

City of North Saint Paul
January 3, 2022
Approved Regular City Council Meeting Minutes

I. OATH OF OFFICE

Mayor: John Monge

Council Member: Jason Nordby

Council Member: Cassidy Schweer

II. CALL TO ORDER

Mayor Monge called the meeting to order at 6:43 p.m.

Mayor Monge thanked the former Mayor and Council Members and explained the strong City Council/weak Mayor non-partisan style of government.

III. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

IV. ROLL CALL

Present: Council Member Cole
Council Member Schweer
Council Member Wong
Council Member Nordby
Mayor Monge

Staff: City Manager Brian Frandle, Assistant to City Manager Jennie Kloos,
Communications Staff Kari Erpenbach

V. ADOPT AGENDA

On motion by Council Member Wong, seconded by Council Member Schweer, with all present voting aye (5-0), motion carried to approve the agenda as submitted.

VI. PRESENTATIONS

There were no presentations.

VII. APPROVAL OF CONSENT AGENDA

Mayor Monge requested that Consent Agenda Item D be moved to City Business.

On motion by Council Member Cole, seconded by Council Member Nordby, with all present voting aye (5-0), motion carried to approve the consent agenda, Resolution No. 2023-001 consisting of:

A. December 20, 2022 regular meeting minutes

- B. General Claims \$436,443.16
- C. HRA Claims \$129.43
- D. 2023 Commission Appointments **Moved to City Business**

VIII. MEETING OPEN TO PUBLIC

John Schmahl expressed his frustration with the proposed sidewalk on 11th Avenue and suggested the sidewalk be placed in a different location closer to Casey Park instead.

IX. PUBLIC HEARINGS

There were no scheduled public hearings.

X. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. City Council Appointments

Mayor Monge listed all the current members of EDA, HRA, Parks and Recreation Commission, Arts and Culture Commission, and Planning Commission.

On motion by Council Member Cole, seconded by Council Member Nordby, with all present voting aye (5-0), motion carried to adopt Resolution No. 2023-002 approving City Council Appointments to Commissions and Committees for 2023.

B. 2023 Annual Resolutions (Investment Committee, Depository Bank for City Funds and Securities, City Attorney Retainer, Legal Newspaper for Publications, and Acting Mayor)

Mr. Frandle stated the Investment Committee will include Mayor Monge, City Manager Brian Frandle and City Finance Director Dan Winek.

On motion by Council Member Cole, seconded by Council Member Wong, with all present voting aye (5-0), motion carried to adopt Resolution No. 2023-003 appointing Investment Committee for 2023.

Mr. Frandle stated this will include Mayor Monge, Mr. Frandle, Mr. Winek, and would appoint Mr. Winek as official City Treasurer.

On motion by Council Member Schweer, seconded by Council Member Nordby, with all present voting aye (5-0), motion carried to adopt Resolution No. 2023-004 designating Official and Supplemental Depositories and Depositories for Investment Purposes.

Mr. Frandle stated Attorney Soren Mattick will be the City's primary contact with Campbell Knutson Law Firm.

On motion by Council Member Wong, seconded by Council Member Cole, with all present voting aye (5-0), motion carried to adopt Resolution No. 2023-005 retaining Campbell Knutson Law Firm as City Attorney for 2023.

On motion by Council Member Schweer, seconded by Council Member Cole, with all present voting aye (5-0), motion carried to adopt Resolution No. 2023-006 approving Minneapolis Star Tribune as Official Newspaper for 2023.

Mr. Frandle stated the Acting Mayor for 2023 will be Council Member Wong.

On motion by Council Member Cole, seconded by Council Member Schweer, with all present voting aye (5-0), motion carried to adopt Resolution No. 2023-007 appointing Acting Mayor for 2023.

C. North St. Paul Vacation Carryover

Mr. Frandle discussed the City's vacation carryover and recommended approval.

After questions from the Council, Mr. Frandle provided the following information:

- Employees can continue accruing vacation hours beginning in 2023
- This will be the last carryover policy
- The budget will absorb the extra cost
- Clarified at the end of 2023, vacation days will be maxed out at 30 not 36

On motion by Council Member Nordby, seconded by Council Member Schweer, with all present voting aye (5-0), motion carried to adopt Resolution No. 2023-008 approving Pause on Employee Manual Policy Regarding Vacation Accrual.

Council Member Cole acknowledged the hard work of City staff and hopes to return to the original allotted vacation time going forward.

Mr. Frandle noted the Police Department's vacation usage will be addressed in more detail at the next City Council meeting.

D. 2023 Commission Appointments

Mayor Monge pulled this item from the Consent Agenda to discuss as a group. He stated interested candidates fill out the online form and then it will come before the Council. Mayor Monge listed the acting liaisons for the 2023 Commissions and recommended a workshop to review resident commission applications and appointments going forward.

On motion by Council Member Schweer, seconded by Council Member Wong, with all present voting aye (5-0), motion carried to adopt Resolution No. 2023-009 approving Appointments to Commissions and Authorities for 2023.

XI. REPORTS OF CITY MANAGER AND DEPARTMENTS

Mr. Frandle commented on the staff meeting and noted the record year of calls for service for the Fire Department. He also noted the Christmas decorations have come down, four ice rinks have been put up, and auditors will be in town on Thursday and Friday of this week.

XII. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

Council Member Cole noted there was not an update from the Park and Recreation Commission because their meeting was cancelled due to weather and their next meeting will be January 25th at 6:30. The next EDA meeting will be Tuesday, January 10th at 3:00 p.m.

Council Member Wong stated the Arts and Culture Commission will meet tomorrow to discuss project Snowy and is currently looking for a youth representative.

XIII. GENERAL BUSINESS

Council Member Wong stated she is looking forward to working with the new Council Members and encouraged everyone to join the Polar Plunge at White Bear Lake on January 25th to support Special Olympics.

Council Member Schweer is looking forward to working with everyone.

Council Member Cole stated the Fire and Ice Festival will be on January 7th from 5-8 p.m. at Hause Park.

Mayor Monge stated he would like workshops to be an hour in length from 5:30-6:30 p.m. and noted he will be absent for the next City Council meeting so Council Member Wong will take over as Acting Mayor for that meeting.

XIV. CLOSED SESSION

There was no Closed Session.

XV. ADJOURNMENT

There being no further business, on motion by Council Member Schweer, seconded by Council Member Nordby, with all present voting aye (5-0), Mayor Monge adjourned the meeting at 7:21 p.m.

/s/ John Monge, Mayor

Attest:

/s/ Brian Frandle, City Manager / Clerk