

**MEETING AGENDA  
DESIGN REVIEW COMMISSION  
THURSDAY, APRIL 27, 2017  
5:00 PM**

**LOCATION: CASTLE ROOM, CITY HALL**



**NORTH  
ST. PAUL**  
*extraordinary.*

**I. CALL TO ORDER**

**II. ROLL CALL**

Joe Stahlmann, Chair  
Patrick Blee, Vice-Chair  
Paul Anderson  
Deb Fairbanks  
Candy Petersen, Council Liaison  
Lou Ann Stevens

**III. ADOPT AGENDA**

**IV. APPROVAL OF MINUTES**

A. Approve the February 23, 2017 regular meeting minutes.

**V. MEETING OPEN TO THE PUBLIC**

*Note: This is a courtesy extended to persons wishing to address the Commission concerning issues that are not on the agenda. This discussion will be limited to 15 minutes.*

**VI. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS**

**VII. REPORTS FROM STAFF**

A. Snowman grant opportunity  
B. Comprehensive Plan update  
C. Downtown Master Plan update

**VIII. REPORTS FROM COMMISSIONERS**

**IX. ADJOURNMENT**

***Next meeting: Thursday, May 25, 2017***

**MEETING MINUTES  
DESIGN REVIEW COMMISSION  
THURSDAY, FEBRUARY 23, 2017  
5:00 PM**

**LOCATION: CASTLE ROOM, CITY HALL**



**I. CALL TO ORDER**

Meeting called to order by Chairperson Stahlmann at 5PM

**II. ROLL CALL**

Joe Stahlmann, Chair  
Patrick Bles, Vice-Chair  
Paul Anderson  
Deb Fairbanks  
Candy Petersen, Council Liaison  
Lou Ann Stevens

**III. ADOPT AGENDA**

Chairperson Stahlmann moved to adopt agenda if no objections. No objections, agenda adopted.

**IV. APPROVAL OF MINUTES**

Approve the November 17, 2016 regular meeting minutes.  
Changes need to be made on the start time of the meeting from 6pm to 5pm and the end time from 6:30pm to 5:30pm.  
Commissioner Anderson motioned to approve minutes with the changes, Commissioner Fairbanks seconded will all present voting aye (5-0)

**V. MEETING OPEN TO THE PUBLIC**

No members of the public present

**VI. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS**

No action items or recommendations presented

**VII. REPORTS FROM STAFF**

Snowman repairs and maintenance – Scott Duddeck, Fire Chief  
Chief Duddeck reported that the Snowman had stucco repair and paint in 2006. He stated that there have never been any repairs on the interior of the snowman since it was moved in the late 1980's. During inspection and bidding process last year it was discovered there was significant deterioration of the steel framing on the lower section of the snowman. It is only held in place by two steel anchors into the concrete slab which as stated before has deteriorated. Given a ball park estimate of the cost to do the interior repairs Chief stated that the interior cost would be 5,000 and 10,000 total to do the interior and exterior repairs, if the city was to pay for all costs. There is no line item in the city budget to repair the Snowman at this time. Historically local business people and members of the community have made sure there was money and labor to keep the snowman in decent shape. Commissioners discussed other funding options like doing fundraisers for it at the History Cruz events or other city events this summer. They also discussed grants, but it was thought that it would be a long process and wouldn't be able to secure the grant in order to do repairs this summer. Chief Duddeck stated he would

start looking for business and community members to commit to helping out with this project.

#### **VIII. REPORTS FROM COMMISSIONERS**

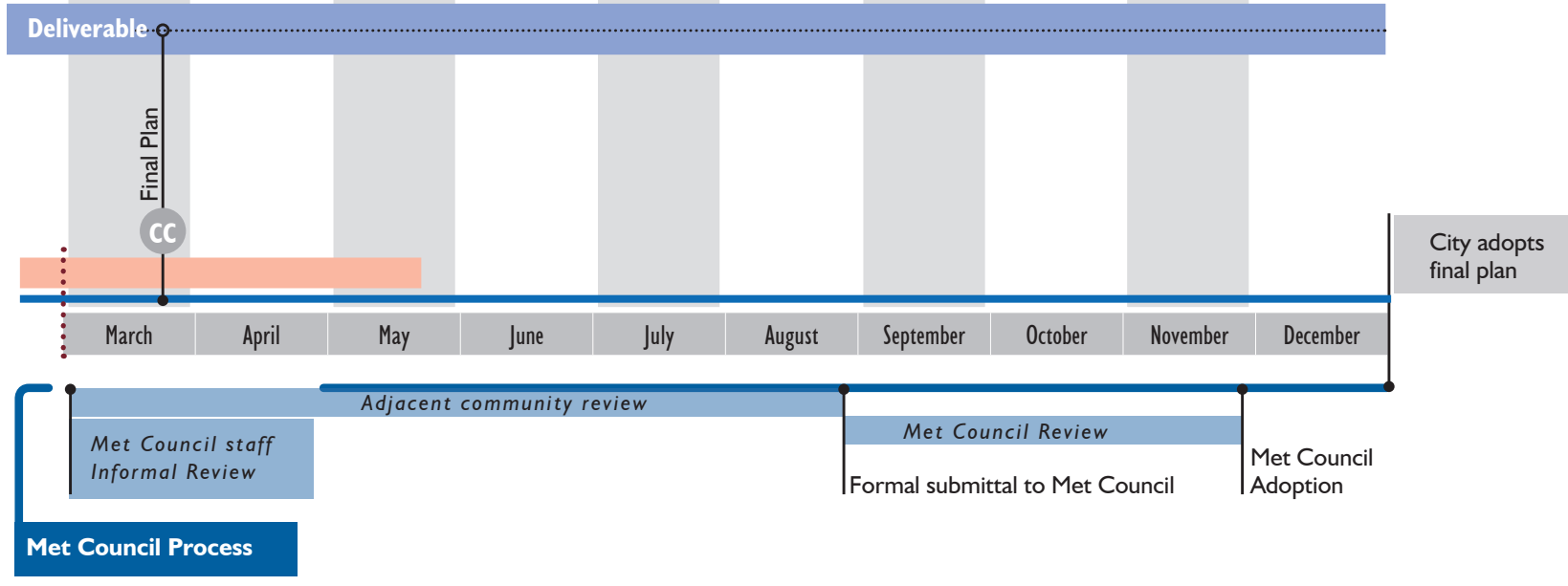
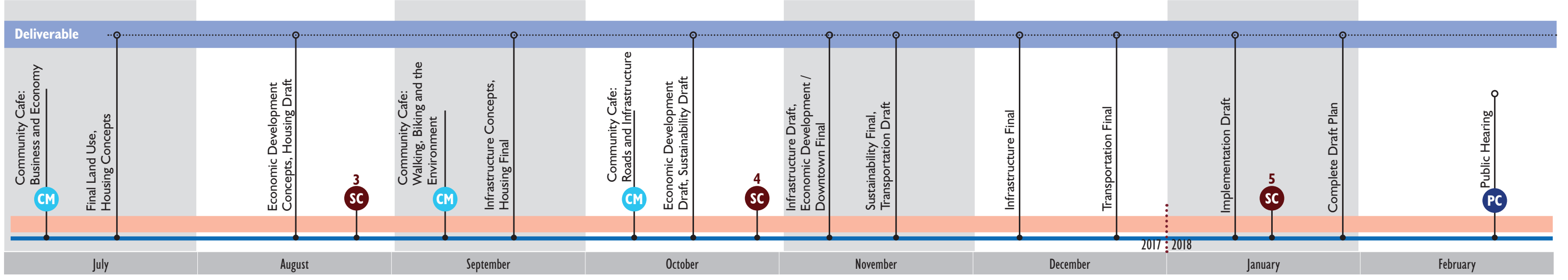
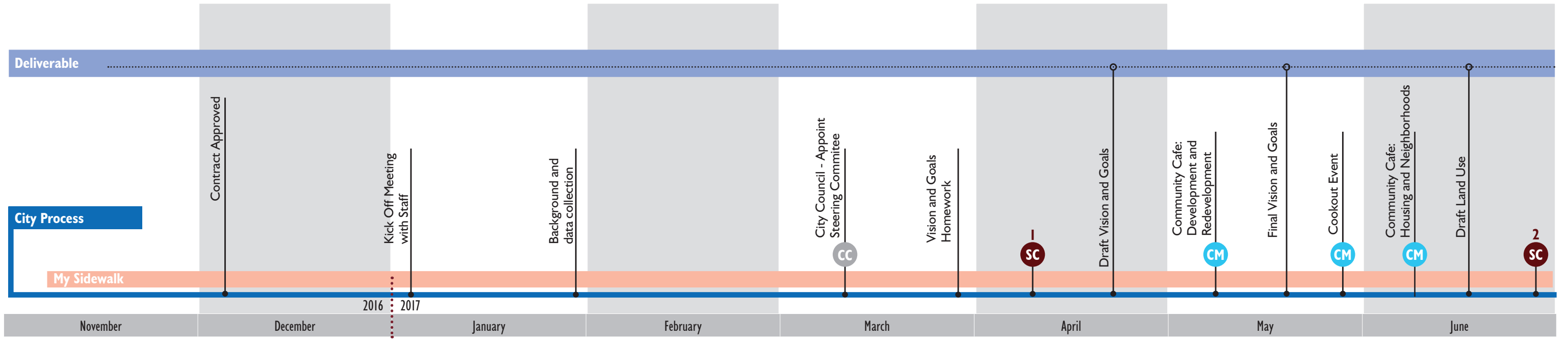
The Webber Building was discussed by the commission. It is making progress but commissioners were concerned with the aesthetics of the building. The old portion of the building not blending in with new section was the main concern. Commissioners stated that they recommended the project to the council with constructive criticism of the design, but this was a unique situation as the project had already started when it went to the council.

#### **IX. ADJOURNMENT**

Commissioner Anderson motioned to adjourn meeting, Commissioner Blee seconded. Motion carried with all present voting aye (5-0). Meeting adjourned at 5:30pm

***Next meeting: Thursday, March 23, 2017***

# North St. Paul Comprehensive Plan Schedule



**Key to Meeting Symbols**

- CM - Community Meeting
- PC - Planning Commission
- CC - City Council
- SC - Steering Committee

- Last Updated: 3/2/17



<b>Date &amp; Time</b>	<b>Meeting Type &amp; Topic</b>	<b>Location</b>
<b>April 20, 2017</b> 6:00-7:30pm	<b>Steering Committee Meeting</b>	<b>City Hall Training Room</b>
<b>May 15, 2017</b> 6:00-7:30 pm	<b>Community Café</b> <i>Development and Redevelopment</i>	<b>North St. Paul High School</b> <i>Cafeteria</i>
<b>June 1, 2017</b> 6:15 pm	<b>Planning Commission Update</b> <i>(during Regular Meeting)</i>	<b>City Council Chambers</b> <b>City Hall</b>
<b>June 6, 2017</b> 6:30 pm	<b>City Council Update</b> <i>(during Regular Meeting)</i>	<b>City Council Chambers</b> <b>City Hall</b>
<b>June 12, 2017</b> 6:00-7:30	<b>Community Café</b> <i>Housing &amp; Neighborhoods</i>	<b>St. Peter's Church</b> <i>Fellowship Hall</i>
<b>June 15, 2017</b> 6:00-7:30 pm	<b>Steering Committee Meeting</b>	<b>City Hall Training Room</b>
<b>June 19, 2017</b> 6:00-7:30 pm	<b>Community Café</b> <i>Housing &amp; Neighborhoods</i>	<b>Hmong House</b>
<b>July 17, 2017</b> 6:00-7:30 pm	<b>Community Café</b> <i>Business &amp; The Economy</i>	<b>American Legion</b>
<b>August 3, 2017</b> 6:15 pm	<b>Planning Commission Update</b> <i>(during Regular Meeting)</i>	<b>City Council Chambers</b> <b>City Hall</b>
<b>August 15, 2017</b> 6:30 pm	<b>City Council Update</b> <i>(during Regular Meeting)</i>	<b>City Council Chambers</b> <b>City Hall</b>
<b>August 17, 2017</b> 6:00-7:30 pm	<b>Steering Committee Meeting</b>	<b>City Hall Training Room</b>
<b>September 11, 2017</b> 6:00-7:30 pm	<b>Community Café</b> <i>Walking, Biking &amp; The Environment</i>	<b>Casey Lake Park Building</b>
<b>October 16, 2017</b> 6:00-7:30	<b>Community Café</b> <i>Roads, Transit &amp; Infrastructure</i>	<b>City Hall Training Room</b>
<b>October 19, 2017</b> 6:00-7:30	<b>Steering Committee Meeting</b>	<b>City Hall Training Room</b>
<b>November 2, 2017</b> 6:15 pm	<b>Planning Commission Update</b> <i>(during Regular Meeting)</i>	<b>City Council Chambers</b> <b>City Hall</b>
<b>November 21, 2017</b> 6:30 pm	<b>City Council Update</b> <i>(during Regular Meeting)</i>	<b>City Council Chambers</b> <b>City Hall</b>
<b>December 14, 2017</b> 6:00-7:30 pm	<b>Steering Committee Meeting</b>	<b>City Hall Training Room</b>
<b>January 18, 2018</b> 6:00-7:30	<b>Steering Committee Meeting</b>	<b>City Hall Training Room</b>