

City of North Saint Paul
October 3, 2023
Approved Regular City Council Meeting Minutes

I. CALL TO ORDER

Mayor Monge called the meeting to order at 6:36 p.m.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Cole
Council Member Schweer
Council Member Wong
Council Member Nordby
Mayor Monge

Staff: City Manager Brian Frandle, Assistant to City Manager Jennie Kloos, City Engineer Morgan Dawley, Community Development Director Brandy Howe, Communications Kari Erpenbach, and City Attorney Soren Mattick.

IV. ADOPT AGENDA

On motion by Council Member Schweer, seconded by Council Member Cole, with all present voting aye (5-0), motion carried to approve the agenda as submitted.

V. APPROVAL OF CONSENT AGENDA

On motion by Council Member Schweer, seconded by Council Member Nordby, with all present voting aye (5-0), motion carried to approve the consent agenda, Resolution No. 2023-041 consisting of:

- A. September 19, 2023 workshop meeting minutes
- B. September 19, 2023 regular meeting minutes
- C. General Claims \$679,528.20
- D. HRA Claims \$52,070.09
- E. EDA Claims \$136.00
- F. Application for a Charitable Gambling Permit to Conduct Excluded Bingo by the Knights of Columbus Council 4967, November 18, 2023 **Resolution No. 2023-042**
- G. Application for a Temporary On-Sale Liquor License and Charitable Gambling for Exempt Permit for the North Star Museum of Scouting Memorabilia, Inc. **Resolution No. 2023-043**
- H. Ordinance Amending the 2023 Municipal Fee Schedule **Ordinance No. 822**
- I. Application for Met Council for Additional TBRA Grant Funding **Resolution No. 2023-044**
- J. Proposed Franchise Ordinance for North St. Paul Electric for Oakdale

- K. Special Event Permit – Hang Time Board Shop **Resolution No. 2023-045**
- L. 7th Avenue/Margaret Street Downtown Improvements Project (Nova-Frost, Inc.) – Approve Pay Voucher No. 5
- M. 7th Avenue/Margaret Street Downtown Improvements Project (Nova-Frost, Inc.) – Approve Pay Voucher No. 6
- N. 7th Avenue/Margaret Street Downtown Improvements Project – (Midstate Excavating & Landscaping) – Approve Pay Voucher 11 (Final)
- O. Southwood Nature Preserve Statement of Policy **Resolution No. 2023-046**

VI. MEETING OPEN TO PUBLIC

John Schmahl noted his concern with City’s voicemail system, agenda items, and the resolution revocation issue.

David Nelson discussed light pollution and the effects it can have on people and animals. He suggested using orange or yellow lights to decrease light pollution.

VII. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. Anchor Block Commons Final BMP’s (City Project No. 22-05) – Change Order No. 2

City Engineer Morgan Dawley explained the contract change. The original plan included meeting the Watershed Districts’ rules and permitting requirements for 3 different ponds. The Watershed District completed their final inspections and determined small changes were needed to the landscaping and pond designs. There was also minor storm sewer and curb and gutter repairs. The contract has been signed and approved by Public Works Director Ron Ritchie.

On motion by Council Member Cole, seconded by Council Member Nordby, with all present voting aye (5-0), motion carried to approve Change Order No. 2 in the amount of \$13,205.5 for the Anchor Block Commons Final BMP’s (City Project No. 22-05).

VIII. REPORTS OF CITY MANAGER AND DEPARTMENTS

City Manager Brian Frandle and staff will be meeting about upcoming renewal of health insurance. Public Works Department started street sweeping and there will be an event on October 23rd at Mac’s for the Fire Relief Association.

IX. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

Council Member Cole stated the next EDA meeting will be Tuesday, October 10th at 3:00 pm.

Council Member Wong noted the Arts and Culture Commission will meet tomorrow to discuss the event at Casey Lake, vacancy position on the Commission, and the progress of the utility wraps.

Council Member Nordby stated there was not a Planning Commission meeting this month but will be one on November 2, 2023.

Council Member Schweer noted she did not attend the September Parks and Rec meeting but did watch it. She recapped the event at Casey Lake and noted the Commission also has a vacant position. Their next meeting will be October 25th at 6:30 p.m.

X. GENERAL BUSINESS

Council Member Nordby stated FEMA will be testing alarms and send an emergency drill alert at 1:20 p.m. tomorrow.

Council Member Cole attended the History Museum presentation about the Wreath House and encouraged everyone to attend the history of the Toy Shelf presentation also.

Council Member Wong stated she is excited about the Hang Time Board Shop opening.

Council Member Schweer noted her attendance at the POW/MIA event. She also mentioned the North St. Paul football game was quoted and noted in the Sports Illustrated Fan Nation for its intense comeback.

Council Member Cole also attended the POW/MIA event and expressed his appreciation to all of Public Works but especially Mr. Ritchie.

Mayor Monge thanked Council Members for attending the events. He stated three properties are in the process of appraisals and the Council hopes to use this information to make decisions and move forward on the properties.

XI. CLOSED SESSION

- A. The meeting will be closed as permitted by Minn. Stat. 13S.05 subd. 3(b), for a confidential, attorney-client privileged settlement discussion related to litigation in the Matter of Amendments of Various Water Appropriation Permits, Office of Administrative Hearings File No.: 8-2002-37733.
- B. The meeting will be closed pursuant to Minn. Stat. 13D.05 Subd. 3 (a), to conduct a performance review of the City Manager.

On motion by Council Member Schweer, seconded by Council Member Cole, with all present voting aye (5-0), to recess the regular meeting to hold the two closed sessions.

Mayor Monge recessed the regular meeting at 7:01 p.m. to conduct the closed session.

Mayor Monge called the closed session to order at 7:03 p.m.

Mayor Monge adjourned the closed sessions at 9:17 p.m.

XII. ADJOURNMENT

There being no further business, on motion by Council Member Cole, seconded by Council Member Wong, with all present voting aye (5-0), Mayor Monge adjourned the meeting at 9:17 p.m.

/s/ John Monge, Mayor

Attest:

/s/ Brian Frandle, City Manager / Clerk