Economic Development Authority
Regular Meeting Minutes

November 15, 2022
3:00 PM

I. Call to Order
Chair Dew called the meeting to order at 3:00 PM

II. Pledge of Allegiance

III. Roll Call

Members Present:	Robert Dew, Chair, Tom Schifsky, Archie Vickerman, Terry Furlong, Mayor/Council Representative, Tim Cole, Council Representative
Members Absent:	Kevin Fuller, Vice Chair, Don Jensen, Treasurer, Brett Garry, Business Association Representative
Staff Present:	Brian Frandle, City Manager/Executive Director, Brandy Howe, Community Development Director, Craig Waldron, Consultant

IV. Adopt Agenda
Chair Dew asked for a motion to adopt the agenda. M/Vickerman, S/Schifsky.
Motion carried 5-0.

V. Approval of Minutes of the October 11, 2022 Meeting
Chair Dew asked for clarification to complete the note under item VII where it stated, noted in the "Vickerman reported _____." Chair Dew stated he will check his notes and have Ms. Howe enter it into the minutes.

VI. Meeting Open to the Public
Chair Dew welcomed Brandy Howe as the new Community Development Director. He also welcomed and congratulated the newly elected Mayor as well as the Council-Elect members and thanked the outgoing Mayor and City Council members.

VII. Authority Business & Action Item

VIII. Old Business
A. River of God Church
Chair Dew noted there was nothing to report.

B. Target Vacant Lot Clean-Up
Mayor Furlong noted he met with representatives from Target government relations team and the regional manager and visited the site. He stated he received an email from the Target government representative with a request for more information, including estimated project cost, responsible party, and construction timeline. Chair Dew

suggested Ms. Howe be the contact person for to respond to the Target inquiry. Chair Dew noted he would like to see the median cleaned up and improved during this process, which may involve a multi-agency approach. Council Liaison Cole also mentioned that water main pipe work is set to be done in 2023 with possible resurfacing and the City wanted to schedule these things appropriately.

C. FKA: Ground Round Site

There is no change on this item. Chair Dew commented on the unsightliness of the site but noted the EDA is trying to get it cleaned up. Chair Dew also noted it is mainly a zoning issue but he wanted to get it on the EDA's radar.

D. Nic Nac Building – Possible Repurchase

Chair Dew had scheduled a closed-door session at the last meeting to discuss a potential purchase agreement and would like to schedule that item for the December meeting. He stated he will plan to close the EDA meeting for this discussion and then reconvene after the discussion.

E. McKnight Blvd Left Turn Lane

This was previously discussed under the item A.

IX. Executive Director Report

Mr. Frandle discussed the production costs of a marketing video to promote North St. Paul. There was discussion around who would pay and what portion would be the responsibility of the EDA versus other Commissions or the City Council. The EDA also discussed the time of year this video should be made and what types of events should be showcased on this video. Chair Dew provided a rough estimate of approximately $10,000. Council Liaison Cole suggested coming up with a proposal to bring to City Council at their December 16th meeting. Mr. Waldron noted the more Commissions that can be a part of this project, the stronger the North St. Paul community looks.

X. Treasurer's Report

A. Financials

Jensen is absent but Chair Dew stated there has not been any significant expenditures. He noted the EDA will look at its 2023 levy and can expect a detailed discussion on those funds at the next EDA meeting. Depending on Jensen's status, the EDA may appoint an Interim Treasurer until it is known when Jenson will return.

XI. Chair Report

Chair Dew discussed the subordination from last month with City Attorney and listed kitchen equipment as collateral. Chair Dew will bring it back to Finance Director Winek and restated the collateral.

Chair Dew also inquired about who intends to continue on the Commission so that he can get a tally on the seats that will be open in 2023. Mayor Furlong stated he would be willing to join the EDA as an Authority member and hopes to get that approved by newly elected Mayor. Council Liaison Cole stated he would like to remain on the EDA.

XII. Mayor Report

Mayor Furlong reported he attended a meeting with the Council of Mayors and that an representative from Governor Walz's office provided an economic update stating there is money in reserves that is available for cities in the next 6 months to a year.

Mayor Furlong also suggested meeting with new legislatures to get them acquainted with our needs and wants. Mayor Furlong also discussed global warming.

XIII. Reports from EDA Members

Chair Dew stated his desire to have a dedicated staff member to the EDA. He also suggested finding grants on a consistent basis to help offset costs. He mentioned getting connected with the newly elected Mayor and Council-Elect members.

XIV. Reports from Staff

Council Liaison Cole mentioned the kick-off meeting for the Community Center core group was held earlier in the day. Mr. Waldron stated this is a well thought out process and all ideas are considered. He noted the next step is to put it out to the community for feedback.

Ms. Howe reported that the Vang project (proposed at Margaret and Seppala) may be brought to the City Council meeting in December as a concept plan review.

Chair Dew inquired about the progress of the Lillie building redevelopment project. Mr. Waldron stated it continues to go well, grants have been submitted, and the building was purchased today. Chair Dew stated his excitement for seeing this project through.

XV. Adjournment

Chair Dew requested a motion to adjourn the meeting. M/Cole and S/Vickerman to adjourn the meeting at 4:07 p.m.

Motion carried 5-0.

Next EDA meeting is scheduled for Dec 13, 2022 at 3:00 p.m.