

**City of North Saint Paul
September 20, 2022
Approved Regular City Council Meeting Minutes**

I. CALL TO ORDER

Mayor Furlong called the meeting to order at 6:30 p.m.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Thorsen ABSENT
Council Member Petersen
Council Member Cole ABSENT
Council Member Wong
Mayor Furlong

Staff: City Manager Brian Frandle, Assistant to the City Clerk Jennie Kloos, City Engineer Morgan Dawley, Finance Director Dan Winek, City Planner Brandy Howe, City Attorney Soren Mattick

IV. ADOPT AGENDA

City Manager Brian Frandle requested that City Business Action Items and Recommendations B, C, and D be pulled from the agenda and Item P be added to the Consent Agenda.

On motion by Council Member Petersen, seconded by Council Member Wong, with all present voting aye (3-0), motion carried to approve the agenda as amended.

V. PRESENTATIONS

There were no presentations.

VI. APPROVAL OF CONSENT AGENDA

On motion by Council Member Wong, seconded by Council Member Petersen, with all present voting aye (3-0), motion carried to approve the consent agenda, Resolution No. 2022-084 consisting of:

- A. August 16, 2022 workshop minutes
- B. August 31, 2022 special city council meeting
- C. September 6, 2022 workshop minutes
- D. September 6, 2022 regular meeting minutes
- E. September 7, 2022 workshop meeting minutes
- F. General Claims \$1,823,595.61

- G. HRA Claims \$24,680.17
- H. EDA Claims \$1,828.50
- I. Set Public Hearing Date for Special Assessments for Unpaid City Bills on October 18, 2022
- J. Seppala Boulevard and Charles Street Public Parking Lot Rehab
- K. Declaration of Public Works Equipment Surplus
- L. 2022-2023 School Resource Officer Agreement – ISD622
- M. Minnesota Municipal Power Agency (MMPA) Power Sales Agreement Contract Extension **Resolution No. 2022-086**
- N. Resolution Approving Acceptance of Donations Received August 2022 **Resolution No. 2022-087**
- O. Building Permit – August 2022
- P. Approval to pledge to the developer up to 90% annual tax increment revenues generated over the life of the TIF (Redevelopment) District No. 4-12 (Lillie Building Redevelopment) for reimbursement of TIF eligible costs, with the final TIF Development Agreement to be approved by the City Council.

VII. MEETING OPEN TO PUBLIC

John Schmahl expressed his opinion on the data request process from the Police Department. Mayor Furlong suggested he speak to Mr. Frandle about this concern.

VIII. PUBLIC HEARINGS

There were no public hearings.

IX. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. Proposed Tax Increment Financial District: Calling for Public Hearing

City Manager Frandle presented this item and introduced Mikaela Huot with Baker Tilly.

Ms. Huot recommended authorizing the creation of the Tax Increment Financial (TIF) District triggering notifications to other agencies and entities with a draft TIF plan and the fiscal economic impact of the Tax Increment District, noting it will come back to City Council on November 1st with finalized terms of the agreement.

On motion by Council Member Wong, seconded by Council Member Petersen, with all present voting aye (3-0), motion carried to adopt Resolution No. 2022-088, calling Public Hearing on the Proposed Establishment of Tax Increment Financing (Redevelopment) District No. 4-12 Within Development District No. 4 and the Proposed Adoption of a Tax Increment Financing Plan Relating Thereto.

Ms. Huot clarified the difference between the Consent Agenda Item P and City Business Action Item A.

B. Consideration of Resolution 2022-076 a Text and Map Amendment to the 2040 North St. Paul Comprehensive Plan

This item was removed upon adoption of the agenda.

- C. Consideration of Ordinance 807 a Zoning Text Amendment to Add Building Height as a Flexibility from Ordinance Requirements in the Planned Unit Development District

This item was removed upon adoption of the agenda.

- D. Consideration of Resolution 2022-083 Approving a Planned Unit Development at 2502, 2509, 2515, and 2517 7th Avenue E. (Lillie Redevelopment Project)

This item was removed upon adoption of the agenda.

- E. Preliminary 2023 City General Fund, HRA, and EDA Budgets and Property Tax Levies

Finance Director Dan Winek provided the 2023 preliminary tax levy information and an overview of the 2023 goals for North St. Paul. Those goals included staffing and infrastructure. Staffing increases would include a Community Services Director, Police Officer, Fire Inspector, Accountant, and a Public Works Maintenance Worker and an increase in funding for street maintenance.

Mr. Winek noted the City has to certify the tax levy by the end of September. The total preliminary 2023 tax levy is comprised of three components: City Levy (including debt) - a 12.59% increase, Housing and Redevelopment Authority decrease of 100% and maintaining the Economic Development Authority as is. The 2023 overall proposed tax levy will be an increase of 8.4% with the option of a lower amount if possible.

On motion by Council Member Wong, seconded by Council Member Petersen, with all present voting aye, (3-0), motion carried to approve the 2023 Preliminary Levy 9.20, 2023 Budget - Expenditures 9.8.

On motion by Council Member Petersen, seconded by Council Member Wong, with all present voting aye, (3-0), motion carried to adopt Resolution No. 2022-089, adopting the Preliminary 2023 General Fund Budget & Setting the Preliminary 2023 General Fund Tax Levy & Debt Service Levy.

On motion by Council Member Petersen, seconded by Council Member Wong, with all present voting aye, (3-0), motion carried to adopt Resolution No. 2022-090, adopting the Preliminary 2023 Tax Levy for the North St. Paul Housing & Redevelopment Authority.

On motion by Council Member Wong, seconded by Council Member Petersen, with all present voting aye, (3-0), motion carried to adopt Resolution No. 2022-091, adopting the Preliminary 2023 Tax Levy for the North St. Paul Economic Development Authority.

On motion by Council Member Petersen, seconded by Council Member Wong, with all present voting aye, (3-0), motion carried to set the 2023 Truth in Taxation Meeting for December 6, 2022 at 6:30 p.m.

X. REPORTS OF CITY MANAGER AND DEPARTMENTS

Mr. Frandle stated he met with the Police and Fire Chief to discuss their new hires. He noted Fire Prevention Week is the second week in October. Mayor Furlong inquired about an update on the hail damage. Mr. Frandle noted there was hail damage to park buildings and the City is working with the insurance companies on this issue. Public Works is also working to clean the sewers and flush the hydrants, fixing them as they go and replacing old electric poles with new ones.

XI. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEE

Council Member Wong stated Arts and Culture Commission discussed the Fall Frolic activities. Their next meeting will be October 5, 2022 at 6:30 p.m. Planning Commission approved the PUD amendments and will meet October 6, 2022 at 6:30 p.m. in City Chambers.

Council Member Petersen noted the League of MN Cities is hopeful the State's extra money will be dispersed in the coming year.

Mayor Furlong stated the EDA met this past week and listened to a presentation about putting together a project marketing North St. Paul. Mayor Furlong also mentioned Don Jensen, treasurer of the EDA, became ill this past week and he will keep staff posted on his condition.

XII. GENERAL BUSINESS

Council Member Wong thanked City staff for their help putting on the parade last week.

Council Member Petersen stated there will be a meet and greet at the American Legion on September 28, 2022 and encouraged everyone to attend.

Mayor Furlong thanked Ms. Erpenbach and her staff for their help with the parade and noted the positive comments regarding the organization and production of the parade. He also noted the POW/MIA parade will be this Thursday at 6:00 p.m. beginning at the VFW and ending with a short presentation at Veteran's Park.

XIII. CLOSED SESSION

There was no closed session.

XIV. ADJOURNMENT

On motion by Council Member Petersen, seconded by Council Member Wong, with all present voting aye (3-0), Mayor Furlong recessed the regular the meeting at 7:11 p.m.

/s/ Terrence J. Furlong, Mayor

Attest:

/s/ Brian Frandle, City Manager/ Clerk