

**CITY OF NORTH ST. PAUL
PLANNING COMMISSION
REGULAR MEETING MINUTES
THURSDAY, JANUARY 5, 2023
6:30 P.M.**

North St. Paul City Hall – Council Chambers
2400 Margaret Street

I. CALL TO ORDER

Commissioner Blees called the meeting to order at 6:30 p.m.

II. ROLL CALL

COMMISSION

Patrick Blees, Commissioner
Eric Brenna, Commissioner
Cameron Muhic, Commissioner
Andrew Wise, Commissioner
Jason Nordby, City Council Liaison absent

STAFF

Brandy Howe, Community Development Director
Chris Cherne, Planning Commission Secretary

III. ADOPT AGENDA

Commissioner Blees suggested Chair and Vice Chair Election Commission Business Action Items and Recommendations be moved to Item IV.

Motion to reorder the agenda by Commissioner Wise, and seconded by Commissioner Muhic, with all present voting aye (4-0). Motion carried.

Motion to adopt revised agenda by Commissioner Brenna, and seconded by Commissioner Wise, with all present voting aye (4-0). Motion carried to adopt the January 5, 2023 agenda as revised.

IV. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. Chair and Vice Chair Election

After some discussion, Commissioner Blees stated he would accept the role of Chair and Commissioner Wise stated he would accept the role of Vice Chair.

Motion by Commissioner Muhic, and seconded by Commissioner Brenna, with all present voting aye (4-0). Motion carried to approve Chair and Vice Chair elections.

V. APPROVAL OF MINUTES

Motion to approve Minutes by Commissioner Wise, and seconded by Commissioner Muhic, with all present voting aye (4-0). Motion carried to approve the December 1, 2022 regular meeting minutes as submitted.

VI. MEETING OPEN TO THE PUBLIC

There were no comments.

VII. PUBLIC HEARINGS

A. Amendment to the Sign Ordinance

Chair Blees stated the Planning Commission agreed to hold a public hearing on the amendment to the Sign Ordinance.

Chair Blees opened the public hearing at 6:38 p.m.

Chair Blees closed the public hearing at 6:39 p.m.

Community Development Director Brandy Howe stated there was not any new information to provide. Chair Blees suggested a recommendation to City Council at their next meeting.

Motion by Commissioner Wise, and seconded by Commissioner Brenna, with all present voting aye (4-0). Motion carried to recommend approval to City Council of an Ordinance to Amend 157: Sign Ordinance of the Municipal Code.

Chair Blees recommended that authorization of this amendment to be signed by Mayor John Monge.

VIII. OLD BUSINESS

There was no old business.

IX. REPORTS FROM STAFF

Ms. Howe stated she has received an application for site plan review for a coffee/donut shop that will reconfigure the parking lot at Polar Plaza on 11th Avenue and McKnight Road. She also received a variance request for a cell phone tower extension. Both items be reviewed at the Planning Commission's next meeting.

X. REPORTS FROM COUNCIL LIAISON

Chair Blees stated he spoke to Council Liaison Nordby who is looking forward to being a part of this Commission.

XI. REPORTS FROM COMMISSIONERS

Planning Commission members thanked Council Liaison Wong for her work on the Commission over the last 2 years. They also expressed thanks to the rest of the out-going Planning Commission members.

Ms. Howe inquired about a commemorative offering for members' years of service. Chair Blee suggested that should ultimately come from City Council.

XII. ADJOURNMENT

There being no further business, motion to adjourn by Commissioner Brenna, and seconded by Commissioner Muhic, with all present voting aye (4-0). Motion carried to adjourn the meeting at 6:51 p.m.

The next regularly scheduled Planning Commission Meeting is Thursday, February 2, 2023 at 6:30 p.m.

Members, please notify any planned absences to:

Chris Cherne
Planning Commission Secretary
651-747-2440
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