

**Housing and Redevelopment Authority**  
**August 29, 2024**  
**Approved Meeting Minutes**

**I. CALL TO ORDER**

Chair Monge called the meeting to order at 5:17 p.m.

**II. ROLL CALL**

Present: Chair John Monge, Commission Members Tim Cole, Cassidy Schweer, and Executive Director Brian Frandle.

Absent: Commission Members Lisa Wong and Jason Nordby

Staff: Assistant to City Manager Jennie Kloos, Community Development Director Riley Grams and Finance Director Dan Winek

**III. HRA Action Items & Recommendations**

A. Approve 2024-2025 Joint Powers Agreement for Student Built Home Program

The City of North St Paul and the Northeast Intermediate School District 916, on behalf of the Career Technical Center (CTC), entered into a Joint Powers Agreement beginning in 2004 to establish the City of North St Paul's Student Built Housing Program (SBHP). The City and School District is expected to begin construction on their fifteenth project this fall.

The School District has approached the City to consider entering into an updated Joint Powers Agreement for the 2024-2025 school year. The JPA has been reviewed by the City's legal department and the City Manager.

***On motion by Commission Member Cole, seconded by Commission Member Schweer, with all present voting aye (3-0), motion carried to Approve the City of North St. Paul and ISD 916 Student Built Home Program Joint Powers Agreement 2024-2025.***

**IV. ADJOURNMENT**

***Commission Member Cole moved and Commission Member Schweer seconded to adjourn. Motion passed 3-0. Meeting adjourned at 5:18 p.m.***

Next regular meeting: To be scheduled as needed.

/s/ John Monge, Chair

Attest:

/s/ Brian Frandle, Executive Director