

City of North Saint Paul
November 15, 2022
Approved Regular City Council Meeting Minutes

I. CALL TO ORDER

Mayor Furlong called the meeting to order at 6:30 p.m.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Thorsen
Council Member Petersen
Council Member Wong ABSENT
Council Member Cole
Mayor Furlong

Staff: City Manager Brian Frandle, Assistant to the City Manager Jennie Kloos, City Engineer Morgan Dawley, Finance Director Daniel Winek, Community Development Director Brandy Howe, Communications Consultant Kari Erpenbach, Police Chief Phil Baebenroth, Police Sergeant Ben Badowich, Fire Chief Jason Mallinger, Assistant Fire Chief Brent Fyksen, City Attorney Leah Koch.

City Attorney Koch clarified Council Member Wong will not participate in deliberation or vote.

IV. ADOPT AGENDA

On motion by Council Member Petersen, seconded by Council Member Cole, with all present voting aye (4-0), motion carried to approve the agenda as submitted.

V. PRESENTATIONS

A. Fire Prevention Poster Awards

Fire Chief Jason Mallinger acknowledged the winners of the Fire Prevention Poster Awards.

B. Extraordinary Citizen Award – Keith Davis

Mayor Furlong presented a mayoral proclamation honoring Keith Davis as an extraordinary citizen of North St. Paul and Police Chief Baebenroth presented Mr. Davis with a plaque and appreciation.

C. Extraordinary Citizen Award – Buddy Martin

Mayor Furlong presented a mayoral proclamation honoring Buddy Martin as an extraordinary citizen of North St. Paul and Police Chief Baebenroth presented Mr. Martin with a plaque and appreciation.

City Manager Brian Frandle introduced Brandy Howe as the new Community Development Director. The City Council congratulated Ms. Howe on her position.

VI. APPROVAL OF CONSENT AGENDA

Council Member Thorsen requested that Consent Agenda Item C be removed and placed under City Business.

On motion by Council Member Petersen, seconded by Council Member Cole, with all present voting aye (4-0), motion carried to approve the consent agenda as amended, Resolution No. 2022-110 consisting of:

- A. November 1, 2022 workshop meeting minutes
- B. November 1, 2022 regular meeting minutes
- C. General Claims \$1,172,306.48 **Moved to City Business**
- D. HRA Claims \$29,434.06
- E. Energy Savings Kits
- F. Building Permit Report – October 2022
- G. Resolution Canvassing the Municipal Election Results of November 8, 2022 General Elections – **Resolution No. 2022-111**

VII. MEETING OPEN TO PUBLIC

John Schmahl stated the breakdown of charges were not on his utility bill.

VIII. PUBLIC COMMENT – Unmanned Aerial Vehicles (UAV)

A. Unmanned Aerial Vehicles (UAV)

City Attorney Koch clarified this is the appropriate time for public comment.

Mayor Furlong opened the public comment. There was no one in the audience or on zoom for public comment.

Mayor Furlong closed the public comment.

Council Member Thorsen inquired about a plan to get the presentation on the City website and recommended putting it on all social media accounts. Chief Baebenroth stated he will get the presentation on website, prepare a FAQ document, and noted citizens can also specifically email questions directly related to the UAV. nspuav@northstpaul.org

On motion by Council Member Thorsen, seconded by Council Member Petersen, with all present voting aye (4-0), motion carried to approve North St. Paul Police Policy 606.

IX. CITY BUSINESS ACTION ITEMS & RECOMMENDATION

A. General Claims \$1,172,306.48

Council Member Thorsen inquired about a charge of \$118.00 to Jersey Mike's. Chief Baebenroth clarified the City provided lunch for the Police Civil Service Commission during interviews.

On motion by Council Member Thorsen, seconded by Council Member Cole, with all present voting aye (4-0), motion carried to approve General Claims in the amount of \$1,172,306.48.

X. REPORTS OF CITY MANAGER AND DEPARTMENTS

City Manager Frandle stated the Electric Department will be handing out energy kits and strings of Christmas lights and dropping them off at the food shelf. Public Works is getting ready for winter and putting up ice rinks. Mr. Frandle also provided data on the Metropolitan Mosquito Control District.

XI. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

Council Member Cole noted the Economic Development Authority had a meeting today and reviewed old business and discussed the left turn lane on McKnight Road. He stated they will be reviewing concepts for the parking lot across from City Hall at their December 13th meeting. Parks and Recreation meets tomorrow night at 6:30 to prioritize their list for 2023.

Mayor Furlong stated the City is still looking to do a marketing piece for all Commissions of North St. Paul in order to encourage development, which will take place at the next City Council meeting.

Council Member Petersen had nothing to report.

Council Member Thorsen expressed his opinion on leaving the parking lot as is but enhancing it with pavement, curbs and landscaping.

XII. GENERAL BUSINESS

Council Member Cole mentioned the Community Center will meet with consultants to go over ideas, value and next steps with the building.

Council Member Petersen wished everyone a Happy Thanksgiving.

Mayor Furlong welcomed Council elect and Mayor elect. Veteran's Day was held at Veteran's Park and had a good turnout with media outlets present.

XIII. ADJOURNMENT

There being no further business, on motion by Council Member Cole, seconded by Council Member Petersen, with all present voting aye (4-0), Mayor Furlong adjourned the meeting at 7:17 p.m.

/s/ Terrence J. Furlong, Mayor

Attest:

/s/ Brian Frandle, City Manager/ Clerk