

**City of North Saint Paul
November 7, 2023
Approved City Council Special Meeting Minutes**

I. CALL TO ORDER

Mayor Monge called the meeting to order at 5:16 p.m.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Cole
Council Member Schweer
Council Member Wong
Mayor Monge

Absent: Council Member Nordby

Staff: City Manager Brian Frandle, Assistant to the City Manager Jennie Kloos, Public Works Director Brian Frandle, City Engineer Morgan Dawley

IV. ADOPT AGENDA

On motion by Council Member Schweer, seconded by Council Member Cole, with all present voting aye (4-0), motion carried to approve the agenda as submitted.

V. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. 7th Avenue and Street Improvements Project (CP 22-01) – Change Order No. 1

The City Council awarded a contract on March 7, 2023, for the 7th Avenue Utility and Street Improvements (City Project No. 22-01) which included improvements within the Capital Improvement Plan (CIP) ordered by City Council on September 21, 2021. The project improvements include concrete paving, bituminous paving, concrete walk, storm sewer, sanitary sewer, water main, landscaping, street lighting, and appurtenant work.

Change Order No. 1 reflects a net increase of \$283,368.80 to the original contract amount of \$3,825,223.40 for a revised contract amount of \$4,108,592.20. The change order has been reviewed and agreed upon by the contractor.

At project completion, anticipated to occur in the summer of 2024, the available project funds are projected to show a surplus of approximately \$1.7 million, including Change Order No. 1. At this time there are no other identified future additional extra costs anticipated for project closeout.

On motion by Council Member Cole, seconded by Council Member Wong, with all present voting aye (4-0), motion carried to approve the 7th Avenue and Street Improvement Project (CP-22-01) – Change Order No. 1.

B. 7th Avenue Utility and Street Improvement Project (CP-22-01) – Pay Voucher No. 6

The quantities of work items completed to date have been verified, reviewed, and agreed upon by the contractor as documented in partial payment Construction Pay Voucher No. 6 in the amount of \$344,923.15. Major items of work completed and included in this payment include disposal of contaminated materials, bituminous roadway paving, sod lawn restoration, storm sewer construction, and irrigation installation,

On motion by Council Member Schweer, seconded by Council member Wong, with all present voting aye (4-0), motion carried to approve the 7th Avenue Utility and Street Improvements Project (CP 22-01) – Pay Voucher No. 6

XII. ADJOURNMENT

There being no further business, on motion by Council Member Cole, Seconded by Council Member Schweer, with all present voting aye (4-0), Mayor Monge adjourned the meeting at 5:25 p.m.

/s/ John Monge, Mayor

Attest:

/s/ Brian Frandle, City Manager / Clerk