

**City of North Saint Paul
October 4, 2022
Approved Regular City Council Meeting Minutes**

I. CALL TO ORDER

Mayor Furlong called the meeting to order at 6:30 p.m.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Thorsen
Council Member Petersen
Council Member Cole
Council Member Wong
Mayor Furlong

Staff: City Manager Brian Frandle, Assistant to City Manager Jennie Kloos, Public Works Director Ron Ritchie, Communications Consultant Kari Erpenbach, Consultant Dr. Craig Waldron, City Planner Brandy Howe, City Attorney Soren Mattick

IV. ADOPT AGENDA

On motion by Council Member Cole, seconded by Council Member Wong, with all present voting aye (5-0), motion carried to approve the agenda.

V. PRESENTATIONS

There were no presentations.

VI. APPROVAL OF CONSENT AGENDA

Council Member Thorsen requested Consent Agenda Item G be removed and addressed under City Business Action Items and Recommendations.

On motion by Council Member Petersen, seconded by Council Member Wong, with all present voting aye (5-0), motion carried to approve the consent agenda as amended with removal of Item G Resolution No. 2022-092 consisting of:

- A. September 20, 2022 workshop minutes
- B. September 20, 2022 regular meeting minutes
- C. September 20, 2022 HRA meeting minutes
- D. General Claims \$935,720.09
- E. HRA Claims \$3,819.08

- F. EDA Claims \$517.25
- G. Wold Architects & Engineers – Community Center Presentation/Discussion – **Moved to City Business**
- H. Anchor Block Commons Final BMPs (City Project 22-05) – Approve Change Order No. 1

VII. MEETING OPEN TO PUBLIC

John Peterson commented on the bottleneck of traffic on Seppala Boulevard and provided a sketch for a possible solution. Mayor Furlong mentioned Public Works is aware and the current recommendation is to keep it the same but he will mention it again to Public Works.

John Schmahl commented on the quantity of leaves flushed down the city sewer during hydrant flushing.

VIII. PUBLIC HEARINGS

A. Chapter 32 Amendment

City Planner Brandy Howe provided a short presentation on the amendment changes to Chapter 32: Boards and Commissions of the City of North Saint Paul City Code of Ordinances. This draft included clarifying the duties and powers of the Planning Commission, Parks and Recreation, and the Board of Adjustments and Appeals as well as addressing and cleaning up grammatical errors. Commissions and City staff recommend the changes.

Mayor Furlong opened the public hearing at 6:41 p.m.

Mayor Furlong closed the public hearing at 6:42 p.m.

On motion by Council Member Thorsen, seconded by Council Member Petersen, with all present voting aye (5-0), motion carried to adopt Ordinance No. 808, Amending Chapter 32: Boards and Commissions of the City of North Saint Paul City Code of Ordinances.

IX. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. Consideration of Resolution 2022-076 a text and map amendment to the 2040 North St. Paul Comprehensive Plan

City Planner Brandy Howe stated the proposed amendment is to create a density bonus of 110 units per acre. Ms. Howe noted if there were to be another project that would need a density bonus, another comprehensive plan amendment would need to be approved by City Council. The Planning Commission held public hearings on all three items and recommended approval. Staff's recommendation is to approve all three items with conditions listed in the draft resolution. Council Member Wong thanked Ms. Howe for her work.

On motion by Council Member Wong, seconded by Council Member Cole, with all present voting aye (5-0), motion carried to adopt the Resolution No. 2022-076, Approving a Text and Map Amendment to the 2040 North St. Paul Comprehensive Plan.

B. Consideration of Ordinance No. 807 a Zoning Text Amendment to Add Building Height as a Flexibility from Ordinance Requirements in the Planned Unit Development District

City Planner Brandy Howe stated this text amendment is to allow for building height flexibility.

On motion by Council Member Wong, seconded by Council Member Petersen, with all present voting aye (5-0), motion carried to adopt the Ordinance No. 807, Amending Chapter 154, Section 154.008(C) Planned Unit Development District of the Code of Ordinances.

C. Consideration of Resolution 2022-083 Approving a Planned Unit Development at 2503, 2509, 2515, and 2517 7th Avenue E. (Lillie Redevelopment Project)

Ms. Howe stated the developer submitted an application for a Planned Unit Development (PUD). Staff reviewed the guidelines and found flexibility is needed for the minimum lot area per dwelling, building height, and usable open space. These can be accommodated through the PUD with the exception of building height. The Planning Commission reviewed the proposal in September and noted the land use for parking meets the zoning ordinance. Ms. Howe also provided information on future plans for Seppala Boulevard. The traffic plan was submitted and the extra daily trips do not overburden the transportation system.

On motion by Council Member Wong, seconded by Council Member Cole, with all present voting aye (5-0), motion carried to adopt Resolution No. 2022-083, Approving a Planned Unit Development at 2503, 2509, 2515 and 2517 7th Avenue E. (Lillie Redevelopment Project).

Mr. Lavalley thanked the City Council and Ms. Howe for all of their hard work and stated he is looking forward to starting the project.

D. Wold Architects & Engineers – Community Center Presentation/Discussion

Council Member Thorsen requested this item be pulled from the consent agenda to state he does not believe the City should spend \$15,000 to hire a consulting firm for this facility.

On motion by Council member Wong, seconded by Council Member Cole, with Mayor Furlong and Council Members Cole, Petersen and Wong voting aye and Council Member Thorsen voting nay (4-1), motion carried to approve Document B101-2017 in an agreement with the City of North St. Paul and Wold Architects & Engineers.

X. REPORTS OF CITY MANAGER AND DEPARTMENTS

Mr. Frandle reported next week is fire prevention week and Public Works will be out flushing and replacing hydrants, if necessary. He also noted PEIP, the City's health insurance, 2023 rates will be increasing 50%. Staff has been in contact with a consultant to explore other providers and will discuss further with City Council as information is received.

XI. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

Council Member Cole reported the Park Commission met on September 28th and noted park signs have been ordered. It was noted that the Star Watch was canceled and there may be alternate dates. The Fall Frolic is October 15th from 2-8 p.m. with food trucks, scavenger hunt, craft wagon, and local music performers. The next Park Commission meeting will be October 26th and the next EDA meeting will be October 12th.

Council Member Wong stated Arts and Culture Commission discussed Fall Frolic and recruiting more vendors. Project Snowy is looking to engage the North St. Paul Business Association and the next meeting will be tomorrow at 6:30 p.m. Planning Commission met earlier this month and discussed the Lillie project, 2390 Margaret Street, and the public hearing on the Eldridge property.

Council Member Petersen noted the Business Association luncheon will be on October 11th at noon at the Legion and candidates will be present for a meet and greet.

Council Member Thorsen had nothing to report.

XII. GENERAL BUSINESS

Council Member Cole had nothing to report.

Council Member Wong mentioned the booya was a success.

Council Member Petersen stated the candidate meet and greet last week had a great turnout and thanked everyone who came out for the Candlelight POW walk.

Mayor Furlong stated the toy shelf ceremony was a great experience.

XIV. ADJOURNMENT

On motion by Council Member Cole, seconded by Council Member Wong, with all present voting aye (5-0), Mayor Furlong adjourned the meeting at 7:08 p.m.

/s/ Terrence J. Furlong, Mayor

Attest:

/s/ Brian Frandle, City Manager / Clerk