

City of North Saint Paul
October 15, 2024
Approved Regular City Council Meeting Minutes

I. CALL TO ORDER

Mayor Monge called the meeting to order at 6:30 p.m.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Nordby
Council Member Schweer
Council Member Cole
Council Member Wong
Mayor Monge

Staff: City Manager Brian Frandle, Assistant to the City Manager Jennie Kloos, City Engineer Morgan Dawley, Finance Director Dan Winek, Public Works Director Ron Ritchie

IV. ADOPT AGENDA

On motion by Council Member Schweer, seconded by Council Member Cole, with all present voting aye (5-0), motion carried to approve the agenda as submitted.

V. APPROVAL OF CONSENT AGENDA

Council Member Nordby requested that Consent Agenda Item I be moved to City Business.

On motion by Council Member Schweer, seconded by Council Member Nordby, with all present voting aye (5-0), motion carried to approve the consent agenda, Resolution No. 2024-104 consisting of:

- A. October 1, 2024 workshop meeting minutes
- B. October 1, 2024 City Council meeting minutes
- C. General Claims \$1,561,839.03
- D. HRA Claims \$32,436.24
- E. Resolution Approving the 2025 SCORE Grant Application ***Resolution No. 2024-105***
- F. Resolution Accepting Donations – September 2024 ***Resolution No. 2024-106***
- G. Application for a Temporary On-Sale Liquor License for Exempt Permit for the North Star Museum of Scouting Memorabilia, Inc., Saturday November 9, 2024 ***Resolution No. 2024-107***
- H. Application for a Charitable Gambling Permit to Conduct Excluded Bingo by the Knights of Columbus Council 4967, November 23, 2024 ***Resolution No. 2024-108***

- I. Approve Conditional Use Permit Application at 2586 7th Avenue East **Moved to City Business**
- J. Approve Purchase of Class 200 2S Electric Meters
- K. Ramsey County Roadway Classification Change – Resolution of Support **Resolution No. 2024-110**
- L. Building Permits – September 2024
- M. Approval of Labor Contracts and MOU's between the City of North St. Paul and Teamsters Public and Law Enforcement Employees Union, Local 320 (Public Works and Electrical), Law Enforcement Labor Services, Local 211 (Patrol) and Local 298 (Sergeants)

VI. MEETING OPEN TO PUBLIC

Dean Mathisen expressed his concern with the traffic and the large construction trucks on the residential streets.

John Schmahl expressed his concern regarding a credit card purchase that was over the allowed \$2,000 maximum limit.

VII. PUBLIC HEARINGS

- A. Special Assessment Hearing for Unpaid Bills and Authorizing the City of North St. Paul to Certify to the County Auditor's Office All Unpaid Fees

Finance Director Dan Winek presented this item. He stated residents with unpaid bills have been notified and if left unpaid after 30 days from today, it will be assessed on their 2025 property taxes.

Mayor Monge opened the public hearing at 6:42 p.m.

Mayor Monge closed the public hearing at 6:43 p.m.

On motion by Council Member Wong, seconded by Council Member Nordby, with all present voting aye (5-0), motion carried to adopt Resolution No. 2024-111, Approving Assessment to Properties for Unpaid Water, Waste Water, Environmental Utility, Street Lights, Solid Waste and Recycling for North St. Paul Properties.

On motion by Council Member Cole, seconded by Council Member Wong, with all present voting aye (5-0), motion carried to adopt Resolution No. 2024-112, Approving Assessment to Properties for Unpaid Water, Waste Water, Environmental Utility and Recycling for Maplewood Properties.

On motion by Council Member Schweer, seconded by Council Member Nordby, with all present voting aye (5-0), motion carried to adopt Resolution No. 2024-113, Approving Assessment to Properties for Unpaid Water, Waste Water, Environmental Utility, Street Lights, Solid Waste and Recycling for North St. Paul Properties Billed by City of Oakdale.

VIII. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. Discuss Community Center Feasibility Study Consultant

Mr. Frandle stated they received six proposals and formed an internal committee to score the proposals according to particular criteria. Staff recommended awarding the proposal to EAPC Architects and Engineers. City staff is looking to make an agreement and contract for the study.

Council Member Wong inquired about the firm's prior experience with similar projects. Mr. Frandle noted the layout, experiences in programming within community centers and their in-depth approach were the deciding factors.

Council Member Wong inquired about the date of contract and suggested bringing a consultant from the firm to provide further details.

Mayor Monge expressed his concern regarding the approximate \$90,000 cost of the study.

On motion by Council Member Wong, seconded by Council Member Schweer, with Council Members Cole, Schweer, Wong and Nordby voting aye and Mayor Monge voting nay (4-1), motion carried to approve EAPC to conduct the feasibility study.

B. 2024 Crack Sealing Project – Approve Change Order No. 1

C. 2024 Crack Sealing Project – Approve Pay Voucher No. 1 and Final

City Engineer Morgan Dawley presented both items and stated the change was to include the Public Works parking lot and secure the current pricing of \$4,121.84. He added the approval of Pay Voucher No. 1 with the addition of the parking lot payment.

On motion by Council Member Schweer, seconded by Council Member Nordby, with all present voting aye (5-0), motion carried to approve Change Order No. 1 in the amount of \$4,121.84 for the 2024 Crack Sealing Project.

On motion by Council Member Nordby, seconded by Council Member Cole, with all present voting aye (5-0), motion carried to adopt Resolution No. 2024-114, Authorizing Final Payment for the 2024 Crack Sealing Project.

D. Approve Conditional Use Permit Application at 2586 7th Ave. East

Council Member Nordby requested this item be pulled to highlight some concerns of residents and business owners regarding downtown parking availability. He suggested a future workshop to discuss potential ideas regarding parking availability.

Mayor Monge noted previous parking studies have indicated ample parking around the City and suggested reeducating residents on where to park.

On motion by Council Member Schweer, seconded by Council Member Nordby, with all present voting aye (5-0), motion carried to adopt Resolution No. 2024-109, Approving a Conditional Use Permit for Adult Day Care Facility (Serving 13 or More Persons) at 2586 7th Ave. East.

IX. REPORTS OF CITY MANAGER AND DEPARTMENTS

Mr. Frandle stated two linemen responded to a mutual aid request in Florida. He added Communications and Community Outreach Coordinator Ava Griemert has been busy with website updates. He noted there will be an city council member candidate forum October 24th at 6:00 p.m. at the Legion. Community Development is updating the fee schedule and putting together a new residential guide for incoming residents. The Finance Department continues to work on budgets, The Electric Department continues to work on bringing underground power to the new duplexes at Delaware Street and 17th. He added they have also starting digging for new lights at Casey Lake. Public Works Department continues hydrant flushing. The Police Department has one fully-trained officer and two other new recruits starting the academy on October 28, 2024. The Fire Department filled both on-call Captain positions, have three applications for fire personnel, and finished up Fire Prevention Week in the schools.

X. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

Council Member Cole stated the EDA cancelled their October meeting and the next meeting will be November 12th at 4:00 p.m.

Council Member Nordby noted the Planning Commission will meet on November 7, 2024.

Council Member Schweer stated the Park and Recreation meeting is next Wednesday.

Council Member Wong noted the Arts and Culture Commission are hoping to complete one more utility box wrap before the end of year and will meet November 6th at 6:30 p.m.

XI. GENERAL BUSINESS

Council Member Nordby encouraged people to go vote on election day.

Council Member Wong attended the community input session at Casey Lake Park and highlighted the good turnout.

Mayor Monge noted the booya fundraiser for the Fire Department sold out. He also noted the meeting with other neighboring mayors and city leaders and the School District Superintendent. He added the Superintendent is not looking to partner with North St. Paul on the Community Center but may be interested in renting it throughout the year.

XII. ADJOURNMENT

There being no further business, on motion by Council Member Wong, seconded by Council Member Cole, with all present voting aye (5-0), Mayor Monge adjourned the meeting at 7:07 p.m.

/s/ John Monge, Mayor

Attest:

/s/ Brian Frandle, City Manager / Clerk