# City of North St. Paul
# City Council
# Workshop Meeting Agenda

**October 17, 2023**
**5:15 PM**

The City Council Meeting will be conducted on **October 17, 2023** at 5:15 p.m. in the City Council Chambers of City Hall, located at 2400 Margaret St., North St. Paul.

The City Council will also be meeting by interactive TV under Minn. Stat. 13D.02.

The **October 17, 2023** Zoom meeting can be accessed via:
**https://tinyurl.com/NSPCityCouncil**
(from a PC, Mac, tablet, iPhone or Android device) or by phone at 1-929-205-6099. Participants accessing the meeting by phone please use the following meeting ID: 84409094358

You can also watch the meeting on our YouTube channel here:
**tinyurl.com/NSPYouTube**

**I. Call to Order**

**II. Roll Call**

Council Member Cole
Council Member Schweer
Council Member Wong
Council Member Nordby
Mayor Monge

**III. Adopt Agenda**

**IV. Topic(s)**

A. School Resource Officer (SRO) update - Chief of Police, Phil Baebenroth

B. 2024 Enterprise Funds Budgets

**V. Other Business**

**VI. Adjournment**

**The next regularly scheduled City Council Workshop meeting is November 21, 2023**

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Agenda Information Memorandum

| To | Date |
| --- | --- |
| Honorable Mayor Monge and City Council | October 17, 2023 |

**Agenda Placement # IV.A**

Topic(s)

**Subject**

School Resource Officer (SRO) update - Chief of Police, Phil Baebenroth

**Background/Facts**

INFORMATIONAL.

**Recommended Action**

**Attachments**

None

Respectfully submitted,

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extraordinary.

Agenda Information Memorandum

| To | Date |
|---|---|
| Honorable Mayor Monge and City Council | October 17, 2023 |

**Agenda Placement # IV.B**

Topic(s)

**Subject**

2024 Enterprise Funds Budgets

**Background/Facts**

The City budgets the following major enterprise funds:

•Water Fund – The Water Fund accounts for the activities of the City's water distribution operations.

•Waste Water Fund – The Waste Water Fund accounts for the activities of the City's wastewater processing operations.

•Electric Fund – The Electric Fund accounts for the activities of the City's electric distribution operations.

•Surface Water Fund – The Surface Water Fund accounts for the activities of the City's surface water management operations.

•Solid Waste Fund – The Solid Waste Fund accounts for the activities of the City's solid waste collection operations.

•Fiber Optic Fund – The Fiber Optic Fund accounts for the activities of the City's telecommunication operations.

Tonight we will have the following budget presentations:

Overview of the Enterprise Funds by Finance

Budget presentation by John Wick, Director Of Electric. John will cover the following budget:

- Electric

Budget presentation by Ron Ritchie, Director Of Public Works. Ron will cover the following budgets:

- Water
- Waste Water
- Surface Water

Budget presentation by Dan Winek, Director Of Finance. Dan will cover the following budgets:

- Solid Waste
- Fiber Optic

## Recommended Action

For review and discussion.

## Attachments

1. 2024 ENTERPRISE FUNDS BUDGETS
2. Enterprise Funds

Respectfully submitted,
Daniel Winek, Finance Director

# 2024 ENTERPRISE FUNDS BUDGETS

October 17, 2023

City of North St. Paul

# ENTERPRISE FUNDS

**The City budgets the following major enterprise funds:**

- **Water Fund – The Water Fund accounts for the activities of the City's water distribution operations.**
- **Waste Water Fund – The Waste Water Fund accounts for the activities of the City's wastewater processing operations.**
- **Electric Fund – The Electric Fund accounts for the activities of the City's electric distribution operations.**
- **Surface Water Fund – The Surface Water Fund accounts for the activities of the City's surface water management operations.**
- **Solid Waste Fund – The Solid Waste Fund accounts for the activities of the City's solid waste collection operations.**
- **Fiber Optic Fund – The Fiber Optic Fund accounts for the activities of the City's telecommunication operations.**

# WATER FUND

- Revenues of $2,212,658.
- Budget of $1,536,454.
- Fund Balance – Increase of $676,204.
- Significant Changes:
    - Charges for services increased $91,840 as compared to 2023. Slight increase in estimated usage, with rates staying the same as 2023.

# WASTE WATER FUND

- Revenues of $2,635,501.
- Budget of $2,599,414.
- Fund Balance – Increase of $36,087.
- Significant Changes:
  - 4% increase in rates.
  - Decrease in Capital Expenditures per the Capital Improvement Plan. Capital expenditure budget of $666,653 compared to $774,500 in 2023 (decrease of $107,847).

# ELECTRIC FUND

- Revenues of $11,835,504.
- Budget of $12,964,479.
- Fund Balance – Decrease of $1,128,975.
- Significant Changes:
  - 2024 proposed budget includes a transfer out of $1,100,000 for Streets.

# SURFACE WATER FUND

- Revenues of $1,009,556.
- Budget of $954,807.
- Fund Balance – Increase of $54,749.
- Significant Changes:
  - 4% increase in rates.
  - Increase in Capital Expenditures per the Capital Improvement Plan of $135,833.

# SOLID WASTE FUND

- Revenues of $1,044,104.
- Budget of $1,148,727.
- Fund Balance – Decrease of $104,623.
- Significant Changes:
  - Contractual services budget increased $60,638.

# FIBER OPTIC FUND

- Revenues of $216,577.
- Budget of $106,000.
- Fund Balance – Increase of $110,577.
- Significant Changes:
  - None.

# QUESTIONS

# WATER

## ACTIVITY MANAGER

Ron Ritchie, Public Works Director
Ron.Ritchie@northstpaul.org
651-747-2556

## DESCRIPTION OF ACTIVITY

This activity provides water service and billing for over 4,500 customers. Public Works staff operates and maintains 5 wells that pump in excess of 400 million gallons of water annually. The Public Works staff along with the Minnesota Department of Health, and independent laboratories monitor the City's water. Based on this monitoring, Public Works annually prepares the Drinking Water Quality Report on the status of the City's water. The city also maintains two water towers for water distribution.

## DEPARTMENT SERVICES

| | |
|---|---|
| Water Distribution Maintenance | Water Treatment |
| Hydrant Maintenance | Meter Installation and Diagnosis |
| Water Main Repair | Fire Flow Storage |

## OBJECTIVES AND PRIORITIES

- Provide safe and reliable water service to the City of North St. Paul.
- Test the water quality to ensure the US Environmental Protection Agency standards are met and annually prepare the Drinking Water Quality Report.
- Monitor the City wells and maintain/repair the water lines, water towers, and hydrants throughout the City to keep service running smoothly.
- Coordinate with street reconstruction, development, and redevelopment projects to properly update the water system.
- Annually flush the hydrants and watermains to ensure reliability and dislodge & remove build-up.

## IMPACT MEASURES / PERFORMANCE INDICATORS

| Item | Actual 2019 | Actual 2020 | Actual 2021 | Actual 2022 | Projected 2023 | Projected 2024 |
|---|---|---|---|---|---|---|
| Gate Valves | 800 | 805 | 810 | 810 | 818 | 824 |
| Number of Main Breaks | 3 | 10 | 7 | 7 | 8 | 8 |
| Miles of Water Main | 62 | 62 | 62 | 62 | 62 | 62 |
| Meters | 4,705 | 4,705 | 4,720 | 4,765 | 4,775 | 4,785 |
| Hydrants | 606 | 616 | 626 | 626 | 630 | 630 |
| Water Pumped (Million Gallons) | 359 | 352 | 393 | 372 | 400 | 400 |

## FINANCIAL IMPACTS

### OPERATING

- Personnel expenditure budget increased $3,435, or 1%, compared to the prior year's budget. This includes a 3% cost-of-living increase for City staff per union contracts as well as wage-step increases for eligible employees. It also reflects a decrease in budgeted health insurance costs based upon current insurance costs for the department.
- Supplies expense budget increased $23,630, or 20%, compared to the prior year's budget due to a decrease in shop materials.
- Contractual services expense budget increased $29,838, or 6%, compared to the prior year's budget due to an increase in contracted repairs and maintenance for the water system and manholes.
- Debt service expenses are budgeted to decrease $24,314, or 13%, compared to the prior year's budget as the outstanding debt is paid down.
- There is no change to the budgeted transfer to the General Fund in the amount of $205,000.

### CAPITAL

- Capital Improvement Program requests for 2024 total $142,350. This includes $73,600 for Utility Infrastructure Preservation for Well 5 Building Rehab and Well 5 Rehab programs. It also includes $68,750 for Streets & Utility Reconstruction for pavement rehabilitation. If approved, it is recommended that these projects be paid from the Water Enterprise Fund.
- Capital Improvement requests for 2025-2033 include additional requests of $14,694,641. This includes $9,993,400 for Utility Infrastructure Preservation. These future requests include building rehab, well rehab program, new Tower Park water tower, Northwood water tower rehab, meter replacements, and looping at several locations. In addition to these Utility Infrastructure Preservation projects, future capital requests include $612,700 for Vehicles and Equipment to replace assets that are at the end of their useful lives, $4,055,941 for Street and Utility Reconstruction projects, and $32,600 for Capital Technology for the SCADA system. If approved, it is recommended that these projects be paid from a combination of the Water Enterprise Fund and bonding.

# WATER FUND

## PERSONNEL SUMMARY

| Regular Employment (FTE) | | | | | |
|---|---|---|---|---|---|
| Position Title | Actual 2020 | Actual 2021 | Actual 2022 | Budgeted 2023 | Proposed 2024 |
| Public Works Director | 0.20 | - | 0.25 | 0.25 | 0.25 |
| Public Works Supervisor | 0.15 | 0.15 | 0.15 | 0.15 | 0.15 |
| Public Works Service Worker | 1.25 | 1.25 | 1.25 | 1.40 | 1.40 |
| City Mechanic | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 |
| FT Utility Billing Staff | 0.40 | 0.25 | 0.40 | 0.40 | 0.40 |
| PT Customer Service Specialist | 0.50 | 0.50 | - | - | - |
| Utility Billing Coordinator | - | - | 0.20 | 0.20 | 0.20 |
| City Manager | 0.03 | 0.03 | 0.03 | 0.03 | 0.03 |
| Total FTE | 2.63 | 2.28 | 2.38 | 2.53 | 2.53 |
| Inc/(Dec) From Previous Year | | (0.35) | 0.10 | 0.15 | - |

| Seasonal Employment (Hours) | | | | | |
|---|---|---|---|---|---|
| Position Title | Actual 2020 | Actual 2021 | Actual 2022 | Budgeted 2023 | Proposed 2024 |
| Seasonal | 1,072 | 1,072 | 1,072 | 1,072 | 1,072 |

**CITY OF NORTH ST. PAUL, MINNESOTA**
**WATER FUND**
**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN NET POSITION**
**2024 BUDGET**

| | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget | Variance from 2023 Budget to 2024 Budget Increase (Decrease) | |
|---|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | | |
| CHARGES FOR SERVICES | 1,976,097 | 2,100,570 | 2,015,614 | 2,075,000 | 2,166,840 | 91,840 | 4% |
| AD VALOREM TAXES | - | - | - | - | - | - | 0% |
| OTHER FINANCING SOURCES | 12,892 | 15,846 | 17,918 | 12,982 | 17,918 | 4,936 | 38% |
| INTERGOVERNMENTAL | 14,692 | 4,333 | 6,083 | - | 6,000 | 6,000 | 0% |
| OTHER | 79,747 | 36,296 | (53,432) | 15,000 | 15,000 | - | 0% |
| OTHER TAXES | - | - | - | - | - | - | 0% |
| PERMITS | - | - | - | - | - | - | 0% |
| SPECIAL ASSESSMENTS | 1,027 | 901 | 8,429 | - | - | - | 0% |
| FINES | 7,110 | (27) | (50) | - | 6,900 | 6,900 | 0% |
| LICENSES | - | - | - | - | - | - | 0% |
| **TOTAL REVENUES** | **2,091,565** | **2,157,918** | **1,994,562** | **2,102,982** | **2,212,658** | **109,676** | **5%** |
| **EXPENDITURES** | | | | | | | |
| PERSONNEL | 227,711 | 220,885 | 272,627 | 336,441 | 339,876 | 3,435 | 1% |
| SUPPLIES | 103,744 | 69,046 | 52,127 | 121,100 | 144,730 | 23,630 | 20% |
| CONTRACTURAL SERVICES | 575,917 | 416,964 | 359,664 | 513,317 | 543,155 | 29,838 | 6% |
| CAPITAL | 818,973 | (14,480) | 315,875 | 213,800 | 142,350 | (71,450) | -33% |
| DEBT | 133,233 | 127,387 | 206,523 | 185,657 | 161,343 | (24,314) | -13% |
| TRANSFERS | 205,000 | 205,000 | 205,000 | 205,000 | 205,000 | - | 0% |
| **TOTAL EXPENDITURES** | **2,064,578** | **1,024,803** | **1,411,817** | **1,575,315** | **1,536,454** | **(38,861)** | **-2%** |
| **CHANGE IN NET POSITION** | **26,987** | **1,133,116** | **582,746** | **527,667** | **676,204** | | |

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**CITY OF NORTH ST. PAUL, MINNESOTA**
**WATER FUND**
**REVENUES - LINE ITEM DETAILS**
**2024 BUDGET**

| GENERAL LEDGER CODE | | | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|---|---|---|---|---|---|---|---|
| RES WATER SALES | 48 R | 3660 | 1,505,781 | 1,611,523 | 1,532,347 | 1,600,000 | 1,664,000 |
| COMM WATER SALES | 48 R | 3661 | 470,317 | 489,047 | 483,267 | 475,000 | 502,840 |
| **TOTAL CHARGES FOR SERVICES** | | | 1,976,097 | 2,100,570 | 2,015,614 | 2,075,000 | 2,166,840 |
| **TOTAL AD VALOREM TAXES** | | | - | - | - | - | - |
| BOND PREMIUM | 48 R | 3996 | 12,892 | 15,846 | 17,918 | 12,982 | 17,918 |
| **TOTAL OTHER FINANCING SOURCES** | | | **12,892** | **15,846** | **17,918** | **12,982** | **17,918** |
| OTHER GRANTS | 48 R | 3541 | 14,692 | 4,333 | 6,083 | 0 | 6,000 |
| **TOTAL INTERGOVERNMENTAL** | | | **14,692** | **4,333** | **6,083** | - | **6,000** |
| MARKET VALUE ADJUSTMENT | 48 R | 3800 | 2,012 | -51,414 | -149,586 | 0 | 0 |
| INVESTMENT INCOME | 48 R | 3801 | 45,631 | 50,752 | 89,345 | 0 | 0 |
| SALE OF GOODS & PROPERTY | 48 R | 3804 | 541 | 0 | 0 | 0 | 0 |
| CONNECTION CHARGES | 48 R | 3808 | 18,600 | 26,700 | 0 | 7,500 | 7,500 |
| METER SALES-REMOTE | 48 R | 3812 | 6,804 | 10,010 | 5,945 | 7,500 | 7,500 |
| MISC WATER REV | 48 R | 3890 | 5,790 | 0 | 0 | 0 | 0 |
| PENSION CONTRIBUTIONS | 48 R | 3894 | 368 | 247 | 864 | 0 | 0 |
| **TOTAL OTHER** | | | **79,747** | **36,296** | **(53,432)** | **15,000** | **15,000** |
| **TOTAL OTHER TAXES** | | | - | - | - | - | - |
| **TOTAL PERMITS** | | | - | - | - | - | - |
| S/A INTEREST | 48 R | 3113 | 1,027 | 901 | 8,429 | 0 | 0 |
| **TOTAL SPECIAL ASSESSMENTS** | | | **1,027** | **901** | **8,429** | - | - |
| PENALTY CHARGE - WATER | 48 R | 3851 | 407 | -24 | -32 | 0 | 400 |
| PENALTY CHARGE | 48 R | 3853 | 6,702 | -3 | -19 | 0 | 6,500 |
| **TOTAL FINES** | | | **7,110** | **(27)** | **(50)** | - | **6,900** |
| **TOTAL LICENSES** | | | - | - | - | - | - |
| **TOTAL** | | | **2,091,565** | **2,157,918** | **1,994,562** | **2,102,982** | **2,212,658** |

CITY OF NORTH ST. PAUL, MINNESOTA
WATER FUND
EXPENDITURES - LINE ITEM DETAILS
2024 BUDGET

| GENERAL LEDGER CODE | | | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|---|---|---|---|---|---|---|---|
| Full-Time Employees - Regular | 48 E | 4010 | 152,363 | 152,110 | 181,603 | 208,607 | 214,154 |
| Full-Time Employees - Overtime | 48 E | 4011 | 8,605 | 7,428 | 7,122 | 15,000 | 15,000 |
| Part-Time Employees | 48 E | 4020 | 10,086 | 2,149 | 11,330 | 16,562 | 17,056 |
| Deferred Compensation | 48 E | 4030 | 5,407 | 4,795 | 5,301 | 6,610 | 6,615 |
| PERA Contribution | 48 E | 4031 | 11,852 | 11,297 | 13,869 | 16,737 | 17,153 |
| FICA Contribution | 48 E | 4032 | 10,119 | 9,517 | 12,288 | 14,863 | 15,237 |
| Medicare Contribution | 48 E | 4033 | 2,366 | 2,226 | 2,874 | 3,476 | 3,564 |
| Health Insurance | 48 E | 4040 | 17,157 | 18,800 | 22,519 | 37,575 | 33,740 |
| Worker's Compensation Insurance | 48 E | 4050 | 9,757 | 12,564 | 15,720 | 17,011 | 17,357 |
| **TOTAL PERSONNEL SERVICES** | | | **227,711** | **220,885** | **272,627** | **336,441** | **339,876** |
| Office Supplies | 48 E | 4110 | 18 | 70 | 0 | 100 | 100 |
| Operating Supplies | 48 E | 4120 | 134 | 808 | 2,516 | 1,000 | 2,500 |
| Shop Materials | 48 E | 4205 | 29,048 | 30,451 | 16,727 | 37,500 | 72,620 |
| City Mechanic Supplies | 48 E | 4208 | 10,447 | 3,764 | 2,770 | 15,000 | 10,010 |
| City Mechanic Shop Charge | 48 E | 4209 | 400 | 280 | 0 | 500 | 0 |
| Motor Fuels | 48 E | 4210 | 4,205 | 4,338 | 2,095 | 6,500 | 4,860 |
| Lubricants & Additives | 48 E | 4211 | 0 | 0 | 266 | 2,000 | 1,150 |
| Chemicals & Chemical Products | 48 E | 4215 | 8,141 | 6,384 | 8,237 | 10,000 | 15,000 |
| Signs & Sign Maintenance Materials | 48 E | 4220 | 0 | 1,564 | 0 | 2,000 | 1,180 |
| Small Tools & Minor Equipment | 48 E | 4230 | 7,203 | 2,951 | 5,247 | 7,500 | 6,670 |
| Maintenance Materials | 48 E | 4235 | 40,652 | 15,406 | 11,355 | 35,000 | 26,960 |
| Uniforms | 48 E | 4240 | 3,414 | 3,030 | 2,913 | 4,000 | 3,680 |
| **TOTAL SUPPLIES** | | | **103,661** | **69,046** | **52,127** | **121,100** | **144,730** |
| General Contract/Consulting Services | 48 E | 4300 | 1,463 | 684 | 224 | 20,000 | 10,750 |
| Financial Services | 48 E | 4301 | 7,843 | 2,262 | 2,878 | 7,500 | 5,790 |
| Legal Services | 48 E | 4302 | 0 | 6,927 | -6,927 | 7,500 | 2,500 |
| Planning Services | 48 E | 4303 | 0 | 0 | 0 | 3,000 | 1,580 |
| Engineering Services | 48 E | 4304 | 19,121 | 18,448 | 15,101 | 30,000 | 33,120 |
| Software & Technology Services | 48 E | 4305 | 28,507 | 18,747 | 11,678 | 30,000 | 23,760 |
| General Service Fees | 48 E | 4310 | 70,344 | 15,142 | 22,931 | 55,000 | 44,270 |
| Personnel Testing | 48 E | 4315 | 231 | 93 | 0 | 2,000 | 1,080 |
| Communications Devices | 48 E | 4320 | 955 | 139 | 183 | 2,000 | 500 |
| Utility Rebates | 48 E | 4321 | 18,711 | 5,679 | 10,127 | 15,000 | 13,520 |
| Postage | 48 E | 4330 | 778 | 919 | 1,075 | 1,200 | 1,250 |
| Printing & Binding | 48 E | 4340 | 24,284 | 21,776 | 22,826 | 30,000 | 27,770 |
| Dues & Subscriptions | 48 E | 4360 | 477 | 267 | 373 | 2,500 | 1,520 |
| Training & Travel | 48 E | 4370 | 3,726 | 0 | 5,644 | 3,000 | 6,000 |
| General Liability Insurance | 48 E | 4400 | 4,320 | 4,601 | 4,900 | 4,900 | 5,390 |
| Property Insurance | 48 E | 4410 | 5,969 | 5,747 | 6,121 | 6,121 | 6,733 |
| Automotive Insurance | 48 E | 4420 | 946 | 812 | 865 | 865 | 952 |
| Utilities | 48 E | 4500 | 111,952 | 133,218 | 140,488 | 140,000 | 144,440 |
| Fiber Service (IS Allocation) | 48 E | 4540 | 18,316 | 19,507 | 20,774 | 20,774 | 3,245 |
| Building Maintenance (IS Allocation) | 48 E | 4550 | 16,627 | 16,627 | 18,673 | 23,528 | 24,469 |
| City Mechanic (IS Allocation) | 48 E | 4560 | 4,990 | 4,950 | 4,950 | 4,950 | 5,703 |
| Equipment Rental (IS Allocation) | 48 E | 4570 | 53,600 | 53,600 | 0 | 0 | 0 |
| General Rentals | 48 E | 4575 | 1,982 | 633 | 0 | 3,600 | 3,500 |
| Information Technology (IS Allocation) | 48 E | 4580 | 13,000 | 13,000 | 12,739 | 14,879 | 18,383 |

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| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Contracted Repair & Maintenance | 48 E | 4600 | 51,944 | 73,087 | 64,015 | 80,000 | 154,270 |
| Miscellaneous | 48 E | 4630 | 174 | 101 | 26 | 5,000 | 2,660 |
| **TOTAL CONTRACTUAL SERVICES** | | | **460,259** | **416,964** | **359,664** | **513,317** | **543,155** |
| Office Equipment | 48 E | 4705 | 0 | 0 | 70 | 0 | 0 |
| Vehicles | 48 E | 4720 | 0 | 0 | 0 | 60,000 | 0 |
| Infrastructure Improvements | 48 E | 4725 | 0 | 0 | 29,946 | 153,800 | 142,350 |
| Depreciation | 48 E | 4798 | 205,280 | 250,077 | 266,542 | 0 | 0 |
| **TOTAL CAPITAL** | | | **205,280** | **250,077** | **296,558** | **213,800** | **142,350** |
| BONDING & DEBT ISSUANCE-INT. | 48 E | 4810 | 115,295 | 116,330 | 143,127 | 183,807 | 156,843 |
| BONDING & DEBT ISSUANCE-OTHER | 48 E | 4820 | 17,272 | 10,329 | 62,455 | 850 | 3,500 |
| BANK CHARGES | 48 E | 4830 | 674 | 738 | 679 | 1,000 | 1,000 |
| BAD DEBT EXPENSE | 48 E | 4831 | -8 | -11 | 262 | 0 | 0 |
| PENSION EXPENSE | 48 E | 4035 | -24,430 | -8,401 | 20,334 | 0 | 0 |
| OPEB EXPENSE | 48 E | 4036 | -20,330 | -2,554 | 30,918 | 0 | 0 |
| **TOTAL DEBT** | | | **88,473** | **116,432** | **257,775** | **185,657** | **161,343** |
| Other Operating Transfers | 48 E | 4920 | 205,000 | 205,000 | 205,000 | 205,000 | 205,000 |
| **TOTAL TRANSFERS** | | | **205,000** | **205,000** | **205,000** | **205,000** | **205,000** |
| **TOTAL** | | | **1,290,384** | **1,278,404** | **1,443,751** | **1,575,315** | **1,536,454** |

## WASTE WATER

### ACTIVITY MANAGER

Ron Ritchie, Public Works Director
Ron.Ritchie@northstpaul.org
651-747-2556

### DESCRIPTION OF ACTIVITY

This activity provides wastewater collection and treatment and wastewater and drainage billing for over 4,500 customers. The City maintains the manholes, sewer pipe, and lift stations to ensure proper waste water drainage to interceptor sewers operated by the Metropolitan Council. The waste water is then transported to Metropolitan Council treatment plants. The City has a sanitary sewer-cleaning program that includes cleaning the sanitary sewers on a 3-year revolving schedule.

### DEPARTMENT SERVICES

| | |
|---|---|
| Collection System Maintenance | Lift Station Maintenance |
| Annual Sewer Cleaning | Conveyance of Waste Water |

### OBJECTIVES AND PRIORITIES

- Reduce waste and prevent pollution in the wastewater collection system.
- Environmental compliance with Metropolitan Council standards.
- Monitor wastewater collection system and provide maintenance.
- Develop and plan additions to the wastewater collection system in conjunction with street reconstruction, new development, and redevelopment.
- Ensure the sewer line is clean of debris and check joints for proper sealing.

### IMPACT MEASURES / PERFORMANCE INDICATORS

| Item | Actual 2019 | Actual 2020 | Actual 2021 | Actual 2022 | Projected 2023 | Projected 2024 |
|---|---|---|---|---|---|---|
| Miles of Sewer | 46.34 | 46.84 | 46.84 | 46.84 | 46.84 | 46.84 |
| No. of Lift Stations | 4 | 4 | 4 | 4 | 4 | 4 |
| Miles of Sewer Cleaned/Inspected | 15.44 | 31.25 | 16 | 16 | 16 | 16 |
| Feet of Sewer Reconstructed | 8,883 | 9,813 | 9,813 | 100 | 9,200 | 9,813 |
| Number of Sewer Backups | 1 | 2 | 3 | 3 | 2 | 3 |

**FINANCIAL IMPACTS**

**OPERATING**

- Personnel expense budget increased $4,000, or 1%, compared to the prior year's budget. This includes a 3% cost-of-living increase for City staff per union contracts as well as wage-step increases for eligible employees. It also reflects a decrease in budgeted health insurance costs based upon current insurance costs for the department.
- Supplies expense budget decreased $410, or 1%, compared to the prior year's budget due to a decrease in maintenance materials.
- Contractual services expense budget decreased $46,255, or 3%, compared to the prior year's budget, primarily due to a decrease in the allocated expense for fiber services from the Fiber Enterprise Fund.
- Debt service expenses are budgeted to decrease $19,957, or 13%, compared to the prior year's budget as the outstanding debt is paid down.
- There is no change to the budgeted transfer to the General Fund in the amount of $145,000.

**CAPITAL**

- Capital Improvement Program requests for 2024 total $666,653. This includes Capital Technology for $31,520 for SCADA system lift station panels. It also includes $127,633 for Utility Infrastructure Preservation for televising/sewer cleaning. Also included is $467,500 for Street Maintenance as part of pavement rehabilitation projects and $40,000 for Vehicles and Equipment for replace a generator trailer. If approved, it is recommended that these projects be paid from the Waste Water Enterprise Fund.
- Capital Improvement requests for 2025-2033 include additional requests of $8,202,112. This includes $68,260 for Capital Technology for the SCADA system. It also includes $1,302,221 for Utility Infrastructure Preservation for televising/sewer cleaning. Also, it includes $486,225 for Vehicles and Equipment to replace equipment that is at the end of its useful life. Future requests also include $6,345,406 in Street Maintenance projects. If approved, it is recommended that these projects be paid from a combination of the Waste Water Enterprise Fund and bonding.

## WASTE WATER FUND

### PERSONNEL SUMMARY

| Regular Employment (FTE) | | | | | |
|---|---|---|---|---|---|
| Position Title | Actual 2020 | Actual 2021 | Actual 2022 | Budgeted 2023 | Proposed 2024 |
| Public Works Director | 0.20 | - | 0.25 | 0.25 | 0.25 |
| Public Works Supervisor | 0.15 | 0.15 | 0.15 | 0.15 | 0.15 |
| Public Works Service Worker | 1.25 | 1.25 | 1.25 | 1.40 | 1.40 |
| City Mechanic | 0.05 | 0.05 | 0.05 | 0.05 | 0.05 |
| FT Utility Billing Staff | 0.30 | 0.15 | 0.20 | 0.20 | 0.20 |
| PT Customer Service Specialist | 0.13 | 0.13 | - | - | - |
| Utility Billing Coordinator | - | - | 0.10 | 0.10 | 0.10 |
| City Manager | 0.03 | 0.03 | 0.03 | 0.03 | 0.03 |
| Total FTE | 2.11 | 1.76 | 2.03 | 2.18 | 2.18 |
| Inc/(Dec) From Previous Year | | (0.35) | 0.27 | 0.15 | - |

| Seasonal Employment (Hours) | | | | | |
|---|---|---|---|---|---|
| Position Title | Actual 2020 | Actual 2021 | Actual 2022 | Budgeted 2023 | Proposed 2024 |
| Seasonal | 536 | 536 | 536 | 536 | 536 |

**CITY OF NORTH ST. PAUL, MINNESOTA**
**WASTE WATER FUND**
**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN NET POSITION**
**2024 BUDGET**

| | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget | Variance from 2023 Budget to 2024 Budget Increase (Decrease) | |
|---|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | | |
| CHARGES FOR SERVICES | 2,448,291 | 2,446,012 | 2,445,779 | 2,503,411 | 2,603,547 | 100,136 | 4% |
| AD VALOREM TAXES | - | - | - | - | - | - | 0% |
| OTHER FINANCING SOURCES | 118,876 | 18,416 | 19,454 | 16,089 | 19,454 | 3,365 | 21% |
| INTERGOVERNMENTAL | - | - | - | - | - | - | 0% |
| OTHER | 50,616 | 35,343 | (20,238) | 10,000 | 12,500 | 2,500 | 25% |
| OTHER TAXES | - | - | - | - | - | - | 0% |
| PERMITS | - | - | - | - | - | - | 0% |
| SPECIAL ASSESSMENTS | 431 | 838 | 536 | - | - | - | 0% |
| FINES | 10,245 | (77) | (99) | - | - | - | 0% |
| LICENSES | - | - | - | - | - | - | 0% |
| **TOTAL REVENUES** | **2,628,459** | **2,500,532** | **2,445,432** | **2,529,500** | **2,635,501** | **106,001** | **4%** |
| **EXPENDITURES** | | | | | | | |
| PERSONNEL | 202,085 | 183,367 | 230,462 | 279,521 | 283,521 | 4,000 | 1% |
| SUPPLIES | 19,830 | 19,234 | 39,191 | 41,700 | 41,290 | (410) | -1% |
| CONTRACTURAL SERVICES | 1,395,510 | 1,225,599 | 1,228,593 | 1,377,282 | 1,331,027 | (46,255) | -3% |
| CAPITAL | 525,402 | (4,263) | 394,811 | 774,500 | 666,653 | (107,847) | -14% |
| DEBT | 147,974 | 137,418 | 166,674 | 151,880 | 131,923 | (19,957) | -13% |
| TRANSFERS | 145,000 | 145,000 | 145,000 | 145,000 | 145,000 | - | 0% |
| **TOTAL EXPENDITURES** | **2,435,802** | **1,706,355** | **2,204,731** | **2,769,883** | **2,599,414** | **(170,469)** | **-6%** |
| **CHANGE IN NET POSITION** | **192,656** | **794,177** | **240,700** | **(240,383)** | **36,087** | | |

**CITY OF NORTH ST. PAUL, MINNESOTA**
**WASTE WATER FUND**
**REVENUES - LINE ITEM DETAILS**
**2024 BUDGET**

| GENERAL LEDGER CODE | | | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|---|---|---|---|---|---|---|---|
| RES. SEWER CHARGE | 49 R | 3662 | 2,029,018 | 2,059,445 | 2,060,330 | 2,106,375 | 2,190,630 |
| COMM. SEWER CHARGE | 49 R | 3663 | 413,367 | 380,651 | 379,539 | 391,119 | 406,764 |
| MAPLEWOOD BILLING CHARGE | 49 R | 3667 | 5,906 | 5,917 | 5,910 | 5,917 | 6,154 |
| **TOTAL CHARGES FOR SERVICES** | | | 2,448,291 | 2,446,012 | 2,445,779 | 2,503,411 | 2,603,547 |
| **TOTAL AD VALOREM TAXES** | | | - | - | - | - | - |
| TRANSFER FROM OTHER FUNDS | 49 R | 3992 | 102,787 | 0 | 0 | 0 | 0 |
| BOND PREMIUM | 49 R | 3996 | 16,089 | 18,416 | 19,454 | 16,089 | 19,454 |
| **TOTAL OTHER FINANCING SOURCES** | | | **118,876** | **18,416** | **19,454** | **16,089** | **19,454** |
| **TOTAL INTERGOVERNMENTAL** | | | - | - | - | - | - |
| MARKET VALUE ADJUSTMENT | 49 R | 3800 | 1,665 | -30,470 | -80,828 | 0 | 0 |
| INVESTMENT INCOME | 49 R | 3801 | 29,746 | 29,727 | 47,535 | 0 | 0 |
| CONNECTION CHARGES | 49 R | 3808 | 18,450 | 30,900 | 12,300 | 10,000 | 12,500 |
| MISC SEWER REVENUE | 49 R | 3891 | 0 | 4,970 | 0 | 0 | 0 |
| PENSION CONTRIBUTIONS | 49 R | 3894 | 336 | 216 | 755 | 0 | 0 |
| MISCELLEANEOUS REVENUE (NT) | 49 R | 3899 | 418 | 0 | 0 | 0 | 0 |
| **TOTAL OTHER** | | | **50,616** | **35,343** | **(20,238)** | **10,000** | **12,500** |
| **TOTAL OTHER TAXES** | | | - | - | - | - | - |
| **TOTAL PERMITS** | | | - | - | - | - | - |
| S/A INTEREST | 49 R | 3113 | 431 | 838 | 536 | 0 | 0 |
| **TOTAL SPECIAL ASSESSMENTS** | | | **431** | **838** | **536** | - | - |
| PENALTY CHARGE - SEWER | 49 R | 3852 | 10,245 | -77 | -99 | 0 | 0 |
| **TOTAL FINES** | | | **10,245** | **(77)** | **(99)** | - | - |
| **TOTAL LICENSES** | | | - | - | - | - | - |
| **TOTAL** | | | **2,628,459** | **2,500,532** | **2,445,432** | **2,529,500** | **2,635,501** |

**CITY OF NORTH ST. PAUL, MINNESOTA**
**WASTE WATER FUND**
**EXPENDITURES - LINE ITEM DETAILS**
**2024 BUDGET**

| GENERAL LEDGER CODE | | | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|---|---|---|---|---|---|---|---|
| Full-Time Employees - Regular | 49 E | 4010 | 140,686 | 127,927 | 156,698 | 183,887 | 188,265 |
| Full-Time Employees - Overtime | 49 E | 4011 | 5,151 | 4,005 | 4,991 | 5,000 | 5,000 |
| Part-Time Employees | 49 E | 4020 | 5,113 | 1,075 | 5,665 | 8,281 | 8,528 |
| Deferred Compensation | 49 E | 4030 | 4,982 | 4,090 | 4,703 | 5,726 | 5,731 |
| PERA Contribution | 49 E | 4031 | 10,772 | 9,885 | 12,113 | 14,134 | 14,462 |
| FICA Contribution | 49 E | 4032 | 9,257 | 8,410 | 10,545 | 12,197 | 12,484 |
| Medicare Contribution | 49 E | 4033 | 2,165 | 1,967 | 2,467 | 2,853 | 2,920 |
| Health Insurance | 49 E | 4040 | 15,256 | 14,586 | 18,072 | 30,973 | 29,322 |
| Worker's Compensation Insurance | 49 E | 4050 | 8,704 | 11,423 | 15,208 | 16,470 | 16,809 |
| **TOTAL PERSONNEL SERVICES** | | | **202,085** | **183,367** | **230,462** | **279,521** | **283,521** |
| Office Supplies | 49 E | 4110 | 0 | 24 | 25 | 500 | 270 |
| Operating Supplies | 49 E | 4120 | 634 | 1,771 | 1,738 | 3,000 | 2,400 |
| Shop Materials | 49 E | 4205 | 616 | 1,991 | 625 | 3,000 | 2,010 |
| City Mechanic Supplies | 49 E | 4208 | 2,602 | 1,610 | 14,288 | 3,000 | 5,000 |
| City Mechanic Shop Charge | 49 E | 4209 | 220 | 100 | 0 | 300 | 0 |
| Motor Fuels | 49 E | 4210 | 2,524 | 4,003 | 11,238 | 5,900 | 12,000 |
| Chemicals & Chemical Products | 49 E | 4215 | 0 | 0 | 550 | 0 | 200 |
| Small Tools & Minor Equipment | 49 E | 4230 | 1,738 | 4,058 | 4,881 | 7,500 | 6,190 |
| Maintenance Materials | 49 E | 4235 | 8,275 | 3,785 | 2,995 | 15,000 | 9,930 |
| Uniforms | 49 E | 4240 | 3,180 | 1,891 | 2,853 | 3,500 | 3,290 |
| **TOTAL SUPPLIES** | | | **19,789** | **19,234** | **39,191** | **41,700** | **41,290** |
| General Contract/Consulting Services | 49 E | 4300 | 13,834 | 684 | 224 | 6,000 | 4,380 |
| Financial Services | 49 E | 4301 | 3,729 | 3,244 | 4,130 | 5,000 | 4,690 |
| Engineering Services | 49 E | 4304 | 4,201 | 3,249 | 3,220 | 3,000 | 5,000 |
| Software & Technology Services | 49 E | 4305 | 17,728 | 11,051 | 11,762 | 22,000 | 18,140 |
| Sanitation & Recycling Services | 49 E | 4307 | 1,072,629 | 1,004,103 | 1,082,216 | 1,150,000 | 1,136,543 |
| General Service Fees | 49 E | 4310 | 31,402 | 3,502 | 3,125 | 15,000 | 8,500 |
| Personnel Testing | 49 E | 4315 | 0 | 0 | 0 | 500 | 260 |
| Communications Devices | 49 E | 4320 | 1,537 | 988 | 962 | 1,900 | 1,550 |
| Postage | 49 E | 4330 | 723 | 919 | 1,075 | 1,800 | 1,470 |
| Printing & Binding | 49 E | 4340 | 21,489 | 21,492 | 22,917 | 35,000 | 30,180 |
| Dues & Subscriptions | 49 E | 4360 | 0 | 0 | 0 | 500 | 260 |
| Training & Travel | 49 E | 4370 | 5,172 | 0 | 5,092 | 4,000 | 6,500 |
| Advertising & Legal Notices | 49 E | 4390 | 0 | 0 | 648 | 0 | 240 |
| General Liability Insurance | 49 E | 4400 | 4,315 | 4,595 | 4,894 | 4,894 | 5,383 |
| Property Insurance | 49 E | 4410 | 5,961 | 5,739 | 6,112 | 6,112 | 6,723 |
| Automotive Insurance | 49 E | 4420 | 1,880 | 1,612 | 1,718 | 1,718 | 1,890 |
| Utilities | 49 E | 4500 | 18,331 | 21,155 | 24,035 | 22,500 | 25,250 |
| Repair/Maintenance - Equipment | 49 E | 4520 | 32 | 0 | 0 | 0 | 0 |
| Fiber Service (IS Allocation) | 49 E | 4540 | 15,121 | 16,104 | 17,151 | 17,151 | 2,768 |
| Building Maintenance (IS Allocation) | 49 E | 4550 | 16,627 | 16,627 | 17,126 | 23,528 | 24,469 |
| City Mechanic (IS Allocation) | 49 E | 4560 | 3,300 | 3,300 | 3,300 | 3,300 | 3,802 |
| Equipment Rental (IS Allocation) | 49 E | 4570 | 80,400 | 80,400 | 0 | 0 | 0 |
| General Rentals | 49 E | 4575 | 0 | 38 | 993 | 1,000 | 1,100 |
| Information Technology (IS Allocation) | 49 E | 4580 | 13,000 | 13,000 | 12,739 | 14,879 | 15,679 |
| Contracted Repair & Maintenance | 49 E | 4600 | 0 | 13,797 | 5,155 | 30,000 | 22,500 |
| Miscellaneous | 49 E | 4630 | 10 | 0 | 0 | 7,500 | 3,750 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| **TOTAL CONTRACTUAL SERVICES** | | | **1,331,420** | **1,225,599** | **1,228,593** | **1,377,282** | **1,331,027** |
| Vehicles | 49 E | 4720 | 0 | 0 | 0 | 650,000 | 40,000 |
| Infrastructure Improvements | 49 E | 4725 | 24,674 | 0 | 121,651 | 124,500 | 626,653 |
| Depreciation | 49 E | 4798 | 206,816 | 257,766 | 270,316 | 0 | 0 |
| **TOTAL CAPITAL** | | | **231,490** | **257,766** | **391,967** | **774,500** | **666,653** |
| BONDING & DEBT ISSUANCE-INT. | 49 E | 4810 | 137,652 | 128,410 | 133,082 | 150,030 | 127,723 |
| BONDING & DEBT ISSUANCE-OTHER | 49 E | 4820 | 9,680 | 8,327 | 32,396 | 850 | 3,000 |
| BANK CHARGES | 49 E | 4830 | 668 | 700 | 642 | 1,000 | 1,000 |
| BAD DEBT EXPENSE | 49 E | 4831 | -26 | -20 | 554 | 0 | 200 |
| PENSION EXPENSE | 49 E | 4035 | -15,443 | -12,142 | 17,385 | 0 | 0 |
| OPEB EXPENSE | 49 E | 4036 | -6,396 | 281 | 23,061 | 0 | 0 |
| **TOTAL DEBT** | | | **126,135** | **125,557** | **207,120** | **151,880** | **131,923** |
| Other Operating Transfers | 49 E | 4920 | 145,000 | 145,000 | 145,000 | 145,000 | 145,000 |
| **TOTAL TRANSFERS** | | | **145,000** | **145,000** | **145,000** | **145,000** | **145,000** |
| **TOTAL** | | | **2,055,919** | **1,956,523** | **2,242,334** | **2,769,883** | **2,599,414** |

## ELECTRIC

**ACTIVITY MANAGER**
John.Wick, Electric Director
John.Wick@northstpaul.org
651-747-2472

**DESCRIPTION OF ACTIVITY**
This activity provides safe, reliable and economic electric power to over 5,813 residential customers and 553 commercial customers in North St. Paul as well as service to an area of Oakdale, and a limited number of Maplewood customers. The department is responsible for maintaining the city's distribution system, new installation for residential and commercial customers, and providing sustainability initiatives and education. We benefit our community and are readily available to our customers. Our profits go back into our community not to stockholders. Yearly transfers to the City's General Fund help keep taxes down.

**DEPARTMENT SERVICES**

| | |
|---|---|
| Electric System Maintenance | Electric System Safety |
| Rate Analysis | Safety Training |
| Material & Equipment Purchases | Inside Wiring |
| Federal & State Reporting | Public Relations |
| Metering | OSHA Mandate Compliance |
| Installation of Electric Services | Substation Operation |
| Locating Underground Facilities | Job Planning |

**OBJECTIVES AND PRIORITIES**

- Maintain the electric system to provide safe, reliable, and economical power to customers.
- Review and update the system on a continual basis.
- Provide installation services for underground, overhead, lighting, and meters.
- Take part in the Minnesota Municipal Power Agency with 11 other cities to keep prices competitive and keep service reliable and sustainable.
- Offer energy saving and rebate programs such as: Clean Energy Choice and the City Rebate Program.
- Provide clean and reliable power with good customer service.

## STATISTICS

| Item | Actual 2019 | Actual 2020 | Actual 2021 | Actual 2022 | Projected 2023 | Projected 2024 |
|---|---|---|---|---|---|---|
| Feet of Overhead to Underground Cutover | 2,600 | 2,200 | 1,000 | 1,800 | 2,700 | 2,000 |
| Feet of Replaced Old Underground Wire | 4,400 | 3,200 | 3,900 | 2,400 | 6,000 | 8,900 |
| Feet of New Construction Underground | | | 13,800 | 1,200 | 500 | 1,500 |
| Mega-Watt Hours Sold | 66,954 | 68,048 | 71,685 | 75,473 | 76,000 | 76,000 |
| City Residential Winter KWH Rate* | .1079 | .1085 | .1085 | .1112 | .1143 | .1143 |
| City Residential Summary KWH Rate* | .1182 | .1188 | .1188 | .1218 | .1251 | .1251 |

* Does not include power adjustments

## FINANCIAL IMPACTS

### OPERATING

- Personnel expense budget decreased $76,822, or 4%, compared to the prior year's budget. The decrease is due to eliminating a vacant position that is not expected to be filled. Also included is a 3% cost-of-living increase for City staff per union contracts as well as wage-step increases for eligible employees.
- Supplies expense budget increased $211,750, or 57%, compared to the prior year's budget due to an increase in maintenance materials.
- Contractual services expense budget decreased $58,567, or 1%, compared to the prior year's budget. The decrease is due to reduction in credit card service charges, which will be passed on to utility customers.
- Debt service expenses are budgeted to decrease $46,750, or 75%, compared to the prior year's budget as the outstanding debt is paid down.
- Budgeted transfers include $300,000 to the General Fund and $1,100,000 for Streets.

### CAPITAL

- Capital Improvement Program requests for 2024 total $714,900. This include $250,000 for Utility Infrastructure Preservation to replace underground wire and $32,000 for electric vehicle charging stations. Also included is $432,900 for Vehicles and Equipment, which includes replacing vehicles and a generator trailer that are at the end of their useful lives. If approved, it is recommended that these projects be paid from the Electric Enterprise Fund.
- Capital Improvement requests for 2025-2033 include additional requests of $4,569,792. This includes $2,349,920 for Utility Infrastructure Preservation. It also includes $2,211,387 for Vehicles and Equipment to replace assets that are at the end of their useful lives and $8,485 in Capital Technology for the SCADA system. If approved, it is recommended that these projects be paid from the Electric Enterprise Fund.

NORTH ST. PAUL
*extraordinary.*



## ELECTRIC FUND

### PERSONNEL SUMMARY

| Regular Employment (FTE) | | | | | |
|---|---|---|---|---|---|
| **Position Title** | **Actual 2020** | **Actual 2021** | **Actual 2022** | **Budgeted 2023** | **Proposed 2024** |
| Electric Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Electric Superintendent | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Electric Linesman | 7.00 | 7.00 | 7.00 | 8.00 | 7.00 |
| Locator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| City Mechanic | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 |
| FT Utility Billing Staff | 0.95 | 0.45 | 0.90 | 0.90 | 0.90 |
| PT Customer Service Specialist | 1.00 | 1.00 | - | - | - |
| City Manager | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 |
| Community & Admin Services Director | 0.25 | - | - | - | - |
| Deputy City Clerk | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 |
| Community Relations Coordinator | 0.20 | - | - | - | - |
| Finance Director | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 |
| Utility Billing Coordinator | - | - | 0.50 | 0.50 | 0.50 |
| Accountant/Finance Coordinator | 0.25 | 0.25 | 0.25 | 0.50 | 0.50 |
| Accounting Technician | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 |
| Total FTE | 13.85 | 12.90 | 12.85 | 14.10 | 13.10 |
| Inc/(Dec) From Previous Year | | (0.95) | (0.05) | 1.25 | (1.00) |

| Seasonal Employment (Hours) | | | | | |
|---|---|---|---|---|---|
| **Position Title** | **Actual 2020** | **Actual 2021** | **Actual 2022** | **Budgeted 2023** | **Proposed 2024** |
| Seasonal | 2,680 | 2,680 | 2,680 | 2,680 | 2,680 |

**CITY OF NORTH ST. PAUL, MINNESOTA**
**ELECTRIC FUND**
**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN NET POSITION**
**2024 BUDGET**

| | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget | Variance from 2023 Budget to 2024 Budget Increase (Decrease) | |
|---|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | | |
| CHARGES FOR SERVICES | 9,266,247 | 10,451,464 | 11,285,833 | 11,515,401 | 11,595,804 | 80,403 | 1% |
| AD VALOREM TAXES | - | - | - | - | - | - | 0% |
| OTHER FINANCING SOURCES | - | - | - | - | - | - | 0% |
| INTERGOVERNMENTAL | 15,711 | 7,288 | 16,684 | 10,000 | 7,200 | (2,800) | -28% |
| OTHER | 349,562 | 252,072 | 128,959 | 229,000 | 232,500 | 3,500 | 2% |
| OTHER TAXES | - | - | - | - | - | - | 0% |
| PERMITS | - | - | - | - | - | - | 0% |
| SPECIAL ASSESSMENTS | 6 | 17 | 17 | - | - | - | 0% |
| FINES | 39,179 | (150) | (98) | - | - | - | 0% |
| LICENSES | - | - | - | - | - | - | 0% |
| **TOTAL REVENUES** | **9,670,704** | **10,710,690** | **11,431,395** | **11,754,401** | **11,835,504** | **81,103** | **1%** |
| **EXPENDITURES** | | | | | | | |
| PERSONNEL | 1,691,414 | 1,659,481 | 1,672,137 | 2,073,622 | 1,996,800 | (76,822) | -4% |
| SUPPLIES | 293,482 | 339,818 | 467,065 | 368,750 | 580,500 | 211,750 | 57% |
| CONTRACTURAL SERVICES | 6,184,026 | 7,195,402 | 7,913,291 | 8,315,596 | 8,257,029 | (58,567) | -1% |
| CAPITAL | 4,500 | 2,901 | 139,098 | 383,500 | 714,900 | 331,400 | 86% |
| DEBT | 73,452 | 43,917 | 51,711 | 62,000 | 15,250 | (46,750) | -75% |
| TRANSFERS | 300,000 | 431,412 | 300,000 | 300,000 | 1,400,000 | 1,100,000 | 367% |
| **TOTAL EXPENDITURES** | **8,546,875** | **9,672,932** | **10,543,302** | **11,503,468** | **12,964,479** | **1,461,011** | **13%** |
| **CHANGE IN NET POSITION** | **1,123,830** | **1,037,758** | **888,092** | **250,933** | **(1,128,975)** | | |

NORTH ST.PAUL *extraordinary.*

**CITY OF NORTH ST. PAUL, MINNESOTA**
**ELECTRIC FUND**
**REVENUES - LINE ITEM DETAILS**
**2024 BUDGET**

| GENERAL LEDGER CODE | | | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|---|---|---|---|---|---|---|---|
| OVER/UNDER MISC REVENUE | 50 R | 3617 | -13 | 5 | 286 | 0 | 0 |
| RES ELECT SALES | 50 R | 3664 | 6,042,278 | 6,668,682 | 7,122,326 | 7,542,926 | 7,318,190 |
| COMM ELECT SALES | 50 R | 3665 | 3,258,311 | 3,804,294 | 4,211,224 | 4,006,635 | 4,327,032 |
| GREEN POWER SALES | 50 R | 3668 | 9,139 | 10,673 | 11,770 | 10,000 | 12,000 |
| CITY USED UTILITIES | 50 R | 3669 | -123,710 | -113,393 | -144,128 | -125,160 | -148,092 |
| STREET LIGHTS OR SURFACE UTILITY CHARGES | 50 R | 3670 | 80,241 | 81,203 | 84,354 | 81,000 | 86,674 |
| **TOTAL CHARGES FOR SERVICES** | | | 9,266,247 | 10,451,464 | 11,285,833 | 11,515,401 | 11,595,804 |
| **TOTAL AD VALOREM TAXES** | | | - | - | - | - | - |
| **TOTAL OTHER FINANCING SOURCES** | | | - | - | - | - | - |
| OTHER GRANTS | 50 R | 3541 | 15,711 | 7,288 | 16,684 | 10,000 | 7,200 |
| **TOTAL INTERGOVERNMENTAL** | | | **15,711** | **7,288** | **16,684** | **10,000** | **7,200** |
| MARKET VALUE ADJUSTMENT | 50 R | 3800 | 1,241 | -91,504 | -270,389 | 0 | 0 |
| INVESTMENT INCOME | 50 R | 3801 | 74,897 | 91,187 | 123,833 | 0 | 0 |
| RENTAL INCOME | 50 R | 3802 | 27,589 | 21,989 | 20,674 | 22,000 | 22,000 |
| SALE OF GOODS & PROPERTY | 50 R | 3804 | 13,630 | 1,344 | 22,338 | 0 | 0 |
| CONNECTION CHARGES | 50 R | 3808 | 29,400 | 27,300 | 21,750 | 25,000 | 22,000 |
| INTEREST INCOME | 50 R | 3818 | 127,089 | 160,516 | 169,554 | 150,000 | 156,000 |
| REFUNDS & REIMBURSEMENTS | 50 R | 3865 | 4,179 | 4,359 | 2,805 | 0 | 0 |
| PENSION CONTRIBUTIONS | 50 R | 3894 | 2,913 | 2,017 | 6,253 | 0 | 0 |
| NSF CHECK FEE | 50 R | 3895 | 240 | 0 | 0 | 0 | 0 |
| PROCESSING FEE | 50 R | 3896 | 480 | 0 | 0 | 0 | 0 |
| MISCELLEANEOUS REVENUE (NT) | 50 R | 3899 | 67,905 | 34,862 | 32,140 | 32,000 | 32,500 |
| **TOTAL OTHER** | | | **349,562** | **252,072** | **128,959** | **229,000** | **232,500** |
| **TOTAL OTHER TAXES** | | | - | - | - | - | - |
| **TOTAL PERMITS** | | | - | - | - | - | - |
| S/A INTEREST | 50 R | 3113 | 6 | 17 | 17 | 0 | 0 |
| **TOTAL SPECIAL ASSESSMENTS** | | | **6** | **17** | **17** | - | - |
| PENALTY CHARGE - ELECTRIC | 50 R | 3850 | 39,179 | -150 | -98 | 0 | 0 |
| **TOTAL FINES** | | | **39,179** | **(150)** | **(98)** | - | - |
| **TOTAL LICENSES** | | | - | - | - | - | - |
| **TOTAL** | | | **9,670,704** | **10,710,690** | **11,431,395** | **11,754,401** | **11,835,504** |

CITY OF NORTH ST. PAUL, MINNESOTA
ELECTRIC FUND
EXPENDITURES - LINE ITEM DETAILS
2024 BUDGET

| GENERAL LEDGER CODE | | | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|---|---|---|---|---|---|---|---|
| Full-Time Employees - Regular | 50 E | 4010 | 1,265,838 | 1,252,216 | 1,249,382 | 1,490,617 | 1,447,913 |
| Full-Time Employees - Overtime | 50 E | 4011 | 7,824 | 9,849 | 12,033 | 45,000 | 45,000 |
| Part-Time Employees | 50 E | 4020 | 48,122 | 21,827 | 13,150 | 41,406 | 42,645 |
| Deferred Compensation | 50 E | 4030 | 33,411 | 30,566 | 29,905 | 37,533 | 35,745 |
| PERA Contribution | 50 E | 4031 | 93,900 | 92,363 | 100,304 | 114,964 | 111,785 |
| FICA Contribution | 50 E | 4032 | 79,899 | 78,874 | 84,950 | 97,606 | 95,051 |
| Medicare Contribution | 50 E | 4033 | 18,685 | 18,446 | 19,874 | 22,827 | 22,230 |
| Health Insurance | 50 E | 4040 | 112,401 | 117,077 | 124,881 | 182,247 | 156,777 |
| Worker's Compensation Insurance | 50 E | 4050 | 31,335 | 38,264 | 37,658 | 41,422 | 39,654 |
| **TOTAL PERSONNEL SERVICES** | | | **1,691,414** | **1,659,481** | **1,672,137** | **2,073,622** | **1,996,800** |
| Office Supplies | 50 E | 4110 | 1,041 | 3,095 | 1,418 | 3,500 | 3,500 |
| Training Supplies | 50 E | 4115 | 0 | 0 | 0 | 500 | 500 |
| Operating Supplies | 50 E | 4120 | 1 | 241 | 522 | 350 | 400 |
| City Mechanic Supplies | 50 E | 4208 | 13,615 | 13,411 | 16,544 | 21,000 | 21,000 |
| City Mechanic Shop Charge | 50 E | 4209 | 900 | 720 | 0 | 700 | 0 |
| Motor Fuels | 50 E | 4210 | 9,578 | 13,038 | 16,645 | 21,600 | 21,600 |
| Small Tools & Minor Equipment | 50 E | 4230 | 6,421 | 1,543 | 18,030 | 12,000 | 19,000 |
| Maintenance Materials | 50 E | 4235 | 252,687 | 296,239 | 401,262 | 295,300 | 500,500 |
| Uniforms | 50 E | 4240 | 9,237 | 11,531 | 12,644 | 13,800 | 14,000 |
| **TOTAL SUPPLIES** | | | **293,482** | **339,818** | **467,065** | **368,750** | **580,500** |
| General Contract/Consulting Services | 50 E | 4300 | 1,869 | 1,173 | 672 | 8,000 | 8,000 |
| Financial Services | 50 E | 4301 | 23,863 | 18,018 | 20,222 | 22,500 | 23,400 |
| Legal Services | 50 E | 4302 | 1,204 | 0 | 596 | 5,000 | 1,500 |
| Engineering Services | 50 E | 4304 | 757 | 2,976 | 0 | 3,000 | 3,000 |
| Software & Technology Services | 50 E | 4305 | 25,099 | 21,225 | 14,820 | 35,750 | 32,750 |
| General Service Fees | 50 E | 4310 | 210,483 | 261,207 | 226,635 | 276,000 | 145,000 |
| Personnel Testing | 50 E | 4315 | 198 | 756 | 438 | 750 | 750 |
| Power Purchase | 50 E | 4316 | 5,431,927 | 6,392,982 | 7,206,781 | 7,400,000 | 7,423,000 |
| Green Power Purchase/Clean Energy | 50 E | 4317 | 9,765 | 11,296 | 13,239 | 12,500 | 13,500 |
| Communications Devices | 50 E | 4320 | 3,055 | 3,765 | 2,298 | 5,000 | 4,400 |
| Postage | 50 E | 4330 | 1,733 | 1,672 | 1,696 | 2,750 | 2,700 |
| Printing & Binding | 50 E | 4340 | 22,222 | 22,290 | 23,526 | 25,000 | 25,000 |
| Dues & Subscriptions | 50 E | 4360 | 19,329 | 19,578 | 14,088 | 20,500 | 20,500 |
| Training & Travel | 50 E | 4370 | 6,586 | 1,599 | 14,457 | 11,000 | 11,000 |
| General Liability Insurance | 50 E | 4400 | 12,949 | 13,791 | 14,686 | 14,686 | 16,155 |
| Property Insurance | 50 E | 4410 | 17,891 | 17,224 | 18,344 | 18,344 | 20,178 |
| Automotive Insurance | 50 E | 4420 | 6,029 | 5,171 | 5,507 | 5,507 | 6,058 |
| Utilities | 50 E | 4500 | 13,481 | 18,353 | 21,044 | 18,000 | 22,000 |
| Refuse & Recycling | 50 E | 4510 | 91 | 295 | 0 | 1,500 | 1,500 |
| Fiber Service (IS Allocation) | 50 E | 4540 | 7,665 | 8,163 | 8,694 | 8,694 | 18,883 |
| Building Maintenance (IS Allocation) | 50 E | 4550 | 135,000 | 155,000 | 159,649 | 159,717 | 166,106 |
| City Mechanic (IS Allocation) | 50 E | 4560 | 11,535 | 11,000 | 11,000 | 11,000 | 12,674 |
| General Rentals | 50 E | 4575 | 0 | 932 | 418 | 1,000 | 1,000 |
| Information Technology (IS Allocation) | 50 E | 4580 | 65,000 | 65,000 | 63,695 | 74,398 | 106,975 |
| Contracted Repair & Maintenance | 50 E | 4600 | 2,724 | 14,165 | 12,120 | 10,000 | 16,000 |
| Miscellaneous | 50 E | 4630 | 1,414 | 6,862 | 0 | 10,000 | 0 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Collected for Other Agencies | 50 E | 4640 | 146,808 | 118,215 | 58,609 | 150,000 | 150,000 |
| Interest expense-customer deposits | 50 E | 4660 | 5,351 | 2,694 | 56 | 5,000 | 5,000 |
| **TOTAL CONTRACTUAL SERVICES** | | | **6,184,026** | **7,195,402** | **7,913,291** | **8,315,596** | **8,257,029** |
| Office Equipment | 50 E | 4705 | 0 | 0 | 91,401 | 0 | 0 |
| Field Equipment | 50 E | 4710 | 4,500 | 2,901 | 0 | 133,500 | 432,900 |
| Infrastructure Improvements | 50 E | 4725 | 0 | 0 | 0 | 250,000 | 282,000 |
| Improvements Other Than Buildings | 50 E | 4750 | 0 | 0 | 9,803 | 0 | 0 |
| Depreciation | 50 E | 4798 | 103,739 | 114,831 | 37,895 | 0 | 0 |
| **TOTAL CAPITAL** | | | **108,239** | **117,732** | **139,098** | **383,500** | **714,900** |
| BONDING & DEBT ISSUANCE-INT. | 50 E | 4810 | 44,751 | 37,230 | 28,625 | 25,900 | 14,250 |
| BONDING & DEBT ISSUANCE-OTHER | 50 E | 4820 | 2,250 | 700 | 880 | 850 | 900 |
| BANK CHARGES | 50 E | 4830 | 0 | 0 | 0 | 250 | 100 |
| PENSION EXPENSE | 50 E | 4035 | -4,550 | -32,127 | 27,453 | 0 | 0 |
| OPEB EXPENSE | 50 E | 4036 | -48,014 | 3,172 | 190,047 | 0 | 0 |
| **TOTAL DEBT** | | | **20,888** | **14,962** | **269,211** | **62,000** | **15,250** |
| Other Operating Transfers | 50 E | 4920 | 300,000 | 300,000 | 300,000 | 300,000 | 300,000 |
| Transfer to other Funds | 50 E | 4992 | 0 | 131,412 | 0 | 0 | 1,100,000 |
| **TOTAL TRANSFERS** | | | **300,000** | **431,412** | **300,000** | **300,000** | **1,400,000** |
| **TOTAL** | | | **8,598,049** | **9,758,808** | **10,760,802** | **11,503,468** | **12,964,479** |

## SURFACE WATER

### ACTIVITY MANAGER
Ron Ritchie, Public Works Director
Ron.Ritchie@northstpaul.org
651-747-2556

### DESCRIPTION OF ACTIVITY
This activity provides service to manage the discharge of stormwater. The goal of this department is to reduce the amount of sediment and pollutants that enter the surface water and flow into our storm sewer systems. The department is responsible for the following: public education and outreach, illicit discharge detection and elimination, construction site stormwater runoff control, post-construction stormwater management in new development and redevelopment, and stormwater pollution prevention.

### DEPARTMENT SERVICES

| | |
|---|---|
| Operation of Storm Water System | Catch Basin Clearing |
| Rain Garden maintenance | Street Sweeping |
| Storage of Water Run Off | Compliance with MS4 |

### OBJECTIVES AND PRIORITIES

- Ensure compliance with the State of Minnesota's MS4 permitting program.
- Increase street sweeping to prevent leaves & road salt from entering storm drains.
- Inspect and perform regular surface water ponds maintenance.
- Regularly examine catch basins and repair as needed.
- Respond to reports of suspicious dumping or spills.
- Educate residents on the impact of chemicals entering the City's ponds and lakes.
- Collaborate with the Ramsey-Washington Metro and Valley Branch Watershed Districts on water management techniques and strategy.
- Adhering to the Surface Water Management Plan as required by state law.

### IMPACT MEASURES / PERFORMANCE INDICATORS

| Item | Actual 2019 | Actual 2020 | Actual 2021 | Actual 2022 | Projected 2023 | Projected 2024 |
|---|---|---|---|---|---|---|
| Sweepings Removed (Dollars) | 6,823 | 7,000 | 7,000 | 7,000 | 7,000 | 7,000 |
| Miles of Storm Sewer Pipe | 44.0 | 45.5 | 50 | 50.5 | 50.5 | 50.5 |
| Catch Basins | 1,640 | 1,660 | 1,660 | 1,665 | 1,665 | 1,665 |

## FINANCIAL IMPACTS

### OPERATING

- Personnel expense budget increased $4,219, or 2%, compared to the prior year's budget. This includes a 3% cost-of-living increase for City staff per union contracts as well as wage-step increases for eligible employees. It also reflects a decrease in budgeted health insurance expense based upon current insurance costs for the department.
- Supplies expense budget decreased $4,215, or 15%, compared to the prior year's budget due to a decrease in fuel expense based upon prior years' actual expenses.
- Contractual services expense budget decreased $2,712, or 1%, compared to the prior year's budget due to a decrease in general contracting / consulting services.
- Debt service expenses are budgeted to decrease $20,274, or 14%, compared to the prior year's budget as the outstanding debt is paid down.
- There is no change to the budgeted transfer to the General Fund in the amount of $80,000.

### CAPITAL

- Capital Improvement Program requests for 2024 total $256,833. Requests for Ponds, Natural Resources, and Environment include $20,500 for pond vegetation management and $102,500 for ponds dredging and maintenance. Also included is $133,833 for Street Maintenance as part of pavement rehabilitation projects. If approved, it is recommended that these projects be paid from the Surface Water Enterprise Fund.
- Capital Improvement requests for 2025-2033 include additional requests of $7,268,472. This includes $1,316,300 for Ponds, Natural Resources, and Environment, which consists of pond vegetation management, aerator replacements, and ponds dredging. Future capital requests also includes $240,200 for Vehicles and Equipment to replace an Elgin Pelican that is at the end of its useful life and $8,485 for SCADA system. Future requests also include $5,703,487 in Street Maintenance projects. If approved, it is recommended that these projects be paid from a combination of the Surface Water Enterprise Fund and bonding.

## SURFACE WATER FUND

### PERSONNEL SUMMARY

| Regular Employment (FTE) | | | | | |
|---|---|---|---|---|---|
| Position Title | Actual 2020 | Actual 2021 | Actual 2022 | Budgeted 2023 | Proposed 2024 |
| Public Works Director | 0.20 | - | 0.25 | 0.25 | 0.25 |
| Public Works Supervisor | 0.15 | 0.15 | 0.15 | 0.15 | 0.15 |
| Public Works Service Worker | 1.25 | 1.25 | 1.25 | 1.40 | 1.40 |
| City Mechanic | 0.05 | 0.05 | 0.05 | 0.05 | 0.05 |
| Parks Coordinator | 0.10 | - | - | - | - |
| FT Utility Billing Staff | 0.10 | 0.05 | 0.10 | 0.10 | 0.10 |
| Utility Billing Coordinator | - | - | 0.05 | 0.05 | 0.05 |
| PT Customer Service Specialist | 0.13 | 0.13 | - | - | - |
| Total FTE | 1.98 | 1.63 | 1.85 | 2.00 | 2.00 |
| Inc/(Dec) From Previous Year | | (0.35) | 0.22 | 0.15 | - |

| Seasonal Employment (Hours) | | | | | |
|---|---|---|---|---|---|
| Position Title | Actual 2020 | Actual 2021 | Actual 2022 | Budgeted 2023 | Proposed 2024 |
| Seasonal | 536 | 536 | 536 | 536 | 536 |

**CITY OF NORTH ST. PAUL, MINNESOTA**
**SURFACE WATER FUND**
**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN NET POSITION**
**2024 BUDGET**

| | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget | Variance from 2023 Budget to 2024 Budget Increase (Decrease) | |
|---|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | | |
| CHARGES FOR SERVICES | 922,505 | 945,899 | 957,449 | 955,500 | 993,720 | 38,220 | 4% |
| AD VALOREM TAXES | - | - | - | - | - | - | 0% |
| OTHER FINANCING SOURCES | 9,006 | 11,394 | 13,337 | 9,006 | 13,336 | 4,330 | 48% |
| INTERGOVERNMENTAL | 753,848 | - | - | - | - | - | 0% |
| OTHER | 211,536 | (85) | (20,196) | - | - | - | 0% |
| OTHER TAXES | - | - | - | - | - | - | 0% |
| PERMITS | - | - | - | - | - | - | 0% |
| SPECIAL ASSESSMENTS | 84 | 210 | 141 | - | - | - | 0% |
| FINES | 2,863 | (13) | (21) | - | 2,500 | 2,500 | 0% |
| LICENSES | - | - | - | - | - | - | 0% |
| **TOTAL REVENUES** | **1,899,843** | **957,405** | **950,709** | **964,506** | **1,009,556** | **45,050** | **5%** |
| **EXPENDITURES** | | | | | | | |
| PERSONNEL | 187,131 | 168,722 | 211,515 | 257,483 | 261,702 | 4,219 | 2% |
| SUPPLIES | 5,293 | 8,389 | 4,990 | 27,350 | 23,135 | (4,215) | -15% |
| CONTRACTURAL SERVICES | 329,592 | 186,011 | 97,953 | 211,138 | 208,426 | (2,712) | -1% |
| CAPITAL | 1,151,061 | 14,859 | 193,918 | 121,000 | 256,833 | 135,833 | 112% |
| DEBT | 89,236 | 84,037 | 161,958 | 144,985 | 124,711 | (20,274) | -14% |
| TRANSFERS | 256,780 | 80,000 | 80,000 | 80,000 | 80,000 | - | 0% |
| **TOTAL EXPENDITURES** | **2,019,092** | **542,017** | **750,335** | **841,956** | **954,807** | **112,851** | **13%** |
| **CHANGE IN NET POSITION** | **(119,249)** | **415,388** | **200,375** | **122,550** | **54,749** | | |

CITY OF NORTH ST. PAUL, MINNESOTA
SURFACE WATER FUND
REVENUES - LINE ITEM DETAILS
2024 BUDGET

| GENERAL LEDGER CODE | | | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|---|---|---|---|---|---|---|---|
| STREET LIGHTS OR SURFACE UTILITY CHARGES | 52 R | 3670 | 922,505 | 511,215 | 478,180 | 477,000 | 496,080 |
| COMMERCIAL SURFACE SERV CHARGE | 52 R | 3679 | 0 | 434,684 | 479,269 | 478,500 | 497,640 |
| **TOTAL CHARGES FOR SERVICES** | | | 922,505 | 945,899 | 957,449 | 955,500 | 993,720 |
| **TOTAL AD VALOREM TAXES** | | | - | - | - | - | - |
| BOND PREMIUM | 52 R | 3996 | 9,006 | 11,394 | 13,337 | 9,006 | 13,336 |
| **TOTAL OTHER FINANCING SOURCES** | | | **9,006** | **11,394** | **13,337** | **9,006** | **13,336** |
| STATE AID-CONSTRUCTION | 52 R | 3530 | 753,848 | 0 | 0 | 0 | 0 |
| **TOTAL INTERGOVERNMENTAL** | | | **753,848** | - | - | - | - |
| MARKET VALUE ADJUSTMENT | 52 R | 3800 | 2,757 | -30,517 | -79,455 | 0 | 0 |
| INVESTMENT INCOME | 52 R | 3801 | 31,271 | 30,233 | 58,563 | 0 | 0 |
| CONTRIBUTED CAPITAL ASSETS | 52 R | 3870 | 176,780 | 0 | 0 | 0 | 0 |
| PENSION CONTRIBUTIONS | 52 R | 3894 | 310 | 199 | 696 | 0 | 0 |
| MISCELLEANEOUS REVENUE (NT) | 52 R | 3899 | 419 | 0 | 0 | 0 | 0 |
| **TOTAL OTHER** | | | **211,536** | **(85)** | **(20,196)** | - | - |
| **TOTAL OTHER TAXES** | | | - | - | - | - | - |
| **TOTAL PERMITS** | | | - | - | - | - | - |
| S/A INTEREST | 52 R | 3113 | 84 | 210 | 141 | 0 | 0 |
| **TOTAL SPECIAL ASSESSMENTS** | | | **84** | **210** | **141** | - | - |
| PENALTY CHARGE | 52 R | 3853 | 2,863 | -13 | -21 | 0 | 2,500 |
| **TOTAL FINES** | | | **2,863** | **(13)** | **(21)** | - | **2,500** |
| **TOTAL LICENSES** | | | - | - | - | - | - |
| **TOTAL** | | | **1,899,843** | **957,405** | **950,709** | **964,506** | **1,009,556** |

CITY OF NORTH ST. PAUL, MINNESOTA
SURFACE WATER FUND
EXPENDITURES - LINE ITEM DETAILS
2024 BUDGET

| GENERAL LEDGER CODE | | | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|---|---|---|---|---|---|---|---|
| Full-Time Employees - Regular | 52 E | 4010 | 136,951 | 121,145 | 146,447 | 168,744 | 172,455 |
| Full-Time Employees - Overtime | 52 E | 4011 | 363 | 853 | 1,214 | 5,000 | 5,000 |
| Part-Time Employees | 52 E | 4020 | 2,486 | 537 | 5,665 | 8,281 | 8,528 |
| Deferred Compensation | 52 E | 4030 | 4,327 | 3,624 | 4,456 | 5,150 | 5,150 |
| PERA Contribution | 52 E | 4031 | 9,941 | 9,111 | 11,171 | 12,998 | 13,277 |
| FICA Contribution | 52 E | 4032 | 8,604 | 7,744 | 9,789 | 11,259 | 11,504 |
| Medicare Contribution | 52 E | 4033 | 2,011 | 1,811 | 2,289 | 2,633 | 2,690 |
| Health Insurance | 52 E | 4040 | 13,536 | 12,589 | 15,852 | 27,550 | 26,910 |
| Worker's Compensation Insurance | 52 E | 4050 | 8,912 | 11,307 | 14,631 | 15,868 | 16,188 |
| **TOTAL PERSONNEL SERVICES** | | | **187,131** | **168,722** | **211,515** | **257,483** | **261,702** |
| Office Supplies | 52 E | 4110 | 0 | 0 | 0 | 300 | 160 |
| Operating Supplies | 52 E | 4120 | 0 | 0 | 429 | 1,000 | 680 |
| Shop Materials | 52 E | 4205 | 0 | 989 | 0 | 2,000 | 2,000 |
| City Mechanic Supplies | 52 E | 4208 | 1,341 | 0 | 0 | 5,000 | 5,000 |
| City Mechanic Shop Charge | 52 E | 4209 | 160 | 180 | 0 | 300 | 0 |
| Motor Fuels | 52 E | 4210 | 1,894 | 2,469 | 611 | 3,750 | 1,250 |
| Small Tools & Minor Equipment | 52 E | 4230 | 0 | 2,401 | 2,085 | 4,000 | 3,070 |
| Maintenance Materials | 52 E | 4235 | 1,318 | 1,522 | 1,021 | 10,000 | 10,000 |
| Uniforms | 52 E | 4240 | 415 | 829 | 844 | 1,000 | 975 |
| **TOTAL SUPPLIES** | | | **5,128** | **8,389** | **4,990** | **27,350** | **23,135** |
| General Contract/Consulting Services | 52 E | 4300 | 1,252 | 2,086 | 1,326 | 25,000 | 13,880 |
| Financial Services | 52 E | 4301 | 4,776 | 1,016 | 1,293 | 3,000 | 2,510 |
| Engineering Services | 52 E | 4304 | 17,747 | 26,061 | 37,666 | 40,000 | 42,500 |
| Software & Technology Services | 52 E | 4305 | 0 | 0 | 10,513 | 1,000 | 4,390 |
| Sanitation & Recycling Services | 52 E | 4307 | 324 | 848 | 0 | 10,000 | 5,340 |
| General Service Fees | 52 E | 4310 | 3,574 | 2,175 | 4,625 | 2,500 | 5,000 |
| Communications Devices | 52 E | 4320 | 98 | 139 | 164 | 750 | 470 |
| Dues & Subscriptions | 52 E | 4360 | 1,630 | 1,380 | 1,380 | 1,750 | 1,680 |
| General Liability Insurance | 52 E | 4400 | 4,315 | 4,595 | 4,895 | 4,895 | 5,385 |
| Property Insurance | 52 E | 4410 | 5,961 | 5,739 | 6,112 | 6,112 | 6,723 |
| Fiber Service (IS Allocation) | 52 E | 4540 | 2,130 | 2,268 | 2,415 | 2,415 | 2,522 |
| Building Maintenance (IS Allocation) | 52 E | 4550 | 16,693 | 16,693 | 17,194 | 23,527 | 24,468 |
| City Mechanic (IS Allocation) | 52 E | 4560 | 2,750 | 2,750 | 2,750 | 2,750 | 3,169 |
| Equipment Rental (IS Allocation) | 52 E | 4570 | 38,400 | 38,400 | 0 | 0 | 0 |
| Information Technology (IS Allocation) | 52 E | 4580 | 6,500 | 6,500 | 6,369 | 7,439 | 14,289 |
| Contracted Repair & Maintenance | 52 E | 4600 | 0 | 75,361 | 1,252 | 80,000 | 76,100 |
| **TOTAL CONTRACTUAL SERVICES** | | | **106,151** | **186,011** | **97,953** | **211,138** | **208,426** |
| Land | 52 E | 4730 | 0 | 81 | 0 | 0 | 0 |
| Improvements Other Than Buildings | 52 E | 4750 | 33,350 | 0 | 0 | 121,000 | 256,833 |
| Depreciation | 52 E | 4798 | 137,772 | 159,522 | 175,438 | 0 | 0 |
| **TOTAL CAPITAL** | | | **171,122** | **159,603** | **175,438** | **121,000** | **256,833** |
| BONDING & DEBT ISSUANCE-INT. | 52 E | 4810 | 70,890 | 74,874 | 103,003 | 143,135 | 120,801 |
| BONDING & DEBT ISSUANCE-OTHER | 52 E | 4820 | 17,797 | 8,538 | 58,242 | 1,000 | 3,000 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| BANK CHARGES | 52 E | 4830 | 561 | 614 | 553 | 850 | 850 |
| BAD DEBT EXPENSE | 52 E | 4831 | -12 | 10 | 160 | 0 | 60 |
| PENSION EXPENSE | 52 E | 4035 | -12,035 | -11,288 | 16,092 | 0 | 0 |
| OPEB EXPENSE | 52 E | 4036 | -5,939 | 128 | 19,798 | 0 | 0 |
| **TOTAL DEBT** | | | **71,262** | **72,877** | **197,848** | **144,985** | **124,711** |
| Other Operating Transfers | 52 E | 4920 | 80,000 | 80,000 | 80,000 | 80,000 | 80,000 |
| Transfer to other Funds | 52 E | 4992 | 176,780 | 0 | 0 | 0 | 0 |
| **TOTAL TRANSFERS** | | | **256,780** | **80,000** | **80,000** | **80,000** | **80,000** |
| **TOTAL** | | | **797,574** | **675,602** | **767,745** | **841,956** | **954,807** |

## SOLID WASTE

### ACTIVITY MANAGER
Brian Frandle, City Manager
Brian.Frandle@northstpaul.org
651-747-2436

### DESCRIPTION OF ACTIVITY
This activity contracts with an outside vendor to facilitate and organize coordinated garbage, recycling, yard waste, and pay per item bulk pickup for over 3,600 residents. Residents are charged a monthly fee for the disposal (tipping), pickup and hauling, solid waste management tax administered by the State of Minnesota (9.75%) and Ramsey County Environmental Charge (28% for residential accounts). This department is responsible for billing, customer service and solid waste education. Tennis Sanitation, L.L.C. has served as waste collector for the City since September 2019.

### DEPARTMENT SERVICES

| | |
|---|---|
| Coordinated Residential Service | Recycling |
| Garbage | Paid on Call Bulk Pick Up |
| Yard Waste | Textile Recycling |

### OBJECTIVES AND PRIORITIES

- Monitor rates in an effort to get the best prices for North St. Paul residents.
- Collaborate with Tennis Sanitation, LLC on all solid waste issues.
- Continue offering weekly recycling to reduce unnecessary landfill.
- Provide *extraordinary* customer service to all community members.
- Process recycling charges for Maplewood residents with North St. Paul Electric services.

### IMPACT MEASURES / PERFORMANCE INDICATORS

| Item | Actual 2019 | Actual 2020 | Actual 2021 | Actual 2022 | Projected 2023 | Projected 2024 |
|---|---|---|---|---|---|---|
| 32 Gallon Service | 417 | 411 | 415 | 416 | 425 | 416 |
| 68 Gallon Service | 1,523 | 1,586 | 1,612 | 1,633 | 1,650 | 1,640 |
| 95 Gallon Service | 1,515 | 1,526 | 1,537 | 1,544 | 1,550 | 1,550 |
| 163 Gallon Service | 31 | 30 | 35 | 38 | 36 | 38 |
| Commercial Accounts | 8 | 11 | 14 | 14 | 14 | 14 |
| Residential Recycling Only Accounts | 48 | 48 | 36 | 34 | 40 | 35 |

**FINANCIAL IMPACTS**

**OPERATING**

- Personnel expense budget increased $300, or 1%, compared to the prior year's budget. This includes a 3% cost-of-living increase for City staff per union contracts as well as wage-step increases for eligible employees. It also reflects a decrease in budgeted health insurance costs based upon current insurance costs for the department.
- Supplies expense budget is $25,000 and consists of replacement trash bins. In the previous year, this was budgeted as a capital purchase. Compared to the prior year, the budget for replacing trash bins increased $5,000, or 25%.
- Contractual services budget increased $60,638, or 6%, compared to the prior year's budget due to increases in sanitation and recycling services.
- Debt service expenses are budgeted to decrease $3,711, or 62%, compared to the prior year's budget as the outstanding debt is paid down.

**CAPITAL**

- Solid Waste does not have any planned capital purchases.

## SOLID WASTE FUND

### PERSONNEL SUMMARY

| Regular Employment (FTE) | | | | | |
|---|---|---|---|---|---|
| Position Title | Actual 2020 | Actual 2021 | Actual 2022 | Budgeted 2023 | Proposed 2024 |
| Public Works Service Worker | - | - | - | - | - |
| Utility Billing Coordinator | - | - | 0.15 | 0.15 | 0.15 |
| FT Utility Billing Staff | 0.30 | 0.10 | 0.40 | 0.40 | 0.40 |
| PT Customer Service Specialist | 0.25 | 0.25 | - | - | - |
| City Manager | 0.02 | 0.02 | 0.02 | 0.02 | 0.02 |
| Total FTE | 0.57 | 0.37 | 0.57 | 0.57 | 0.57 |
| Inc/(Dec) From Previous Year | | (0.20) | 0.20 | - | - |

NORTH ST.PAUL
extraordinary.

**CITY OF NORTH ST. PAUL, MINNESOTA**
**SOLID WASTE FUND**
**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN NET POSITION**
**2024 BUDGET**

| | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget | Variance from 2023 Budget to 2024 Budget Increase (Decrease) | |
|---|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | | |
| CHARGES FOR SERVICES | 976,481 | 993,567 | 1,005,173 | 998,942 | 1,005,650 | 6,708 | 1% |
| AD VALOREM TAXES | - | - | - | - | - | - | 0% |
| OTHER FINANCING SOURCES | 1,254 | 1,254 | 1,254 | 1,254 | 1,254 | - | 0% |
| INTERGOVERNMENTAL | 29,315 | 34,924 | 30,452 | 27,000 | 30,500 | 3,500 | 13% |
| OTHER | 13,626 | 4,870 | (10,974) | 3,250 | 3,200 | (50) | -2% |
| OTHER TAXES | - | - | - | - | - | - | 0% |
| PERMITS | - | - | - | - | - | - | 0% |
| SPECIAL ASSESSMENTS | 59 | 211 | 163 | - | - | - | 0% |
| FINES | 5,859 | (40) | (58) | - | 3,500 | 3,500 | 0% |
| LICENSES | - | - | - | - | - | - | 0% |
| **TOTAL REVENUES** | **1,026,594** | **1,034,785** | **1,026,010** | **1,030,446** | **1,044,104** | **13,658** | **1%** |
| **EXPENDITURES** | | | | | | | |
| PERSONNEL | 38,445 | 44,899 | 49,811 | 57,222 | 57,522 | 300 | 1% |
| SUPPLIES | - | 90 | - | - | 25,000 | 25,000 | 0% |
| CONTRACTURAL SERVICES | 846,038 | 875,602 | 886,486 | 943,275 | 1,003,913 | 60,638 | 6% |
| CAPITAL | 17,662 | 15,522 | 8,750 | 20,000 | - | (20,000) | -100% |
| DEBT | 6,172 | 4,720 | 4,089 | 6,003 | 2,292 | (3,711) | -62% |
| TRANSFERS | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | - | 0% |
| **TOTAL EXPENDITURES** | **968,316** | **1,000,833** | **1,009,136** | **1,086,500** | **1,148,727** | **62,227** | **6%** |
| **CHANGE IN NET POSITION** | **58,278** | **33,952** | **16,873** | **(56,054)** | **(104,623)** | | |

**CITY OF NORTH ST. PAUL, MINNESOTA**
**SOLID WASTE FUND**
**REVENUES - LINE ITEM DETAILS**
**2024 BUDGET**

| GENERAL LEDGER CODE | | | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|---|---|---|---|---|---|---|---|
| SOLID WASTE - REFUSE UTILITY | 53 R | 3671 | 512,156 | 522,625 | 528,116 | 528,000 | 528,000 |
| BULK PICK-UP CEC | 53 R | 3672 | 29,096 | 25,426 | 23,166 | 25,426 | 25,000 |
| SOLID WASTE - YARD WASTE UTILI | 53 R | 3673 | 112,830 | 119,091 | 124,230 | 119,091 | 123,000 |
| SOLID WASTE - RECYCLING UTILIT | 53 R | 3674 | 322,399 | 326,425 | 329,662 | 326,425 | 329,650 |
| **TOTAL CHARGES FOR SERVICES** | | | 976,481 | 993,567 | 1,005,173 | 998,942 | 1,005,650 |
| **TOTAL AD VALOREM TAXES** | | | - | - | - | - | - |
| BOND PREMIUM | 53 R | 3996 | 1,254 | 1,254 | 1,254 | 1,254 | 1,254 |
| **TOTAL OTHER FINANCING SOURCES** | | | **1,254** | **1,254** | **1,254** | **1,254** | **1,254** |
| OTHER GRANTS | 53 R | 3541 | 29,315 | 34,924 | 30,452 | 27,000 | 30,500 |
| **TOTAL INTERGOVERNMENTAL** | | | **29,315** | **34,924** | **30,452** | **27,000** | **30,500** |
| MARKET VALUE ADJUSTMENT | 53 R | 3800 | 577 | -9,953 | -25,386 | 0 | 0 |
| INVESTMENT INCOME | 53 R | 3801 | 9,789 | 9,977 | 11,130 | 0 | 0 |
| SALE OF GOODS & PROPERTY | 53 R | 3804 | 0 | 1,586 | 0 | 0 | 0 |
| REFUNDS & REIMBURSEMENTS | 53 R | 3865 | 3,260 | 3,260 | 3,283 | 3,250 | 3,200 |
| **TOTAL OTHER** | | | **13,626** | **4,870** | **(10,974)** | **3,250** | **3,200** |
| **TOTAL OTHER TAXES** | | | - | - | - | - | - |
| **TOTAL PERMITS** | | | - | - | - | - | - |
| S/A INTEREST | 53 R | 3113 | 59 | 211 | 163 | 0 | 0 |
| **TOTAL SPECIAL ASSESSMENTS** | | | **59** | **211** | **163** | - | - |
| PENALTY CHARGE | 53 R | 3853 | 5,859 | -40 | -58 | 0 | 3,500 |
| **TOTAL FINES** | | | **5,859** | **(40)** | **(58)** | - | **3,500** |
| **TOTAL LICENSES** | | | - | - | - | - | - |
| **TOTAL** | | | **1,026,594** | **1,034,785** | **1,026,010** | **1,030,446** | **1,044,104** |

CITY OF NORTH ST. PAUL, MINNESOTA
SOLID WASTE FUND
EXPENDITURES - LINE ITEM DETAILS
2024 BUDGET

| GENERAL LEDGER CODE | | | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|---|---|---|---|---|---|---|---|
| Full-Time Employees - Regular | 53 E | 4010 | 16,662 | 25,977 | 32,991 | 39,708 | 41,801 |
| Full-Time Employees - Overtime | 53 E | 4011 | 0 | 5,596 | 4,461 | 0 | 0 |
| Part-Time Employees | 53 E | 4020 | 12,524 | 2,686 | 0 | 0 | 0 |
| Deferred Compensation | 53 E | 4030 | 1,062 | 1,049 | 741 | 1,554 | 1,557 |
| PERA Contribution | 53 E | 4031 | 2,108 | 2,003 | 2,476 | 2,978 | 3,135 |
| FICA Contribution | 53 E | 4032 | 1,781 | 1,640 | 1,962 | 2,462 | 2,592 |
| Medicare Contribution | 53 E | 4033 | 416 | 384 | 459 | 576 | 606 |
| Health Insurance | 53 E | 4040 | 3,679 | 5,370 | 6,474 | 9,654 | 7,526 |
| Worker's Compensation Insurance | 53 E | 4050 | 211 | 193 | 247 | 290 | 305 |
| **TOTAL PERSONNEL SERVICES** | | | **38,445** | **44,899** | **49,811** | **57,222** | **57,522** |
| Operating Supplies | 53 E | 4120 | 0 | 90 | 0 | 0 | 25,000 |
| **TOTAL SUPPLIES** | | | **-** | **90** | **-** | **-** | **25,000** |
| Sanitation & Recycling Services | 53 E | 4307 | 846,038 | 875,602 | 870,101 | 943,275 | 972,663 |
| SCORE Grant | 53 E | 4308 | 0 | 0 | 16,183 | 0 | 31,000 |
| Miscellaneous | 53 E | 4630 | 0 | 0 | 202 | 0 | 250 |
| **TOTAL CONTRACTUAL SERVICES** | | | **846,038** | **875,602** | **886,486** | **943,275** | **1,003,913** |
| Field Equipment | 53 E | 4710 | 17,662 | 15,522 | 8,750 | 20,000 | 0 |
| **TOTAL CAPITAL** | | | **17,662** | **15,522** | **8,750** | **20,000** | **-** |
| BONDING & DEBT ISSUANCE-INT. | 53 E | 4810 | 5,655 | 4,603 | 3,569 | 5,403 | 1,742 |
| BONDING & DEBT ISSUANCE-OTHER | 53 E | 4820 | 517 | 90 | 66 | 500 | 330 |
| BANK CHARGES | 53 E | 4830 | 40 | 40 | 44 | 100 | 70 |
| BAD DEBT EXPENSE | 53 E | 4831 | -40 | -13 | 410 | 0 | 150 |
| **TOTAL DEBT** | | | **6,172** | **4,720** | **4,089** | **6,003** | **2,292** |
| Other Operating Transfers | 53 E | 4920 | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 |
| **TOTAL TRANSFERS** | | | **60,000** | **60,000** | **60,000** | **60,000** | **60,000** |
| **TOTAL** | | | **968,316** | **1,000,833** | **1,009,136** | **1,086,500** | **1,148,727** |

## FIBER OPTIC

### ACTIVITY MANAGER

Brian Frandle, City Manager
Brian.Frandle@northstpaul.org
651-747-2436

### DESCRIPTION OF ACTIVITY

This activity provides a City-Wide fiber optic network. The network provides superior speed and reliability for all City operated buildings as well as 9 other commercial locations. Customers are billed monthly or annually depending upon the contract terms.

### OBJECTIVES AND PRIORITIES

- Continue existing service agreements and pursue additional partnerships.
- Keep updated on maintenance and repairs to ensure quality of service.

### IMPACT MEASURES / PERFORMANCE INDICATORS

| Item | Actual 2019 | Actual 2020 | Actual 2021 | Actual 2022 | Projected 2023 | Projected 2024 |
|---|---|---|---|---|---|---|
| Service Agreements | 10 | 9 | 9 | 9 | 9 | 9 |
| City Owned Locations Utilizing | 3 | 3 | 3 | 3 | 3 | 3 |

### FINANCIAL IMPACTS

### OPERATING

- The Fiber Fund does not have personnel expense.
- The Fiber Fund does not have supplies expense.
- Contractual services expense budget increased $3,615, or 4%, compared to the prior year's budget, due to estimated increases in cost to maintain existing fiber.

### CAPITAL

- This fund does not have any planned capital requests.

## FIBER OPTIC FUND

### PERSONNEL SUMMARY

| Regular Employment (FTE) | | | | | |
|---|---|---|---|---|---|
| Position Title | Actual 2020 | Actual 2021 | Actual 2022 | Budgeted 2023 | Proposed 2024 |
| NONE | | | | | |
| Total FTE | - | - | - | - | - |
| Inc/(Dec) From Previous Year | | - | - | - | - |

**CITY OF NORTH ST. PAUL, MINNESOTA**
**FIBER OPTIC FUND**
**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN NET POSITION**
**2024 BUDGET**

| | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget | Variance from 2023 Budget to 2024 Budget Increase (Decrease) | |
|---|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | | |
| CHARGES FOR SERVICES | 213,803 | 208,914 | 213,175 | 200,663 | 216,577 | 15,914 | 8% |
| AD VALOREM TAXES | - | - | - | - | - | - | 0% |
| OTHER FINANCING SOURCES | - | - | - | - | - | - | 0% |
| INTERGOVERNMENTAL | - | - | - | - | - | - | 0% |
| OTHER | - | - | - | - | - | - | 0% |
| OTHER TAXES | - | - | - | - | - | - | 0% |
| PERMITS | - | - | - | - | - | - | 0% |
| SPECIAL ASSESSMENTS | - | - | - | - | - | - | 0% |
| FINES | - | - | - | - | - | - | 0% |
| LICENSES | - | - | - | - | - | - | 0% |
| **TOTAL REVENUES** | **213,803** | **208,914** | **213,175** | **200,663** | **216,577** | **15,914** | **8%** |
| **EXPENDITURES** | | | | | | | |
| PERSONNEL | - | - | - | - | - | - | 0% |
| SUPPLIES | - | - | - | - | - | - | 0% |
| CONTRACTURAL SERVICES | 96,184 | 97,028 | 100,878 | 102,385 | 106,000 | 3,615 | 4% |
| CAPITAL | - | - | 44,439 | - | - | - | 0% |
| DEBT | - | - | - | - | - | - | 0% |
| TRANSFERS | - | - | - | - | - | - | 0% |
| **TOTAL EXPENDITURES** | **96,184** | **97,028** | **145,318** | **102,385** | **106,000** | **3,615** | **4%** |
| **CHANGE IN NET POSITION** | **117,619** | **111,886** | **67,857** | **98,278** | **110,577** | | |

CITY OF NORTH ST. PAUL, MINNESOTA
FIBER OPTIC FUND
REVENUES - LINE ITEM DETAILS
2024 BUDGET

| GENERAL LEDGER CODE | | | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|---|---|---|---|---|---|---|---|
| FIBER SERVICE | 54 R | 3680 | 200,298 | 114,462 | 113,462 | 114,456 | 116,865 |
| FIBER MAINTENANCE | 54 R | 3685 | 13,506 | 13,506 | 13,506 | 0 | 13,505 |
| FIBER - NSP | 54 R | 3686 | 0 | 80,946 | 86,207 | 86,207 | 86,207 |
| **TOTAL CHARGES FOR SERVICES** | | | 213,803 | 208,914 | 213,175 | 200,663 | 216,577 |
| **TOTAL AD VALOREM TAXES** | | | - | - | - | - | - |
| **TOTAL OTHER FINANCING SOURCES** | | | - | - | - | - | - |
| **TOTAL INTERGOVERNMENTAL** | | | - | - | - | - | - |
| **TOTAL OTHER** | | | - | - | - | - | - |
| **TOTAL OTHER TAXES** | | | - | - | - | - | - |
| **TOTAL PERMITS** | | | - | - | - | - | - |
| **TOTAL SPECIAL ASSESSMENTS** | | | - | - | - | - | - |
| **TOTAL FINES** | | | - | - | - | - | - |
| **TOTAL LICENSES** | | | - | - | - | - | - |
| **TOTAL** | | | **213,803** | **208,914** | **213,175** | **200,663** | **216,577** |

**CITY OF NORTH ST. PAUL, MINNESOTA**
**FIBER OPTIC FUND**
**EXPENDITURES - LINE ITEM DETAILS**
**2024 BUDGET**

| GENERAL LEDGER CODE | | | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Budget | 2024 Proposed Budget |
|---|---|---|---|---|---|---|---|
| **TOTAL PERSONNEL SERVICES** | | | - | - | - | - | - |
| **TOTAL SUPPLIES** | | | - | - | - | - | - |
| General Service Fees | 54 E | 4310 | 96,184 | 97,028 | 100,878 | 102,385 | 106,000 |
| **TOTAL CONTRACTUAL SERVICES** | | | **96,184** | **97,028** | **100,878** | **102,385** | **106,000** |
| Depreciation | 54 E | 4798 | 44,439 | 44,439 | 44,439 | 0 | 0 |
| **TOTAL CAPITAL** | | | **44,439** | **44,439** | **44,439** | - | - |
| **TOTAL DEBT** | | | - | - | - | - | - |
| **TOTAL TRANSFERS** | | | - | - | - | - | - |
| **TOTAL** | | | **140,624** | **141,468** | **145,318** | **102,385** | **106,000** |