



**City of North St. Paul
Arts & Culture Commission
Regular Meeting Agenda**

**March 6, 2024
6:30 PM**

The Arts & Culture Commission Meeting will be conducted on **March 6, 2024** at 6:30 p.m. The meeting location is the Council Chambers at City Hall, located at 2400 Margaret St., North St. Paul.

The **March 6, 2024** Zoom meeting can be accessed at
tinyurl.com/NSPartsandculture

(from a PC, Mac, tablet, iPhone, or Android device)
or by phone at 1-929-205-6099.

Participants accessing the meeting by phone please use the following meeting ID:
87921831549

The Arts & Culture Commission Zoom meeting will be 'open to the public to listen in but will be muted from contributing at all times with the exception of a Public Hearing and open to the public forum.

Please join the meeting early to test your audio and video settings.

I. Call to Order

II. Roll Call

Tom Sonnek, Chair
Carey Nadeau, Vice-Chair
Amanda Black, Commissioner
Sharon Clark-Williams, Commissioner
Lisa Ritchie, Commissioner
Laura Strang, Commissioner
See Yang, Commissioner
Lisa Wong, Council Member

Staff
Sara Lang, Commission Secretary

III. Adopt Agenda

IV. Approval of Minutes

- A. Approval of Minutes from 2/7/24
- B. Approval of Minutes from Special Retreat on 2/7/24

V. Meeting Open to the Public

This Open Forum is an opportunity for persons to address the Arts & Culture Commission on items not on the agenda. A completed public comment form should be presented to the staff liaison prior to the meeting. Comments will be limited to 3 minutes per person. While the Commission may ask clarifying questions of the speaker, no formal action by the Commission or discussion will be held on these items.

VI. Public Hearings

VII. Commission Business, Action Items & Recommendations

- A. Updates from Sub-Committees
 - 1. Project Snowy Budget Discussion and Recommendation
 - 2. Autumn Arts Festival Recommendations

VIII. Old Business

IX. Reports from Staff

- A. 2024 Budget Recap
- B. 2024 Event Calendar for ACC

X. Reports from Commissioners

XI. Reports from Council Liaison

XII. Adjournment

The next regularly scheduled Arts & Culture Commission meeting is April 3rd, 2024.



To	Date
Arts and Culture Commissioners	March 6, 2024
Agenda Placement # IV.A	
Approval of Minutes	
Subject	
Approval of Minutes from 2/7/24	
Background/Facts	
Recommended Action	
Attachments	

1. ACC 02.07.2024 Minutes
- Respectfully submitted,
Sara Lang, Arts & Culture Commission Secretary

City of North Saint Paul
Arts & Culture Commission Meeting Minutes

February 7, 2024

6:30 PM

I. Call to Order

Chair Sonnek called the meeting to order at 6:31 PM

II. Roll Call

Tom Sonnek, Chair

Carey Nadeau, Vice Chair

Lisa Ritchie, Commissioner

See Yang, Commissioner

Amanda Black, Commissioner

Sharon Clark-Williams, Commissioner

Laura Strang, Commissioner

Lisa Wong, Council Member (non-voting)

Staff

Sara Lang, Commission Secretary

Chair Sonnek introduced the two new commissioners Sharon Clark-Williams and Laura Strang. Commissioners introduced themselves and gave their backgrounds and interests in the arts.

III. Adopt Agenda

On motion by Commissioner Nadeau, seconded by Commissioner Ritchie, with all present voting aye (7-0), motion carried to adopt the agenda.

IV. Approval of Minutes

A. Approval of the 01/03/24 Meeting Minutes

On motion by Commissioner Black, seconded by Commissioner Yang, with all present voting aye (7-0), motion carried to adopt the minutes of the Jan. 3, 2024 Arts and Culture Commission Meeting.

V. Meeting Open to the Public

There was no public input.

VI. Public Hearings

There were no public hearings.

VII. Commission Business, Action Items & Recommendations

A. Project Updates

A - 1 Project Snowy

Terry Furlong, who has been working on the sale of Snowy statues as a community volunteer, updated the Commission on his progress. He has commitments for another four Snowy statues and a donation. Purchase agreements must be approved by the City Council. Commissioners said they had early on rejected the idea of multiple purchasers for one statue due to complications of working out ownership, but are open to that arrangement if it works. It is expensive and requires too much City liability to move the statues multiple times and the Commission would like to limit that. Commissioners reported Public Works is looking to limit its involvement in moving the statues due to liability, but the cost of having the manufacturer move them is actually more reasonable than first thought. Artist applications are still needed.

A - 2 Mural Project

Commissioners explained that one mural project was completed last summer at the Silver Lake Park bathroom building. The resulting mural pulled together some of the natural aspects of the park. There is money in the budget to do another mural this summer.

A - 3 Utility Boxes

This project involves wraps on utility boxes. Last year four boxes were done. The project will continue this year and the hope is to have more community involvement and cultural focus and to involve the high school in the one near the high school. The sub-committee has met once in the new year and hopes to have some of the wraps in place by June.

A-4 Art Cart

This project has been on hold for the winter months. The first event will be in June. A call for volunteers will go out in March. The first year the art cart was in the parks during the day but was not well-attended, so evenings have worked better. Connecting the Art Cart to Music in the Park, the car show and the arts festival has been successful. Supplies for several projects including stamping, mosaics and rock painting have been purchased as well as canvases.

A-5 Paint Night

There has been one paint night so far this year and it was very much enjoyed. Commissioners said they have found a couple of other artists who are interested. Commission Secretary Lang indicated their proposals in the agenda packet. Commissioners discussed a \$200 flat fee for guest artists to be fair, which in some cases would be more than the amount requested. It was decided that similar to performers at the Arts Festival, artists should be able to offer their price and the Commission either meet the price or counter with what it can afford. Two paint nights with each of the artists were proposed.

On motion by Chair Sonnek, seconded by Commissioner Black, with all present voting aye (7-0), motion carried to approve two separate nights for each of these two artists, dates to be determined, up to the amount for their fees with supplies.

A-6 Community Craft and Proposals at Autumn Arts Festival

Commission Secretary Lang said the City, which is largely taking over planning for the Arts Festival, is looking for feedback on education and community outreach through information tables and possible children's facepainting and balloon art entertainment. There were also costs for tents and stages listed. The Commission decided the subcommittee should still meet before the next meeting to discuss what the group values most within the budget. Commissioners also said they would like to see a greater variety in food trucks. City staff also proposed renting a mobility scooter and power chair for the day for accessibility but legal has not been consulted. The cost would be \$175 for the day for both. Entertainers have been booked. Several new items are planned based on suggestions from the public after last year. Three options were discussed for community crafts during the Festival. The crafts would be combined into a community display.

A-7 Paint Night Survey Results

The survey was positive and also included ideas for other types of art events.

B. Bylaw Update to Student Commissioner Section

Chair Sonnek explained the Commission interviewed three excellent candidates for the Commission and could only choose two. One is a college student and it was suggested that individual could be the student representative. The bylaws specify a secondary student and the proposal is to change it to secondary or post-secondary and have a rolling annual membership of one year from appointment. Bylaw changes and appointments need to be ratified by the City Council.

On motion by Chair Sonnek, seconded by Commissioner Nadeau, with all present voting aye (7-0), motion carried to change the bylaws to state that the student commissioners must be enrolled in either secondary or post-secondary school and serve a one-year rolling term that may be completed after graduation.

VIII. Old Business

There was no old business.

IX. Reports from Staff

A. 2024 Budget Recap

Commission Secretary Lang reported there were no updates to the budget.

X. Reports from Commissioners

Commissioner Nadeau thanked those who had hosted open houses in January for community members and thanked Chair Sonnek for his City Council presentation. She had attended a State Arts Board webinar on accessibility.

Commissioner Yang reported there is a culture subcommittee of the commission that will be having a workshop after the meeting hosted by her colleague Jocelyn Rousey.

Commissioner Strang indicated interest in being assigned to a sub-committee.

XI. Reports from Council Liaison

Council Member Wong reported that the City Council had decided on a development for 17th and Delaware for 10 single-family homes. They will be single story with a finished basement. The Bureau of Criminal Apprehension will be partnering with the City's Police department. There will be more discussion regarding the community/cultural center. State funding has been approved and they are waiting on federal funding. A good public discussion was held on that possible project.

XII. Adjournment

On motion by Commissioner Yang, seconded by Commissioner Black, with all present voting aye (7-0), motion carried to adjourn.

Chair Sonnek adjourned the Arts & Culture Commission meeting at 7:47 PM

The meeting was followed by a facilitated workshop on culture.

The next regularly scheduled Arts & Culture Commission meeting is March 6, 2024



To	Date
Arts and Culture Commissioners	March 6, 2024
Agenda Placement # IV.B	
Approval of Minutes	
Subject	
Approval of Minutes from Special Retreat on 2/7/24	
Background/Facts	
Recommended Action	
Attachments	

1. Special ACC Workshop Retreat 2.7.24 Minutes

Respectfully submitted,
Sara Lang, Arts & Culture Commission Secretary

**February 7, 2024
7:00 PM**

I. Call to Order

Chair Sonnek called the meeting to order at 7:49 PM.

II. Roll Call

Tom Sonnek, Chair
Carey Nadeau, Vice-Chair
Amanda Black, Commissioner
Lisa Ritchie, Commissioner
See Yang, Commissioner
Laura Strang, Commissioner
Sharon Clark-Williams, Commissioner
Lisa Wong, Council Member

Staff
Sara Lang, Commission Secretary

III. Adopt Agenda

On motion by Commissioner Nadeau, seconded by Commissioner Black, with all present voting aye (7-0), motion carried to approve the agenda as presented.

IV. Commission Business, Action Items & Recommendations

A. Facilitated Group Workshop on Culture in North St. Paul

The facilitated workshop began with an introduction from the leader, Jocelyn Rousey who is the Director of Customer Innovation at the Minnesota Department of Employment and Economic Development. In her role, she leads an internal and special projects team to help foster new ideas.

The facilitated workshop included displays on the wall to discuss, including locations (United States, Minnesota/Twin Cities, North St. Paul/Arts and Culture Commission and You-the Commissioner), dates (2010-2019 and further back, 2020, 2021, 2022, 2023, today and the future) and questions. The main workshop question was “what has helped define the work of this Commission and led to where you are today?” Other questions on the board included “how has the Commission come to define culture as part of its work?” and “how have you come to define culture for yourself?”

The workshop began with warm up questions including brief introductions of each Commission member. The questions each Commissioner was asked was when they began serving on the Arts and Culture Commission and what is their favorite way that culture can be expressed?

Commissioner Black began serving in 2023 and her favorite way culture can be expressed is through food.

Commissioner Strang began serving in 2024 and her favorite way culture can be expressed is through music.

Commissioner Sonnek began serving in 2021 and his favorite way culture can be expressed is through food.

Commissioner Ritchie began serving in 2023 and her favorite way culture can be expressed is through art.

Commissioner Nadeau began serving in 2021 and her favorite way culture can be expressed is through music.

Commissioner Clark-Williams began serving in 2024 and her favorite way culture can be expressed is through clothing and hair.

Commissioner Yang began serving in 2022 and her favorite way culture can be expressed is through language.

Council Member Wong began serving in 2021 and her favorite way culture can be expressed is through food.

Presenter Rousey noted that her favorite way culture can be expressed is through food.

The next portion of the workshop was to work individually first, then as a group, adding events to the wall that have helped shape where we are today, at the national level, down to an individual level. The below table shows the events and designations made by the Commissioners.

	Innocence	Fear + Despair	Hesitancy + Pivots	Extremes			
	2010-2019 + further back	2020	2021	2022	2023	Today	Future
United States	-land/economic acknowledgment -Obama involved in pop culture -Hate sells	-Social Reckoning -George Floyd -Pandemic -Trump presidency -Separation of cultures -Brazen leadership in politics	-Global warming presence -Jan. 6 th -Asian hate	-Social reintegration -Inflation -Discrepancy in the middle class -Rules are written to exclude people -Roe overturned	-Ukraine/Russia conflict -Twitter turned into X -Taylor Swift Era's Tour	-Israel/Palestine conflict -No accountability in politics -Cancel culture -AI	
Minnesota/Twin Cities	-Prince died -Blue Rooster added to sculpture garden -Clean Water Land Legacy Amendment -Allianz Field opened (soccer) -influx of immigrants to MN	-Local unrest	-Different communication methods between people explored -Different forms of expression explored	-Suni Lee wins gold -Immigration of Afghans	-Historical MN legislative session -Working and middle classes acknowledged -Reproductive rights -St. Paul City Council are all women under 40 -Free lunches for students	-MN named state with least anxiety	-Paid family and medical leave
North St. Paul/Arts and Culture Commission	-Car Show -Small Town Character -Building a diverse community -Kenny the Snowman	-Downtown revitalization plan -Comparing to other cities	-Formation of the ACC -Project Snowy -Art Cart brought back	-Autumn Arts Festival	-Silver Lake mural -Utility box wrapping	-Defining culture workshop	-Community Engagement -People to come to the City and say they want their town to be like NSP
You (Commissioner)	-Luv's Ice Cream mural prospect		-Commissioners Sonnek, Nadeau and Council	-Commissioner Yang joined the ACC -Commissioner Strang moved to	-Commissioners Black and Ritchie joined the Commission	-Commissioners Clark-Williams and Strang joined the Commission	
	-Commissioner Black launched art business -Commissioner Yang became comfortable with self-identity		Member Wong joined the ACC	MN/mural lead her to the ACC -Commissioner Clark-Williams learned of the Commission	-Commissioner Yang traveled to South Korea and Japan		

When the Commission was asked what trends they see in the events they noted negative trends seem to come back (wars), insecurity after 9/11 and that watching the news is stressful.

Discussion questions:

1- What catches your attention?

The Commission noted that the items that catch their attention with the list include all of the negatives but despite the negatives we keep moving forward. They also noted that social media is a common theme for getting all of the news out, AI is becoming a big and potentially scary technology, weather issues are now unavoidable and the destruction of institutions seems to have become more common.

2- What title do we give to the full story?

The Commission decided that groundwork matters at the local level because it keeps us moving forward so they titled the story "The Power of Grassroots Action to Foster Inclusivity/Belonging." There was discussion on how art relates to culture and whether art for art's sake is enough. The Commission agreed that moving forward, the Commission can create art for art's sake and to allow for cultural expression and connection.

3- Highlight of exercise?

Highlights included that it is interesting to see all of these events as one large picture and that this was helpful to understand how fellow Commissioners view the world. It was also pointed out that all of the work done at the lower level of the list is in response to the negativity created in the upper part of the list.

4- What happens to your understanding of the Commission's work with this timeline?

There was some discussion on what the work of the Commission should represent moving forward. Ideas suggested that the art from the Commission can help take the public's mind off of the negativity in the world. Another idea was to be more responsive to larger events. A question of whether some responses to events would create controversy for the City was discussed and was split on responses. Some believed there is also controversy in art and others thought it would become a larger distraction.

It was noted that talking about the individual experiences of the Commissioners helps the Commission operate. A discussion of updating the Commission's mission statement occurred. An importance of creating a safe space to explore sense of self and inspire others through art was stressed.

Tension was identified on the initiatives of the ACC and it was decided that the next step would be to explore that more.

Commissioner Yang asked if there are concerns around the word "inclusivity." Commissioners responded by noting that there should be a balance of art for art's sake and for cultural inclusivity.

Commissioner Nadeau noted that as a Commission we need to consider folks with disabilities when talking about inclusivity.

5- What's the takeaway?

Commissioners agreed that art can serve different purposes and that a discussion on what it means to be inclusive in art and if any of our current art not inclusive should occur. Other comments included that a lot of good work has been done but there is room for potential and that every Commissioner has great and unique thoughts to add to the discussion. This exercise allowed for a greater understanding of colleagues.

V. Adjournment

On motion by Commissioner Nadeau, seconded by Commissioner Ritchie, with all present

voting aye (7-0), motion carried to adjourn the meeting.

Chair Sonnek adjourned the special Arts and Culture meeting at 9:32 PM.



To	Date
Arts and Culture Commissioners	March 6, 2024

Agenda Placement # VII.A

Commission Business, Action Items & Recommendations

Subject

1. Project Snowy Budget Discussion and Recommendation

Background/Facts

The cost for the Snowy statue from the manufacturer has significantly increased since the project was launched. A vote on what line item to pull money from to cover costs will need to occur.

Recommended Action

Staffs recommendations is to use money from the mural line item to cover costs of Snowy.

Attachments

1. Budget Continuous

Respectfully submitted,
Sara Lang, Arts & Culture Commission Secretary

Buyers	Total Paid
City	\$0
Mac's	\$5,000
Berwald's	\$5,000
NSP Historical Society	\$5,000
2515 7th Ave LLC	\$5,000
T.A. Schifsky's	\$5,000
Premier Bank	\$5,000
Reflex Medical	\$5,000
	\$35,000

Expenses	Amount
Statue Order with packaging	\$28,350
Transportation from TivoliToo to NSP	\$250
Transportation from NSP to TivoliToo	\$250
Transportation from TivoliToo to NSP	\$250
Drop Cloths	\$25.00
Artist Stipend	\$8,000
Clear Coat	\$3,200
Plaque/Vomela	\$250
	(\$5,575)

\$4050 each
estimate
estimate
estimate
10 ct

\$400 each
\$250 minimum

Additional Budget	Amount
Project Snowy	\$3,000



To	Date
Arts and Culture Commissioners	March 6, 2024

Agenda Placement # VII.A

Commission Business, Action Items & Recommendations

Subject

2. Autumn Arts Festival Recommendations

Background/Facts

The Arts and Culture Commission has been asked to make recommendations for the Autumn Arts Festivals based on proposals from Kari Erpenbach, the City's Communication Coordinator.

Recommended Action

N/A

Attachments

1. Autumn Arts Festival Update 3.6.24

Respectfully submitted,
Sara Lang, Arts & Culture Commission Secretary

Autumn Arts Festival | Saturday, September 14

11:00 a.m. – 6:00 p.m.

Casey Lake Park

Mission:

The Autumn Arts Festival serves to highlight various cultures and artistic expression through entertainment, art, food and activities.

Activities:

- Artisan Market
- Entertainment Stage
 - 11:00-12:00: Rince na Chroi Irish Dance
 - 12:30-1:30: Women's Drum Center
 - 2:00-3:00: Zorongo Flamenco Dance
 - 3:30-4:30: Panhandlers Steel Drums
 - 5:00-6:00: Paul Berry Blues
- Bingo w/art/culture related prizes
 - Pending hosts Knights of Columbus
 - **Arts & Culture make prize recommendations**
 - **Parks & Recreation also make prize recommendations**
- Community art project
 - Arts & Culture Commission
 - Project description/material needs
 - Timeframe
 - Casey Lake Pavilion
 - **Need information/description and material list from Arts & Culture Commission**
- Art Cart activity
 - Art & Culture Commission
 - Project description/material needs
 - Located in park like last year
 - **Need project description and material list from Arts & Culture Commission**
- Story Walk
 - Ramsey County Library story boards placed throughout the park
 - Ann Wahlstrom will provide a list of possible selections
 - Snow in the Jungle by Hoffmann-Maniyar (Spanish/English book)
- Education /Community outreach opportunities—interested in developing?
 - Presentation (s)
 - Demonstration(s)
 - Invite local arts groups to set up an information table to promote their programs to our residents
 - **Any recommendations on organizations before we start the outreach?**
 - Looked into MN Book Arts-no community outreach at this time

- Women's Drum group will host a one hour session on making your own percussion instrument for children
- Face painting/Balloon art/Children's Entertainment
 - **Contract in place for 2 face painters and 2 balloon artists from 12:00-2:00 p.m.**
 - Artists in Casey Lake Pavilion
 - **Need two volunteers to manage the lines/access to the artists**
- Inflatable
 - Obstacle course/art/culture theme
 - **Parks & Recreation Commission make selection**
- Food trucks
 - Ethnically diverse food options
 - Open to recommendations
 - All trucks will be required to obtain a City license

Budget:

- \$6,000 for Autumn Arts Festival
- \$1,500 for Food Truck Night–Transfer to cover event inflatable?
- Artisan Market Fees income TBD

Event Expenses:

Rince na Chroi Irish Dance Troupe	\$350
Dance performance w/teaching lesson for youth	
Zorongo Flamenco Dance	\$600
depending on number of dancers available	
Panhandlers Steel Drums	\$600
Women's Drum Center	\$550
Blues Group	\$600
Face Painters/Balloon Artists	\$1504
Bingo prizes	TBD
Community Art Project	TBD
Art Cart Activity	Commission Budget
Children's Entertainment	TBD
Equipment rental (chairs + 3 tents)	\$644
Mobility scooter rental	\$175
	\$5073.00

Pending outreach:

- Mariachi Band
- African Dance Troupe—too expensive--African Village Expo Brooklyn Center—Same date
- Naomi Yang Hmong Cultural Group (interested in working with us in some capacity)
- Twin Cities Chinese Dance Center
- Scandinavian Cloggers

Considerations:

- 15x28 stage \$2,515
- 30x40 tent w/weights \$2,612
- Chairs \$2.60 each \$260
- 10x10 pop up tent \$128 each
- Mobility scooter and Power Chair rental \$175* liability waiver in place
- **City will rent 60 chairs, some additional pop up tents and a mobility scooter and power chair for the event.**
- **Need volunteers to staff mobility scooter/power chair station and get signed liability waivers**
- Looking into ADA accessible surface for access to entertainment area

New Updates**Outstanding Questions/Need Recommendations**



To	Date
Arts and Culture Commissioners	March 6, 2024
Agenda Placement # IX.A	
Reports from Staff	
Subject	
2024 Budget Recap	
Background/Facts	
This is to provide a recap of the Arts and Culture current budget.	
Recommended Action	
Attachments	
1. 2024 Budget Report 3.6.24	
Respectfully submitted, Sara Lang, Arts & Culture Commission Secretary	

Budget Report

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
ART CART \$2000												
Current Total												
PROJECT SNOWY \$3000												
Current Total												
UTILITY BOX WRAPS \$7000												
Current Total												
MURALS \$12000												
Current Total												
BRANDING AND COMMUNICATION \$2000												
Current Total												
Overall Total \$26000												
Current Total												

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
PAINT NIGHT \$2500												
Paint Night with Swetha Avula						\$240						
Paint Night with Jeremy Ross							\$320					
Paint Night with Jeremy Ross								\$320				
Paint Night with Swetha Avula										\$240		
Current Total	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,260	\$1,940	\$1,620	\$1,620	\$1,380		



To	Date
Arts and Culture Commissioners	March 6, 2024

Agenda Placement # IX.B

Reports from Staff

Subject

2024 Event Calendar for ACC

Background/Facts

The purpose of this discussion is to present all of the events for the Arts and Culture Commission for 2024 so the Commissioners can begin selecting dates they are available to volunteer.

Recommended Action

Please come back in April with dates that may work for you to volunteer.

Attachments

1. Event Schedule Planner 2024

Respectfully submitted,
Sara Lang, Arts & Culture Commission Secretary

EVENT SCHEDULE PLANNER 2024

EVENT	DATE	TIME	LOCATION	COMMISSIONERS
CITY NIGHT AT CAR SHOW	June 14 th	4:30 PM-8 PM	7 TH AND CHARLES	
PAINT ALONG WITH SWETHA	June 17 th	6:30 PM-8:30 PM	CASEY LAKE PAVILION	
MUSIC IN THE PARK #1	June 20 th	7 PM-8:30 PM	CASEY LAKE PARK	
PAINT ALONG WITH JEREMY	July 11 th	6:30 PM-8:30 PM	CASEY LAKE PAVILION	
MUSIC IN THE PARK #2	July 18 th	7 PM-8:30 PM	CASEY LAKE PARK	
MUSIC IN THE PARK #3	August 15 th	6 PM-7:30 PM	CASEY LAKE PARK	
PAINT ALONG WITH JEREMY	August 29 th	6:30 PM-8:30 PM	CASEY LAKE PAVILION	
AUTUMN ARTS FESTIVAL	September 14 th	11 AM-6 PM	CASEY LAKE PARK	
PARADE	September 19 th	6 PM-8:30 PM	7 TH AVE	
PAINT NIGHT WITH SWETHA	October 24 th	6:30 PM-8:30 PM	CASEY LAKE PAVILION	

FEBRUARY							MARCH							APRIL							MAY							JUNE							JULY							
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