

City of North Saint Paul
April 16, 2024
Approved Regular City Council Meeting Minutes

I. CALL TO ORDER

Mayor Monge called the meeting to order at 6:30 p.m.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Nordby
Council Member Schweer
Council Member Cole
Council Member Wong absent
Mayor Monge

Staff: City Manager Brian Frandle, Assistant to the City Manager Jennie Kloos, City Engineer Morgan Dawley, Communications Staff Kari Erpenbach.
Public Works Director Ron Ritchie, Public Works Supervisor Randy Miller

IV. ADOPT AGENDA

On motion by Council Member Schweer, seconded by Council Member Cole, with all present voting aye (4-0), motion carried to approve the agenda as submitted.

V. PRESENTATIONS

A. Proclamation – National Therapy Animal Day

City Manager Brian Frandle read the proclamation and declared April 30, 2024 as National Therapy Animal Day on behalf of Mayor Monge, City Council, and the City of North St. Paul.

VI. APPROVAL OF CONSENT AGENDA

On motion by Council Member Nordby, seconded by Council Member Cole, with all present voting aye (4-0), motion carried to approve the consent agenda, Resolution No. 2024-045 consisting of:

- A. April 2, 2024 workshop meeting minutes
- B. April 2, 2024 regular meeting minutes
- C. General Claims \$1,110,998.77
- D. HRA Claims \$3,153.69
- E. Special Event Permit – Sanctuary Church ***Resolution No. 2024-046***
- F. Resolution Approving Artist Agreements for Project Snowy ***Resolution No. 2024-047***

- G. Resolution Accepting Donations – March 2024 **Resolution No. 2024-048**
- H. Building Permit Report – March 2024
- I. Berwald Property Conveyance – Corrective Deed and Resolution **Resolution No. 2024-049**

VII. MEETING OPEN TO PUBLIC

John Schmahl expressed his frustration with the lack of communication regarding the gas rate on the utility bill. He thanked Council Member Nordby for his acknowledgement of the \$1.1 million transfer from the electric department to the general fund.

Bob Peterson expressed his concern with the cost of running the community center.

VIII. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. 2024 Pavement Management Project (City Project No. 24-01) – Receive Bids, Award Contract and Authorize Professional Construction Services

City Engineer Morgan Dawley presented this item and provided background information and a list of streets that were included in the project. He explained the City considered alternate plans but Public Works recommended approval on this plan. He stated the City received five bids with the lowest bid coming from Asphalt Surface Technologies.

Council Member Nordby inquired if the delay of alternate 2 would increase the cost in a year. Mr. Dawley stated he believes a normal amount of inflation would occur and recommended delaying only the streets from the alternate 2 plan.

On motion by Council Member Cole, seconded by Council Member Nordby, with all present voting aye (4-0), motion carried to adopt Resolution No. 2024-050, Accepting Bids and Awarding a Construction Contract for the 2024 Pavement Management Project City Project No. 24-01.

On motion by Council Member Nordby, seconded by Council Member Schweer, with all present voting aye (4-0), motion carried to approve a construction services proposal for the 2024 Pavement Management Project by WSB in the amount of \$190,119.50.

Mr. Dawley stated construction will start mid- to late-May.

IX. REPORTS OF CITY MANAGER AND DEPARTMENTS

Mr. Frandle stated the Fire Department has been training with the rescue boat on Silver Lake, Public Works Department is fully staffed for the summer season, street sweeping continues, and the Finance Department continues to have budget discussions. He also noted RFP's have gone out for the Park and Recreation Department and the Electric Department is finishing up the Chippewa project and planning for Jennifer Lane/Court area. He added tomorrow night there will be a public outreach meeting to discuss the water service line.

X. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

Council Member Cole stated the EDA will meet this Tuesday at 4:00 p.m. and is looking for more members.

Council Member Nordby noted the Planning Commission continued their discussion on the fence ordinance and will have an open house regarding the ordinance changes once they are approved.

Council Member Schweer stated the Parks and Recreation Commission will meet next Wednesday.

XI. GENERAL BUSINESS

Council Member Schweer noted her attendance at the opening of the coffee shop.

Council Member Cole noted his attendance at the new coffee shop and inquired about the sidewalk going in on 11th Avenue and if that is a 2024 project. Mr. Dawley stated the sidewalk is a 2024 project and provided an update on where the process is at. Council Member Cole also inquired about snow removal on the same sidewalk. Public Works Director Ron Ritchie noted snow removal will be required by the commercial property owner and the rest will be the City's responsibility. He added he will look into paving the dirt path if the budget will allow.

Mayor Monge thanked Public Works for the sign at Silver Lake.

XII. ADJOURNMENT

There being no further business, on motion by Council Member Nordby, seconded by Council Member Cole, with all present voting aye (4-0), Mayor Monge adjourned the meeting at 7:01 p.m.

/s/ John Monge, Mayor

Attest:

/s/ Brian Frandle, City Manager / Clerk