

City of North Saint Paul
March 7, 2023
Approved Regular City Council Meeting Minutes

I. CALL TO ORDER

Mayor Monge called the meeting to order at 6:30 p.m.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Cole
Council Member Schweer
Council Member Wong
Council Member Nordby
Mayor Monge

Staff: City Manager Brian Frandle, Assistant to the City Manager Jennie Kloos,
Community Development Director Brandy Howe, Public Works Director Ron
Ritchie, Communications Kari Erpenbach, City Attorney Soren Mattick, City
Engineer Morgan Dawley

IV. ADOPT AGENDA

On motion by Council Member Schweer, seconded by Council Member Cole, with all present voting aye (5-0), motion carried to approve the agenda as submitted.

V. APPROVAL OF CONSENT AGENDA

On motion by Council Member Schweer, seconded by Council Member Nordby, with all present voting aye (5-0), motion carried to approve the consent agenda Resolution No. 2023-130 consisting of:

- A. February 21, 2023 regular meeting minutes
- B. February 21, 2023 HRA meeting minutes
- C. General Claims \$485,893.70
- D. HRA Claims \$208.78
- E. Approving Appointment to the Planning Commission ***Resolution No. 2023-131***
- F. Approving Appointments to the Economic Development Authority (EDA) ***Resolution No. 2023-132***
- G. Approving Appointment to the Park and Recreation Commission ***Resolution No. 2023-133***
- H. Resolution Supporting Request for Federal Appropriations for the Community Center ***Resolution No. 2023-134***
- I. State Statute 72.02 Winter Parking Ordinance – Temporary Exemption – March 18 - March 19, 2023 1:00 a.m. – 7:00 a.m.

- J. Resolution in Support for a State Legislative Solution to the Minnesota Law Enforcement Staffing Crisis **Resolution No. 2023-135**
- K. Electric Department – Contract Directional Bore for Seppala Boulevard Overhead Relocation
- L. Electric Department Purchase of Various Sized Pad Mount Transformers
- M. Temporary On-Sale Liquor License and Charitable Gambling Application to Church of St. Peter Annual School Gala Event on Saturday April 22, 2023 **Resolution No. 2023-136**

VI. MEETING OPEN TO PUBLIC

John Schmahl expressed his concern regarding the notification process for workshop meetings and inquired about the start time.

VII. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

- A. Accept Bids and Award Contract – 7th Avenue Street and Utility Improvements (City Project 22-01)

City Engineer Morgan Dawley presented this item, provided background information, and reminded City Council this was bid out last year but costs came in too high and was rejected. Mr. Dawley stated the project is very similar with some slight scope reduction in order to work within the budget. If approved, construction would begin in May with an anticipated completion date of June 2024 to coordinate with the end of the Lillie Building project.

On motion by Council Member Wong, seconded by Council Member Cole, with all present voting aye (5-0), motion carried to adopt Resolution No. 2023-137, Accepting Bids and Award a Construction Contract for the 7th Avenue Utility and Street Improvements City Project No. 22-01.

VIII. REPORTS OF CITY MANAGER AND DEPARTMENTS

City Manager Frandle stated the Police Department will be conducting interviews for two part-time CSO's, one full-time police officer, and will start a community engagement program to allow for the public to sit down with a police officer. He also noted tree trimming is going on, auditors will finish it up next week, and a contingent offer has been offered for the open Accountant position. He added the Fire Department will bring back the Safe Haven Program and provide a start date when he has one.

IX. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

- A. EDA Annual Report

Community Development Director Brandy Howe provided background on the Economic Development Authority, development activities, and updates to the redevelopment master plan.

Council Member Wong stated the Arts and Culture Commission meeting is tomorrow and the Paint Party will be March 23rd at Casey Lake to celebrate spring.

Council Member Nordby stated City Attorney Mattick provided an informational meeting on the rights and responsibilities of the Planning Commission.

Council Member Schweer stated the Parks and Recreation Commission's meeting will be rescheduled for the end of this month due to the snow.

Council Member Cole thanked Ms. Howe for the EDA presentation and stated the next EDA meeting is March 14th at 3:00 p.m. He added Kevin Fuller and Archie Vickerman stepped down and named Chris Thorsen and Josef Mathews as the new members of the EDA.

X. GENERAL BUSINESS

Council Member Wong stated 988 is a number for residents to call for mental health support.

Council Member Cole attended the League of Minnesota Cities workshop and is looking forward to the meeting on Friday morning.

Mayor Monge attended the workshop for the League of Minnesota Cities and commented on the good experience he had on the police and public works ride-along.

XI. ADJOURNMENT

There being no further business, on motion by Council Member Cole, Seconded by Council Member Schweer, with all present voting aye (5-0), Mayor Monge adjourned the meeting at 6:56 p.m.

/s/ John Monge, Mayor

Attest:

/s/ Brian Frandle, City Manager / Clerk