



**City of North St. Paul
Arts & Culture Commission
Regular Meeting Agenda**

**March 8, 2023
6:30 PM**

The Arts & Culture Commission Meeting will be conducted on **March 8, 2023** at 6:30 p.m. The meeting location is the Council Chambers at City Hall, located at 2400 Margaret St., North St. Paul.

The **March 8, 2023** Zoom meeting can be accessed at
tinyurl.com/NSPartsandculture

(from a PC, Mac, tablet, iPhone, or Android device)
or by phone at 1-929-205-6099.

Participants accessing the meeting by phone please use the following meeting ID:
87921831549

The Arts & Culture Commission Zoom meeting will be 'open to the public to listen in but will be muted from contributing at all times with the exception of a Public Hearing and open to the public forum.

Please join the meeting early to test your audio and video settings.

I. Call to Order

II. Roll Call

Tom Sonnek, Chair
Carey Nadeau, Vice-Chair
Amanda Black, Commissioner
Stacy Maher, Commissioner
Emily Haeg Nguyen, Commissioner
Lisa Ritchie, Commissioner
See Yang, Commissioner
Cecelia Goracki, Student Commissioner
Lisa Wong, Council Member

Staff
Sara Lang, Commission Secretary

III. Adopt Agenda

IV. Approval of Minutes

A. Approve 2/1/23 Meeting Minutes

V. Meeting Open to the Public

This Open Forum is an opportunity for persons to address the Arts & Culture Commission on items not on the agenda. A completed public comment form should be presented to the staff liaison prior to the meeting. Comments will be limited to 3 minutes per person. While the Commission may ask clarifying questions of the speaker, no formal action by the Commission or discussion will be held on these items.

VI. Public Hearings

VII. Commission Business, Action Items & Recommendations

- A. Project Updates by Sub-Committees
- B. Cultural Groups in North St. Paul

VIII. Old Business

IX. Reports from Staff

X. Reports from Commissioners

XI. Reports from Council Liaison

XII. Adjournment

The next regularly scheduled Arts & Culture Commission meeting is April 5th, 2023.



To	Date
Arts and Culture Commissioners	March 8, 2023
Agenda Placement # IV.A	
Approval of Minutes	
Subject	
Approve 2/1/23 Meeting Minutes	
Background/Facts	
Recommended Action	
Attachments	

1. ACC 02.01.2023 Minutes
- Respectfully submitted,
Sara Lang, Arts & Culture Commission Secretary

City of North Saint Paul
Arts & Culture Commission Meeting Minutes

February 1, 2023

6:30 PM

I. Call to Order

Chair Sonnek called the meeting to order at 6:32 PM

II. Roll Call

Tom Sonnek, Chair

Lisa Ritchie, Commissioner

Carey Nadeau, Commissioner

Stacy Maher, Commissioner

Emily Haeg Nguyen, Commissioner

See Yang, Commissioner

Amanda Black, Commissioner

Cecelia Goracki, Student Commissioner (non-voting)

Lisa Wong, Council Member

Staff

Sara Lang, Commission Secretary

III. Adopt Agenda

On motion by Commissioner Maher, seconded by Commissioner Black, with all present voting aye (7-0), motion carried to adopt the agenda with the addition of introductions under item VII.

IV. Approval of Minutes

A. Approval of the 01/11/23 Meeting Minutes

On motion by Commissioner Nadeau, seconded by Commissioner Black, with all present voting aye (7-0), motion carried to approve the 01/11/23 Meeting Minutes.

V. Meeting Open to the Public

There was no public input.

VI. Public Hearings

None.

VII. Commission Business, Action Items & Recommendations

A. Introductions

As there were several newer members of the Commission, including a new student member, Commissioners introduced themselves.

B. Commission Training by Soren Mattick

City Attorney Soren Mattick conducted a training session for the Commission on the Open Meeting and Data Practices laws; conflicts of interest; the gift law; the Council Manager form of government; the correct way to solicit donations, and parliamentary procedures. He focused on electronic communication, and that it is important to avoid that if at all possible. All electronic communication, even on personal devices, is subject to data requests, therefore it is important to keep all communication. Soren was okay with ad-hoc sub-committees meeting to discuss projects. The importance of the ad-hoc portion is to clarify it is not a regularly scheduled meeting.

C. Project Updates by Sub Committees

C - 1 ACC WIP (Work Improvement Plan) 2023

Chair Sonnek called attention to the WIP document and said the commission will go through the projects under the plan.

C - 2 Project Snowy Update

Commissioner Yang reported the ad-hoc committee had met and worked on tasks, next steps, the flyer and the purchase agreement for the Snowy statues. The agreement needs final review by the City Attorney and City Council. The flyer needs to verify the cost before distribution and will need to be presented to the Business Association before distribution.

Commission Secretary Sara Lang noted that businesses who wanted to place a Snowy on the sidewalk in front of their businesses would need an annual sidewalk encroachment permit which carries a potential \$50 fee. The permit and fee would not apply if the Snowy was on private property.

The Commission said it would be important for purchasers to understand issues of placement up-front and asked the ad-hoc committee to designate a list of possible public locations for the statutes and to finish updating the purchase agreement for Commission review at the next meeting. A suggestion was made to include the permit fee in the initial cost of the Snowy, if possible.

C-3 Mural Project Update

Commissioner Nadeau reported the ad-hoc committee has put together a project plan and defined the scope of the project as six murals or other public art items over three years in a mix of public and private locations.

C-4 Utility Box Wrapping

This ad-hoc committee will be meeting in the coming week and expects to be able to implement the project in the spring.

C-5 Art Cart Project

This ad-hoc committee plans to meet when it is closer to spring.

C-6 Paint and Sip

Commissioner Lisa Ritchie reported Casey Lake is available March 23 so the date is being held. They are looking for volunteers to be available that evening and she said the "sip" was being removed from the name of the event as the city cannot provide or promote alcoholic beverages. The Commission directed that participants be informed in some way about "bring your own" beverage options in the park. The Commission discussed the cost and age range for the event and suggested 16 and up and a \$30 fee with a limit of 25 participants. Secretary Sara will pass along registration information to the City's Communication Consultant. Ms. Lang also asked if purchasing table cloths for the event is needed, and the group approved of the purchase.

C-7 Art Festival

Commissioner Black reported the ad-hoc committee is in the process of setting its first meeting but the date reserved for the event is Sept. 23. She is looking into a different platform for artist applications and is reviewing possible locations including parking considerations. Commissioners thought the \$1,500 cost for the alternate platform might be too steep and also had concerns not using the City's software for registration.

D. Public Art Code MN Statutes

Ms. Lang said she included in the packet what is in MN Statutes regarding public art and suggested the Commission review it and discuss it at the next meeting. The Commission would have the option of following state statute or writing something into local ordinances.

The Commission decided to take up the topic at the next meeting.

E. March Meeting Date Change

On motion by Commissioner Ritchie, seconded by Commissioner Haeg Nguyen, with all present voting aye (7-0), motion carried to approve moving the March Arts and Culture Commission meeting from March 1 to March 8.

VIII. Old Business

Nothing additional.

IX. Reports from Staff

Ms. Lang reported she has started creating a list of cultural organizations in North St. Paul and asked the Commission to submit groups to her and she will bring the list to the next meeting. She also said that the Parks and Rec Commission is considering moving from nine to seven members.

X. Reports from Commissioners

None.

XI. Reports from Council Liaison

Council Member Wong reported on ongoing discussion concerning the sidewalk ordinance at the City Council Level.

XII. Adjournment

On motion by Commissioner Maher, seconded by Commissioner Yang, with all present voting aye (7-0), motion carried to adjourn the meeting.

Chair Sonnek adjourned the Arts & Culture meeting at 8:28 PM

The next regularly scheduled Arts & Culture Commission meeting is March 8, 2023



To	Date
Arts and Culture Commissioners	March 8, 2023
Agenda Placement # VII.A	
Commission Business, Action Items & Recommendations	
Subject	
Project Updates by Sub-Committees	
Background/Facts	
Recommended Action	
Attachments	

1. Project Snowy WBS - GANTT CHART
2. DOCS-#225035-v3-Purchase_agreement_Project_Snowy_Sculptures
3. DOCS-#225227-v1-Project_Snowy_Artist_Agreement
4. Utility box wraps Quote
5. Pages from Util Boxes Map Pics V1 (1)
6. Summer Bunnies

Respectfully submitted,
Sara Lang, Arts & Culture Commission Secretary

	February			March			April			May			June			July			August			September			October																	
Milestones	1-4	5-11	12-18	19-25	26-4	5-11	12-18	19-25	26-1	2-8	9-15	16-22	23-29	30-6	7-13	14-20	21-27	28-3	4-10	11-17	18-24	25-1	2-8	9-15	26-22	23-29	30-5	6-12	13-19	20-26	27-2	3-9	10-16	17-23	24-30	1-7	8-14	15-21	22-28	29-31		
Define full programming				share at ACC in March																																						
Fully drafted purchase agreement				do we have to wait for encroachment language? - yes, unfortunately																																						
Biz assoc. partnership discussion																																										
Solicit businesses for purchases																																										
Execute agreements with biz																																										
Complete artist RFP write up				ACC review RFP draft?																																						
Open Call for Artist																																										
Review art submissions																																										
Final selection of artists																																										
Contracts with artists executed																																										
Order and wait for Snowy statues																																										
Artists paint & deco statues																																										
Final clear coat for Snowy																																										
Vomela creation and afixation																																										
Reveal at car show																																										
Final placement of Snowys																																										
Pitch story to media																																										
Recognize on City news and SM																																										
Create walking map																																										
Create project webpage information																																										
Invite biz/artists to City Hall																																										

PROJECT SNOWY PURCHASE AGREEMENT

This Purchase Agreement ("Agreement") is made on the _____ day of _____, _____, (the "Effective Date") by and between the **CITY OF NORTH ST. PAUL**, a political subdivision of the State of Minnesota, whose mailing address is 2400 Margaret Street, North St. Paul, Minnesota 55109 ("City" or "Seller"), and _____, a _____, whose mailing address is _____ ("Buyer").

RECITALS:

- A. The City operates Project Snowy (the "Project") to support the development of public art within the City. As part of the Project, the City has made available Snowy the Snowman sculptures produced by Tivolitoo, Inc. (the "Manufacturer"), for purchase and decoration by individuals and businesses within the City;
- B. Buyer wishes to support the development of public art within the City;
- C. Buyer has decided to participate in the Project by purchasing a Sculpture for public display.

AGREEMENT:

In consideration of the mutual covenants and agreements herein contained and other valuable consideration, the receipt, and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. **OFFER/ACCEPTANCE.** Subject to compliance with the terms, covenants, and conditions of this Agreement, The City shall convey a Sculpture to the Buyer.
2. **PRICE AND TERMS.** The purchase price for the Sculpture included under this Purchase Agreement is Five Thousand Dollars and No Cents (\$5,000.00) ("Purchase Price"), which Purchaser shall pay to Seller on the Effective Date. The Purchase Price includes a One Thousand Dollars and No Cents (\$1,000.00) Artist Stipend for the decoration of the Sculpture.
3. **ARTIST SELECTION.** The Buyer shall select an artist to decorate the Sculpture within thirty (30) days of the Effective Date.
 - a. The Buyer may select the artist independently, and submit the artist's name, contact information, and proposed design to the City; or,
 - b. The Buyer may ask the City for assistance with artist selection. The City's Arts and Culture Commission (the "Commission") has placed a public call for proposed designs. Upon request, the Commission will provide the Buyer with the proposed designs. The Buyer shall select its three preferred designs. The Commission will

assign the final design based on the Buyer's preference and the availability of the chosen artists, on a first come first served basis.

4. ARTIST STIPEND AND RESPONSIBILITIES. The Artist Stipend included in the Purchase Price shall be awarded to the final selected artist. The artist shall be responsible for completing the proposed design, including the purchase of all necessary tools and supplies. Any remaining funds from the Artist Stipend after the purchase and delivery of the Sculpture shall be kept by the artist.

5. LOCATION; TRANSPORTATION AND DELIVERY. The Buyer shall designate its desired final location for the Sculpture, subject to the approval of the City. Once the final location is approved, the City shall deliver the Sculpture from the Manufacturer to the selected artist for decoration. After the Sculpture is decorated the City shall deliver it from the selected artist to the approved final location.. Once the Sculpture has been delivered to the Buyer's selected and approved location all subsequent movement, relocation, or adjustments shall be the sole responsibility of the Buyer.

6. REGULATORY COMPLIANCE. Buyer shall comply with all applicable state, federal, and local laws in the decoration and placement of the Sculpture. It shall be the sole responsibility of the Buyer to obtain all necessary permits or approvals required for the final designated placement of the Sculpture.

7. MAINTENANCE. All necessary maintenance, upkeep, or relocation, and any associated costs, approvals, or permits, shall be the sole responsibility of the Buyer. Buyer shall ensure that the Sculpture continues to meet all applicable City requirements, which may include maintaining a good standard of appearance.

8. DISPLAY ON WEBSITE. The Buyer may submit a name, logo, and website link to be displayed on the Project webpage.

9. DONATION OF SCULPTURE TO CITY. The Buyer may choose to donate the Sculpture to the City after decoration but before the final delivery of the Sculpture to the Buyer. Donation is subject to the approval of the City Council as required by Minn. Stat. § 465.03 et seq. If the Buyer chooses to donate the Sculpture, the City shall assume all rights and responsibilities for the sculpture, including maintenance, placement, and relocation. Upon donation of the Sculpture, all duties owed or rights held by Buyer under this Agreement, except for the duty to pay of any portion of the full Purchase Price then owed, shall terminate.

10. RISK OF LOSS. The Buyer shall bear the entire risk of loss caused by damage to or destruction of the Sculpture before final delivery.

11. SALE AS IS; NO WARRANTY. The City and the Buyer agree that the Sculpture is being sold "AS-IS." The City makes no warranty of any kind, express or implied, for example, as to the fitness, appearance, or condition of the Sculpture. The Buyer understands that the AS-IS provision is a material component of the City's willingness to enter into this Agreement. The provisions of this Paragraph shall survive completion, termination, or cancellation of this Agreement.

Commented [SL1]: From our legal team:

Our concern is that if a buyer donates a sculpture that already sits on private land, it will need to be moved to public land for permanent keeping. If the donation happens before final delivery, then the city can just deliver the sculpture to itself like it would have delivered it to the buyer. But if this were to happen a couple years after delivery, then the question arises of who pays for the relocation.

The options are the buyer pays, the city assumes the cost, or the parties split it according to some formula (e.g., 50/50, or the City will pay the first \$200, etc.). The city attorney's office does not have strong feelings as to who is responsible, we just want to make sure that it gets addressed here.

It sounds like the ACC is still working through what they want to do here, so for now we will leave this as it is. Please let us know once a decision is reached and we can update the language to reflect that.

12. COPYRIGHT. Buyer shall defend actions or claims charging infringement of any copyright or patent by reason of the use or adoption of the Buyer's chosen design, or any portion thereof, and shall hold harmless the City from loss or damage resulting therefrom.

13. DATA PRACTICES/RECORDS. All data created, collected, received, maintained or disseminated for any purpose in the course of this Contract is governed by the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, any other applicable state statute, or any state rules adopted to implement the act, as well as federal regulations on data privacy. All books, records, documents and accounting procedures and practices of the Buyer, if any, relative to this Agreement are subject to examination by the City.

14. NO JOINT VENTURE. Nothing in this Agreement shall be deemed to constitute a partnership, joint venture, or agency relationship between the City and the Buyer.

15. WAIVER AND INDEMNIFICATION. The Buyer shall hold harmless and indemnify the City from any and all claims, suits, and proceedings, including for claims of negligence and reasonable attorney fees and expenses, arising from or in connection to this Agreement, where permitted by law.

16. ENTIRE AGREEMENT. This Agreement embodies the entire understanding between the parties relating to the subject matter contained herein, and merges all prior discussions and agreements between them.

17. DISPUTE RESOLUTION; MINNESOTA LAW. This Agreement shall be governed by the laws of the State of Minnesota. In the event of litigation, the exclusive venue shall be in the District Court of the State of Minnesota for Ramsey County.

IN WITNESS WHEREOF, the City and the Buyer have caused this Agreement to be duly executed as of the date first written above.

CITY OF NORTH ST. PAUL

John Monge, Mayor

Brian Frandle, City Manager

BUYER:

By: _____

Commented [SL2]: From our legal team:
Per Minn. Stat. 412.691 the city manager has the authority to enter into contracts below \$20,000 without council approval, but the contracts must still be jointly signed by the manager and the mayor

ARTIST SERVICES AGREEMENT

AGREEMENT made this _____ day of _____, 20____, by and between the **CITY OF NORTH ST. PAUL**, a Minnesota municipal corporation ("City") and _____, a _____ with an address at _____ ("Artist").

IN CONSIDERATION OF THEIR MUTUAL COVENANTS, THE PARTIES AGREE AS FOLLOWS:

1. SCOPE OF SERVICES. The City is operating Project Snowy to further the cause of public art within the City of North St. Paul by partnering with local businesses and individuals (the "Buyers") to acquire and decorate sculptures manufactured by Tivolitoo, Inc. (the "Sculptures"). The Artist desires to participate in Project Snowy and has submitted a proposed design for a Sculpture as set forth on the attached Exhibit "A." If the Artist's design is selected pursuant to this Agreement, the Artist agrees to complete the proposed design diligently and completely and in accordance with professional standards of conduct and performance.

2. SELECTION; NOTIFICATION. Once a Buyer agrees to purchase a Sculpture, the City shall make all proposed designs available to the Buyer. The Buyer may select from the proposed designs or supply its own design. If a Buyer selects the design submitted by the Artist, the City shall notify the Artist of such selection within seven (7) calendar days. The Artist understands that there is no guarantee that any Buyer will select the design proposed by the Artist.

3. COMPENSATION; COSTS. If a Buyer selects the design proposed by the Artist, the Artist shall be paid an Artist Stipend of one thousand and no/100 dollars (\$1,000.00) for the completion of the proposed design. The Artist shall be responsible for completing the proposed design, including the purchase of all necessary tools and supplies and all necessary labor. Any remaining funds from the Artist Stipend after the final completion of the proposed design shall be kept by the Artist as compensation. Under no circumstances shall the Artist be entitled to compensation beyond the Artist Stipend.

4. TERM/COMPLETION DATE. Once the Artist's design is selected by a Buyer, the City shall deliver a Sculpture to the Artist's place of business. The Artist shall have ninety (90) days from the date of delivery to complete the proposed design. The Artist shall notify the City when the design is completed.

5. DESIGN; CHANGES. The Artist shall complete the design as proposed. The City is not responsible for overseeing the Artist and makes no warranty, express or implied, as to the final appearance of the Sculpture.

6. COPYRIGHT OWNERSHIP. All plans, models, software, diagrams, or designs generated in connection with performance of this Agreement shall be the property of the Artist.

Commented [JSB1]: We have not been told what the final timeline will be, this number is included for now as a placeholder. Please let us know what is the desired turnaround time for the Artist.

The City may post the design on its website or in other ways disseminate the design to promote Project Snowy. ~~The Artist shall be the copyright owner.~~

Commented [JSB2]: Proposed. Could also have either the City or the Buyer retain copyright; given the noncommercial nature of this project I recommend leaving the copyright with the Artist. Could also require the design to be licensed with e.g. a Creative Commons license (allowing free use of the design for non-commercial purposes)

7. COMPLIANCE WITH LAWS AND REGULATIONS. In providing services hereunder, Artist shall abide by all statutes, ordinances, rules, and regulations pertaining to the provisions of services to be provided.

8. STANDARD OF CARE. Artist shall exercise the same degree of care, skill, and diligence in the performance of the services as is ordinarily possessed and exercised by a contractor under similar circumstances. No other warranty, expressed or implied, is included in this Agreement. Artist shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections resulting from errors and/or omissions on the part of Artist without additional compensation. City shall not be responsible for discovering deficiencies in the accuracy of Artist's services.

9. INDEPENDENT CONTRACTOR. The City hereby retains Artist as an independent contractor upon the terms and conditions set forth in this Agreement. Artist is not an employee of the City. Artist shall be responsible for selecting the means and methods of performing the work. Artist shall furnish any and all supplies, equipment, and incidentals necessary for Artist's performance under this Agreement. City and Artist agree that Artist shall not at any time or in any manner represent that Artist or any of Artist's agents or employees are in any manner agents or employees of the City. Artist shall be exclusively responsible under this Agreement for Artist's own FICA payments, workers compensation payments, unemployment compensation payments, withholding amounts, and/or self-employment taxes if any such payments, amounts, or taxes are required to be paid by law or regulation.

10. PERSONAL PERFORMANCE; NO ASSIGNMENT. This contract requires the personal performance of the Artist. Artist may not subcontract any of the obligations under this Agreement, except to the extent that Artist's proposed design states that any portion shall be completed by another entity. Neither party shall assign this Agreement, nor any interest arising herein, without the written consent of the other party.

11. CONTROLLING LAW/VENUE. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota. In the event of litigation, the exclusive venue shall be in the District Court of the State of Minnesota for Ramsey County.

12. MINNESOTA GOVERNMENT DATA PRACTICES ACT. Artist must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to (1) all data provided by the City pursuant to this Agreement, and (2) all data, created, collected, received, stored, used, maintained, or disseminated by Artist pursuant to this Agreement. Artist is subject to all the provisions of the Minnesota Government Data Practices Act, including but not limited to the civil remedies of Minnesota Statutes Section 13.08, as if it were a government entity. In the event Artist receives a request to release data, Artist must immediately notify City. City will give Artist instructions concerning the release of the data to the requesting party before the data is released. Artist agrees to defend, indemnify, and hold City, its officials, officers, agents, employees, and volunteers harmless from any claims resulting from Artist's officers', agents', partners',

employees', volunteers', assignees' or subcontractors' unlawful disclosure and/or use of protected data. The terms of this paragraph shall survive the cancellation or termination of this Agreement.

13. COPYRIGHTED OR PATENTED DEVICES, MATERIALS AND PROCESSES. If the Artist requires, or the Artist desires, the use of any design, device, material, or process covered by letters, patent or copyright, trademark or trade name, the Artist shall provide for such use by suitable legal agreement with the patentee or owner and a copy of said agreement shall be filed with the City. If no such agreement is made or filed as noted, the Artist shall indemnify and hold harmless the City from any and all claims for infringement by reason of the use of any such patented designed, device, material, or process, or any trademark or trade name or copyright in connection with the services agreed to be performed under the Agreement, and shall indemnify and defend the City for any costs, liability, expenses and attorney's fees that result from any such infringement.

14. AUDIT. Pursuant to Minnesota Statutes, § 16C.05, Subdivision 5, the Artist agrees that the City, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of the City, and involve transactions relating to this Agreement. The Contractor agrees to maintain these records for a period of six years from the date of termination of this Agreement.

15. WAIVER. Any waiver by either party of a breach of any provisions of this Agreement shall not affect, in any respect, the validity of the remainder of this Agreement.

16. ENTIRE AGREEMENT. The entire agreement of the parties is contained herein. This Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect between the parties relating to the subject matter hereof. Any alterations, amendments, deletions, or waivers of the provisions of this Agreement shall be valid only when expressed in writing and duly signed by the parties, unless otherwise provided herein.

17. TERMINATION. This Agreement may be terminated by either party for any reason or for convenience upon written notice at any time before a Buyer selects the design proposed by the Artist.

*Remainder of page intentionally blank.
Signatures follow.*

Dated: _____

CITY OF NORTH ST. PAUL

BY: _____
John Monge, Mayor

BY: _____
Brian Frandle, City Manager

Dated: _____

ARTIST

BY: _____

Print name: _____

EXHIBIT “A”

Proposed Design

Utility box wraps Quote (quote request online submission 2/3/23)

Business	Cost	Notes	Other
BMS Signs and Printing Columbia Heights, MN	WAITING	Sent on 2/9 - pictures requested Followed up 2/22	info@printbms.com
Image360 Woodbury, MN	\$3,518.69 (without installation, which will be quoted another time)	Irrigation Cabinet 1 • • • 1.1 Premium Digital Vinyl - Top • • • • 1.2 Premium Digital Vinyl - Front • • • • 1.3 Premium Digital Vinyl - Back • • • • 1.4 Premium Digital Vinyl - Left Side • • • • 1.5 Premium Digital Vinyl - Right Side • • • • \$986.40 • Lighting Cabinet (smaller, light gray) • • • 2.1 Premium Digital Vinyl - Top • • •	Woman-owned and operated biz

		• 2.2 Premium Digital Vinyl - Front • • • • 2.3 Premium Digital Vinyl - Back • • • • 2.4 Premium Digital Vinyl - Left Side • • • • 2.5 Premium Digital Vinyl - Right Side • • • • \$859.78 • Lighting Cabinet (larger, silver) 3.1 Premium Digital Vinyl - Top 3.2 Premium Digital Vinyl - Front 3.3 Premium Digital Vinyl - Back 3.4 Premium Digital Vinyl - Left Side 3.5 Premium Digital Vinyl - Right Side \$1,205.83 Design - *Subject to change pending design requests* \$225.00 4.1 Design Service - Subtotal: \$3,277.01 Taxes: \$241.68 Grand Total: \$3,518.69	
Impression Signs and Graphic Oakdale, MN			Sent request for quote 2/3
Daystar Custom Signs	Laminated prints would be \$10/SqFt. Install	The two lighting cabinets: 32"wide x 14.25" deep x 60.75" High = about 45 SqFt = \$450	rocco@daystarcustomsigns.com

Roseville, MN	labor would be \$125/hr/person \$450 + \$520 + \$380 + \$1500 install ~\$2850	44" wide x 27.25" deep x 54" high = about 52 SqFt \$520 The Irrigation cabinet: 59.25 wide x 31.25" deep x 28.75" high = about 38 SqFt \$380 Install would be 2 installers, \$125 each per hour including drive time. Estimated 1 hour minimum for travel and 1 hour (cleaning,install,clean up) per location would be estimated at \$500 per install. Please note, it would be more cost effective to have a list of 6-10 locations to do all in one day. Please call me at 651-276-3487 to discuss.	
Valley Lettering Signs North St. Paul, MN	XX	Not able to do these wraps Recommended Finishing touch graphics = Scot	local!?
Advantage Signs and Graphics St. Paul, MN (Little Canada)	\$520 + \$580 + \$560 + \$1500 install +233.05 tax 2% fee on credit card payments \$3393.05	Install would be in summer	Erin Benesch <erin@advansign.com>
(FTCC Graphics) Oakdale, MN	~\$450 each roughly + Includes install ~ \$1,350	Includes wrapping 4 sides and top	Scot, recommended by Valley Lettering



Decorative Wrap Locations:

- 7th and Margaret – 2 lighting controllers and 1 irrigation controller
- 2544 7th Ave – 1 3-phase LBC and 1 lighting controller
- Sentinel Building – in lot behind building, 1 lighting controller
- Helen and Seppala – 1 lighting controller by late spring installed
- Schifsky Frontage Rd – 1 lighting controller
- Holiday on Margaret – 2 lighting control
- High School – 1 Switch Gear
- 2nd st and 7th Ave – 1 lighting controller
- 3rd st and 7th ave – 1 switch gear

Need the dimensions of 3-phase LBC

Are all lighting controller boxes all the same size?

May need actual dimensions of switch gear if my estimate in doc is not sufficient

7th and Margaret

The two lighting cabinets are;
32"wide x 14.25" deep x 60.75" High
44" wide x 27.25" deep x 54" high

The Irrigation cabinet is;
59.25 wide x 31.25" deep x 28.75" high

this one outside the bookstore



The two below are outside of Roddy's







To	Date
Arts and Culture Commissioners	March 8, 2023
Agenda Placement # VII.B	
Commission Business, Action Items & Recommendations	
Subject	
Cultural Groups in North St. Paul	
Background/Facts	
Recommended Action	
Attachments	

1. Culture Groups NSP
- Respectfully submitted,
Sara Lang, Arts & Culture Commission Secretary

[illegible]