

**CITY OF NORTH ST. PAUL  
DESIGN REVIEW COMMISSION  
Regular Meeting Minutes**

**Thursday, October 27, 2016  
5:00 PM**

City of North St. Paul Castle Room  
2400 Margaret Street, North St. Paul, Minnesota

**I. CALL TO ORDER**

The meeting was called to order at 5:04 p.m.

**II. ROLL CALL**

Commission members present: Paul Anderson, Lou Ann Stevens, Joe Stahlmann, Patrick Blee, and Candy Petersen

Absent: Deb Fairbanks

Staff: City Planner, Corrin Wendell

**III. ADOPT AGENDA**

The agenda was adopted without objection.

**IV. APPROVAL OF MINUTES**

A. The September 22, 2016 meeting minutes were adopted motion by Commissioner Stevens, second by Commissioner Anderson, ayes 4-0.

**V. MEETING OPEN TO THE PUBLIC**

**VI. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS**

**VII. REPORTS OF STAFF**

A. Design Ideas for Strengthening Downtowns – Article Provided - City Planner Wendell gave an overview of the article provided highlighting Arendt's concepts for maintaining traditional form and function, using metrics that work, utilizing valuable public spaces and public art, incorporating small parks and parklets as well as citing various downtown examples.

B. Main Street Program – City Planner Wendell stated that a representative from the Main Street Program would be interested in meeting with the DRC with a future date to be determined.

C. Home Improvement Award – City Planner Wendell stated that the DRC did not receive any applications for this year’s award. The Commission agreed to extend the deadline to the end of November.

**VIII. REPORTS OF COMMISSION MEMBERS**

Commissioner Stevens identified the Snowman as losing its coloring and asked if paint was available to repair, patch or paint the snowman. Commissioner Petersen commented that there should be a Save the Snowman fund to provide a means to maintain and repair the snowman as the city does not currently budget for maintenance of the snowman. The Commission would like to see this item brought back to them at a later date. Chair Stahlmann noted that the Wayfinding Plan will be presented at the City Council workshop on Tuesday, November 1 and committee members were asked to attend to speak on behalf of the Wayfinding Committee. Chair Stahlmann also mentioned that the Volunteer Appreciation event will happen on November 3 and to RSVP, it will be held in the Training Room. Lastly, Chair Stahlmann noted that the ribbon cutting for the Casey Lake building will be held on November 17<sup>th</sup>. The Commission agreed to hold their November meeting at the ribbon cutting of Casey Lake on November 17<sup>th</sup> at 6pm.

**IX. ADJOURNMENT**

The meeting adjourned at 5:33 p.m.