



City of North St. Paul  
City Council  
Workshop Meeting Agenda

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**October 15, 2024**  
**5:15 PM**

The City Council Workshop Meeting will be conducted on **October 15, 2024** at 5:15 p.m. in the Council Chambers at City Hall, located at 2400 Margaret St., North St. Paul.

You can watch the meeting on our YouTube channel here: [\*\*tinyurl.com/NSPYouTube\*\*](https://tinyurl.com/NSPYouTube)

**I. Call to Order**

**II. Roll Call**

Council Member Cole  
Council Member Schweer  
Council Member Wong  
Council Member Nordby  
Mayor Monge

**III. Adopt Agenda**

**IV. Topic(s)**

- A. The meeting will be closed as permitted by section 13D.03 to discuss the City's labor negotiation strategy related to the City's negotiations with the Teamsters Public and Law Enforcement Employees Union, Local 320 (Public Works and Electrical), Law Enforcement Labor Services, Local 211 (Patrol) and Local 298 (Sergeants).
- B. 2025 Internal Service Funds and Other Budgets

**V. Other Business**

**VI. Adjournment**

**The next regularly scheduled City Council Workshop meeting is November 19, 2024.**



| To                                     | Date             |
|----------------------------------------|------------------|
| Honorable Mayor Monge and City Council | October 15, 2024 |

### Agenda Placement # IV.B

Topic(s)

### Subject

2025 Internal Service Funds and Other Budgets

### Background/Facts

Internal service funds account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost-reimbursement basis.

The City budgets the following internal service funds:

Information Technology Internal Service Fund  
Insurance Internal Service Fund  
Equipment Internal Service Fund  
City Mechanic Internal Service Fund  
Building Maintenance Internal Service Fund

The other budgeted permanent funds for the City are:

Community Center Fund  
Community Event Fund  
Fire Relief Fund  
Park Fund  
Street Maintenance Fund

### Recommended Action

For Discussion only.

### Attachments

1. 2025 INTERNAL SERVICE FUNDS AND OTHER BUDGETS 11.15
2. 2025 BUDGET - Internal Service Funds
3. 2025 BUDGET - Special Revenue Funds
4. Proposed 2025 Event Budget
5. Edits to the 2024 event budget

Respectfully submitted,  
Daniel Winek, Finance Director





# 2025 INTERNAL SERVICE FUNDS AND OTHER BUDGETS

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November 15, 2024

**City of North St. Paul**



# INTERNAL SERVICE FUNDS

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**Internal service funds account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost-reimbursement basis.**

**The City budgets the following internal service funds:**

**Information Technology Internal Service Fund**

**Insurance Internal Service Fund**

**Equipment Internal Service Fund**

**City Mechanic Internal Service Fund**

**Building Maintenance Internal Service Fund**



# INFORMATION TECHNOLOGY

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- Revenues of \$523,700, increase of \$27,986 from 2024.
- Budget of \$541,128, increase of \$45,414 from 2024.
- Fund Balance – Decrease of \$17,428. (Fund Balance as of 12/31/23 - \$263,655.
- Significant Changes:
  - Metro-INET services increased \$43,974, or 13%.



# INSURANCE

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- Revenues of \$591,848, decrease of \$58,987 from 2024.
  - 2024 had a transfer of \$124,976 from insurance savings.
- Budget of \$608,838, increase of \$82,932 from 2024.
- Fund Balance – Decrease of \$16,990. (Fund Balance as of 12/31/23 - \$165,979.
- Significant Changes
  - Workers Compensation Insurance was under funded in 2024, increasing \$73,042 in 2025.



# EQUIPMENT

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- Budget of \$964,475 per the Capital Improvement Plan.
  - Freightliner Pumper – Unit 520 (Fire) - \$520,255
  - Bobcat Toolcat 5600 (Parks and Rec) - \$87,000
  - Body Worn Cameras (Police) - \$8,620
  - Bomag Blacktop Roller (Streets) - \$25,500
  - Ford F-750 (Streets) - \$323,100
- Revenues of \$537,800.
- Fund Balance – Decrease of \$426,675. (Fund Balance as of 12/31/23 - \$3,336,390 and \$542,496 restricted for Public Safety).



## CITY MECHANIC

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- Balanced Budget of \$43,924.
- Increase of \$1,292 in revenues and expenditures in 2025.
- Fund Balance as of 12/31/23 - \$49,380.



## BUILDING MAINTENANCE

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- Revenues of \$562,709, increase of \$68,496 from 2024.
- Budget of \$428,650, decrease of \$202,710 from 2024.
- Fund Balance – Increase of \$134,059. (Fund Balance as of 12/31/23 - \$143,617.)



# OTHER BUDGETED FUNDS

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**The other budgeted funds for the City are:**

- **Community Center Fund**
- **Community Event Fund**
- **Fire Relief Fund**
- **Park Fund**
- **Street Maintenance Fund**



## COMMUNITY CENTER FUND

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- The Community Center Fund was created in 2020 to account for the rental revenue of the facility and associated maintenance expenditures. The budget shows no rental revenue and \$97,250 for operating costs. \$97,250 will be needed from fund balance. The long term use of the building is still under discussion.
- Fund Balance as of 12/31/23 - \$165,943. 2024 budget uses \$87,250 of fund balance.
- \$20,000 needs to be transferred from the General Fund.



# COMMUNITY EVENT FUND

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- The Community Event Fund is used to account for community events sponsored by the Arts and Culture Committee and the Park and Recreation Committee. In addition, expenses and revenues related to the North St. Paul car show.
- Revenue - \$14,200.
- Budget - \$29,240. (\$20,240 for Events).
- Use of Fund Balance - \$15,040.
- Fund Balance as of 12/31/23 - \$74,717.



## FIRE RELIEF FUND

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- The Fire Relief Fund was created in 2019 to pass through North St. Paul's **Fire State Aid** to the North St. Paul Fire Relief and accumulate additional funding for future pension contributions to ensure 100% funding of retirement benefits. For **2024, the Fire State Aid** was \$98,256.



## PARK FUND

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- The Park Fund was created to finance capital improvements related to the park system. Initial funding was donation driven, but has grown to include reservation of park facilities of \$87,000, Local Government Aid of \$100,000, and \$75,147 in levy. The fund transfers \$65,000 annually to make debt payments related to the Casey Lake Pavilion.
- 2025 Projects include \$650,000 for the McKnight Field Parking and West End Passive Park.



# STREET MAINTENANCE FUND

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- The Street Maintenance Fund provides funding for our Pavement Preservation and Pavement Rehabilitation Programs. This fund receives the annual Street Maintenance allocation of approximately \$159,000, Local Government Aid of \$54,816, and a levy of \$835,477.
- 2025 Projects include \$826,010; \$105,000 for Parks, Playgrounds, Paths, and Open Spaces, which consists of \$45,000 for improvements to the Gateway State Trail access and \$60,000 for McKnight Boulevard sidewalk. It also includes \$411,010 for Pavement Preservation, \$210,000 Seppala Parking Lot between Margaret and Helen, and \$100,000 for Seppala Corridor study.



# QUESTIONS

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**INFORMATION TECHNOLOGY FUND**

**PERSONNEL SUMMARY**

| Regular Employment (FTE)     |      |      |      |      |      |
|------------------------------|------|------|------|------|------|
| Position Title               | 2021 | 2022 | 2023 | 2024 | 2025 |
| NONE                         |      |      |      |      |      |
| Total FTE                    | -    | -    | -    | -    | -    |
| Inc/(Dec) From Previous Year |      | -    | -    | -    | -    |



CITY OF NORTH ST. PAUL, MINNESOTA  
 INFORMATION TECHNOLOGY FUND  
 SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN NET POSITION  
 2025 BUDGET

|                         |             |             |             |             | 2025 Proposed | Variance from 2024 Budget to |    |
|-------------------------|-------------|-------------|-------------|-------------|---------------|------------------------------|----|
|                         | 2021 Actual | 2022 Actual | 2023 Actual | 2024 Budget | Budget        | 2025 Budget Increase         |    |
|                         |             |             |             |             |               | (Decrease)                   |    |
| REVENUES                |             |             |             |             |               |                              |    |
| CHARGES FOR SERVICES    | 398,150     | 380,359     | 444,268     | 495,714     | 523,700       | 27,986                       | 6% |
| AD VALOREM TAXES        | -           | -           | -           | -           | -             | -                            | 0% |
| OTHER FINANCING SOURCES | -           | -           | -           | -           | -             | -                            | 0% |
| INTERGOVERNMENTAL       | -           | -           | -           | -           | -             | -                            | 0% |
| OTHER                   | (291)       | (1,988)     | 7,504       | -           | -             | -                            | 0% |
| OTHER TAXES             | -           | -           | -           | -           | -             | -                            | 0% |
| PERMITS                 | -           | -           | -           | -           | -             | -                            | 0% |
| SPECIAL ASSESSMENTS     | -           | -           | -           | -           | -             | -                            | 0% |
| FINES                   | -           | -           | -           | -           | -             | -                            | 0% |
| LICENSES                | -           | -           | -           | -           | -             | -                            | 0% |
| TOTAL REVENUES          | 397,859     | 378,371     | 451,772     | 495,714     | 523,700       | 27,986                       | 6% |
| EXPENDITURES            |             |             |             |             |               |                              |    |
| PERSONNEL               | -           | -           | -           | -           | -             | -                            | 0% |
| SUPPLIES                | -           | -           | -           | -           | -             | -                            | 0% |
| CONTRACTURAL SERVICES   | 394,293     | 315,309     | 412,452     | 495,714     | 541,128       | 45,414                       | 9% |
| CAPITAL                 | -           | -           | -           | -           | -             | -                            | 0% |
| TRANSFERS               | -           | -           | -           | -           | -             | -                            | 0% |
| TOTAL EXPENDITURES      | 394,293     | 315,309     | 412,452     | 495,714     | 541,128       | 45,414                       | 9% |
| CHANGE IN NET POSITION  | 3,565       | 63,062      | 39,320      | -           | (17,428)      |                              |    |



CITY OF NORTH ST. PAUL, MINNESOTA  
INFORMATION TECHNOLOGY FUND  
REVENUES - LINE ITEM DETAILS  
2025 BUDGET

| GENERAL LEDGER CODE           |      |      | 2021 Actual | 2022 Actual | 2023 Actual | 2024 Budget | 2025 Proposed Budget |
|-------------------------------|------|------|-------------|-------------|-------------|-------------|----------------------|
| CHARGES FOR SERVICES          | 95 R | 3600 | 398,150     | 380,359     | 444,268     | 495,714     | 523,700              |
| TOTAL CHARGES FOR SERVICES    |      |      | 398,150     | 380,359     | 444,268     | 495,714     | 523,700              |
| TOTAL AD VALOREM TAXES        |      |      | -           | -           | -           | -           | -                    |
| TOTAL OTHER FINANCING SOURCES |      |      | -           | -           | -           | -           | -                    |
| TOTAL INTERGOVERNMENTAL       |      |      | -           | -           | -           | -           | -                    |
| MARKET VALUE ADJUSTMENT       | 95 R | 3800 | (1,335)     | (4,412)     | 2,710       | -           | -                    |
| INVESTMENT INCOME             | 95 R | 3801 | 1,044       | 2,425       | 4,794       | -           | -                    |
| TOTAL OTHER                   |      |      | (291)       | (1,988)     | 7,504       | -           | -                    |
| TOTAL OTHER TAXES             |      |      | -           | -           | -           | -           | -                    |
| TOTAL PERMITS                 |      |      | -           | -           | -           | -           | -                    |
| TOTAL SPECIAL ASSESSMENTS     |      |      | -           | -           | -           | -           | -                    |
| TOTAL FINES                   |      |      | -           | -           | -           | -           | -                    |
| TOTAL LICENSES                |      |      | -           | -           | -           | -           | -                    |
| TOTAL                         |      |      | 397,859     | 378,371     | 451,772     | 495,714     | 523,700              |



CITY OF NORTH ST. PAUL, MINNESOTA  
INFORMATION TECHNOLOGY FUND  
EXPENDITURES - LINE ITEM DETAILS  
2025 BUDGET

| GENERAL LEDGER CODE            |      |      |  | 2021 Actual | 2022 Actual | 2023 Actual | 2024 Budget | 2025 Proposed Budget |
|--------------------------------|------|------|--|-------------|-------------|-------------|-------------|----------------------|
| TOTAL PERSONNEL SERVICES       |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL SUPPLIES                 |      |      |  | -           | -           | -           | -           | -                    |
| Software & Technology Services | 95 E | 4305 |  | 357,126     | 315,309     | 412,452     | 495,714     | 541,128              |
| Dues & Subscriptions           | 95 E | 4360 |  | 37,167      | -           | -           | -           | -                    |
| TOTAL CONTRACTUAL SERVICES     |      |      |  | 394,293     | 315,309     | 412,452     | 495,714     | 541,128              |
| TOTAL CAPITAL                  |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL TRANSFERS                |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL                          |      |      |  | 394,293     | 315,309     | 412,452     | 495,714     | 541,128              |



**INSURANCE FUND**

**PERSONNEL SUMMARY**

| Regular Employment (FTE)     |      |      |      |      |      |
|------------------------------|------|------|------|------|------|
| Position Title               | 2021 | 2022 | 2023 | 2024 | 2025 |
| NONE                         |      |      |      |      |      |
| Total FTE                    | -    | -    | -    | -    | -    |
| Inc/(Dec) From Previous Year |      | -    | -    | -    | -    |



CITY OF NORTH ST. PAUL, MINNESOTA  
INSURANCE FUND  
SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN NET POSITION  
2025 BUDGET

|                         |             |             |             |             | 2025 Proposed | Variance from 2024 Budget to |       |
|-------------------------|-------------|-------------|-------------|-------------|---------------|------------------------------|-------|
|                         | 2021 Actual | 2022 Actual | 2023 Actual | 2024 Budget | Budget        | 2025 Budget Increase         |       |
|                         |             |             |             |             |               | (Decrease)                   |       |
| REVENUES                |             |             |             |             |               |                              |       |
| CHARGES FOR SERVICES    | 424,915     | 468,017     | 491,586     | 525,645     | 591,848       | 66,203                       | 13%   |
| AD VALOREM TAXES        | -           | -           | -           | -           | -             | -                            | 0%    |
| OTHER FINANCING SOURCES | -           | -           | -           | 124,976     | -             | (124,976)                    | -100% |
| INTERGOVERNMENTAL       | -           | -           | -           | -           | -             | -                            | 0%    |
| OTHER                   | 50,087      | 40,797      | 53,958      | 214         | -             | (214)                        | -100% |
| OTHER TAXES             | -           | -           | -           | -           | -             | -                            | 0%    |
| PERMITS                 | -           | -           | -           | -           | -             | -                            | 0%    |
| SPECIAL ASSESSMENTS     | -           | -           | -           | -           | -             | -                            | 0%    |
| FINES                   | -           | -           | -           | -           | -             | -                            | 0%    |
| LICENSES                | -           | -           | -           | -           | -             | -                            | 0%    |
| TOTAL REVENUES          | 475,002     | 508,814     | 545,544     | 650,835     | 591,848       | (58,987)                     | -9%   |
| EXPENDITURES            |             |             |             |             |               |                              |       |
| PERSONNEL               | 174,031     | 276,348     | 491,947     | 332,596     | 405,638       | 73,042                       | 22%   |
| SUPPLIES                | -           | -           | -           | -           | -             | -                            | 0%    |
| CONTRACTURAL SERVICES   | 175,465     | 164,962     | 177,309     | 193,310     | 203,200       | 9,890                        | 5%    |
| CAPITAL                 | -           | -           | -           | -           | -             | -                            | 0%    |
| TRANSFERS               | -           | -           | -           | -           | -             | -                            | 0%    |
| TOTAL EXPENDITURES      | 349,496     | 441,310     | 669,256     | 525,906     | 608,838       | 82,932                       | 16%   |
| CHANGE IN NET POSITION  | 125,506     | 67,505      | (123,712)   | 124,929     | (16,990)      |                              |       |



CITY OF NORTH ST. PAUL, MINNESOTA  
INSURANCE FUND  
REVENUES - LINE ITEM DETAILS  
2025 BUDGET

| GENERAL LEDGER CODE           |      |      |  | 2021 Actual | 2022 Actual | 2023 Actual | 2024 Budget | 2025 Proposed Budget |
|-------------------------------|------|------|--|-------------|-------------|-------------|-------------|----------------------|
| CHARGES FOR SERVICES          | 96 R | 3600 |  | 424,915     | 468,017     | 491,586     | 525,645     | 591,848              |
| TOTAL CHARGES FOR SERVICES    |      |      |  | 424,915     | 468,017     | 491,586     | 525,645     | 591,848              |
| TOTAL AD VALOREM TAXES        |      |      |  | -           | -           | -           | -           | -                    |
| TRANSFER FROM OTHER FUNDS     | 96 R | 3992 |  | -           | -           | -           | 124,976     | -                    |
| TOTAL OTHER FINANCING SOURCES |      |      |  | -           | -           | -           | 124,976     | -                    |
| TOTAL INTERGOVERNMENTAL       |      |      |  | -           | -           | -           | -           | -                    |
| MARKET VALUE ADJUSTMENT       | 96 R | 3800 |  | (710)       | (6,185)     | 1,856       | -           | -                    |
| INVESTMENT INCOME             | 96 R | 3801 |  | 515         | 3,394       | 4,580       | 214         | -                    |
| INSURANCE RECOVERIES          | 96 R | 3814 |  | 4,369       | 9,042       | 39,352      | -           | -                    |
| REFUNDS & REIMBURSEMENTS      | 96 R | 3865 |  | 45,913      | 34,546      | 8,210       | -           | -                    |
| MISCELLANEOUS REVENUE (NT)    | 96 R | 3899 |  | -           | -           | (40)        | -           | -                    |
| TOTAL OTHER                   |      |      |  | 50,087      | 40,797      | 53,958      | 214         | -                    |
| TOTAL OTHER TAXES             |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL PERMITS                 |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL SPECIAL ASSESSMENTS     |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL FINES                   |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL LICENSES                |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL                         |      |      |  | 475,002     | 508,814     | 545,544     | 650,835     | 591,848              |



CITY OF NORTH ST. PAUL, MINNESOTA  
INSURANCE FUND  
EXPENDITURES - LINE ITEM DETAILS  
2025 BUDGET

| GENERAL LEDGER CODE             |      |      |  | 2021 Actual | 2022 Actual | 2023 Actual | 2024 Budget | 2025 Proposed Budget |
|---------------------------------|------|------|--|-------------|-------------|-------------|-------------|----------------------|
| Health Insurance                | 96 E | 4040 |  | -           | 11,636      | -           | -           | -                    |
| Worker's Compensation Insurance | 96 E | 4050 |  | 174,031     | 264,712     | 491,947     | 332,596     | 405,638              |
| TOTAL PERSONNEL SERVICES        |      |      |  | 174,031     | 276,348     | 491,947     | 332,596     | 405,638              |
| TOTAL SUPPLIES                  |      |      |  | -           | -           | -           | -           | -                    |
| Legal Services                  | 96 E | 4302 |  | 28,870      | -           | -           | -           | -                    |
| General Liability Insurance     | 96 E | 4400 |  | 50,959      | 131,242     | 84,627      | 67,277      | 76,500               |
| Property Insurance              | 96 E | 4410 |  | 68,300      | 17,083      | 92,182      | 87,231      | 83,200               |
| Automotive Insurance            | 96 E | 4420 |  | 27,336      | 6,230       | -           | 38,802      | 43,500               |
| Repair/Maintenance - Vehicle    | 96 E | 4530 |  | -           | 10,407      | 500         | -           | -                    |
| TOTAL CONTRACTUAL SERVICES      |      |      |  | 175,465     | 164,962     | 177,309     | 193,310     | 203,200              |
| TOTAL CAPITAL                   |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL TRANSFERS                 |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL                           |      |      |  | 349,496     | 441,310     | 669,256     | 525,906     | 608,838              |



**EQUIPMENT FUND**

**PERSONNEL SUMMARY**

| Regular Employment (FTE)     |      |      |      |      |      |
|------------------------------|------|------|------|------|------|
| Position Title               | 2021 | 2022 | 2023 | 2024 | 2025 |
| NONE                         |      |      |      |      |      |
| Total FTE                    | -    | -    | -    | -    | -    |
| Inc/(Dec) From Previous Year |      | -    | -    | -    | -    |



CITY OF NORTH ST. PAUL, MINNESOTA  
EQUIPMENT FUND  
SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN NET POSITION  
2025 BUDGET

|                               | 2021 Actual      | 2022 Actual    | 2023 Actual    | 2024 Budget      | 2025 Proposed Budget | Variance from 2024 Budget to 2025 Budget Increase (Decrease) |             |
|-------------------------------|------------------|----------------|----------------|------------------|----------------------|--------------------------------------------------------------|-------------|
| <b>REVENUES</b>               |                  |                |                |                  |                      |                                                              |             |
| CHARGES FOR SERVICES          | 627,363          | 507,463        | 507,463        | 507,463          | 527,800              | 20,337                                                       | 4%          |
| AD VALOREM TAXES              | -                | -              | -              | -                | -                    | -                                                            | 0%          |
| OTHER FINANCING SOURCES       | 131,412          | -              | -              | -                | -                    | -                                                            | 0%          |
| INTERGOVERNMENTAL             | -                | -              | -              | 542,482          | -                    | (542,482)                                                    | -100%       |
| OTHER                         | 107,619          | (13,992)       | 216,676        | 10,000           | 10,000               | -                                                            | 0%          |
| OTHER TAXES                   | -                | -              | -              | -                | -                    | -                                                            | 0%          |
| PERMITS                       | -                | -              | -              | -                | -                    | -                                                            | 0%          |
| SPECIAL ASSESSMENTS           | -                | -              | -              | -                | -                    | -                                                            | 0%          |
| FINES                         | -                | -              | -              | -                | -                    | -                                                            | 0%          |
| LICENSES                      | -                | -              | -              | -                | -                    | -                                                            | 0%          |
| <b>TOTAL REVENUES</b>         | <b>866,394</b>   | <b>493,471</b> | <b>724,139</b> | <b>1,059,945</b> | <b>537,800</b>       | <b>(522,145)</b>                                             | <b>-49%</b> |
| <b>EXPENDITURES</b>           |                  |                |                |                  |                      |                                                              |             |
| PERSONNEL                     | -                | -              | -              | -                | -                    | -                                                            | 0%          |
| SUPPLIES                      | 2,510            | 8,609          | 4,577          | -                | -                    | -                                                            | 0%          |
| CONTRACTURAL SERVICES         | -                | -              | -              | -                | -                    | -                                                            | 0%          |
| CAPITAL                       | 872,532          | 104,201        | 556,400        | 411,710          | 964,475              | 552,765                                                      | 134%        |
| TRANSFERS                     | 150,000          | -              | -              | -                | -                    | -                                                            | 0%          |
| <b>TOTAL EXPENDITURES</b>     | <b>1,025,042</b> | <b>112,810</b> | <b>560,977</b> | <b>411,710</b>   | <b>964,475</b>       | <b>552,765</b>                                               | <b>134%</b> |
| <b>CHANGE IN NET POSITION</b> | <b>(158,648)</b> | <b>380,661</b> | <b>163,162</b> | <b>648,235</b>   | <b>(426,675)</b>     |                                                              |             |



CITY OF NORTH ST. PAUL, MINNESOTA  
EQUIPMENT FUND  
REVENUES - LINE ITEM DETAILS  
2025 BUDGET

| GENERAL LEDGER CODE           |      |      |  | 2021 Actual | 2022 Actual | 2023 Actual | 2024 Budget | 2025 Proposed Budget |
|-------------------------------|------|------|--|-------------|-------------|-------------|-------------|----------------------|
| CHARGES FOR SERVICES          | 97 R | 3600 |  | 627,363     | 507,463     | 507,463     | 507,463     | 527,800              |
| TOTAL CHARGES FOR SERVICES    |      |      |  | 627,363     | 507,463     | 507,463     | 507,463     | 527,800              |
| TOTAL AD VALOREM TAXES        |      |      |  | -           | -           | -           | -           | -                    |
| TRANSFER FROM OTHER FUNDS     | 97 R | 3992 |  | 131,412     | -           | -           | -           | -                    |
| TOTAL OTHER FINANCING SOURCES |      |      |  | 131,412     | -           | -           | -           | -                    |
| STATE GRANTS                  | 97 R | 3522 |  | -           | -           | -           | 542,482     | -                    |
| TOTAL INTERGOVERNMENTAL       |      |      |  | -           | -           | -           | 542,482     | -                    |
| MARKET VALUE ADJUSTMENT       | 97 R | 3800 |  | (38,105)    | (95,889)    | 40,312      | -           | -                    |
| INVESTMENT INCOME             | 97 R | 3801 |  | 37,433      | 42,239      | 76,486      | -           | -                    |
| SALE OF GOODS & PROPERTY      | 97 R | 3804 |  | 108,291     | 23,925      | 53,000      | 10,000      | 10,000               |
| INSURANCE RECOVERIES          | 97 R | 3814 |  | -           | 15,733      | 46,878      | -           | -                    |
| TOTAL OTHER                   |      |      |  | 107,619     | (13,992)    | 216,676     | 10,000      | 10,000               |
| TOTAL OTHER TAXES             |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL PERMITS                 |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL SPECIAL ASSESSMENTS     |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL FINES                   |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL LICENSES                |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL                         |      |      |  | 866,394     | 493,471     | 724,139     | 1,059,945   | 537,800              |



CITY OF NORTH ST. PAUL, MINNESOTA  
EQUIPMENT FUND  
EXPENDITURES - LINE ITEM DETAILS  
2025 BUDGET

| GENERAL LEDGER CODE           |      |      |  | 2021 Actual | 2022 Actual | 2023 Actual | 2024 Budget | 2025 Proposed Budget |
|-------------------------------|------|------|--|-------------|-------------|-------------|-------------|----------------------|
| TOTAL PERSONNEL SERVICES      |      |      |  | -           | -           | -           | -           | -                    |
| Small Tools & Minor Equipment | 97 E | 4230 |  | 2,510       | 8,609       | 4,577       | -           | -                    |
| TOTAL SUPPLIES                |      |      |  | 2,510       | 8,609       | 4,577       | -           | -                    |
| TOTAL CONTRACTUAL SERVICES    |      |      |  | -           | -           | -           | -           | -                    |
| Field Equipment               | 97 E | 4710 |  | 270,226     | 67,939      | 282,062     | 378,410     | 121,120              |
| Vehicles                      | 97 E | 4720 |  | 582,688     | 36,262      | 274,338     | 33,300      | 843,355              |
| Depreciation                  |      |      |  |             |             |             |             |                      |
| Loss/Disposal/Abandonment     | 97 E | 4799 |  | 19,619      | -           | -           | -           | -                    |
| TOTAL CAPITAL                 |      |      |  | 872,532     | 104,201     | 556,400     | 411,710     | 964,475              |
| Transfer to other Funds       | 97 E | 4992 |  | 150,000     | -           | -           | -           | -                    |
| TOTAL TRANSFERS               |      |      |  | 150,000     | -           | -           | -           | -                    |
| TOTAL                         |      |      |  | 1,025,042   | 112,810     | 560,977     | 411,710     | 964,475              |



**CITY MECHANIC FUND**

**PERSONNEL SUMMARY**

| Regular Employment (FTE)     |      |      |      |      |      |
|------------------------------|------|------|------|------|------|
| Position Title               | 2021 | 2022 | 2023 | 2024 | 2025 |
| NONE                         |      |      |      |      |      |
| Total FTE                    | -    | -    | -    | -    | -    |
| Inc/(Dec) From Previous Year |      | -    | -    | -    | -    |



CITY OF NORTH ST. PAUL, MINNESOTA  
CITY MECHANIC FUND  
SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN NET POSITION  
2025 BUDGET

|                         |             |             |             |             | 2025 Proposed | Variance from 2024 Budget to |    |
|-------------------------|-------------|-------------|-------------|-------------|---------------|------------------------------|----|
|                         | 2021 Actual | 2022 Actual | 2023 Actual | 2024 Budget | Budget        | 2025 Budget Increase         |    |
|                         |             |             |             |             |               | (Decrease)                   |    |
| REVENUES                |             |             |             |             |               |                              |    |
| CHARGES FOR SERVICES    | 42,620      | 37,000      | 37,000      | 42,632      | 43,924        | 1,292                        | 3% |
| AD VALOREM TAXES        | -           | -           | -           | -           | -             | -                            | 0% |
| OTHER FINANCING SOURCES | 150,000     | -           | -           | -           | -             | -                            | 0% |
| INTERGOVERNMENTAL       | -           | -           | -           | -           | -             | -                            | 0% |
| OTHER                   | -           | (527)       | 2,063       | -           | -             | -                            | 0% |
| OTHER TAXES             | -           | -           | -           | -           | -             | -                            | 0% |
| PERMITS                 | -           | -           | -           | -           | -             | -                            | 0% |
| SPECIAL ASSESSMENTS     | -           | -           | -           | -           | -             | -                            | 0% |
| FINES                   | -           | -           | -           | -           | -             | -                            | 0% |
| LICENSES                | -           | -           | -           | -           | -             | -                            | 0% |
| TOTAL REVENUES          | 192,620     | 36,473      | 39,063      | 42,632      | 43,924        | 1,292                        | 3% |
| EXPENDITURES            |             |             |             |             |               |                              |    |
| PERSONNEL               | -           | -           | -           | -           | -             | -                            | 0% |
| SUPPLIES                | 16,250      | 23,500      | 32,919      | 37,170      | 38,285        | 1,115                        | 3% |
| CONTRACTURAL SERVICES   | 1,498       | 2,212       | 1,832       | 5,462       | 5,639         | 177                          | 3% |
| CAPITAL                 | -           | -           | -           | -           | -             | -                            | 0% |
| TRANSFERS               | -           | -           | -           | -           | -             | -                            | 0% |
| TOTAL EXPENDITURES      | 17,748      | 25,712      | 34,751      | 42,632      | 43,924        | 1,292                        | 3% |
| CHANGE IN NET POSITION  | 174,872     | 10,761      | 4,313       | -           | -             |                              |    |



CITY OF NORTH ST. PAUL, MINNESOTA  
CITY MECHANIC FUND  
REVENUES - LINE ITEM DETAILS  
2025 BUDGET

| GENERAL LEDGER CODE            |      |      |  | 2021 Actual | 2022 Actual | 2023 Actual | 2024 Budget | 2025 Proposed Budget |
|--------------------------------|------|------|--|-------------|-------------|-------------|-------------|----------------------|
| CHARGES FOR SERVICES           | 98 R | 3600 |  | 39,000      | 37,000      | 37,000      | 42,632      | 43,924               |
| CHARGES FOR SERVICES ANCILLARY | 98 R | 3601 |  | 3,620       | -           | -           | -           | -                    |
| TOTAL CHARGES FOR SERVICES     |      |      |  | 42,620      | 37,000      | 37,000      | 42,632      | 43,924               |
| TOTAL AD VALOREM TAXES         |      |      |  | -           | -           | -           | -           | -                    |
| TRANSFER FROM OTHER FUNDS      | 98 R | 3992 |  | 150,000     | -           | -           | -           | -                    |
| TOTAL OTHER FINANCING SOURCES  |      |      |  | 150,000     | -           | -           | -           | -                    |
| TOTAL INTERGOVERNMENTAL        |      |      |  | -           | -           | -           | -           | -                    |
| MARKET VALUE ADJUSTMENT        | 98 R | 3800 |  | -           | (1,216)     | 678         | -           | -                    |
| INVESTMENT INCOME              | 98 R | 3801 |  | -           | 689         | 1,385       | -           | -                    |
| TOTAL OTHER                    |      |      |  | -           | (527)       | 2,063       | -           | -                    |
| TOTAL OTHER TAXES              |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL PERMITS                  |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL SPECIAL ASSESSMENTS      |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL FINES                    |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL LICENSES                 |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL                          |      |      |  | 192,620     | 36,473      | 39,063      | 42,632      | 43,924               |



CITY OF NORTH ST. PAUL, MINNESOTA  
CITY MECHANIC FUND  
EXPENDITURES - LINE ITEM DETAILS  
2025 BUDGET

| GENERAL LEDGER CODE               |      |      |  | 2021 Actual   | 2022 Actual   | 2023 Actual   | 2024 Budget   | 2025 Proposed Budget |
|-----------------------------------|------|------|--|---------------|---------------|---------------|---------------|----------------------|
| <b>TOTAL PERSONNEL SERVICES</b>   |      |      |  | -             | -             | -             | -             | -                    |
| Operating Supplies                | 98 E | 4120 |  | 3,745         | 9,628         | 3,364         | 10,020        | 10,321               |
| Shop Materials                    | 98 E | 4205 |  | -             | -             | 62            | -             | -                    |
| City Mechanic Supplies            | 98 E | 4208 |  | 835           | 437           | 705           | 750           | 773                  |
| City Mechanic Shop Charge         | 98 E | 4209 |  | 40            | -             | -             | -             | -                    |
| Motor Fuels                       | 98 E | 4210 |  | 1,347         | 480           | -             | 550           | 566                  |
| Chemicals & Chemical Products     | 98 E | 4215 |  | 5,512         | 3,279         | 3,053         | 5,000         | 5,150                |
| Small Tools & Minor Equipment     | 98 E | 4230 |  | 4,011         | 8,938         | 24,096        | 20,000        | 20,600               |
| Uniforms                          | 98 E | 4240 |  | 759           | 738           | 1,638         | 850           | 875                  |
| <b>TOTAL SUPPLIES</b>             |      |      |  | <b>16,250</b> | <b>23,500</b> | <b>32,919</b> | <b>37,170</b> | <b>38,285</b>        |
| Software & Technology Services    | 98 E | 4305 |  | -             | 1,800         | 1,575         | 2,000         | 2,060                |
| General Service Fees              | 98 E | 4310 |  | 205           | -             | -             | 500           | 515                  |
| Personnel Testing                 | 98 E | 4315 |  | -             | -             | -             | 500           | 515                  |
| Communications Devices            | 98 E | 4320 |  | 63            | 265           | -             | 300           | 309                  |
| Training & Travel                 | 98 E | 4370 |  | 145           | -             | 110           | -             | -                    |
| Automotive Insurance              | 98 E | 4420 |  | 138           | 147           | 147           | 162           | 180                  |
| Contracted Repair & Maintenance   | 98 E | 4600 |  | 948           | -             | -             | 2,000         | 2,060                |
| <b>TOTAL CONTRACTUAL SERVICES</b> |      |      |  | <b>1,498</b>  | <b>2,212</b>  | <b>1,832</b>  | <b>5,462</b>  | <b>5,639</b>         |
| <b>TOTAL CAPITAL</b>              |      |      |  | -             | -             | -             | -             | -                    |
| <b>TOTAL TRANSFERS</b>            |      |      |  | -             | -             | -             | -             | -                    |
| <b>TOTAL</b>                      |      |      |  | <b>17,748</b> | <b>25,712</b> | <b>34,751</b> | <b>42,632</b> | <b>43,924</b>        |



**BUILDING MAINTENANCE / MUNICIPAL BUILDINGS FUND**

**PERSONNEL SUMMARY**

| Regular Employment (FTE)     |      |      |      |      |      |
|------------------------------|------|------|------|------|------|
| Position Title               | 2021 | 2022 | 2023 | 2024 | 2025 |
| NONE                         |      |      |      |      |      |
| Total FTE                    | -    | -    | -    | -    | -    |
| Inc/(Dec) From Previous Year |      | -    | -    | -    | -    |



CITY OF NORTH ST. PAUL, MINNESOTA  
BUILDING MAINTENANCE FUND  
SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN NET POSITION  
2025 BUDGET

|                         |             |             |             |             |                      | Variance from 2024 Budget to    |      |
|-------------------------|-------------|-------------|-------------|-------------|----------------------|---------------------------------|------|
|                         | 2021 Actual | 2022 Actual | 2023 Actual | 2024 Budget | 2025 Proposed Budget | 2025 Budget Increase (Decrease) |      |
| REVENUES                |             |             |             |             |                      |                                 |      |
| CHARGES FOR SERVICES    | 234,947     | 242,520     | 261,725     | 272,194     | 310,300              | 38,106                          | 14%  |
| AD VALOREM TAXES        | -           | -           | -           | -           | -                    | -                               | 0%   |
| OTHER FINANCING SOURCES | -           | -           | -           | 29,489      | 61,484               | 31,995                          | 108% |
| INTERGOVERNMENTAL       | -           | -           | -           | -           | -                    | -                               | 0%   |
| OTHER                   | 7           | (1,711)     | 7,124       | -           | -                    | -                               | 0%   |
| OTHER TAXES             | 185,125     | 190,207     | 190,925     | 192,530     | 190,925              | (1,605)                         | -1%  |
| PERMITS                 | -           | -           | -           | -           | -                    | -                               | 0%   |
| SPECIAL ASSESSMENTS     | -           | -           | -           | -           | -                    | -                               | 0%   |
| FINES                   | -           | -           | -           | -           | -                    | -                               | 0%   |
| LICENSES                | -           | -           | -           | -           | -                    | -                               | 0%   |
| TOTAL REVENUES          | 420,080     | 431,016     | 459,774     | 494,213     | 562,709              | 68,496                          | 14%  |
| EXPENDITURES            |             |             |             |             |                      |                                 |      |
| PERSONNEL               | -           | -           | -           | -           | -                    | -                               | 0%   |
| SUPPLIES                | 41,700      | 22,252      | 24,155      | 36,810      | 25,500               | (11,310)                        | -31% |
| CONTRACTURAL SERVICES   | 246,210     | 345,829     | 405,557     | 327,950     | 372,850              | 44,900                          | 14%  |
| CAPITAL                 | 18,810      | -           | 56,835      | 266,600     | 30,300               | (236,300)                       | -89% |
| TRANSFERS               | -           | -           | -           | -           | -                    | -                               | 0%   |
| TOTAL EXPENDITURES      | 306,720     | 368,082     | 486,546     | 631,360     | 428,650              | (202,710)                       | -32% |
| CHANGE IN NET POSITION  | 113,360     | 62,934      | (26,773)    | (137,147)   | 134,059              |                                 |      |



CITY OF NORTH ST. PAUL, MINNESOTA  
BUILDING MAINTENANCE FUND  
REVENUES - LINE ITEM DETAILS  
2025 BUDGET

| GENERAL LEDGER CODE           |      |      |  | 2021 Actual | 2022 Actual | 2023 Actual | 2024 Budget | 2025 Proposed Budget |
|-------------------------------|------|------|--|-------------|-------------|-------------|-------------|----------------------|
| CHARGES FOR SERVICES          | 99 R | 3600 |  | 234,947     | 242,520     | 261,725     | 272,194     | 310,300              |
| TOTAL CHARGES FOR SERVICES    |      |      |  | 234,947     | 242,520     | 261,725     | 272,194     | 310,300              |
| TOTAL AD VALOREM TAXES        |      |      |  | -           | -           | -           | -           | -                    |
| TRANSFER FROM OTHER FUNDS     | 99 R | 3992 |  | -           | -           | -           | 29,489      | 61,484               |
| TOTAL OTHER FINANCING SOURCES |      |      |  | -           | -           | -           | 29,489      | 61,484               |
| TOTAL INTERGOVERNMENTAL       |      |      |  | -           | -           | -           | -           | -                    |
| MARKET VALUE ADJUSTMENT       | 99 R | 3800 |  | (1,098)     | (4,055)     | 2,268       | -           | -                    |
| INVESTMENT INCOME             | 99 R | 3801 |  | 1,105       | 2,343       | 4,856       | -           | -                    |
| TOTAL OTHER                   |      |      |  | 7           | (1,711)     | 7,124       | -           | -                    |
| ELECTRIC FRANCHISE            | 99 R | 3019 |  | 185,125     | 190,207     | 190,925     | 192,530     | 190,925              |
| TOTAL OTHER TAXES             |      |      |  | 185,125     | 190,207     | 190,925     | 192,530     | 190,925              |
| TOTAL PERMITS                 |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL SPECIAL ASSESSMENTS     |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL FINES                   |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL LICENSES                |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL                         |      |      |  | 420,080     | 431,016     | 459,774     | 494,213     | 562,709              |



CITY OF NORTH ST. PAUL, MINNESOTA  
BUILDING MAINTENANCE FUND  
EXPENDITURES - LINE ITEM DETAILS  
2025 BUDGET

| GENERAL LEDGER CODE                  |      |      |  | 2021 Actual    | 2022 Actual    | 2023 Actual    | 2024 Budget    | 2025 Proposed Budget |
|--------------------------------------|------|------|--|----------------|----------------|----------------|----------------|----------------------|
| <b>TOTAL PERSONNEL SERVICES</b>      |      |      |  | -              | -              | -              | -              | -                    |
| Operating Supplies                   | 99 E | 4120 |  | 3,475          | 6,673          | 8,083          | 9,060          | 8,000                |
| Cleaning Supplies                    | 99 E | 4200 |  | 12,147         | 14,400         | 15,760         | 14,000         | 16,500               |
| City Mechanic Shop Charge            | 99 E | 4209 |  | 80             | -              | -              | -              | -                    |
| Maintenance Materials                | 99 E | 4235 |  | 25,998         | 1,180          | 312            | 13,750         | 1,000                |
| <b>TOTAL SUPPLIES</b>                |      |      |  | <b>41,700</b>  | <b>22,252</b>  | <b>24,155</b>  | <b>36,810</b>  | <b>25,500</b>        |
| General Contract/Consulting Services | 99 E | 4300 |  | 1,282          | 2,630          | 6,230          | 2,700          | 6,500                |
| Software & Technology Services       | 99 E | 4305 |  | 4,529          | 4,808          | 7,432          | 4,950          | 7,900                |
| Janitorial Services                  | 99 E | 4306 |  | 99,967         | 106,617        | 133,017        | 108,500        | 140,100              |
| General Service Fees                 | 99 E | 4310 |  | 12,343         | 14,823         | 6,620          | 14,850         | 7,150                |
| Communications Devices               | 99 E | 4320 |  | -              | 22             | -              | -              | -                    |
| Utilities                            | 99 E | 4500 |  | 43,559         | 94,763         | 62,489         | 99,500         | 76,500               |
| Building Maintenance (IS Allocation) | 99 E | 4550 |  | 15,245         | 48,964         | 15,485         | 1,450          | 6,700                |
| City Mechanic (IS Allocation)        | 99 E | 4560 |  | 2,000          | -              | -              | -              | -                    |
| Contracted Repair & Maintenance      | 99 E | 4600 |  | 67,285         | 73,203         | 174,284        | 96,000         | 128,000              |
| <b>TOTAL CONTRACTUAL SERVICES</b>    |      |      |  | <b>246,210</b> | <b>345,829</b> | <b>405,557</b> | <b>327,950</b> | <b>372,850</b>       |
| Office Equipment                     | 99 E | 4705 |  | 2,195          | -              | -              | -              | -                    |
| Buildings & Structures               | 99 E | 4740 |  | -              | -              | 56,835         | 266,600        | 30,300               |
| Improvements Other Than Buildings    | 99 E | 4750 |  | 16,615         | -              | -              | -              | -                    |
| <b>TOTAL CAPITAL</b>                 |      |      |  | <b>18,810</b>  | <b>-</b>       | <b>56,835</b>  | <b>266,600</b> | <b>30,300</b>        |
| <b>TOTAL TRANSFERS</b>               |      |      |  | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>             |
| <b>TOTAL</b>                         |      |      |  | <b>306,720</b> | <b>368,082</b> | <b>486,546</b> | <b>631,360</b> | <b>428,650</b>       |



**COMMUNITY CENTER**

**PERSONNEL SUMMARY**

| Regular Employment (FTE)     |      |      |      |      |      |
|------------------------------|------|------|------|------|------|
| Position Title               | 2021 | 2022 | 2023 | 2024 | 2025 |
| NONE                         |      |      |      |      |      |
| Total FTE                    | -    | -    | -    | -    | -    |
| Inc/(Dec) From Previous Year |      | -    | -    | -    | -    |



CITY OF NORTH ST. PAUL, MINNESOTA  
COMMUNITY CENTER FUND  
SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN NET POSITION  
2025 BUDGET

|                         |             |             |             |             |                      | Variance from 2024 Budget to    |      |
|-------------------------|-------------|-------------|-------------|-------------|----------------------|---------------------------------|------|
|                         | 2021 Actual | 2022 Actual | 2023 Actual | 2024 Budget | 2025 Proposed Budget | 2025 Budget Increase (Decrease) |      |
| REVENUES                |             |             |             |             |                      |                                 |      |
| CHARGES FOR SERVICES    | 144,839     | 150,000     | 99,000      | -           | -                    | -                               | 0%   |
| AD VALOREM TAXES        | -           | -           | -           | -           | -                    | -                               | 0%   |
| OTHER FINANCING SOURCES | -           | -           | -           | -           | 20,000               | 20,000                          | 0%   |
| INTERGOVERNMENTAL       | -           | -           | -           | -           | -                    | -                               | 0%   |
| OTHER                   | 50          | (2,989)     | 5,612       | -           | -                    | -                               | 0%   |
| OTHER TAXES             | -           | -           | -           | -           | -                    | -                               | 0%   |
| PERMITS                 | -           | -           | -           | -           | -                    | -                               | 0%   |
| SPECIAL ASSESSMENTS     | -           | -           | -           | -           | -                    | -                               | 0%   |
| FINES                   | -           | -           | -           | -           | -                    | -                               | 0%   |
| LICENSES                | -           | -           | -           | -           | -                    | -                               | 0%   |
| TOTAL REVENUES          | 144,888     | 147,011     | 104,612     | -           | 20,000               | 20,000                          | 0%   |
| EXPENDITURES            |             |             |             |             |                      |                                 |      |
| PERSONNEL               | -           | -           | -           | -           | -                    | -                               | 0%   |
| SUPPLIES                | 574         | 746         | 50          | 4,000       | 500                  | (3,500)                         | -88% |
| CONTRACTURAL SERVICES   | 50,988      | 160,677     | 84,014      | 83,250      | 96,750               | 13,500                          | 16%  |
| CAPITAL                 | -           | -           | -           | -           | -                    | -                               | 0%   |
| TRANSFERS               | -           | -           | -           | -           | -                    | -                               | 0%   |
| TOTAL EXPENDITURES      | 51,562      | 161,423     | 84,064      | 87,250      | 97,250               | 10,000                          | 11%  |
| CHANGE IN NET POSITION  | 93,326      | (14,412)    | 20,547      | (87,250)    | (77,250)             |                                 |      |



CITY OF NORTH ST. PAUL, MINNESOTA  
COMMUNITY CENTER FUND  
REVENUES - LINE ITEM DETAILS  
2025 BUDGET

| GENERAL LEDGER CODE           |     |      |  | 2021 Actual | 2022 Actual | 2023 Actual | 2024 Budget | 2025 Proposed Budget |
|-------------------------------|-----|------|--|-------------|-------------|-------------|-------------|----------------------|
| COMM CTR - RENTAL             | 2 R | 3646 |  | 144,839     | 150,000     | 99,000      | -           | -                    |
| TOTAL CHARGES FOR SERVICES    |     |      |  | 144,839     | 150,000     | 99,000      | -           | -                    |
| TOTAL AD VALOREM TAXES        |     |      |  | -           | -           | -           | -           | -                    |
| TRANSFER FROM OTHER FUNDS     | 2 R | 3992 |  | -           | -           | -           | -           | 20,000               |
| TOTAL OTHER FINANCING SOURCES |     |      |  | -           | -           | -           | -           | 20,000               |
| TOTAL INTERGOVERNMENTAL       |     |      |  | -           | -           | -           | -           | -                    |
| MARKET VALUE ADJUSTMENT       | 2 R | 3800 |  | (1,382)     | (5,811)     | 1,884       | -           | -                    |
| INVESTMENT INCOME             | 2 R | 3801 |  | 1,431       | 2,823       | 3,728       | -           | -                    |
| TOTAL OTHER                   |     |      |  | 50          | (2,989)     | 5,612       | -           | -                    |
| TOTAL OTHER TAXES             |     |      |  | -           | -           | -           | -           | -                    |
| TOTAL PERMITS                 |     |      |  | -           | -           | -           | -           | -                    |
| TOTAL SPECIAL ASSESSMENTS     |     |      |  | -           | -           | -           | -           | -                    |
| TOTAL FINES                   |     |      |  | -           | -           | -           | -           | -                    |
| TOTAL LICENSES                |     |      |  | -           | -           | -           | -           | -                    |
| TOTAL                         |     |      |  | 144,888     | 147,011     | 104,612     | -           | 20,000               |



CITY OF NORTH ST. PAUL, MINNESOTA  
COMMUNITY CENTER FUND  
EXPENDITURES - LINE ITEM DETAILS  
2025 BUDGET

| GENERAL LEDGER CODE                  |     |      |  | 2021 Actual | 2022 Actual | 2023 Actual | 2024 Budget | 2025 Proposed Budget |
|--------------------------------------|-----|------|--|-------------|-------------|-------------|-------------|----------------------|
| TOTAL PERSONNEL SERVICES             |     |      |  | -           | -           | -           | -           | -                    |
| Cleaning Supplies                    | 2 E | 4200 |  | -           | -           | -           | 3,000       | -                    |
| Maintenance Materials                | 2 E | 4235 |  | 574         | 746         | 50          | 1,000       | 500                  |
| TOTAL SUPPLIES                       |     |      |  | 574         | 746         | 50          | 4,000       | 500                  |
| Janitorial Services                  | 2 E | 4306 |  | 10,560      | 10,835      | 22,835      | 11,750      | 15,000               |
| General Service Fees                 | 2 E | 4310 |  | 3,820       | 6,566       | 9,881       | 6,500       | 6,750                |
| Utilities                            | 2 E | 4500 |  | 17,147      | 33,227      | 15,679      | 35,000      | 35,000               |
| Building Maintenance (IS Allocation) | 2 E | 4550 |  | 2,754       | -           | -           | -           | -                    |
| Contracted Repair & Maintenance      | 2 E | 4600 |  | 16,706      | 110,049     | 35,619      | 30,000      | 40,000               |
| TOTAL CONTRACTUAL SERVICES           |     |      |  | 50,988      | 160,677     | 84,014      | 83,250      | 96,750               |
| TOTAL CAPITAL                        |     |      |  | -           | -           | -           | -           | -                    |
| TOTAL TRANSFERS                      |     |      |  | -           | -           | -           | -           | -                    |
| TOTAL                                |     |      |  | 51,562      | 161,423     | 84,064      | 87,250      | 97,250               |



**COMMUNITY EVENT FUND**

**PERSONNEL SUMMARY**

| Regular Employment (FTE)     |      |      |      |      |      |
|------------------------------|------|------|------|------|------|
| Position Title               | 2021 | 2022 | 2023 | 2024 | 2025 |
| NONE                         |      |      |      |      |      |
| Total FTE                    | -    | -    | -    | -    | -    |
| Inc/(Dec) From Previous Year |      | -    | -    | -    | -    |



CITY OF NORTH ST. PAUL, MINNESOTA  
COMMUNITY EVENT FUND  
SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN NET POSITION  
2025 BUDGET

|                         |             |             |             |             |                      | Variance from 2024 Budget to    |     |
|-------------------------|-------------|-------------|-------------|-------------|----------------------|---------------------------------|-----|
|                         | 2021 Actual | 2022 Actual | 2023 Actual | 2024 Budget | 2025 Proposed Budget | 2025 Budget Increase (Decrease) |     |
| REVENUES                |             |             |             |             |                      |                                 |     |
| CHARGES FOR SERVICES    | 11,923      | 12,275      | 12,900      | 13,000      | 13,950               | 950                             | 7%  |
| AD VALOREM TAXES        | -           | -           | -           | -           | -                    | -                               | 0%  |
| OTHER FINANCING SOURCES | -           | -           | -           | -           | -                    | -                               | 0%  |
| INTERGOVERNMENTAL       | -           | -           | -           | -           | -                    | -                               | 0%  |
| OTHER                   | 243         | 4,165       | 7,702       | -           | 250                  | 250                             | 0%  |
| OTHER TAXES             | -           | -           | -           | -           | -                    | -                               | 0%  |
| PERMITS                 | -           | -           | -           | -           | -                    | -                               | 0%  |
| SPECIAL ASSESSMENTS     | -           | -           | -           | -           | -                    | -                               | 0%  |
| FINES                   | -           | -           | -           | -           | -                    | -                               | 0%  |
| LICENSES                | -           | -           | -           | -           | -                    | -                               | 0%  |
| TOTAL REVENUES          | 12,166      | 16,440      | 20,602      | 13,000      | 14,200               | 1,200                           | 9%  |
| EXPENDITURES            |             |             |             |             |                      |                                 |     |
| PERSONNEL               | -           | -           | -           | -           | -                    | -                               | 0%  |
| SUPPLIES                | 600         | -           | 425         | -           | -                    | -                               | 0%  |
| CONTRACTURAL SERVICES   | 5,713       | 22,891      | 6,157       | 30,750      | 29,240               | (1,510)                         | -5% |
| CAPITAL                 | -           | -           | -           | -           | -                    | -                               | 0%  |
| TRANSFERS               | -           | -           | -           | -           | -                    | -                               | 0%  |
| TOTAL EXPENDITURES      | 6,313       | 22,891      | 6,582       | 30,750      | 29,240               | (1,510)                         | -5% |
| CHANGE IN NET POSITION  | 5,853       | (6,451)     | 14,020      | (17,750)    | (15,040)             |                                 |     |



CITY OF NORTH ST. PAUL, MINNESOTA  
COMMUNITY EVENT FUND  
REVENUES - LINE ITEM DETAILS  
2025 BUDGET

| GENERAL LEDGER CODE           |      |      |  | 2021 Actual | 2022 Actual | 2023 Actual | 2024 Budget | 2025 Proposed Budget |
|-------------------------------|------|------|--|-------------|-------------|-------------|-------------|----------------------|
| RECREATION - OUTSIDE PROGRAMS | 15 R | 3643 |  | 11,923      | 12,275      | 12,900      | 13,000      | 13,950               |
| TOTAL CHARGES FOR SERVICES    |      |      |  | 11,923      | 12,275      | 12,900      | 13,000      | 13,950               |
| TOTAL AD VALOREM TAXES        |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL OTHER FINANCING SOURCES |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL INTERGOVERNMENTAL       |      |      |  | -           | -           | -           | -           | -                    |
| MARKET VALUE ADJUSTMENT       | 15 R | 3800 |  | (666)       | (1,959)     | 812         | -           | -                    |
| INVESTMENT INCOME             | 15 R | 3801 |  | 659         | 864         | 1,510       | -           | -                    |
| CHARGES FOR SERVICES          | 15 R | 3809 |  | 250         | 260         | 5,380       | -           | 250                  |
| MISCELLEANEOUS REVENUE (NT)   | 15 R | 3899 |  | -           | 5,000       | -           | -           | -                    |
| TOTAL OTHER                   |      |      |  | 243         | 4,165       | 7,702       | -           | 250                  |
| TOTAL OTHER TAXES             |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL PERMITS                 |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL SPECIAL ASSESSMENTS     |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL FINES                   |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL LICENSES                |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL                         |      |      |  | 12,166      | 16,440      | 20,602      | 13,000      | 14,200               |



CITY OF NORTH ST. PAUL, MINNESOTA  
COMMUNITY EVENT FUND  
EXPENDITURES - LINE ITEM DETAILS  
2025 BUDGET

| GENERAL LEDGER CODE                  |      |      |  | 2021 Actual | 2022 Actual | 2023 Actual | 2024 Budget | 2025 Proposed Budget |
|--------------------------------------|------|------|--|-------------|-------------|-------------|-------------|----------------------|
| TOTAL PERSONNEL SERVICES             |      |      |  | -           | -           | -           | -           | -                    |
| Operating Supplies                   | 15 E | 4120 |  | 600         | -           | 425         | -           | -                    |
| TOTAL SUPPLIES                       |      |      |  | 600         | -           | 425         | -           | -                    |
| General Contract/Consulting Services | 15 E | 4300 |  | -           | 401         | -           | 13,000      | 9,000                |
| Miscellaneous                        | 15 E | 4630 |  | 5,713       | 22,490      | 6,157       | 17,750      | 20,240               |
| TOTAL CONTRACTUAL SERVICES           |      |      |  | 5,713       | 22,891      | 6,157       | 30,750      | 29,240               |
| TOTAL CAPITAL                        |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL TRANSFERS                      |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL                                |      |      |  | 6,313       | 22,891      | 6,582       | 30,750      | 29,240               |



**FIRE RELIEF**

**PERSONNEL SUMMARY**

| Regular Employment (FTE)     |      |      |      |      |      |
|------------------------------|------|------|------|------|------|
| Position Title               | 2021 | 2022 | 2023 | 2024 | 2025 |
| NONE                         |      |      |      |      |      |
| Total FTE                    | -    | -    | -    | -    | -    |
| Inc/(Dec) From Previous Year |      | -    | -    | -    | -    |



CITY OF NORTH ST. PAUL, MINNESOTA  
FIRE RELIEF FUND  
SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN NET POSITION  
2025 BUDGET

|                         |             |             |             |             |                      | Variance from 2024 Budget to    |       |
|-------------------------|-------------|-------------|-------------|-------------|----------------------|---------------------------------|-------|
|                         | 2021 Actual | 2022 Actual | 2023 Actual | 2024 Budget | 2025 Proposed Budget | 2025 Budget Increase (Decrease) |       |
| REVENUES                |             |             |             |             |                      |                                 |       |
| CHARGES FOR SERVICES    | -           | -           | -           | -           | -                    | -                               | 0%    |
| AD VALOREM TAXES        | -           | -           | -           | -           | -                    | -                               | 0%    |
| OTHER FINANCING SOURCES | 91,000      | 91,000      | 91,000      | 91,000      | 101,756              | 10,756                          | 12%   |
| INTERGOVERNMENTAL       | 5,000       | 3,230       | -           | -           | -                    | -                               | 0%    |
| OTHER                   | 2           | (1,619)     | 1,681       | -           | -                    | -                               | 0%    |
| OTHER TAXES             | -           | -           | -           | -           | -                    | -                               | 0%    |
| PERMITS                 | -           | -           | -           | -           | -                    | -                               | 0%    |
| SPECIAL ASSESSMENTS     | -           | -           | -           | -           | -                    | -                               | 0%    |
| FINES                   | -           | -           | -           | -           | -                    | -                               | 0%    |
| LICENSES                | -           | -           | -           | -           | -                    | -                               | 0%    |
| TOTAL REVENUES          | 96,002      | 92,611      | 92,681      | 91,000      | 101,756              | 10,756                          | 12%   |
| EXPENDITURES            |             |             |             |             |                      |                                 |       |
| PERSONNEL               | 81,225      | 93,000      | 91,000      | 91,000      | 101,756              | 10,756                          | 12%   |
| SUPPLIES                | -           | -           | -           | -           | -                    | -                               | 0%    |
| CONTRACTURAL SERVICES   | -           | 1,500       | -           | 3,500       | -                    | (3,500)                         | -100% |
| CAPITAL                 | -           | -           | -           | -           | -                    | -                               | 0%    |
| TRANSFERS               | -           | -           | -           | -           | -                    | -                               | 0%    |
| TOTAL EXPENDITURES      | 81,225      | 94,500      | 91,000      | 94,500      | 101,756              | 7,256                           | 8%    |
| CHANGE IN NET POSITION  | 14,777      | (1,889)     | 1,681       | (3,500)     | -                    |                                 |       |



CITY OF NORTH ST. PAUL, MINNESOTA  
FIRE RELIEF FUND  
REVENUES - LINE ITEM DETAILS  
2025 BUDGET

| GENERAL LEDGER CODE           |      |      |  | 2021 Actual | 2022 Actual | 2023 Actual | 2024 Budget | 2025 Proposed Budget |
|-------------------------------|------|------|--|-------------|-------------|-------------|-------------|----------------------|
| TOTAL CHARGES FOR SERVICES    |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL AD VALOREM TAXES        |      |      |  | -           | -           | -           | -           | -                    |
| TRANSFER FROM OTHER FUNDS     | 23 R | 3992 |  | 91,000      | 91,000      | 91,000      | 91,000      | 101,756              |
| TOTAL OTHER FINANCING SOURCES |      |      |  | 91,000      | 91,000      | 91,000      | 91,000      | 101,756              |
| STATE GRANTS                  | 23 R | 3522 |  | 5,000       | 3,230       | -           | -           | -                    |
| TOTAL INTERGOVERNMENTAL       |      |      |  | 5,000       | 3,230       | -           | -           | -                    |
| MARKET VALUE ADJUSTMENT       | 23 R | 3800 |  | (843)       | (2,805)     | 431         | -           | -                    |
| INVESTMENT INCOME             | 23 R | 3801 |  | 845         | 1,186       | 1,250       | -           | -                    |
| TOTAL OTHER                   |      |      |  | 2           | (1,619)     | 1,681       | -           | -                    |
| TOTAL OTHER TAXES             |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL PERMITS                 |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL SPECIAL ASSESSMENTS     |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL FINES                   |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL LICENSES                |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL                         |      |      |  | 96,002      | 92,611      | 92,681      | 91,000      | 101,756              |



CITY OF NORTH ST. PAUL, MINNESOTA  
FIRE RELIEF FUND  
EXPENDITURES - LINE ITEM DETAILS  
2025 BUDGET

| GENERAL LEDGER CODE        |    |   |      | 2021 Actual | 2022 Actual | 2023 Actual | 2024 Budget | 2025 Proposed Budget |
|----------------------------|----|---|------|-------------|-------------|-------------|-------------|----------------------|
| Fire Relief Contribution   | 23 | E | 4034 | 81,225      | 93,000      | 91,000      | 91,000      | 101,756              |
| TOTAL PERSONNEL SERVICES   |    |   |      | 81,225      | 93,000      | 91,000      | 91,000      | 101,756              |
| TOTAL SUPPLIES             |    |   |      | -           | -           | -           | -           | -                    |
| Financial Services         | 23 | E | 4301 | -           | 1,500       | -           | 3,500       | -                    |
| TOTAL CONTRACTUAL SERVICES |    |   |      | -           | 1,500       | -           | 3,500       | -                    |
| TOTAL CAPITAL              |    |   |      | -           | -           | -           | -           | -                    |
| TOTAL TRANSFERS            |    |   |      | -           | -           | -           | -           | -                    |
| TOTAL                      |    |   |      | 81,225      | 94,500      | 91,000      | 94,500      | 101,756              |



**PARK FUND**

**PERSONNEL SUMMARY**

| Regular Employment (FTE)     |      |      |      |      |      |
|------------------------------|------|------|------|------|------|
| Position Title               | 2021 | 2022 | 2023 | 2024 | 2025 |
| NONE                         |      |      |      |      |      |
| Total FTE                    | -    | -    | -    | -    | -    |
| Inc/(Dec) From Previous Year |      | -    | -    | -    | -    |



CITY OF NORTH ST. PAUL, MINNESOTA  
PARK FUND  
SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN NET POSITION  
2025 BUDGET

|                         |             |             |             |             | 2025 Proposed | Variance from 2024 Budget to |      |
|-------------------------|-------------|-------------|-------------|-------------|---------------|------------------------------|------|
|                         | 2021 Actual | 2022 Actual | 2023 Actual | 2024 Budget | Budget        | 2025 Budget Increase         |      |
|                         |             |             |             |             |               | (Decrease)                   |      |
| REVENUES                |             |             |             |             |               |                              |      |
| CHARGES FOR SERVICES    | 49,630      | 74,300      | 98,610      | 80,225      | 98,610        | 18,385                       | 23%  |
| AD VALOREM TAXES        | -           | -           | -           | 36,042      | 75,147        | 39,105                       | 108% |
| OTHER FINANCING SOURCES | -           | -           | -           | -           | -             | -                            | 0%   |
| INTERGOVERNMENTAL       | 100,000     | 100,000     | 100,000     | 294,392     | 100,000       | (194,392)                    | -66% |
| OTHER                   | 7,771       | (2,721)     | 32,417      | 5,500       | 8,875         | 3,375                        | 61%  |
| OTHER TAXES             | -           | -           | -           | -           | -             | -                            | 0%   |
| PERMITS                 | -           | -           | -           | -           | -             | -                            | 0%   |
| SPECIAL ASSESSMENTS     | -           | -           | -           | -           | -             | -                            | 0%   |
| FINES                   | -           | -           | -           | -           | -             | -                            | 0%   |
| LICENSES                | -           | -           | -           | -           | -             | -                            | 0%   |
| TOTAL REVENUES          | 157,401     | 171,579     | 231,027     | 416,159     | 282,632       | (133,527)                    | -32% |
| EXPENDITURES            |             |             |             |             |               |                              |      |
| PERSONNEL               | -           | -           | -           | -           | -             | -                            | 0%   |
| SUPPLIES                | 45          | -           | -           | -           | -             | -                            | 0%   |
| CONTRACTURAL SERVICES   | 4,160       | 2,050       | 3,763       | 2,100       | 2,500         | 400                          | 19%  |
| CAPITAL                 | 4,592       | -           | 935         | 432,358     | 650,000       | 217,642                      | 50%  |
| TRANSFERS               | -           | 80,000      | 65,000      | 65,000      | 65,000        | -                            | 0%   |
| TOTAL EXPENDITURES      | 8,797       | 82,050      | 69,699      | 499,458     | 717,500       | 218,042                      | 44%  |
| CHANGE IN NET POSITION  | 148,604     | 89,529      | 161,328     | (83,299)    | (434,868)     |                              |      |



CITY OF NORTH ST. PAUL, MINNESOTA  
PARK FUND  
REVENUES - LINE ITEM DETAILS  
2025 BUDGET

| GENERAL LEDGER CODE                  |      |      |  | 2021 Actual    | 2022 Actual    | 2023 Actual    | 2024 Budget    | 2025 Proposed Budget |
|--------------------------------------|------|------|--|----------------|----------------|----------------|----------------|----------------------|
| CANOE RENTALS                        | 63 R | 3629 |  | 425            | 225            | 200            | 225            | 200                  |
| PARK RENTAL FEES                     | 63 R | 3630 |  | 49,205         | 74,075         | 86,760         | 80,000         | 86,760               |
| BALL FIELD RENTAL                    | 63 R | 3653 |  | -              | -              | 11,650         | -              | 11,650               |
| <b>TOTAL CHARGES FOR SERVICES</b>    |      |      |  | <b>49,630</b>  | <b>74,300</b>  | <b>98,610</b>  | <b>80,225</b>  | <b>98,610</b>        |
| CURRENT PROPERTY TAX                 | 63 R | 3011 |  | -              | -              | -              | 36,042         | 75,147               |
| <b>TOTAL AD VALOREM TAXES</b>        |      |      |  | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>36,042</b>  | <b>75,147</b>        |
| <b>TOTAL OTHER FINANCING SOURCES</b> |      |      |  | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>             |
| STATE GRANTS                         | 63 R | 3522 |  | -              | -              | -              | 194,392        | -                    |
| STATE LGA                            | 63 R | 3523 |  | 100,000        | 100,000        | 100,000        | 100,000        | 100,000              |
| <b>TOTAL INTERGOVERNMENTAL</b>       |      |      |  | <b>100,000</b> | <b>100,000</b> | <b>100,000</b> | <b>294,392</b> | <b>100,000</b>       |
| MARKET VALUE ADJUSTMENT              | 63 R | 3800 |  | (4,277)        | (16,639)       | 8,130          | -              | -                    |
| INVESTMENT INCOME                    | 63 R | 3801 |  | 4,222          | 7,953          | 15,412         | -              | -                    |
| DONATIONS                            | 63 R | 3803 |  | 2,126          | 1,365          | 800            | 1,000          | 800                  |
| PARK ADVERTISING                     | 63 R | 3805 |  | 5,700          | 3,900          | 6,200          | 4,500          | 6,200                |
| MISCELLANEOUS REVENUE (NT)           | 63 R | 3899 |  | -              | 700            | 1,875          | -              | 1,875                |
| <b>TOTAL OTHER</b>                   |      |      |  | <b>7,771</b>   | <b>(2,721)</b> | <b>32,417</b>  | <b>5,500</b>   | <b>8,875</b>         |
| <b>TOTAL OTHER TAXES</b>             |      |      |  | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>             |
| <b>TOTAL PERMITS</b>                 |      |      |  | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>             |
| <b>TOTAL SPECIAL ASSESSMENTS</b>     |      |      |  | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>             |
| <b>TOTAL FINES</b>                   |      |      |  | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>             |
| <b>TOTAL LICENSES</b>                |      |      |  | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>             |
| <b>TOTAL</b>                         |      |      |  | <b>157,401</b> | <b>171,579</b> | <b>231,027</b> | <b>416,159</b> | <b>282,632</b>       |



CITY OF NORTH ST. PAUL, MINNESOTA  
PARK FUND  
EXPENDITURES - LINE ITEM DETAILS  
2025 BUDGET

| GENERAL LEDGER CODE                  |      |      |  | 2021 Actual | 2022 Actual | 2023 Actual | 2024 Budget | 2025 Proposed Budget |
|--------------------------------------|------|------|--|-------------|-------------|-------------|-------------|----------------------|
| TOTAL PERSONNEL SERVICES             |      |      |  | -           | -           | -           | -           | -                    |
| Operating Supplies                   | 63 E | 4120 |  | 45          | -           | -           | -           | -                    |
| TOTAL SUPPLIES                       |      |      |  | 45          | -           | -           | -           | -                    |
| General Contract/Consulting Services | 63 E | 4300 |  | 4,160       | 2,050       | 3,511       | 2,100       | 2,500                |
| Advertising & Legal Notices          | 63 E | 4390 |  | -           | -           | 208         | -           | -                    |
| Miscellaneous                        | 63 E | 4630 |  | -           | -           | 44          | -           | -                    |
| TOTAL CONTRACTUAL SERVICES           |      |      |  | 4,160       | 2,050       | 3,763       | 2,100       | 2,500                |
| Improvements Other Than Buildings    | 63 E | 4750 |  | 4,592       | -           | 935         | 432,358     | 650,000              |
| Loss/Disposal/Abandonment            | 63 E | 4799 |  | -           | -           | -           | -           | -                    |
| TOTAL CAPITAL                        |      |      |  | 4,592       | -           | 935         | 432,358     | 650,000              |
| Transfer to other Funds              | 63 E | 4992 |  | -           | 80,000      | 65,000      | 65,000      | 65,000               |
| TOTAL TRANSFERS                      |      |      |  | -           | 80,000      | 65,000      | 65,000      | 65,000               |
| TOTAL                                |      |      |  | 8,797       | 82,050      | 69,699      | 499,458     | 717,500              |



**STREET MAINTENANCE FUND**

**PERSONNEL SUMMARY**

| Regular Employment (FTE)     |      |      |      |      |      |
|------------------------------|------|------|------|------|------|
| Position Title               | 2021 | 2022 | 2023 | 2024 | 2025 |
| NONE                         |      |      |      |      |      |
| Total FTE                    | -    | -    | -    | -    | -    |
| Inc/(Dec) From Previous Year |      | -    | -    | -    | -    |



CITY OF NORTH ST. PAUL, MINNESOTA  
STREET MAINTENANCE FUND  
SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN NET POSITION  
2025 BUDGET

|                         |             |             |             |             |                      | Variance from 2024 Budget to    |       |
|-------------------------|-------------|-------------|-------------|-------------|----------------------|---------------------------------|-------|
|                         | 2021 Actual | 2022 Actual | 2023 Actual | 2024 Budget | 2025 Proposed Budget | 2025 Budget Increase (Decrease) |       |
| REVENUES                |             |             |             |             |                      |                                 |       |
| CHARGES FOR SERVICES    | -           | -           | -           | -           | -                    | -                               | 0%    |
| AD VALOREM TAXES        | -           | -           | -           | 190,965     | 835,477              | 644,512                         | 338%  |
| OTHER FINANCING SOURCES | 50,000      | -           | 59,903      | 1,100,000   | -                    | (1,100,000)                     | -100% |
| INTERGOVERNMENTAL       | 307,009     | 417,907     | 291,549     | 206,274     | 213,993              | 7,719                           | 4%    |
| OTHER                   | (67)        | (41,758)    | 69,389      | -           | -                    | -                               | 0%    |
| OTHER TAXES             | -           | -           | -           | -           | -                    | -                               | 0%    |
| PERMITS                 | -           | -           | -           | -           | -                    | -                               | 0%    |
| SPECIAL ASSESSMENTS     | -           | -           | -           | -           | -                    | -                               | 0%    |
| FINES                   | -           | -           | -           | -           | -                    | -                               | 0%    |
| LICENSES                | -           | -           | -           | -           | -                    | -                               | 0%    |
| TOTAL REVENUES          | 356,942     | 376,149     | 420,841     | 1,497,239   | 1,049,470            | (447,769)                       | -30%  |
| EXPENDITURES            |             |             |             |             |                      |                                 |       |
| PERSONNEL               | -           | -           | -           | -           | -                    | -                               | 0%    |
| SUPPLIES                | -           | -           | -           | -           | -                    | -                               | 0%    |
| CONTRACTURAL SERVICES   | 186,977     | 759,321     | 530,559     | -           | -                    | -                               | 0%    |
| CAPITAL                 | -           | -           | -           | 1,752,400   | 826,010              | (926,390)                       | -53%  |
| TRANSFERS               | -           | -           | 51,509      | -           | -                    | -                               | 0%    |
| TOTAL EXPENDITURES      | 186,977     | 759,321     | 582,068     | 1,752,400   | 826,010              | (926,390)                       | -53%  |
| CHANGE IN NET POSITION  | 169,965     | (383,172)   | (161,227)   | (255,161)   | 223,460              |                                 |       |



CITY OF NORTH ST. PAUL, MINNESOTA  
STREET MAINTENANCE FUND  
REVENUES - LINE ITEM DETAILS  
2025 BUDGET

| GENERAL LEDGER CODE           |      |      |  | 2021 Actual | 2022 Actual | 2023 Actual | 2024 Budget | 2025 Proposed Budget |
|-------------------------------|------|------|--|-------------|-------------|-------------|-------------|----------------------|
| TOTAL CHARGES FOR SERVICES    |      |      |  | -           | -           | -           | -           | -                    |
| CURRENT PROPERTY TAX          | 11 R | 3011 |  | -           | -           | -           | 190,965     | 835,477              |
| TOTAL AD VALOREM TAXES        |      |      |  | -           | -           | -           | 190,965     | 835,477              |
| TRANSFER FROM OTHER FUNDS     | 11 R | 3992 |  | 50,000      | -           | 59,903      | 1,100,000   | -                    |
| TOTAL OTHER FINANCING SOURCES |      |      |  | 50,000      | -           | 59,903      | 1,100,000   | -                    |
| STATE LGA                     | 11 R | 3523 |  | 174,000     | 266,449     | 144,176     | 54,816      | 54,816               |
| STATE STREET MAINTENANCE      | 11 R | 3525 |  | 133,009     | 151,458     | 147,373     | 151,458     | 159,177              |
| TOTAL INTERGOVERNMENTAL       |      |      |  | 307,009     | 417,907     | 291,549     | 206,274     | 213,993              |
| MARKET VALUE ADJUSTMENT       | 11 R | 3800 |  | (27,406)    | (74,711)    | 23,698      | -           | -                    |
| INVESTMENT INCOME             | 11 R | 3801 |  | 27,339      | 32,953      | 45,691      | -           | -                    |
| TOTAL OTHER                   |      |      |  | (67)        | (41,758)    | 69,389      | -           | -                    |
| TOTAL OTHER TAXES             |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL PERMITS                 |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL SPECIAL ASSESSMENTS     |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL FINES                   |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL LICENSES                |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL                         |      |      |  | 356,942     | 376,149     | 420,841     | 1,497,239   | 1,049,470            |



CITY OF NORTH ST. PAUL, MINNESOTA  
STREET MAINTENANCE FUND  
EXPENDITURES - LINE ITEM DETAILS  
2025 BUDGET

| GENERAL LEDGER CODE                  |      |      |  | 2021 Actual | 2022 Actual | 2023 Actual | 2024 Budget | 2025 Proposed Budget |
|--------------------------------------|------|------|--|-------------|-------------|-------------|-------------|----------------------|
| TOTAL PERSONNEL SERVICES             |      |      |  | -           | -           | -           | -           | -                    |
| TOTAL SUPPLIES                       |      |      |  | -           | -           | -           | -           | -                    |
| General Contract/Consulting Services | 11 E | 4300 |  | 186,977     | 759,321     | 530,559     | -           | -                    |
| TOTAL CONTRACTUAL SERVICES           |      |      |  | 186,977     | 759,321     | 530,559     | -           | -                    |
| Infrastructure Improvements          | 11 E | 4725 |  | -           | -           | -           | 1,752,400   | 826,010              |
| TOTAL CAPITAL                        |      |      |  | -           | -           | -           | 1,752,400   | 826,010              |
| Transfer to other Funds              | 11 E | 4992 |  | -           | -           | 51,509      | -           | -                    |
| TOTAL TRANSFERS                      |      |      |  | -           | -           | 51,509      | -           | -                    |
| TOTAL                                |      |      |  | 186,977     | 759,321     | 582,068     | 1,752,400   | 826,010              |

**2025 EVENT BUDGET**

| Item                              | Month         | Event Title                                     | Description of Purchases                                                                                     | Funding Request    | New or Ongoing | Justification                                                                                                                                                                                                                                     | Commission Assigned   |
|-----------------------------------|---------------|-------------------------------------------------|--------------------------------------------------------------------------------------------------------------|--------------------|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| 1                                 | January       | Fire & Ice Festival                             | Ice skating & Bonfire (Hot chocolate, cups & smores, sticks)                                                 | \$350.00           | Ongoing        | Encourage winter bonding activities and community spirit, especially in the winter. Ice games, music, sing-along with the library?                                                                                                                | Parks                 |
| 2                                 | Not July-Sept | Arts & Culture Commission Event Placeholder     | TBD!                                                                                                         | \$2,000.00         | New            | The A&C commission event. Theme, date, and location TBD. Possibly Asian Night Market, Festival of Nations, and European Night Market are some current ideas.                                                                                      | Arts & Culture        |
| 3                                 | May           | Spring 5k Run/Walk to support the Food Shelf    | Guided run/walk and food drive fundraiser (Water, trail marker flags).                                       | \$50.00            | New            | Give back to a local charity, promote healthy living, and encourage community bonding over exercise at Casey Lake Park. Participants would sign up with a "race fee" that would all be given back to the NSP Food Shelf.                          | Parks                 |
| 4                                 | June - Oct    | Guided Art Nights/Community Classes (6)         | Artist & supplies host a guided art night at Casey Lake.                                                     | \$2,500            | Ongoing        | Promote artistic creativity in the community and a fun friend outing in the city. Multiple dates, different art classes.                                                                                                                          | Arts & Culture        |
| 5                                 | June - Aug    | Music In The Park (3)                           | Children's and adult band playing at Casey Lake, Steel Drums at Silver lake beach party.                     | \$2,100            | Ongoing        | Children's event, and a separate adult band playing outdoors at Casey Lake Park. One event at Silver lake with steel drum band for "Beach Party"                                                                                                  | Arts & Culture/ Parks |
| 6                                 | June - Aug    | Yoga/Zumba in the Park (2)                      | Yoga/Zumba Instructor with sound equipment.                                                                  | \$500              | New            | Promote healthy active living and bonding over exercise. All ages are welcome, low barrier to entry.                                                                                                                                              | Parks                 |
| 7                                 | July/Aug      | Movie in the Park (2)                           | Summer outdoor movie night, (Screen, movie licence), one children's movie, one sing-along interactive movie. | \$2,090.00         | Ongoing        | Children's event, outdoor event at Hause Park. Could be a sing-along movie like Mama Mia, Sound of Music, ect. or a dress-up theme night; Pirates of the Caribbean, Disney Princess night, throw-back movie night - dress up like the 80's, etc). | Parks                 |
| 8                                 | September     | Autumn Arts Festival                            | Vendors, bouncy house, food trucks, performers (chairs, tents, etc).                                         | \$7,500            | Ongoing        | Best attended city event with activities for all ages. Promotes local art and community pride.                                                                                                                                                    | Arts & Culture        |
| 9                                 | September     | Fall Roundup Parade                             | Decorating two trucks (Council & City Staff), candy handouts.                                                | \$600              | Ongoing        | Participation in the city's parade with two floats.                                                                                                                                                                                               | Buisness Association  |
| 10                                | October       | Starwatch                                       | Giant telescopes in Casey Lake Park.                                                                         | \$400              | Ongoing        | Star Watch party at Casey Lake with giant telescopes and instructor.                                                                                                                                                                              | Parks                 |
| 11                                | December      | Festive Holiday Event (Movie Night & Carroling) | Holiday movie night at Casey Lake Park building (popcorn, hot chocolate, movie license, projector screen).   | \$1,800            | New            | Host a holiday event with a children's movie night at the start of December at the Casey Lake Park building with refreshments, Santa photos, a campfire, carroling.                                                                               | Parks                 |
| 12                                | Ongoing       | Signs/banners/promotion                         | Postcard flyers, re-doing banner signs, yard signs, etc.                                                     | \$350              | Ongoing        | Costs of printing and buying event promotion material.                                                                                                                                                                                            | N/A                   |
| <b>TOTAL BUDGET REQUEST 2025:</b> |               |                                                 |                                                                                                              | <b>\$20,240.00</b> |                |                                                                                                                                                                                                                                                   |                       |

**2025 EVENTS - NO FUNDS REQUIRED**

| Item | Month   | Event Title         | Description                                  | Funding Request | New or Ongoing | Justification                                                                         | Commission Assigned |
|------|---------|---------------------|----------------------------------------------|-----------------|----------------|---------------------------------------------------------------------------------------|---------------------|
| 1    | January | Coffee with Council | A chance to connect with new coucil members. | -               | New            | Host at a local buisness (Flyby coffee?) in Jaunary to meet your new council members. | -                   |

|    |          |                                     |                                                                                                            |   |            |                                                                                                                                                                                                       |                                    |
|----|----------|-------------------------------------|------------------------------------------------------------------------------------------------------------|---|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|
| 2  | February | Pop-up Snowman Making at Casey Lake | Afternoon event to enjoy winter weather.                                                                   | - | <b>New</b> | Drop-in, weather dependednt event at Casey Lake to enjoy winter and play in the snow - city pride making snowmen.                                                                                     | -                                  |
| 3  | April    | Parks Clean-Up Day                  | Parks commission lead clean-up day (Earth Day).                                                            | - | <b>New</b> | In connection to Earth Day, the Parks Commission will lead a volunteer team to pick up trash in our parks/ trails.                                                                                    | <b>Parks</b>                       |
| 4  | June     | Big Truck Night                     | PW vehicals on display for climbing and exploration.                                                       | - | Ongoing    | PW staff, Fire, Police                                                                                                                                                                                | <b>City Staff</b>                  |
| 5  | June     | Sponsor Car Show                    | Dash plaques, city info booth.                                                                             | - | Ongoing    | Free for the city, booth/table                                                                                                                                                                        | <b>City Staff</b>                  |
| 6  | July/Aug | Fire/PD Safety Camp                 | One day safety training camp for kids.                                                                     | - | <b>New</b> | Fire/ Police                                                                                                                                                                                          | <b>Fire &amp; PD</b>               |
| 7  | August   | National Night Out                  | City council visits local block parties.                                                                   | - | Ongoing    | Fire/ Police                                                                                                                                                                                          | <b>Fire &amp; PD &amp; Council</b> |
| 8  | October  | Therapy Dog Day                     | Therapy dogs visit City Hall for World Mental Health Day.                                                  | - | <b>New</b> | Show our support for Mental Health through the city, provide community recources and therapy dog time.                                                                                                | <b>City Staff</b>                  |
| 9  | October  | Trunk-or-Treat                      | Alternitive to going door to door, hosted by local church groups.                                          | - | Ongoing    | Weekend before Halloween, Fire/PD team up with a local group to take part in a Trunk-Or-Treat event.                                                                                                  | <b>Fire &amp; PD</b>               |
| 10 | Oct/Nov  | City Open House/ Career Day         | North High students visit the diffrent departments to learn about careers within the city. Grades 11 & 12. | - | <b>New</b> | In collabration with the Highschool/college, run a openhouse/ career day to boost intrest in Public works, Fire, and Police jobs. Encourage students to consider staying in the city post graduation. | <b>City Staff</b>                  |
| 11 | December | Community Food Drive                | Partner with the food shelf to stock it for the winter.                                                    | - | <b>New</b> | City departments participate in a challenge to collect food shelf donations and residents are encouraged to participate. A collection box is added to City Hall for the food-drive time.              | -                                  |

| Edits to the 2024 Event Budget                                 |                                    |                    |                                                                                                               |             |
|----------------------------------------------------------------|------------------------------------|--------------------|---------------------------------------------------------------------------------------------------------------|-------------|
| Item                                                           | Description                        | Funding Request    | Edits                                                                                                         | New/Ongoing |
| 1                                                              | Autumn Arts Festival               | \$6,000            | Food Truck Night budget was added to the AAF (\$6,000 + \$1,500 = \$7,500).                                   | Ongoing     |
| 2                                                              | Fire & Ice                         | \$100              | Underestimated amount.                                                                                        | Ongoing     |
| 3                                                              | Concerts in the Park               | \$1,500            |                                                                                                               | Ongoing     |
| 4                                                              | Star Watch                         | \$450              | Overestimated amount. We paid \$400.                                                                          | Ongoing     |
| 5                                                              | Food Truck Night                   | \$1,500            | This budget was added to the Autumn Arts Festival budget                                                      | Ongoing     |
| 6                                                              | Fall Round Up Parade               | \$2,500            | This funding was not awarded to the Buiness Association in 2024. It is not wanted by the BA for future years. | Ongoing     |
| 7                                                              | National Night Out                 | \$500              | Overestimated projected amout. We do not pay to participate in this event. The cost is city staff time.       | Ongoing     |
| 8                                                              | Touch a Truck Night                | \$500              | Overestimated projected amout. We do not pay to participate in this event. The cost is city staff time.       | Ongoing     |
| 9                                                              | Veteran's Day                      | \$100              | We don't organize or buy anything for this event.                                                             | Ongoing     |
| 10                                                             | Memorial Day                       | \$50               | We don't organize or buy anything for this event.                                                             | Ongoing     |
| 11                                                             | POW/MIA Walk                       | \$100              | We don't organize or buy anything for this event.                                                             | Ongoing     |
| 12                                                             | Movie in the Park                  | \$1,500            |                                                                                                               | New         |
| 13                                                             | Fire Safety Demonstration          | \$500              | This would come out of Fire's budget.                                                                         | New         |
| 14                                                             | Snowman Parade                     | \$500              | Did not pursue this idea in 2024.                                                                             | New         |
| 15                                                             | Chase Away the Snowman 5k          | \$1,500            | Did not pursue this idea in 2024. Overestivated projected amount.                                             | Revisited   |
| 16                                                             | Coffee with Council                | \$100              |                                                                                                               | New         |
| 17                                                             | Beach Party                        | \$100              | Underestimated amount.                                                                                        | New         |
| 18                                                             | History Trivia/Medallion Challenge | \$250              | Did not pursue this idea in 2024.                                                                             | New         |
|                                                                | <b>(2024) Total Budget Request</b> | <b>\$17,750.00</b> |                                                                                                               |             |
| <b>Events that were not included in the 2024 event budget:</b> |                                    |                    |                                                                                                               |             |
| 1                                                              | City Garage Sale - Signs           | \$340.00           |                                                                                                               |             |
| 2                                                              | City Guided Art Nights             | \$1,390            |                                                                                                               |             |