

City of North Saint Paul
March 19, 2024
Approved Regular City Council Meeting Minutes

I. CALL TO ORDER

Mayor Monge called the meeting to order at 6:44 p.m.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Nordby
Council Member Schweer
Council Member Cole
Council Member Wong
Mayor Monge

Staff: City Manager Brian Frandle, Assistant to the City Manager Jennie Kloos, Finance Director Daniel Winek, Community Development Director Brandy Howe, Public Works Director Ron Ritchie, Communications Staff Kari Erpenbach, and City Attorney Soren Mattick.

IV. ADOPT AGENDA

On motion by Council Member Schweer, seconded by Council Member Wong, with all present voting aye (5-0), motion carried to approve the agenda as submitted.

V. APPROVAL OF CONSENT AGENDA

On motion by Council Member Cole, seconded by Council Member Nordby, with all present voting aye (5-0), motion carried to approve the consent agenda, Resolution No. 2024-028 consisting of:

- A. February 20, 2024 workshop meeting minutes
- B. February 20, 2024 regular meeting minutes
- C. General Claims \$2,766,324.31
- D. HRA Claims \$19,163.42
- E. Purchase 7 Snowy Statues for Arts and Culture Commission ***Resolution No. 2024-029***
- F. Resolution Approving Student Commissioner Appointment to the Arts and Culture Commission ***Resolution No. 2024-030***
- G. Purchase 2-3 Phase Fuse Cabinets, 4-1 Phase Fuse Cabinets, 1 psc- 9 switch gear and basements
- H. First Amendment to Agreement for Building Official Services ***Resolution No. 2024-031***
- I. Revised – 2024 Retainer Agreement – Erickson, Bell, Beckman & Quinn, P.A.

- J. Modify the Use of ARPA Funds **Resolution No. 2024-032**
- K. Emerald Ash Borer Grant Budget Adjustment **Resolution No. 2024-033**
- L. Resolution Approving an Encroachment Agreement – Taco Bell Site **Resolution No. 2024-034**
- M. Resolution Accepting Donations – February 2024 **Resolution No. 2024-035**
- N. Building Permit Report – Informational
- O. Surplus Item – Chevy Volt
- P. Service Agreement between the City of North St. Paul and Landis+Gyr Technology, Inc.

VI. MEETING OPEN TO PUBLIC

John Schmahl expressed his frustration with the lack of email notifications to residents about city meetings. He thanked Finance Director Dan Winek for his work determining what the tax amount would be for taxpayers with regard to the community center.

VII. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. Hause Park Court Reconstruction Project – Receive Bids and Award Contract

Candace Amberg, landscape architect with WSB, presented this item and explained the bidding process. City Council thanked her for her work on this.

On motion by Council Member Nordby, seconded by Council Member Cole, with all present voting aye (5-0), motion carried to adopt Resolution No. 2024-036, Accepting Bids and Awarding a Construction Contract for the Hause Park Court Reconstruction Project.

B. Contract for Private Development – 17th Avenue and Delaware

Community Development Director Brandy Howe reviewed the staff report. She stated two developers presented to the Planning Commission and City Council and ultimately decided on Andrus Built LLC. This development will contain 5 buildings with 2 units in each building. She added the developer agreed to a purchase price of \$100,000 and various other costs at closing. Moving forward, the developer will prepare a plat and PUD and go in front of the Planning Commission and City Council, and will start as soon as possible.

On motion by Council Member Cole, seconded by Council Member Schweer, with all present voting aye (5-0), motion carried to adopt Resolution No. 2024-037, Authorizing Approval of a Contract for Private Development and Sale of Property at 17th Avenue and Delaware Street.

C. Margaret Street Commons – Final Plat

Ms. Howe presented this item and briefly explained the location of the property, purchase history, and the City's process for finding developers for the lot. She stated the preliminary plat was approved in December.

On motion by Council Member Cole, seconded by Council Member Schweer, with all present voting aye (5-0), motion carried to adopt Resolution No. 2024-038, Approving Final Plat for Margaret Street Commons.

D. Margaret Street Commons – Property Conveyance

Ms. Howe stated in order to consolidate the property, the City would also need to consolidate the ownership. She recommended the HRA be the owner versus the City.

Council Member Wong inquired about the benefits of HRA ownership. City Attorney Soren Mattick stated it makes it easier having a single entity as the owner and it is a common recommendation. He recommended approval.

Council Member Wong inquired if there are any anticipated drawbacks that have not been mentioned. Mr. Mattick stated no.

On motion by Council Member Schweer, seconded by Council Member Nordby, with all present voting aye (5-0), motion carried to adopt Resolution No. 2024-039, Approving Conveyance of Real Property.

VIII. REPORTS OF CITY MANAGER AND DEPARTMENTS

City Manager Brian Frandle noted the Fire Department received their certificate of compliance for business inspections, Public Works have been prepping ball fields and street sweeping while prepping for snowfall. The student-built house has been dry rocked and taped. He noted the Emerald Ash Borer contract will be released tomorrow. He commented on the resignation of Police Chief Baebenroth and two other officers in North St. Paul and noted that Ray Rozales will take over as Interim Chief on April 6th.

IX. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

Council Member Cole noted the EDA meeting will be this Thursday at 4:00 p.m.

Council Member Wong stated the Arts and Culture Commission is on schedule for Project Snowy and noted the student contest for the utility boxes with ISD 622. The next meeting is Wednesday, April 3rd at 6:30 p.m.

Council Member Nordby noted the Planning Commission talked about fence regulations and their next meeting is April 4, 2024.

Council Member Schweer stated Parks and Rec will meet next week.

X. GENERAL BUSINESS

Council Member Wong expressed her appreciation for Forester Josh Bond, noting he was featured in a League of Minnesota Cities article representing the work he does with North St. Paul.

Council Member Cole thanked everyone for attending the North St. Paul History presentation and Public Works for their tree removal at Casey Lake.

Mayor Monge commented on his fun with the Mayor for a Day.

XI. ADJOURNMENT

There being no further business, on motion by Council Member Wong, seconded by Council Member Nordby, with all present voting aye (5-0), Mayor Monge adjourned the meeting at 7:07 p.m.

/s/ John Monge, Mayor

Attest:

/s/ Brian Frandle, City Manager / Clerk