500	383,500	357,300	977,200	277,700	250,000	277,900	638,900	746,775	573,500	319,900	
ELECTRIC FUND UNRESTRICTED FUND BALANCE	7,869,297	7,168,797	6,785,297	6,427,997	5,450,797	5,173,097	4,923,097	4,645,197	4,006,297	3,259,522	2,686,022	2,366,122

Parks, Playgrounds, Paths, Open Space

Trails & Walking Paths																		
Asset ID	Department	Make/Model	Notes	Serial or Additional Notes	Target Replace Cycle Years	In-service Date	Replace Year	Funding Source	2023 Estimated Replacement Cost	Estimated Trade Value	Future Replacement Cost							
											2022	2023	2024	2025	2026	2027	2028	2029
	General Parks		Casey Lake Trail		10	2013	2024	General Fund	51,300		-	51,300	-	-	-	-	-	-
	General Parks		Silver Lake Trail		10	2020	2035	General Fund	51,300		-	-	-	-	-	-	-	-
	General Parks		Franklin Trail		10	2017	2027	General Fund	20,500		-	-	-	-	22,700	-	-	-
											-	-	-	-	-	-	-	-
		TOTALS							123,100	0	0	51,300	0	0	0	22,700	0	0

Parks																		
Asset ID	Department	Make/Model	Notes	Serial or Additional Notes	Target Replace Cycle Years	In-service Date	Replace Year	Funding Source	2023 Estimated Replacement Cost	Estimated Trade Value	Future Replacement Cost							
											2022	2023	2024	2025	2026	2027	2028	2029
	General Parks		McKnight Fields Master Planning		1		2023	General Fund	10,000		-	10,000	-	10,600	10,800	-	-	-
	General Parks		Casey Lake Building and Playground Irrigation System		15		2023	General Fund	10,300		-	10,300	-	-	-	-	-	-
	General Parks		Rotary Park Signs		10		2023	General Fund	15,000		-	15,000	-	-	-	-	-	-
	General Parks		Pavillion Maintenance - (Silver Lake, Hause, Northwood, 2 at Rotary)		5		2023	General Fund	25,700		-	25,700	-	-	-	29,100	-	-
	General Parks		Signage for All Parks		15		2023	General Fund	36,900		-	36,900	-	-	-	-	-	-
	General Parks		Downtown Parklet		10		2023	EDA	45,000		-	45,000	-	-	-	-	-	-
	General Parks		Hause Park Tennis Court Rehab and ADA Walkway, Trails, Ballfield		25		2023	Park Dedication Fund	226,000		-	126,000	102,600	-	-	-	-	-
	General Parks		Casey Lake Master Planning		1		2024	General Fund	10,000		-	-	10,300	-	-	-	-	-
	General Parks		Park Fencing at McKnight		20		2024	General Fund	55,000		-	-	56,400	-	-	-	-	-
	General Parks		Dugouts at McKnight (4 total \$25k each)		20		2025	General Fund	51,300		-	-	-	53,900	-	-	-	-
	General Parks		Casey Lake Hockey Rink Replacement		20		2025	Park Dedication , Park Fund	200,000		-	-	-	210,200	-	-	-	-
	General Parks		Casey Lake Open Air Shelter		20		2026	Park Dedication , Park Fund, General Fund	41,000		-	-	-	-	44,200	-	-	-
	General Parks		Casey Lake Outdoor Exercise Equipment		15		2026	Park Dedication , Park Fund	102,500		-	-	-	-	110,400	-	-	-
	General Parks		Downtown Park Master Planning		1		2027	General Fund	10,000		-	-	-	-	-	11,100	-	-
	General Parks		Polar Playground and Trails		15		2027	Park Dedication , Park Fund, Grants	173,000		-	-	-	-	-	191,000	-	-
	General Parks		Northwood Park Master Planning		1		2028	General Fund	10,000		-	-	-	-	-	-	11,400	-
	General Parks		Northwood Improvements		25		2030	Park Dedication , Park Fund, Grants	1,430,000		-	-	-	-	-	-	-	1,699,900
	General Parks		Hause Park Playground Equipment		20		2032	Park Dedication , Park Fund	102,500		-	-	-	-	-	-	-	-
	General Parks		Silver Lake Park Playground Equipment		20		2032	Park Dedication , Park Fund, Grants	941,800		-	-	-	-	-	-	-	-
	General Parks		Casey Lake Fishing Dock		25		2033	General Fund	25,700		-	-	-	-	-	-	-	-
	General Parks		Downtown Park Improvements		25		2033	Park Dedication , Park Fund, Grants	500,000		-	-	-	-	-	-	-	-
	General Parks		Splash Pad and Play Structure (location TBD)		20		2033	Park Dedication , Park Fund, Bonding, Grants	563,800		-	-	-	-	-	-	-	-
	General Parks		Casey Lake Park Improvements		25		2033	Park Dedication , Park Fund, Grants	2,500,000		-	-	-	-	-	-	-	-
	General Parks		McKnight Fields Improvements		25		2035	Park Dedication , Park Fund, Grants	1,000,000		-	-	-	-	-	-	-	-
											-	-	-	-	-	-	-	-
		TOTALS							8,085,500	0	0	268,900	169,300	274,700	165,400	202,100	40,500	0



To

Parks & Recreation Commissioners

Date

October 26, 2022

Agenda Placement # VII.B

Commission Business, Action Items & Recommendations

Subject

Hause Park- North/South orientation layout, estimated cost

Background/Facts

Recommended Action

Attachments

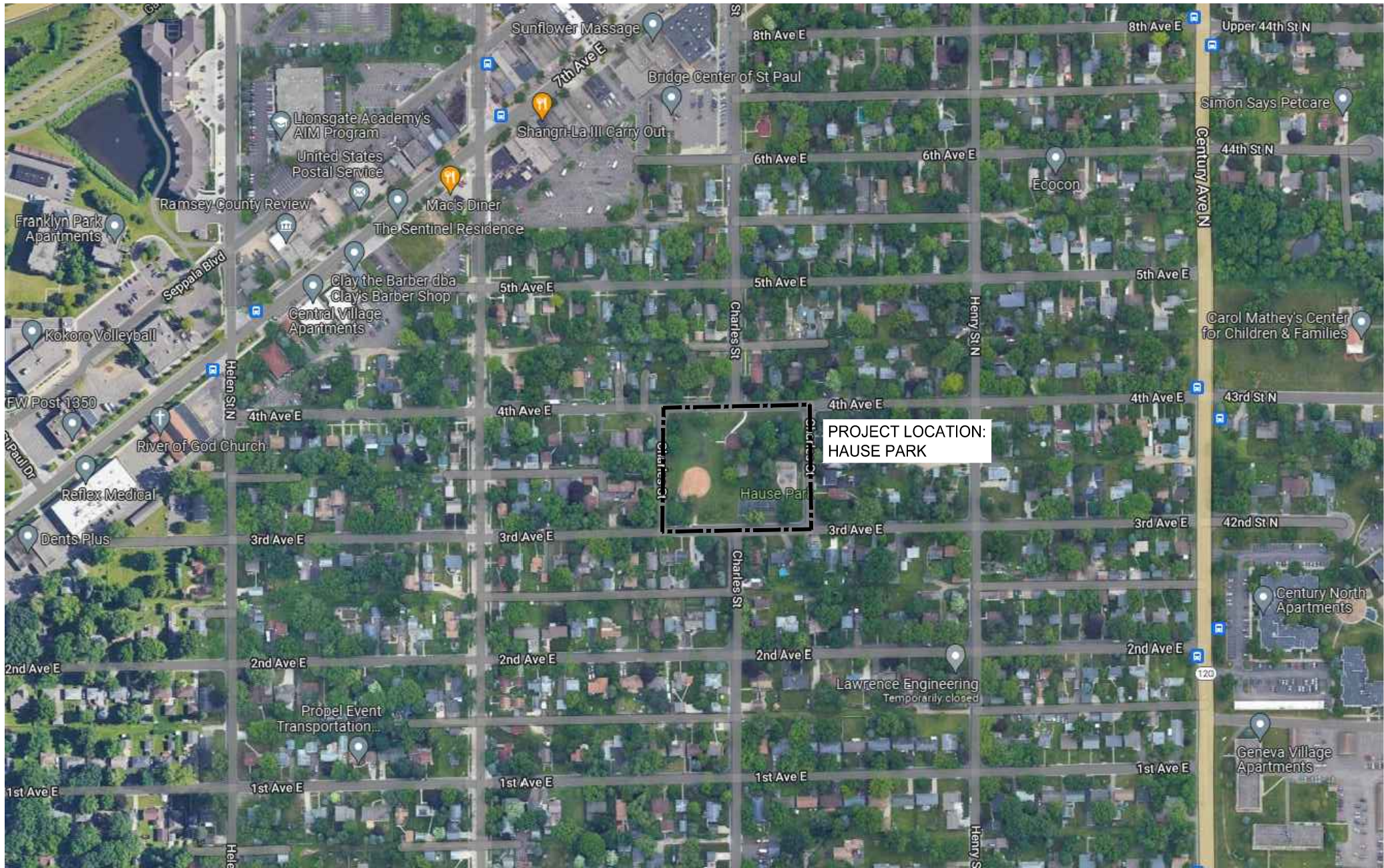
1. Hause Courts Sheets 10132022
2. 021201_Bid Form Est_2022_1005

Respectfully submitted,

Hause Court Improvement Project

North St. Paul, Minnesota

WSB & Associates, Inc. Project No. 021201-000
Issue Date..... XX/XX/XXXX



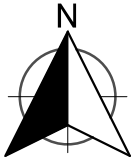
Sheet List Table	
SHEET NUMBER	SHEET TITLE
L1.0	COVER SHEET
L2.0	DEMO PLAN
L3.0	LAYOUT PLAN
L4.0	GRADING PLAN
L5.0	RESTORATION PLAN
L6.0	MISCELLANEOUS DETAILS
L6.1	MISCELLANEOUS DETAILS
L6.2	MISCELLANEOUS DETAIL

HAUSE PARK
2616 4th Ave E,
North St Paul, MN 55109

THE SUBSURFACE UTILITY INFORMATION SHOWN ON THESE DRAWINGS CONCERNING TYPE AND LOCATION OF PRIVATE UTILITIES HAS BEEN DESIGNATED UTILITY QUALITY LEVEL D. THESE QUALITY LEVELS WERE DETERMINED ACCORDING TO THE GUIDELINES OF C/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE DATA". THE CONTRACTOR IS TO DETERMINE THE TYPE AND LOCATION OF PRIVATE UTILITIES AS MAY BE DEEMED NECESSARY TO AVOID DAMAGE THERETO.

1
L1.0 PROJECT LOCATION MAP

THIS PLAN SET HAS BEEN PREPARED FOR:
CITY OF NORTH ST. PAUL
2400 Margaret St North
North St Paul, MN 55109



SCALE: DESIGN BY:
AS SHOWN KMT
PLAN BY: CHECK BY:
KMT CA

REVISIONS	
NO.	DESCRIPTION

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

CANDACE AMBERG
DATE: 08-30-2022 LIC. NO.: 40646

COVER SHEET

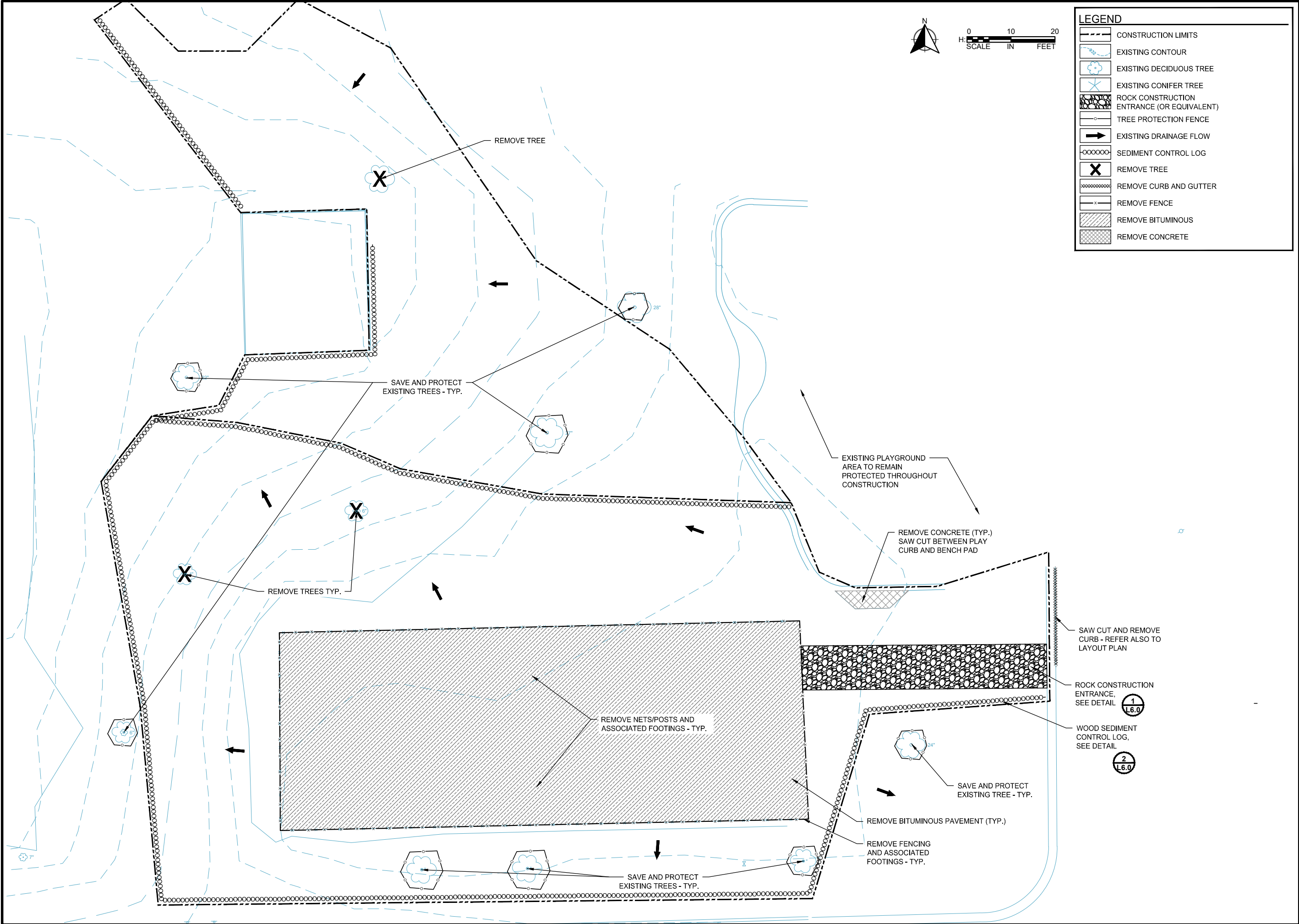
COURT IMPROVEMENT PROJECT
CITY OF NORTH ST. PAUL

CLIENT PROJECT NO.

WSB PROJECT NO.
021201-000

SHEET

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SCALE: AS SHOWN
PLAN BY: KMT

DESIGN BY: KMT
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CANDACE AMBERG
DATE: 08-30-2022 LIC. NO. 40646

DEMO PLAN

COURT IMPROVEMENT PROJECT
CITY OF NORTH ST. PAUL

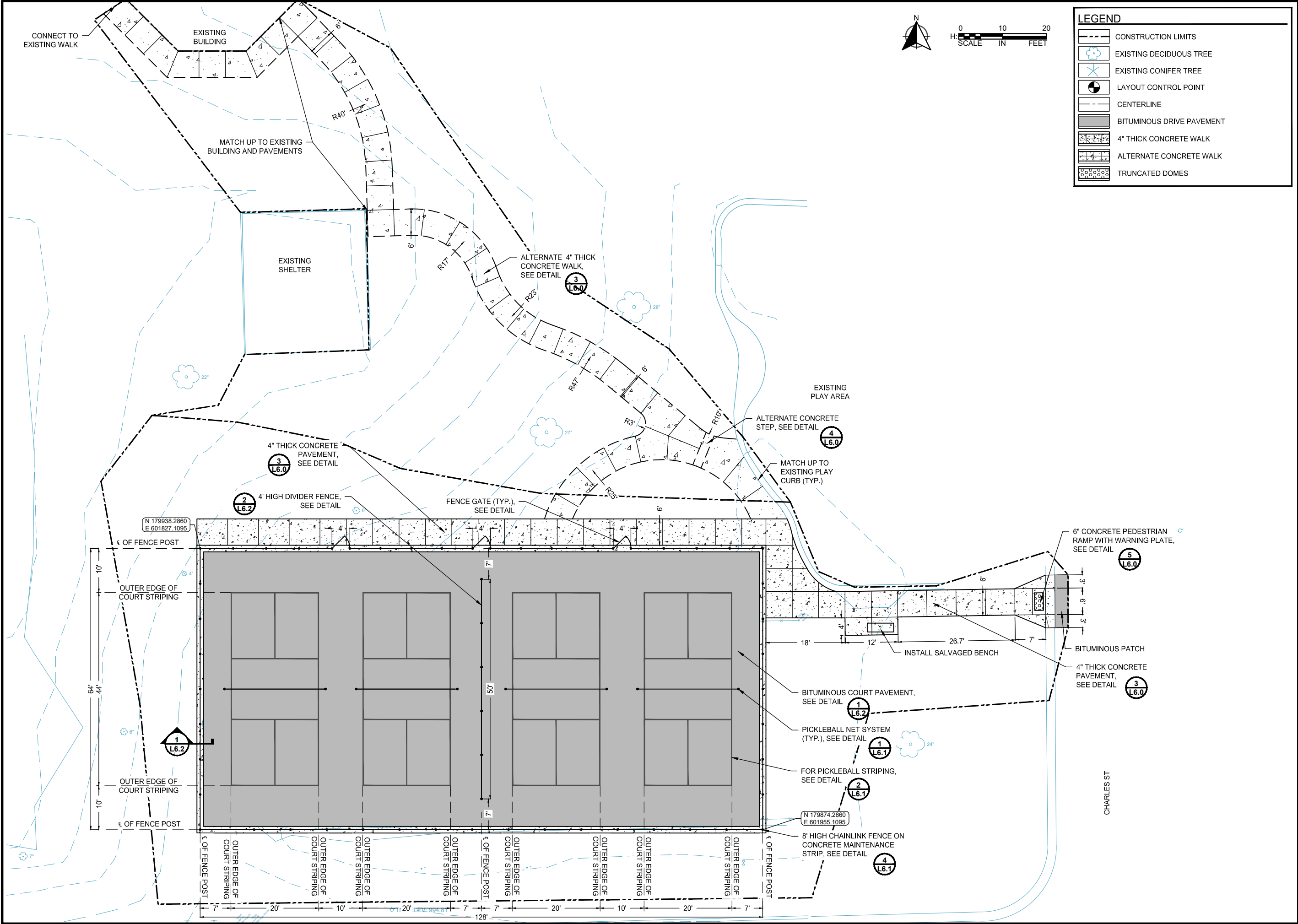
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WSB PROJECT NO.
021201-000

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wsb

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AS SHOWN

PLAN BY:

KMT

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KMT

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CANDACE AMBERG

DATE: 08-30-2022

LIC. NO. 40646

LAYOUT PLAN

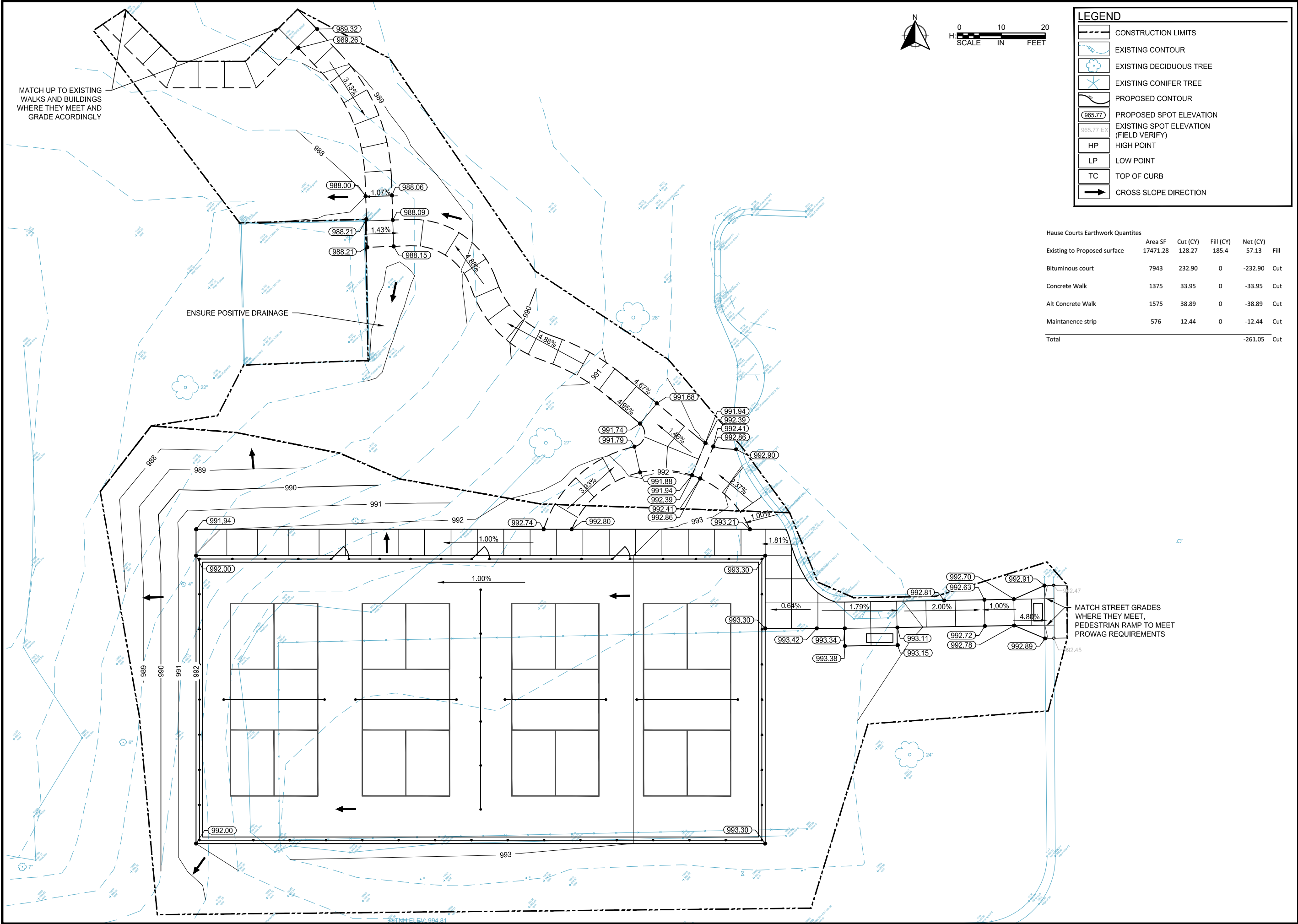
COURT IMPROVEMENT PROJECT
CITY OF NORTH ST. PAUL

CLIENT PROJECT NO.

WSB PROJECT NO.
021201-000

SHEET
L3.0

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Hause Courts Earthwork Quantities					
Existing to Proposed surface	Area SF	Cut (CY)	Fill (CY)	Net (CY)	Fill
Bituminous court	7943	232.90	0	-232.90	Cut
Concrete Walk	1375	33.95	0	-33.95	Cut
Alt Concrete Walk	1575	38.89	0	-38.89	Cut
Maintenance strip	576	12.44	0	-12.44	Cut
Total				-261.05	Cut

SCALE: AS SHOWN
PLAN BY: KMT

DESIGN BY: KMT
CHECK BY: CA

REVISIONS

NO.	DATE	DESCRIPTION

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CANDACE AMBERG

DATE: 08-30-2022 LIC. NO. 40646

GRADING PLAN

COURT IMPROVEMENT PROJECT
CITY OF NORTH ST. PAUL

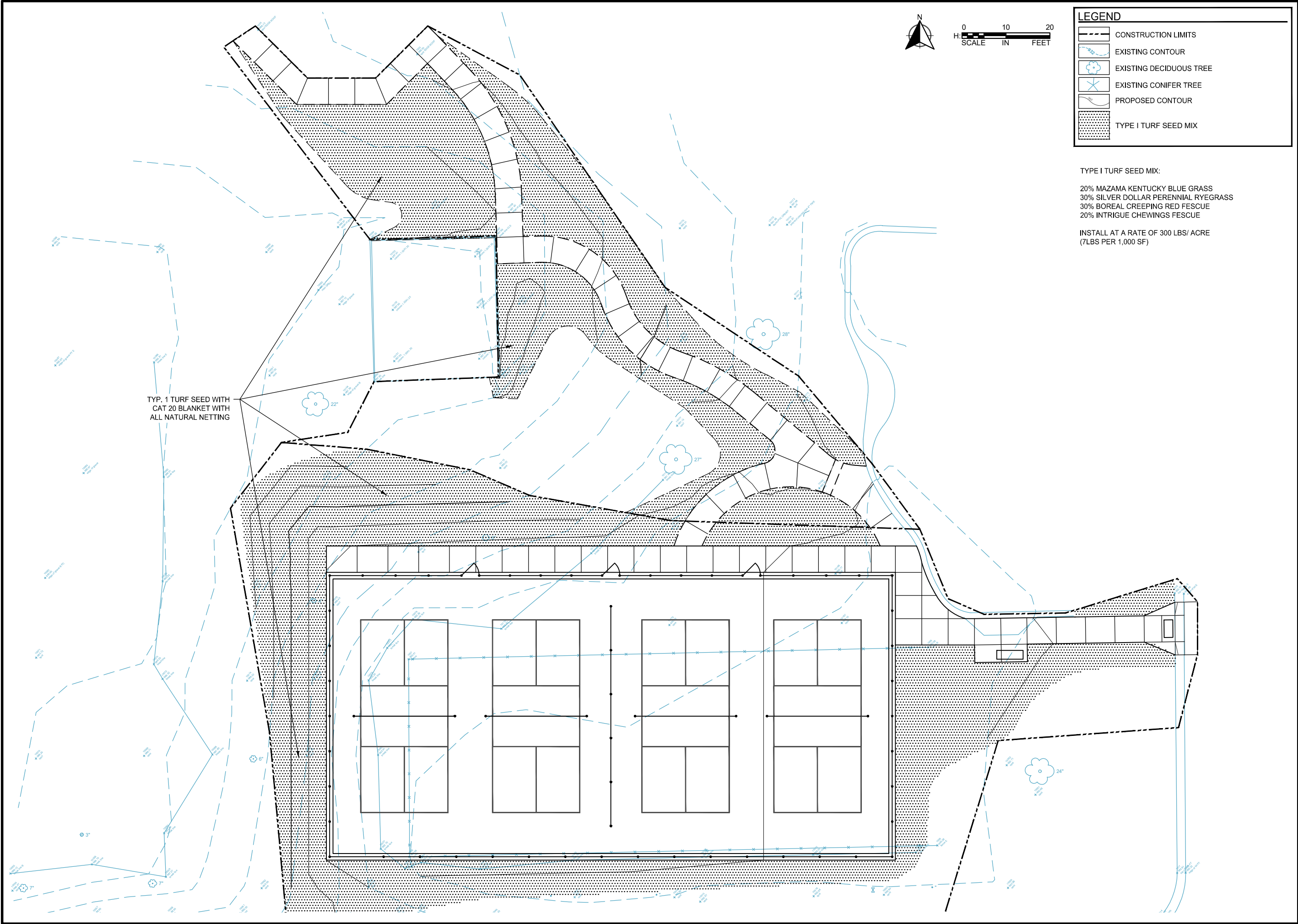
CLIENT PROJECT NO.

WSB PROJECT NO.
021201-000

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L4.0

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LEGEND

- CONSTRUCTION LIMITS
- EXISTING CONTOUR
- EXISTING DECIDUOUS TREE
- EXISTING CONIFER TREE
- PROPOSED CONTOUR
- TYPE I TURF SEED MIX

TYPE I TURF SEED MIX:

20% MAZAMA KENTUCKY BLUE GRASS
 30% SILVER DOLLAR PERENNIAL RYEGRASS
 30% BOREAL CREEPING RED FESCUE
 20% INTRIGUE CHEWINGS FESCUE

INSTALL AT A RATE OF 300 LBS/ ACRE
 (7LBS PER 1,000 SF)



SCALE: AS SHOWN
 PLAN BY: KMT
 DESIGN BY: KMT
 CHECK BY: CA

REVISIONS	
NO.	DESCRIPTION

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CANDACE AMBERG
 DATE: 08-30-2022 LIC. NO. 40646

RESTORATION PLAN

COURT IMPROVEMENT PROJECT
 CITY OF NORTH ST. PAUL

CLIENT PROJECT NO.

WSB PROJECT NO.
 021201-000

SHEET

SCALE: DESIGN BY:
AS SHOWN KMT
PLAN BY: CHECK BY:
KMT CA

REVISIONS

NO.	DATE	DESCRIPTION

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

CANDACE AMBERG

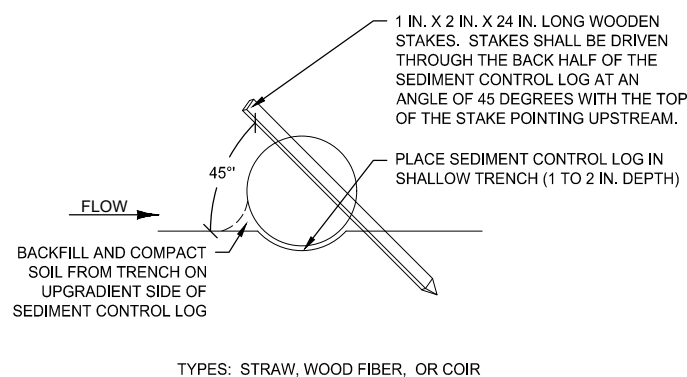
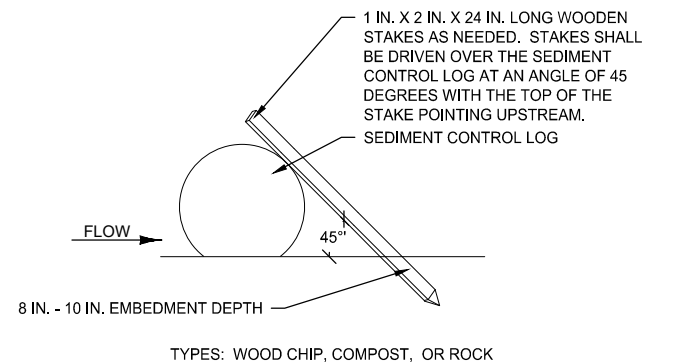
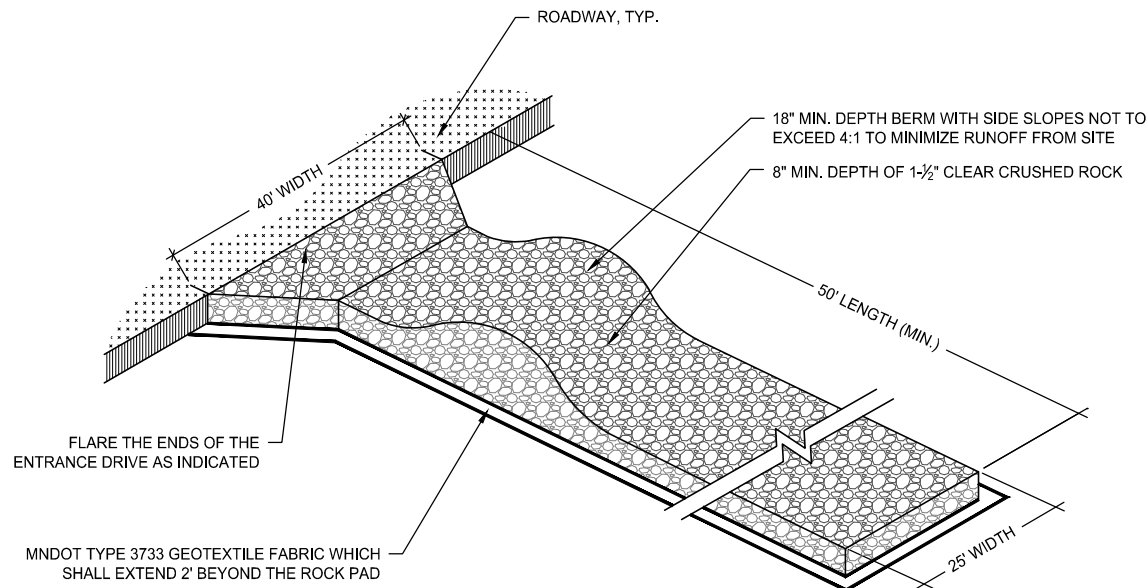
DATE: 08-30-2022 LIC. NO. 40646

MISCELLANEOUS
DETAILSCOURT IMPROVEMENT PROJECT
CITY OF NORTH ST. PAUL

CLIENT PROJECT NO.

WSB PROJECT NO.
021201-000

SHEET

L6.0
Page 21 of 271
L6.0 ROCK CONSTRUCTION ENTRANCE2
L6.0 BIOROLL DETAIL

CONCRETE PLACEMENT NOTE:

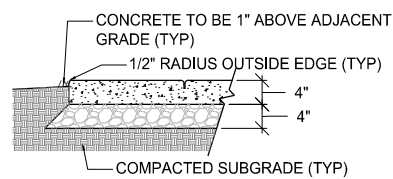
CONCRETE SHALL HAVE 1.0% MIN. / 1.5% MAX. CROSS-SLOPE IN DIRECTION OF POSITIVE DRAINAGE FLOW, UNLESS INDICATED OTHERWISE (TYP) - REFER ALSO TO GRADING PLANS FOR ADDITIONAL INFORMATION.

CONTROL JOINT NOTE:

REFER TO PLAN FOR LOCATIONS OF JOINTS AND VERIFY WITH LA-E AT TIME OF CONSTRUCTION. CRACK CONTROL JOINTS SHALL EXTEND TO 1/3 THE THICKNESS OF THE CONCRETE. REPLACE CONTROL JOINT WITH 1/2" EXPANSION JOINT AT MAX. 30' INTERVALS.

4" THICK CONCRETE SECTION:

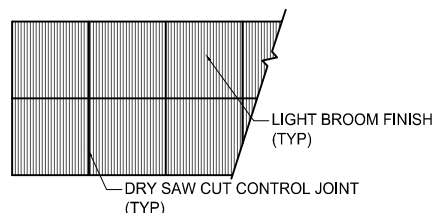
4" THICK CONCRETE (4000 PSI) OVER 4" THICK COMPACTED DEPTH OF MNDOT 3138 CLASS 5 CRUSHED AGGREGATE BASE COMPACTED TO 100% STANDARD PROCTOR DENSITY



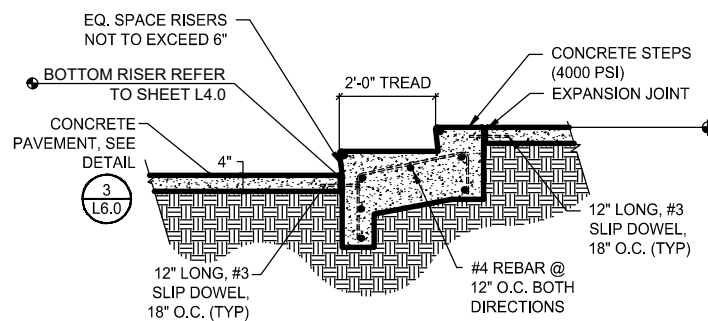
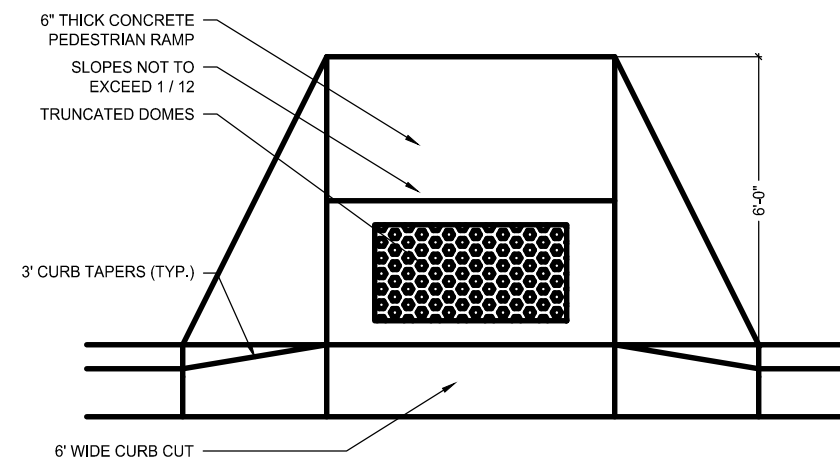
CONCRETE SECTION VIEWS

CONCRETE FINISH:

LIGHT BROOM FINISH WITH DRY SAW CUT JOINTS (TYP) - REFER TO PLANS AND DETAILS FOR LOCATIONS



CONCRETE FINISH - PLAN VIEW

3
L6.0 CONCRETE STEP DETAIL5
L6.0 PEDESTRIAN CONCRETE RAMP3
L6.0 4" THICK CONCRETE WALK WITH AGGREGATE BASE DETAIL



HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION,
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 LAWS OF THE STATE OF MINNESOTA.

CANDACE AMBERG

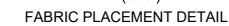
DATE: 08-30-2022 LIC. NO: 40946

COURT IMPROVEMENT PROJECT
CITY OF NORTH ST. PAUL

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- COLOR COATING**
ALL COMPONENTS OF LAYKOLD
COLORFLEX SYSTEMS AS SUPPLIED BY
ADVANCED POLYMER TECHNOLOGY,
INSTALL PER MANUFACTURES
SPECIFICATIONS





2
L6.2



Page 23 of 27

					ESTIMATE	
No.	Spec	Item	Units	Quantity	Unit Price	Total Price
BASE BID						
1	2021.501	MOBILIZATION	LS	1	\$7,960.75	\$7,960.75
2	2101.502	CLEARING AND GRUBBING TREES	EA	1	\$1,000.00	\$1,000.00
3	2104.503	REMOVE CURB	LF	12	\$5.00	\$60.00
4	2104.503	REMOVE FENCE	LF	330	\$20.00	\$6,600.00
5	2104.518	REMOVE PAVEMENT	SY	3000	\$2.50	\$7,500.00
6	2106.501	EXCAVATION - COMMON	LS	1	\$15,000.00	\$15,000.00
7	2231.604	BITUMINOUS PATCH	SY	2	\$30.00	\$60.00
8	2360.504	BIT COURT 3.5" THICK	SY	885	\$28.00	\$24,780.00
9	2521.518	4-INCH CONCRETE PAVEMENT W/BASE	SF	1,350	\$10.00	\$13,500.00
10	2521.518	6-INCH CONCRETE PED RAMP W/BASE	SF	60	\$12.00	\$720.00
11	2531.503	CONCRETE CURB & GUTTER	LF	12	\$25.00	\$300.00
12	2531.503	18" CONCRETE MAINTENANCE CURB	LF	385	\$25.00	\$9,625.00
13	2531.618	TRUNCATED DOMES	SF	12	\$75.00	\$900.00
14	2540.503	FENCE PROTECTOR	LF	50	\$20.00	\$1,000.00
15	2540.602	RELOCATE BENCH	EA	1	\$150.00	\$150.00
16	2540.602	PICKLEBALL NET SYSTEM	EA	4	\$4,000.00	\$16,000.00
17	2557.502	CHAIN LINK GATE	EA	3	\$1,800.00	\$5,400.00
18	2557.503	4' CHAIN LINK FENCE	LF	50	\$75.00	\$3,750.00
19	2557.503	8' CHAIN LINK FENCE	LF	372	\$100.00	\$37,200.00
20	2571.524	TRANSPLANT TREE	EA	1	\$1,000.00	\$1,000.00
21	2573.503	SEDIMENT CONTROL WOOD FIBER LOG	LF	400	\$3.50	\$1,400.00
22	2575.504	ROLLED EROSION PREVENTION CAT 20	SY	700	\$2.50	\$1,750.00
23	2575.505	TURF SEED	ACRE	0.20	\$4,500.00	\$900.00
24	2582.504	ACRYLIC COLOR COAT W/LINE STRIPING	SY	885	\$12.00	\$10,620.00
TOTAL BASE BID SCHEDULE						\$167,175.75

ALTERNATE BID

1	2021.501	MOBILIZATION	LS	1	\$1,162.50	\$1,162.50
2	2106.501	EXCAVATION - COMMON	LS	1	\$5,000.00	\$5,000.00
3	2411.601	CONCRETE STEP	LS	1	\$500.00	\$500.00

					ESTIMATE	
No.	Spec	Item	Units	Quantity	Unit Price	Total Price
4	2521.518	4-INCH CONCRETE PAVEMENT W/BASE	SF	1,600	\$10.00	\$16,000.00
5	2573.503	SEDIMENT CONTROL WOOD FIBER LOG	LF	160	\$3.50	\$560.00
6	2575.504	ROLLED EROSION PREVENTION CAT 20	SY	350	\$2.50	\$875.00
7	2575.505	TURF SEED	ACRE	0.07	\$4,500.00	\$315.00
TOTAL ALTERNATE BID SCHEDULE						\$24,412.50



To

Parks & Recreation Commissioners

Date

October 26, 2022

Agenda Placement # VII.D

Commission Business, Action Items & Recommendations

Subject

Review Park rental fees/rules

Background/Facts

Recommended Action

Attachments

1. park rental fees

Respectfully submitted,

Park Rental Fees

Casey Lake Park Building Rental Fees

Weekend Reservations (Friday, Saturday, Sunday, and Holidays)

- \$300 Residents + \$350 deposit
- \$400 Non-Residents + \$350 deposit

Weekday Reservations (Monday-Thursday)

- \$200 Residents + \$300 deposit
- \$250 Non-Residents + \$300 deposit

Hause Park Building Rental Fees

Rental of the enclosed Hause Park Building includes the open-air shelter

- \$150 Residents + \$150 deposit
- \$200 Non-Residents + \$150 deposit

Open Air Shelter Rental Fees

Open Air shelters are available at Northwood Park, Silver Lake Park, and Colby Hills Park

- \$50 Resident + \$50 deposit
- \$65 Non-Resident + \$50 deposit