

**City of North Saint Paul**  
**September 5, 2023**  
**Approved Regular City Council Meeting Minutes**

**I. CALL TO ORDER**

Mayor Monge called the meeting to order at 6:36 p.m.

**II. THE PLEDGE OF ALLEGIANCE**

All present recited the Pledge of Allegiance.

**III. ROLL CALL**

Present: Council Member Cole  
Council Member Schweer  
Council Member Wong  
Council Member Nordby  
Mayor Monge

Staff: City Manager Brian Frandle, Assistant to the City Manager Jennie Kloos, Finance Director Daniel Winek, Accountant Mary Kay Heinen, Community Development Director Brandy Howe, Communications Kari Erpenbach, and City Attorney Jack Brooksbank

**IV. ADOPT AGENDA**

*On motion by Council Member Schweer, seconded by Council Member Cole, with all present voting aye (5-0), motion carried to approve the agenda as submitted.*

**V. PRESENTATIONS**

**A. Proclamation - Suicide Prevent Month (September)**

City Manager Brian Frandle read the proclamation and Mayor Monge declared September as Suicide Prevention Month.

**B. Proclamation - POW/MIA 2023**

Mr. Frandle read the proclamation and Mayor Monge declared September 21, 2023 as POW/MIA Remembrance Day.

**C. Proclamation – Constitution Week, September 17-23, 2023**

Mr. Frandle read the proclamation and Mayor Monge declared September 17-23, 2023 as Constitution Week.

## VI. APPROVAL OF CONSENT AGENDA

Council Member Wong requested that Consent Agenda Item J be removed and addressed under City Business.

***On motion by Council Member Cole, seconded by Council Member Wong, with all present voting aye (5-0), motion carried to approve the consent agenda, Resolution No. 2023-029 consisting of:***

- A. August 15, 2023 workshop meeting minutes
- B. August 15, 2023 regular meeting minutes
- C. August 24, 2023 special city council minutes
- D. General Claims \$891,637.30
- E. HRA Claims \$25,905.15
- F. EDA Claims \$4,567.50
- G. Well Head Sealing Program Reauthorization ***Resolution No. 2023-030***
- H. Hause Park Ball Field Removal ***Resolution No. 2023-031***
- I. Grant Agreement with MN DNR for Hause Park ***Resolution No. 2023-032***
- J. Arts and Culture Commission Bylaws **Moved to City Business**

## VII. MEETING OPEN TO PUBLIC

***John Schmahl*** referred to the August 15<sup>th</sup> budget meeting handout and recommended using the money that is in the electric fund toward electric infrastructure not road repair and other infrastructure.

## VIII. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

### **A. Arts and Culture Commission Bylaws (previously Consent Agenda item J)**

Council Member Wong requested more clarification on whether the bylaws had previously been passed by City Council. Community Development Director Brandy Howe stated the bylaws were adopted by the Arts and Culture Commission in November of 2022 but during the change of City staff, City Council approval was missed. Ms. Howe stated she added it to the agenda this evening to officially approve the bylaws.

***On motion by Council Member Wong, seconded by Council Member Nordby, with all present voting aye (5-0), motion carried to adopt Resolution No. 2023-033, approving the North St. Paul Arts and Culture Commission bylaws.***

## IX. REPORTS OF CITY MANAGER AND DEPARTMENTS

Mr. Frandle stated the Electric Department's delayed equipment has arrived and will help Seppala Boulevard and other Electric Departments updates. He also added downtown curbs were poured and the road will be open in time for the parade.

## X. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

Council Member Cole noted the next EDA meeting is Tuesday, September 12<sup>th</sup> at 3:00 p.m.

Council Member Wong discussed the Arts and Culture Commission's progress and noted they will be present at the Autumn Arts Festival. She added they will be participating in the parade and Snowy is still for sale. Next meeting is tomorrow night at 6:30 p.m.

Council Member Nordby noted the Planning Commission meeting is this Thursday.

Council Member Schweer stated the Autumn Arts Fest is September 16<sup>th</sup> from 11 a.m.- 6 p.m. and Star Watch is September 20<sup>th</sup> at Casey Lake Park.

## **XI. GENERAL BUSINESS**

Council Member Schweer attended the Window World event on August 18<sup>th</sup> to recognize the military and thanked Chris from the Police Department for working the event. She also attended the ribbon cutting ceremony at Blue Nile.

Council Member Wong also attended the Blue Nile Restaurant ceremony and commented on the wonderful hospitality. She noted she received an email from a resident regarding the SRO program and information or data on use of force in the schools. Mr. Frandle requested she forward the email and stated he will answer any questions the resident may have.

Council Member Cole attended the Article No. 7 groundbreaking ceremony for the new apartments and business structure at the previous Lillie Building location.

Mayor Monge noted the lights around Silver Lake have improved the walking trails.

## **XII. ADJOURNMENT**

***There being no further business, on motion by Council Member Schweer, Seconded by Council Member Wong, with all present voting aye (5-0), Mayor Monge adjourned the meeting at 6:57 p.m.***

/s/ John Monge, Mayor

Attest:

/s/ Brian Frandle, City Manager / Clerk

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