



**City of North St. Paul
Arts & Culture Commission
Regular Meeting Agenda**

**August 7, 2024
6:30 PM**

The Arts & Culture Commission Meeting will be conducted on **August 7, 2024** at 6:30 p.m. The meeting location is the Council Chambers at City Hall, located at 2400 Margaret St., North St. Paul.

The **August 7, 2024** Zoom meeting can be accessed at
tinyurl.com/NSPartsandculture

(from a PC, Mac, tablet, iPhone, or Android device)
or by phone at 1-929-205-6099.

Participants accessing the meeting by phone please use the following meeting ID:
87921831549

The Arts & Culture Commission Zoom meeting will be 'open to the public to listen in but will be muted from contributing at all times with the exception of a Public Hearing and open to the public forum.

Please join the meeting early to test your audio and video settings.

I. Call to Order

II. Roll Call

Tom Sonnek, Chair
Carey Nadeau, Vice-Chair
Amanda Black, Commissioner
Sharon Clark-Williams, Commissioner
Raquel Soto, Student Commissioner
Laura Strang, Commissioner
See Yang, Commissioner
Lisa Wong, Council Member

Staff
Mai Xiong, Commission Secretary

III. Adopt Agenda

IV. Approval of Minutes

A. Approval of July 10, 2024 Meeting Minutes

V. Meeting Open to the Public

This Open Forum is an opportunity for persons to address the Arts & Culture Commission on items not on the agenda. A completed public comment form should be presented to the staff liaison prior to the meeting. Comments will be limited to 3 minutes per person. While the Commission may ask clarifying questions of the speaker, no formal action by the Commission or discussion will be held on these items.

VI. Public Hearings

VII. Commission Business, Action Items & Recommendations

- A. Sub-Committee Updates
- B. Preliminary Events / Projects/ Budget Ideas and Proposals for 2025

VIII. Reports from Staff

- A. Events Planner Calendar
- B. 2024 Budget Updates
- C. Snowy Trading Cards

IX. Reports from Commissioners

X. Reports from Council Liaison

XI. Adjournment

The next regularly scheduled Arts & Culture Commission meeting is Wednesday, September 4, 2024 at 6:30 PM.



**Arts & Culture Commission
Regular Meeting Minutes
July 10, 2024
6:30 PM**

I. CALL TO ORDER

Vice-Chair Nadeau called the meeting to order at 6:30 PM.

II. ROLL CALL

COMMISSION

Tom Sonnek, Chair – Absence Excused
Carey Nadeau, Vice-Chair - Present
See Yang, Commissioner - Present
Amanda Black, Commissioner - Present
Sharon Clark-Williams, Commissioner - Present
Laura Strang, Commissioner - Present
Raquel Soto, Student Commissioner - Present

STAFF/LIAISONS

Lisa Wong, City Council Liaison - Present
Mai Xiong, Staff Liaison – Present

III. ADOPT AGENDA

Vice-Chair Nadeau called for a motion to adopt the July 10, 2024, meeting agenda.
M/Clark-Williams, S/Black
Motion carried 5-0.

IV. APPROVAL OF MINUTES

A. Approval of May 1, 2024, Meeting Minutes and Approval of June 5, 2024, Meeting Minutes

Vice-Chair Nadeau called for a motion to approve the May 1, 2024, and June 5, 2024, meeting minutes.
M/Yang, S/Strang
Motion carried 5-0.

V. MEETING OPEN TO THE PUBLIC

Dave Nelson, 2574 Fourth Avenue East, shared his extensive volunteer history as a Minnesota Master Naturalist and his involvement in various environmental and community projects in North St. Paul. He expressed his concerns about habitat restoration, managing invasive species, and

improving wildlife conservation efforts in the city. Mr. Nelson emphasized the importance of protecting turtles and raising awareness to protect their habitats. He furthered indicated his support for the idea of constructing a tunnel for or a fence to help aid turtles in safe crossing of roads.

VI. PUBLIC HEARINGS

There were no public hearings.

VII. COMMISSION BUSINESS, ACTION ITEMS & RECOMMENDATIONS

A. Updates from Sub-Committees

Project Snowy

The sub-committee briefly recapped the Snowy Reveal event held in June, highlighting the positive feedback received from social media and local interactions.

Commissioner Yang shared that she recently had an interview with WCCO TV News, featuring the Snowys in the City of North St. Paul, with anticipated air dates on Thursday, July 11, and Saturday, July 13.

Commissioner Strang noted that some of the Snowys' noses were missing, and the Commission clarified that businesses who purchased the Snowys would be responsible for repairing them, unless they were city-owned.

Mural Project

The sub-committee discussed efforts to create partnerships with businesses for murals, which have faced challenges, and expressed interest in collaborating with the City for a potential mural at the Public Works building near the Gateway Trail.

Utility Boxes

The sub-committee provided an update on Julie Xiong, the student artist winner of the utility box wrap contest, noting her recognition at the June 18th City Council meeting. Ms. Xiong's artwork will be featured on the utility box near North High School.

Commissioner Strang mentioned the success of the heart-shaped hand photoshoot initiative at the History Cruiser Car Show, where over a hundred people contributed unique hand shapes for potentially wrapping the utility box at Casey Lake.

Art Cart

Commissioner Black summarized past Art Cart projects recently completed at the Snowy Reveal, Music in the Park, and the History Cruiser Car Show events. She further shared that at the upcoming Music in the Park event scheduled for July 18 there will be Trash Art. Additionally, for the event scheduled on August 15, there will be Mosaic stepping stones.

Ms. Black also emphasized the need for volunteers to assist at upcoming events and for increased social media coverage of the Art Cart at these events.

Paint Night

Vice-Chair Nadeau announced the cancellation of the Paint and Sip event scheduled for July 11 due to low sign-up participation.

Autumn Arts Festival

Commissioner Black shared about an upcoming meeting scheduled for the end of July to discuss the details of the Autumn Arts Festival.

B. 2025 Draft of Project Ideas and Budget Proposals List

The Commission explored a variety of projects and events for 2025 aimed at enhancing cultural vibrancy, fostering community engagement, and integrating art with environmental conservation efforts. They expressed interest in hosting an Asian Night Market event, offering community classes in art business and pottery, and exploring innovative ideas such as rain-activated art and sidewalk poetry. The Commission also considered implementing projects like interactive sculptures, micro murals, and organizing a holiday light trolley tour. Additionally, ideas such as the Veterans Rock monument, Little Free Art Gallery, and a Turtle Crossing initiative were discussed.

Regarding the Commission's query about budget submissions for City Council approval, Council Liaison Wong emphasized the importance of submitting proposals as soon as possible. Ms. Wong noted that budget discussions begin in August and that December marks the final deadline for approvals for the following year.

VIII. OLD BUSINESS

There were no old business reports made.

IX. REPORTS FROM STAFF

A. Events Sign up

Staff Liaison Xiong informed the Commission that more Commissioners and volunteers are needed to sign up for events. She also requested direction from the Commission regarding plans for the Fall Round Up Parade scheduled for September 19.

The Commission instructed Ms. Xiong to research cost estimates for Snowy trading cards for potential distribution during the parade.

Ms. Xiong also updated the Commission on the upcoming Paint Night event, which is currently fully booked. In response, the Commission asked her to schedule another event with the artist or to increase the current class size.

B. 2024 Budget

Staff Liaison Xiong provided an updated 2024 budget summary, highlighting expenses incurred in June and noting the pending invoice from Graphic Traffic for the t-shirts ordered by the Arts and Culture Commission.

X. REPORTS FROM COMMISSIONERS

Commissioner Yang asked the Commission if they would like to re-allocate the remaining Project Snowy fund, now that the project is concluded for the year.

In response, Vice-Chair Nadeau suggested revisiting this topic at the next Commission meeting scheduled for August 7, as there may be expenses related to the Autumn Arts Festival that need to be covered.

XI. REPORTS FROM COUNCIL LIAISON

Council Liaison Wong provided an update on the community center, mentioning concerns about the city's financial capacity to sustain the center independently and highlighting plans to seek partnerships for funding. Additionally, Ms. Wong noted the upcoming plans for a Request for Proposals (RFP) aimed at conducting a feasibility study.

Ms. Wong also informed the Commission about the City's upcoming discussions on budget planning, union contracts, and capital improvements for city buildings; furthermore, she mentioned there would be new ordinances under consideration regarding fences, storm water, pet waste, and snow removal. In addition, Ms. Wong expressed her concerns about the native plants permit application required for residents.

XII. ADJOURNMENT

Vice-Chair Nadeau asked for a motion to adjourn the meeting at 8:10 PM.

M/Yang, S/Black

Motion carried 5-0.

The next regularly scheduled Arts and Culture Commission Meeting is Wednesday, August 7, 2024, at 6:30 PM.

Members, please notify any planned absences to:

Mai Xiong
Arts & Culture Staff Liaison
651-747-2442
Mai.xiong@northstpaul.org

ACC - 2025 Preliminary Events / Projects and Budget Ideas

IDEAS FOR EVENTS

#	Events	Description
1	Asian Night Market	Organize an Asian-themed night market with food trucks, performances, and local Asian vendors.
2	Community Class - Art Business	Tutorial on how to turn art into business
3	Community Class - Build-Along	Build chairs / furnitures
4	Career Pathway with Local School	Speak with students about being an artist
5	Community Class - Art Class	Establish a series of art classes and curate an art gallery
7	Pottery Soup Bowls Class	Make pottery bowls and use them for the Fire Department's Booya Fundraiser
8	Holiday Lights Trolley Tour	Organize trolley tours during the holiday season to view festive lights around the city
9	Community Class - Cookie Decoration	Learn how to design and decorate cookies
10	Snowman Hunt at the Parks	Hide snowmen in parks for a community snowman hunt activity

IDEAS FOR PROJECTS

#	Events	Description
1	Veterans Rock	Create a veterans rock to be placed at Veteran's Park
2	Little Free Art Gallery	Same concept as little free library. Located indoors, possibly where the library is.
3	Rain-Activated Art	Explore eco-friendly, rain-activated materials for temporary art projects.
4	Sidewalk Poetry	Implement sidewalk poetry similar to initiatives in St. Paul.
5	Micro Murals	Create movable murals on boards that could be mounted or moved around

6	Utility Box Art at Casey Lake	Waterfall design
7	Sound/Music Installation	Explore the installation of sound or music interactive installations in appropriate public locations.
8	Interactive Sculptures	Add interactive sculptures in public spaces to engage the community.
9	Solar-Powered Park Bench	Install benches with USB charging ports powered by solar energy
10	Walking Tours	Podcast or audio files that can be changed depending on the occasion / season accessed by QR code. Collaborate with Historical Museum for a walking tour of historical buildings.
11	Garden Tour Map	Organize a garden tour with a map featuring notable gardens in partnership with History Museum
12	Wrap Project	Wrap silos and tanks with artistic designs, pending business approval.
13	Student-Led Art Project	Involve high school students in an art project, potentially with local schools.
14	Art Walk	Create a walking path where art pieces are displayed similarly to a story walk
15	Turtle Awareness Project	Partner with Maplewood Nature Center to support turtle crossing awareness
16	Turtle Crossing Project	Incorporate artistic elements into the turtle tunnel or fence project
17	Flower Garden Drawing Classes	Offer classes on drawing flowers, possibly in a flower garden setting.
18	Chairs Project	Create chairs for local parks, involving artists in their decoration
19	Holiday Light Design Contest	Hold a contest where local kids design holiday light displays for installation on light poles.
20	Penny Wars Fundraiser	Use Penny Wars as a fundraiser to decide on community projects based on donations.

EVENT SCHEDULE PLANNER 2024

EVENT	DATE	TIME	LOCATION	COMMISSIONERS
SNOWY PAINTING	May 15-May 28	TBD	COMMUNITY CENTER	TBD
SNOWY REVEAL	June 6 th	5:30 PM	SNOWMAN ON MARGARET	
CITY NIGHT AT CAR SHOW	June 14 th	4:30 PM-8 PM	7 TH AND CHARLES	
PAINT ALONG WITH SWETHA	June 17 th	6:30 PM-8:30 PM	CASEY LAKE PAVILION	Carey
MUSIC IN THE PARK #1	June 20 th	7 PM-8:30 PM	CASEY LAKE PARK	
PAINT ALONG WITH JEREMY	July 11 th	6:30 PM-8:30 PM	CASEY LAKE PAVILION	Carey
MUSIC IN THE PARK #2	July 18 th	7 PM-8:30 PM	CASEY LAKE PARK	
PAINT ALONG WITH SWETHA	July 22 nd	6:30 PM-8:30 PM	CASEY LAKE PAVILION	Carey
MUSIC IN THE PARK #3	August 15 th	6 PM-7:30 PM	CASEY LAKE PAVILION	
PAINT ALONG WITH JEREMY	August 29 th	6:30 PM-8:30 PM	CASEY LAKE PARK	Carey
AUTUMN ARTS FESTIVAL	September 14 th	11 AM-6 PM	7 TH AVE	Carey and Raquel (morning)
PARADE	September 19 th	6 PM-8:30 PM	CASEY LAKE PAVILION	Carey
PAINT ALONG WITH SWETHA	October 24 th	6:30 PM-8:30 PM	CASEY LAKE PAVILION	Carey

MAY							JUNE							JULY							AUGUST							SEPTEMBER									
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Budget Report

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
ART CART \$2000												
Baggies			\$	14.62								
Reallocated to Snowy		\$	275.00									
Paper Plates				\$	11.30							
Tissue Paper Squares				\$	7.49							
White Construction Paper				\$	4.79							
Black Construction Paper				\$	4.49							
Reallocated to Snowy				\$	500.00							
Current Total		\$	1,725.00	\$	1,710.38	\$	1,182.31					
PROJECT SNOWY \$3000												
Drop Cloths			\$	23.48								
Reallocated to Snowy		\$	2,575.00									
Clear Coating				\$	3,200.00							
Transportation				\$	250.00							
Banner				\$	165.00							
Vomela				\$	241.58							
Reallocated to Snowy				\$	500.00							
Reallocated to Snowy				\$	200.00							
Invitation Cards				\$	77.33							
Snowy Reveal Event Supplies & Refreshments						\$	278.56					
Current Total		\$	5,575.00	\$	5,551.52	\$	2,317.61	\$	2,039.05			
UTILITY BOX WRAPS \$7000												
Current Total				\$	7,000.00							
MURALS \$12000												
Reallocated to Snowy		\$	2,000.00									
Current Total		\$	10,000.00									
BRANDING AND COMMUNICATION \$2000												
Reallocated to Snowy		\$	300.00									
Reallocated to Snowy				\$	200.00							
Current Total		\$	1,700.00	\$	1,500.00							

Budget Report

Overall Total **\$26000**

Current Total

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
PAINT NIGHT \$2500												
Paint Night with Swetha Avula					\$	240.00						
Paint Night with Jeremy Ross												
Paint Night with Jeremy Ross							\$	320.00				
Cancellation of Jeremy's Paint Night on 7/11/24						\$	160.00					
Paint Night with Swetha Avula										\$	240.00	
Paint Night with Swetha Avula						\$	240.00					
Current Total	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,260.00	\$ 1,860.00	\$ 1,540.00	\$ 1,540.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00