

City of North Saint Paul
July 2, 2024
Approved Regular City Council Meeting Minutes

I. CALL TO ORDER

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 6:30 p.m. by Mayor Monge.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Nordby
Council Member Schweer
Council Member Cole
Council Member Wong
Mayor Monge

Staff: City Manager Brian Frandle, Assistant to the City Manager Jennie Kloos, Public Works Director Ron Ritchie, Public Works Supervisor Randy Miller, City Engineer Morgan Dawley and City Attorney Soren Mattick.

IV. ADOPT AGENDA

On motion by Council Member Cole, seconded by Council Member Schweer, with all present voting aye (5-0), motion carried to approve the agenda as submitted.

V. APPROVAL OF CONSENT AGENDA

On motion by Council Member Nordby, seconded by Council Member Cole, with all present voting aye (5-0), motion carried to approve the consent agenda, Resolution No. 2024-070 consisting of:

- A. June 8, 2024 workshop meeting minutes
- B. June 18, 2024 regular meeting minutes
- C. General Claims \$1,030,824.88
- D. HRA Claims \$15,026.76
- E. May Building Permit Report
- F. Special Event Permit – Neumann’s Vintage Speakeasy Inc. ***Resolution No. 2024-071***

VI. MEETING OPEN TO PUBLIC

John Schmahl expressed his concern regarding a non-payment of a park dedication fee by a developer.

City Attorney Soren Mattick stated they are looking into it.

VII. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. 2025 Street and Utility Improvements Project, City Project CP25-01 – Authorize Professional Services Proposal

City Engineer Morgan Dawley presented this item and noted this is part of the capital improvement plan and staff recommended approval. This was looked at in 2019 and moved to 2025. If approved, he would work on preparing current estimates in order to move forward. The estimates and updated information would be made available in September and then the City could move forward with the process in order to prepare for construction. Construction would likely last the entire construction cycle of 2025.

Mr. Dawley explained the location, the state of the roads, and noted some underground sewer lines were already completed in 2022.

On motion by Council Member Wong, seconded by Council Member Cole, with all present voting aye (5-0), motion carried to approve a Professional Service Proposal by WSB for a feasibility study and preliminary design for the 2025 Street and Utility Improvement Project, City Project CP 25-01.

VIII. REPORTS OF CITY MANAGER AND DEPARTMENTS

Mr. Frandle stated the Electric Department continues to work on Jennifer Lane, Taco Bell continues to move forward, and the City's website is receiving upgrades. The Finance Department continues to work on the budget.

Community Development is working with the Planning Commission to set up a meeting next week in order to bring an agenda item to City Council by August. Public Works Department is looking at land on 6th Street and 7th Avenue for the new student-built house, new dumpsters have been placed at Casey Lake along with a trail camera for the upcoming holiday weekend.

Public Works Director Ron Ritchie updated the Council on Emerald ash borer (EAB) tree progress. Council Member Schweer inquired about a discounted price for residents who did not qualify for the grant. Mr. Ritchie said he will look into it. The pickleball courts have been filled in and black top is down. Next step is to wait 30 days for the black top to set and then they can stripe it and place nets. He also noted the pickleball courts have been barricaded off for safety.

The Police Department had Coffee with a Cop and are interviewing for the two open positions. Mr. Frandle noted the ribbon cutting ceremony at Hause Park and added there will be an instructor there to help teach pickleball.

IX. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

Council Member Cole stated EDA will meet on July 9th at 4:00 p.m.

Council Member Nordby noted the Planning Commission is looking at adding a special session in July.

Council Member Schweer stated the next Park and Recreation Commission meeting will be next month.

Mr. Frandle noted the Police Department will be providing extra enforcement around Casey Lake.

Council Member Wong stated the Arts and Culture Commission has been busy with the Paint-a-Longs, the Art Cart, and preparing for the Autumn Arts Festival. The next meeting will be July 10th at 6:30 pm.

X. GENERAL BUSINESS

Council Member Nordby wished everyone a happy and safe 4th of July.

Council Member Wong expressed her concern regarding the native plant policy and ordinance-permit process. She hopes to look at this in the future.

Council Member Schweer attended the City Council Conference in Rochester and wished everyone a happy and safe 4th of July.

Council Member Cole wished everyone a safe and great 4th of July.

Mayor Monge expressed his excitement regarding the new website.

XI. ADJOURNMENT

There being no further business, on motion by Council Member Cole, seconded by Council Member Schweer, with all present voting aye (5-0), Mayor Monge adjourned the meeting at 7:03 p.m.

/s/ John Monge, Mayor

Attest:

/s/ Brian Frandle, City Manager / Clerk