Arts & Culture Commission
Meeting Minutes 11/2/2022

I. Call to Order

Tom called the meeting to order at 6:33pm.

II. Roll Call

Tom Sonnek, Chair
Carey Nadeau, Commissioner
Stacy Maher, Commissioner
Emily Haeg Nguyen, Commissioner *Attending via Zoom*
See Yang, Commissioner
Lisa Wong, Council Member

Staff
Sara Lang, Commission Secretary

III. Adopt Agenda

Carey made a motion to adopt the agenda. Stacy seconded the motion. All voting present voted AYE. Motion passed.

IV. Approval of Minutes

Discussion was has about the minutes from 10/5 and that there were not much available due to Lisa leaving and no audio from the recorded version. A motion was made to update the meeting minutes using See's notes and table them for next meeting. Stacy made a motion to table the minutes. Carey seconded the motion. All voting present voted AYE. Motion passed.

V. Meeting Open to the Public

Emily Haeg-Nguyen attended the meeting via Zoom.

VI. Commission Business, Action Items & Recommendations

A. Project Snowy Update

A - 1 Business Association Presentation

Tom stated that a meeting on 10/25 occurred between Lisa Wong, Soren (city attorney), Dan Winek, Terry Furlong, 2 members of the Business Association and himself. Soren presented a memorandum that recapped the limitations on soliciting businesses and liquor at city events. Tom indicated that the overall message was that the city can have businesses purchase into the Snowy program however the city cannot solicit for payment or call it a sponsorship. Lisa agreed with that recap. Tom proposed only having one program available for $5000 to purchase the Snowy and the city would coordinate the delivery and post about the business on the website and social media. Stacy agreed that

removing the $2500 option would allow for less complications. Tom also suggested that businesses could have the option to donate the Snowy back to the city and a plaque could be made with their business information. See asked if the ACC will still be offering the same benefits that were initially proposed and Tom said yes. Stacy asked how involved the Business Association will be in the sales packet and Tom suggested little to no involvement. The goal is to have artist selection by April 2023 and the manufacturer needs 6 weeks to produce the Snowy. Stacy asked if the manufacturer provides a weatherproof seal and Tom said no that is the responsibility of the artist.
Next steps:
****Drafting a new flyer with the one purchase option, taking out any verbiage surrounding sponsorship or solicitation. Once a new proposal is complete, a version will be sent to Soren.*
****Drafting what the role of the Business Association will be.*
****Develop deadlines for 2023 at December meeting.*

B. Paint & Sip Event
Tom mentioned that in the memorandum giving by Soren, the city cannot host events with alcohol provided by the city or suggested by the city. There are both legal and insurance liabilities. Tom said that Soren mentioned that if the city has a vendor with a caterer's license, and is also selling food, they can sell alcohol on city property. Sara mentioned that Lisa Ritchie is still working with the American Legion on hosting this event and will be reporting back next month.

C. Debrief on the Fall Frolic and Autumn Arts Festival
Tom began by stating that it went well but was very cold. 20 vendors participated along with various performances. Tom suggested that the layout needs to be changed if this event occurs again.

C - 1 Payment for Indian Dance Group
Tom mentioned that the group asked for payment even though it was previously discussed that there was no payment. Tom agreed to pay them $150 however the group countered with $200. The ACC agreed to pay $200 and Tom will send the invoice to Sara for processing.

D. 2022 Budget Plans
Dan Winek previously advised Sara that there was still money in the budget. Carey presented the list of purchases made by the group recently by the ACC that Lisa Ritchie kept. Stacy suggested buying supplies for futures events including canvases (16x20), easels, paints, brushes and water cups. The ACC members agreed. Another suggestion was using money towards utility box wraps. Tom suggested starting with one box as a sample of what can be done in coming years. A proposed idea was working with Roddy's and using the utility box out front of their location. Roddy's can provide suggestions and would be a good sample of what can be done for others.
Next steps:
**** Sara will identify how many utility boxes are throughout the city*

****Tom will connect with Brian Frandle the city manager, about selecting a location and other recommendations.*
****Tom will look into vendors and costs.*
****Members of the ACC will brainstorm design options.*
****Sara will research and purchase painting supplies as noted above.*

E. Begin 2023 Objectives Planning
Tom suggested moving forward with the Snowy project, continuing with wrapping utility boxes and exploring options for murals and applying for grants to fund them. See asked about partnering with Compas and Carey read the recap from last meeting. Tom suggested coming to next meeting with ideas.

VII. Old Business

A. Additional Commissioners Discussion-Next Steps
Sara stated that there have been applications and that the next steps are interviews. Tom mentioned that the interviews are conducting with the Mayor, Lisa Wong and himself. Emily mentioned the idea of school age commissioners and that a flyer was drafted. Carey shared the flyer and stated she made it into a Google Doc. It was made clear that the position must be a North St. Paul resident and that it is a one year commitment. Carey mentioned that the ACC is proposing two student commissioner.
Next steps:
****Carey will send the flyer to Sara and Sara will send to the group.*
****Upon approval, Carey and Emily will distribute flyers to North and Tartan.*

A - 1 Review Bylaws
Carey mentioned that these bylaws have been voted on and the group agreed that it is accepted.
Next steps:
****Sara finalizes edits.*

VIII. Reports from Staff
None.

IX. Reports from Commissioners
Emily stated she plans to attend December meeting but will not be present for January meeting and February and March will be decided at a later date.

X. Reports from Council Liaison
Lisa reported that the 2023 budget has been set for the ACC however there are some adjustments elsewhere. Lisa mentioned the Lillie building project being approved and that the investigation from the 11/1 city incident is still ongoing. Lisa mentioned that she and Tim are working on the community center project. Lisa is also working with the city for a city wide tour after the new personnel begin.

XI. Adjournment

See made a motion to adjourn the meeting and Stacy seconded. Meeting was adjourned at 8:10pm.