

City of North Saint Paul
July 16, 2024
Approved City Council Workshop Meeting Minutes

I. CALL TO ORDER

Mayor Monge called the meeting to order at 5:16 p.m.

II. ROLL CALL

Present: Council Member Schweer
Council Member Nordby
Council Member Cole
Council Member Wong
Mayor Monge

Staff: City Manager Brian Frandle, Assistant to the City Manager Jennie Kloos, Finance Director Dan Winek, Public Works Director Ron Ritchie, Public Works Supervisor Randy Miller, City Engineer Morgan Dawley, Community Development Director Riley Grams, Communications Coordinator Ava Griemert

III. ADOPT AGENDA

On motion by Council Member Nordby, seconded by Council Member Cole, with all present voting aye (5-0), motion carried to approve the agenda as submitted.

IV. TOPICS

A. Facility Assessment and Pavement Management Discussions

City Engineer Morgan Dawley presented the discussion on pavement management. He provided the Council with hypothetical scenarios, timelines, and information on a potential computer program that allows for a network rating system that identifies the rate at which roads are deteriorating.

The five hypothetical scenarios are as follows:

1. Leave streets as is
2. 2025 and 2027 reconstruction projects only
3. Projects currently in the budget and only going through 2029 including scenario 2
4. Taking scenario 2 with the current CIP and project out through 2033
5. Continued pavement preservation and increasing the investment from \$1.1 million to \$2 million

Mr. Dawley discussed the network rating system, how it affects each scenario, and the level of monetary input for each scenario.

Council Member Schweer inquired about other cities' ratings and what that looks like. Mr. Dawley explained each city is different but generally a rating in the upper 60s would be a number to strive for.

Council Member Wong inquired if County and State roads are included in the network rating system. Mr. Dawley stated it is only local streets.

Mr. Dawley defined and explained each of the pavement processes and the approximate life span. The road options and approximate life span are as follows:

- Road built from scratch = 60–70-year life span
- Reclamation with partial reconstruction = 25+ year life span
- Full reconstruction to include drainage and soil underneath = 35–45-year life span but could go longer with continued maintenance
- Mill and overlay = 15–25-year life span depending on current condition of road
- Maintenance overlay = 20 years with recommended maintenance every 3 years

Mayor Monge inquired about the number of roads that could be done without a full reconstruction. Mr. Dawley explained that utility issues are the driving force behind a full reconstruction versus a less invasive procedure. He noted after 2029, the focus will be on pavement preservation and overlay.

Mr. Winek stated the City is currently using Scenario 4 with a 2% levy increase each year. He added if the City went with Scenario 5, it would cause a 4% increase each year, would go into effect in 2025, and would bring the rating number up to 60.

Council Member Schweer recommended pictures of each road process option. Mr. Dawley stated he will provide real time pictures of streets.

Mayor Monge noted the 2% increase for 2023 and 2024 have not been sufficient and continue to show a stagnate rating with not much increase.

B. Facility Assessment Discussion

Johnathan Loose with Wold Architects & Engineers discussed and defined the facility assessment to date. He stated they are mid-point in the process and looking at potential investments to be made and next steps. He briefly described the list of priorities and how they are rated. He explained a higher priority number means it is more important and would be done sooner. He recommended consensus from City Council on yearly priorities and noted adjustments can be made for inflation. He briefly highlighted themes among buildings and higher priced priorities.

Mr. Winek inquired about identifiable ADA compliant concerns and lack of roof reports in the assessment. Mr. Loose stated roof warranties can range from 15-30 years and noted he will look at that information and add it to the assessment report.

Council Member Schweer suggested putting the community center report in the facility assessment also. Mr. Loose stated the final report will include the community center report. He

reiterated this is a preliminary draft report and does not include pictures but future meetings would include pictures and allow for a more in-depth discussion.

Mr. Loose stated the total cost is approximately \$4.7 million and recommended City Council decide on priorities and make a plan for improvements.

Mr. Winek stated he will provide an updated financial plan with this new information soon.

Mr. Loose noted the facility assessment does not include programming, staffing changes, adequacy, or space needs.

V. ADJOURNMENT

On motion by Council Member Wong, seconded by Council Member Cole, with all present voting aye (5-0), meeting is adjourned at 6:25 p.m.

/s/ John Monge, Mayor

Attest:

/s/ Brian Frandle, City Manager / Clerk