

City of North Saint Paul
March 21, 2023
Approved City Council Workshop Meeting Minutes

I. CALL TO ORDER

Mayor Monge called the meeting to order at 5:30 p.m.

II. ROLL CALL

Present: Council Member Schweer
Council Member Nordby arrived at 5:36 p.m.
Council Member Cole
Council Member Wong
Mayor Monge

Staff: City Manager Brian Frandle, Assistant to the City Manager Jennie Kloos,
Community Development Director Brandy Howe, Communications Staff Kari
Erpenbach, Public Works Director Ron Ritchie, Public Works Supervisor Randy
Miller, City Attorney Soren Mattick

III. ADOPT AGENDA

On motion by Council Member Cole, seconded by Council Member Schweer, with all present voting aye (4-0), motion carried to approve the agenda as submitted.

IV. TOPICS

A. McKnight Fields Discussion

Community Development Director Brandy Howe presented this item and provided a historical background and renovations needed on the 21 acre complex.

City Attorney Soren Mattick suggested a maintenance and ownership documentation if owned by the City.

In response to questions from City Council, City staff provided the following information:

- American Legion uses Kuenkel field
- Operational costs
- Rental fees do not currently include lights and electricity
- Clarified which fields the school district uses

Mayor Monge noted the t-ball field was previously on a sign out basis, used for high school practices, and is maintained by mowing the grass and dragging the field. Mr. Ritchie provided details on field maintenance and upkeep.

Council Member Peterson inquired about liability and insurance. Mr. Ritchie stated there is language in the agreement about insurance and the City would be liable.

City Council and staff discussed other programming, rental fees, field reservations, modifications to the fee schedule, partnerships to help with costs, other options for tennis courts, batting cages, concession building renovations, and contract language.

VI. ADJOURNMENT

On motion by Council Member Nordby, seconded by Council Member Wong, with all present voting aye (5-0), meeting is adjourned at 6:29 p.m.

/s/ John Monge, Mayor

Attest:

/s/ Brian Frandle, City Manager / Clerk