

City of North Saint Paul
March 21, 2023
Approved Regular City Council Meeting Minutes

I. CALL TO ORDER

Mayor Monge called the meeting to order at 6:34 p.m.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Cole
Council Member Schweer
Council Member Wong
Council Member Schweer
Mayor Monge

Staff: City Manager Brian Frandle, Assistant to the City Manager Jennie Kloos,
Community Development Director Brandy Howe, Communications Staff Kari
Erpenbach, and City Attorney Soren Mattick.

IV. ADOPT AGENDA

On motion by Council Member Cole, seconded by Council Member Wong, with all present voting aye (5-0), motion carried to approve the agenda as submitted.

V. PRESENTATIONS

A. Ramsey County Food Scrap Pilot Program Presentation (Victoria Reinhardt)

County Commissioner Reinhardt presented this item and shared a brief description of how it works.

Sam Hanson with Ramsey County provided an overview and stated the free, voluntary pilot program will allow residents a convenient way to dispose of their food scraps. Mr. Hanson added North St. Paul will have approximately 455 eligible households starting in April. He will work on community engagement, outreach education, focus groups, information sessions, and input from those participating. He discussed a preliminary timeline and stated he hopes this will be available to every resident in Ramsey and Washington County in 2-3 years.

In response to questions from the Council, Mr. Hanson stated the area was chosen due to location and proximity to Newport and residents that participate will get a tour of the Recycling and Energy Center.

VI. APPROVAL OF CONSENT AGENDA

On motion by Council Member Nordby, seconded by Council Member Schweer, with all present voting aye (5-0), motion carried to approve the consent agenda, Resolution No. 2023-138 consisting of:

- A. March 7, 2022 workshop meeting minutes
- B. March 7, 2022 regular meeting minutes
- C. General Claims \$1,186,692.68
- D. HRA Claims \$20,834.86
- E. Ramsey County Library and North St. Paul Use of Fiber Optic Capacity Agreement
- F. North St. Paul Police Department – JPA and Court Services Amendment Renewal
Resolution No. 2023-139
- G. Special Event – North St. Paul Friday Night History Cruise June 2 – September 15, 2023
- H. Charitable Gambling Permit – North Metro Flex Academy Located at 2350 Helen St. N. May 12, 2023 ***Resolution No. 2023-140***
- I. Resolution Accepting Donations – February 2023 ***Resolution No. 2023-141***
- J. Building Permit Report – February 2023
- K. Resolution Authorizing Submission of an Application to the Outdoor Recreation Grant Program for Hause Park Improvements ***Resolution No. 2023-142***
- L. MCES I/I Grant Program Agreement Resolution ***Resolution No. 2023-143***
- M. 2022 Delegated Contract Process (DCP) Agreement with State of Minnesota
Resolution No. 2023-144

VII. MEETING OPEN TO PUBLIC

John Schmahl suggested communication to residents regarding furnace inspections through MNSPECT.

Denny Bartholomew expressed his desire to keep the batting cages open and inquired about a five-year extension of the lease. The Council thanked him for the information and his dedication.

VIII. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

- A. Approve Memorandum of Understanding (MOU) between the City of North St. Paul and North St. Paul Historical Society

City Manager Brian Frandle provided information on the Historical Society and recommended continual funding. He also stated the City will pay for electric, water, sewer, periodic mowing, and flag replacement as needed and maintain or repair the sprinkler system. City Attorney Soren Mattick stated the City has already been providing some of these services but recommends cleaning up the language in a legal and appropriate manner.

Sue Springborn, president of the Historical Society stated there is a piece of property at Veterans Memorial Park but she is unsure of the owner. Council Member Nordby inquired about the placement of a trash receptacle at Veterans Park. Council Member Wong inquired about attendance. Mrs. Springborn explained that attendance varies from weekend to weekend and noted on March 28th, Paul Anderson will provide a presentation on old newspaper articles.

On motion by Council Member Wong, seconded by Council Member Schweer, with all present voting aye (5-0), motion carried to approve the Memorandum of Understanding (MOU) between the City of North St. Paul and North St. Paul Historical Society

IX. REPORTS OF CITY MANAGER AND DEPARTMENTS

Mr. Frandle noted the Fire Department is working on code compliance and completed live burn training and ice rescues. The Electric Department continues maintenance and tree trimming. He also noted the Finance Department completed their audit and the new accountant will start April 10, 2023. The Public Works Department continues to clear snow and is interviewing six applicants. The Police Department is completing interviews and Community Development Director Brandy Howe is working on grants and cleaning up projects.

X. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

Council Member Wong stated the Arts and Culture Commission met March 8th and continues to work on launching their first program.

Council Member Nordby stated the Planning Commission meets next week and thanked them for their work.

Council Member Schweer stated Parks and Recreation Commission meets tomorrow.

XI. GENERAL BUSINESS

Council Member Wong noted the \$10 painting night is this Thursday at Casey Lake.

Mayor Monge rode with Public Works Director Ron Ritchie and met with North St. Paul's superintendent regarding the Police Department's involvement and partnership with the schools.

XII. ADJOURNMENT

There being no further business, on motion by Council Member Cole, seconded by Council Member Schweer, with all present voting aye (5-0), Mayor Monge adjourned the meeting at 7:34 p.m.

/s/ John Monge, Mayor

Attest:

/s/ Brian Frandle, City Manager / Clerk