

**City of North Saint Paul
November 1, 2022
Approved Regular City Council Meeting Minutes**

I. CALL TO ORDER

Mayor Furlong called the meeting to order at 6:30 p.m.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Thorsen ABSENT
Council Member Petersen
Council Member Cole
Council Member Wong
Mayor Furlong

Staff: City Manager Brian Frandle, Assistant to City Manager Jennie Kloos, City Engineer Morgan Dawley, Finance Director Daniel Winek, City Planner Brandy Howe, Communications Consultant Kari Erpenbach, and City Attorney Soren Mattick

IV. ADOPT AGENDA

Mayor Furlong expressed his concern for the situation that occurred in North St. Paul today and requested Presentation Item A and City Business Action Items and Recommendations Item A be removed from the agenda and moved to the next City Council meeting

On motion by Council Member Petersen, seconded by Council Member Wong, with all present voting aye (4-0), motion carried to approve the agenda as amended.

V. PRESENTATIONS

A. Extraordinary Citizen Award – Keith Davis

This item was moved to the next City Council meeting.

VI. APPROVAL OF CONSENT AGENDA

On motion by Council Member Cole, seconded by Council Member Wong, with all present voting aye (4-0), motion carried to approve the consent agenda, Resolution No. 2022-102 consisting of:

- A. October 18, 2022 workshop minutes
- B. October 18, 2022 regular meeting minutes

- C. General Claims \$700,645.83
- D. HRA Claims \$18,076.05
- E. An Ordinance Amending Title XIII, Chapter 130, Pertaining to Catalytic Converters
Ordinance No. 810
- F. To Approve a Proposed Two-Lot Subdivision of 2170 Eldridge Avenue North
Resolution No. 2022-103
- G. Approve Tobacco License
- H. Application for a Charitable Gambling Permit to Conduct Excluded Bingo by the Knights of Columbus Council 4967, for November 19, 2022 ***Resolution No. 2022-104***
- I. Application for a Temporary On-Sale Liquor License and Application for a Charitable Gambling for Exempt Permit for the North Star Scouting Memorabilia, Inc. ***Resolution No. 2022-105***
- J. McKnight Road Watermain Improvements (CP 22-04) – Authorize Advertisement for Bids ***Resolution No. 2022-106***

VII. MEETING OPEN TO PUBLIC

- A. Tax Increment Financing (Redevelopment) District No. 4-12 (Lillie Building Redevelopment Project)

Don Bieneck expressed his concern on the lack of a crosswalk sign in front of post office. Mayor Furlong commented the City will take a look at it.

Sue, a 30-year resident of the Hmong community, expressed her desire to find land and create a 40x40 community garden within North St. Paul. City Manager Brian Frandle stated he will get her contact information and put this item on the next Parks and Recreation meeting agenda.

Bob thanked all City staff for their help with the Car Show each year. He stated it was a good season and money will be donated to help children receive presents on Christmas.

VIII. PUBLIC HEARINGS

- A. Tax Increment Financing (Redevelopment) District No. 4-12 (Lillie Building Redevelopment Project)

City Manager Brian Frandle introduced Mikaeyla Huot from Baker Tilly. She provided a short presentation outlining building details, financial numbers detailing the total cost along with the TIF amount, payment options, and timeline moving forward. Mayor Furlong thanked Ms. Huot for the presentation.

Mayor Furlong opened the public hearing at 6:59 p.m.

Mayor Furlong closed the public hearing at 6:59 p.m.

On motion by Council Member Petersen, seconded by Council Member Cole, with all present voting aye (4-0), motion carried to adopt Resolution 2022-107 Establishing TIF District No. 4-12 (Redevelopment).

On motion by Council Member Cole, seconded by Council Member Wong, with all present voting aye (4-0), motion carried to adopt Resolution 2022-108 approving North St. Paul TIF 4-12 Authorizing Execution of a Development Agreement (2515 NSP LLC).

Mayor Furlong questioned if there is a planned start date. Mr. LaValle, developer, stated the tenant issue has been resolved, the building will be empty on November 15th and closing is scheduled for beginning to middle of December with demolition to begin during the first quarter of 2023.

IX. PUBLIC COMMENT – UNMANNED AERIAL VEHICLES (UAV)

A. Unmanned Aerial Vehicles (UAV)

On motion by Council Member Wong, seconded by Council Member Cole, with all present voting aye (4-0), motion carried to continue the public comment until the next meeting when this action item will be on the agenda and up for approval.

X. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. Unmanned Aerial Vehicles (UAV)

This item was moved to the next City Council meeting.

B. 2020 Street and Utility Improvement Project - Approve Pay Voucher No. 14 and Final

Mr. Dawley stated the City is in the final payment. He noted the project was slightly over budget due to sidewalk improvements or extensions, pedestrian walkways, and watermain and valve replacement. If the resolution is adopted, the project would move into a warranty and maintenance phase.

On motion by Council Member Petersen, seconded by Council Member Wong, with all present voting aye (4-0), motion carried to adopt Resolution 2022-109 Authorizing Final Payment for the 2020 Street and Utility Improvement Project (City Project No. S.A.D. 20-01; S.A.P. 151-250-003 / 151-263-005 / 151-247-008).

XI. REPORTS OF CITY MANAGER AND DEPARTMENTS

Mr. Frandle reported the new software upgrade in the Finance Department will be completed soon and pole changeouts are almost finished in the Electric Department. He noted the Electric Department's efficient response during a power outage a few days earlier. Mr. Frandle reported the Public Works Department continues to flush pipes and is on the second round of leaf clean up. Mayor Furlong inquired about the downtown planting and the markings on Eldridge Avenue. Mr. Frandle stated the sleeves and portions of the irrigation system are in and he will look into the street markings.

XII. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

Council Member Cole stated the Parks and Recreation Commission had a good discussion regarding Hause Park and the change of tennis to pickleball courts. The next Park and Recreation meeting will be November 16th and the Economic Development Authority will meet on November 15th.

Council Member Wong stated the Arts and Culture Commission meets this Wednesday and the Planning Commission meets this Thursday.

Council Member Petersen noted the Business Association luncheon will be November 8th at the Legion and bankers will be there to discuss commercial banking.

XIII. GENERAL BUSINESS

Council Member Cole had nothing to report

Council Member Wong had nothing to report.

Council Member Petersen stated pumpkins can be recycled until November 6th.

Mayor Furlong stated Anchor View Apartments had their ribbon cutting ceremony and is already 50% rented.

Mr. Frandle noted WSB was asked to assist with grants. Mr. Dawley explained staff will meet and form a Highway 120 corridor coalition to work on this grant put out by Washington County that could potentially give the City of North St. Paul a substantial amount of money. Mr. Dawley also noted the active transportation grant promoted by MnDOT and stated North St. Paul submitted a letter of intent and received word the project would meet eligibility and the City will have to make budgetary and funding decisions.

Mayor Furlong noted a Veteran's Day Program at the Veteran's Park on November 11th at 11:00 a.m.

XIV. ADJOURNMENT

There being no further business, on motion by Council Member Petersen, seconded by Council Member Cole, with all present voting aye (4-0), Mayor Furlong adjourned the meeting at 7:27 p.m.

/s/ Terrence J. Furlong, Mayor

Attest:

/s/ Brian Frandle, City Manager / Clerk