

**December 4, 2024
6:30 PM**

The Arts & Culture Commission Meeting will be conducted on **December 4, 2024** at 6:30 p.m. The meeting location is the Council Chambers at City Hall, located at 2400 Margaret St., North St. Paul.

You can watch the meeting on our YouTube channel here: <https://tinyurl.com/NSPYouTube>

I. Call to Order

II. Roll Call

Tom Sonnek, Chair
Carey Nadeau, Vice-Chair
Amanda Black, Commissioner
Sharon Clark-Williams, Commissioner
Raquel Soto, Commissioner
Laura Strang, Commissioner
See Yang, Commissioner
Lisa Wong, Council Liaison

III. Adopt Agenda

IV. Presentation

A. Recognition and Appreciation to Outgoing Commissioner See Yang

V. Approval of Minutes

A. Approval of November 6, 2024 Meeting Minutes

VI. Meeting Open to the Public

This Open Forum is an opportunity for persons to address the Arts & Culture Commission on items not on the agenda. A completed public comment form should be presented to the staff liaison prior to the meeting. Comments will be limited to 3 minutes per person. While the Commission may ask clarifying questions of the speaker, no formal action by the Commission or discussion will be held on these items.

VII. Commission Business, Action Items & Recommendations

A. 2025 Events and Projects
B. Sub-committee Updates
C. 2024 Budget

VIII. Reports from Commissioners

IX. Adjournment

The next regularly scheduled Arts & Culture Commission meeting is Wednesday, January 8, 2024.



To	Date
Arts and Culture Commissioners	December 4, 2024
Agenda Placement # V.A	
Approval of Minutes	
Subject	
Approval of November 6, 2024 Meeting Minutes	
Background/Facts	
Recommended Action	
Attachments	

1. ACC Minutes 11.6.24

Respectfully submitted,



**Arts & Culture Commission
Regular Meeting Minutes
November 6, 2024
6:30 PM**

North St. Paul City Hall – Council Chambers
2400 Margaret Street

I. CALL TO ORDER

Chair Tom Sonnek called the meeting to order at 6:30 PM.

II. ROLL CALL

COMMISSION

Tom Sonnek, Chair
Carey Nadeau, Vice-Chair
See Yang, Commissioner
Amanda Black, Commissioner
Sharon Clark-Williams, Commissioner
Laura Strang, Commissioner
Raquel Soto, Student Commissioner

STAFF/LIAISONS

Lisa Wong, City Council Liaison

III. ADOPT AGENDA

Chair Sonnek called for a motion to adopt the November 6, 2024 meeting agenda.
M/Nadeau, S/Yang
Motion carried 7-0.

IV. APPROVAL OF MINUTES

A. Approval of October 2, 2024 Meeting Minutes

Chair Sonnek asked for a motion to approve the October 2, 2024 meeting minutes with one small change suggested by Vice-Chair Nadeau of editing the reports from the Council Liaison to say “Booya” rather than “Boya.”
M/Yang, S/Black
Motion carried 7-0.

V. MEETING OPEN TO THE PUBLIC

There were no public comments.

VI. PUBLIC HEARINGS

There were no public hearings.

VII. COMMISSION BUSINESS, ACTION ITEMS & RECOMMENDATIONS

Chair Sonnek recommended switch the order of the Commission Business, Action Items & Recommendations.

A. Sub-Committee Updates

1- Mural Project

The mural sub-committee noted the mural has started on the dumpster garage on Seppala. The art is a reflection of the seasons. Photos have been taken by Ava Griemert with the City. Chair Sonnek thanked the City Manager Brian Frandle, the former staff liaison Mai Xiong, the artist Tiffanie and the mural sub-committee for putting the project together quickly.

2- Utility Boxes

Commissioner Strang noted that she shared the images from the heart hands project with Ava Griemert, the City Community Outreach and Event Coordinator, to potentially improve upon the design. The installation of the vinyl wrap is on hold until the weather conditions allow for proper adhesion. Commissioner Clark-Williams noted that there are no updates on the veteran's park utility box and will look at some veteran artists for the design with the goal being August 2025.

3- Art Cart

Council Liaison Wong noted that Sue Springborn, a North St. Paul resident has many art supplies that she would like to donate to the Art Cart. Chair Sonnek suggested adding racking or shelves for the supplies in the cart.

4- Paint Night

Vice-Chair Nadeau mentioned that there was a paint night that included watercolor greeting cards. Fall trees, holiday images and other designs were used. The turnout was at capacity. The next paint night is Friday the 15th and Commissioner Strang will be the representative at the event.

5- Autumn Arts Festival

Commissioner Black noted that the community craft project at the Autumn Arts Festival featured canvasses painted by the attendees. The canvasses are now on boards, ready to be hung up by the City in City Hall. Chair Sonnek thanked Commissioner Black for putting the boards together.

B. 2025 Events and Projects

Chair Sonnek began the conversation by looking back at 2024 and noting what projects will continue into 2025 including murals, utility boxes, art cart and paint night. The suggestion was to change the name of "paint night" to "art party." The Autumn Arts Festival will continue in 2025. Commissioner Black suggested that the parade, last car show and Autumn Arts Festival be put together in the same week for a weeklong celebration in the city.

Chair Sonnek asked the Commission if there us anything new that they would like to explore in 2025 in which a winter event was suggested. Commissioner Strang mentioned that there was conversation about a small Asian Night Market in late Spring. There is also a place holder in the proposed 2025 budget called "public art" which could be visible by all residents. A thought was to potentially work with the Park and Recreation Commission on art in one of the current parks planning project. An idea would be to work on a sculpture for one of the spaces in the park planning project.



Council Liaison Wong brought up the idea of a parklet with seating, typically in parking lots or spaces, similar to a pop-up park.

Commissioner Strang also mentioned an interactive art sculpture somewhere in the city.

Other ideas included sidewalk poetry and a campaign for turtle crossing.

VIII. REPORTS FROM STAFF

Both the 2024 Event Calendar and Budget Update were listed on staff reports.

Chair Sonnek asked the Commission to review the calendar for 2024 and noted there is only one paint night left for the year. There were 14 events for the year that the Commission was involved with.

Chair Sonnek noted that the Commission will finish 2024 under budget. Vice-Chair Nadeau asked if shelving can be purchased, and Commissioner Soto asked if better storage containers can be purchased, both for the art cart. Chair Sonnek suggested coming back to the December meeting with purchase suggestions.

The Commission recommended that the tables at Casey Lake Park be replaced.

The Commission considered ideas about distributing the project Snowy trading cards. The Car Show, the parade and other Arts and Culture activities were suggested as great times to distribute the cards.

IX. REPORTS FROM COMMISSIONERS

Commissioner Soto had no updates,

Commissioner Clark-Williams had no updates.

Vice-Chair Nadeau stated that the play, Anastasia, is opening at North High soon. It was also noted that the city donated three items to the ISD622 auction.

Commissioner Yang had no updates.

Commissioner Black had no updates.

Commissioner Strang was impressed with the voting system in the city.

Chair Sonnek thanks Mai Xiong for her work as the staff liaison. He also thanked Lisa Wong for her work and noting that it was her last meeting as the Council Liaison with the Arts and Culture Commission.

X. REPORTS FROM COUNCIL LIAISON

Council Liaison Wong stated that the Arts and Culture Commission has been a bright light in the city and for herself in the community. Two new Council members were elected at the November 5, 2024, election. Taco Bell is now open and had a ribbon cutting ceremony. A group of City Staff reviewed the RFP's for the feasibility study for the Community Center and recommended to go with EAPC Architects and the contract is currently being drafted. Union negotiations are currently going on for City Staff. The new Article No. 7 apartment building will have their grand opening and ribbon cutting on December 4, 2024. Council Liaison Wong thanked Mai Xiong for her work on the Commission. Internal Service Funds have



been discussed by the Council. The next Council meeting will include CIP discussions and the levy will be certified by the City Council on December 17, 2024.

XI. ADJOURNMENT

Chair Sonnek asked for a motion to adjourn the meeting at 7:37 PM.

M/Strang, S/Yang

Motion carried 7-0.

The next regularly scheduled Arts and Culture Commission Meeting is Wednesday, December 4, 2024 at 6:30 PM.

Budget Report

BUDGET		JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
\$2,000	ART CART												
	Baggies				\$ 14.62								
	Reallocated to Snowy			\$ 275.00									
	Paper Plates					\$ 11.30							
	Tissue Paper Squares					\$ 7.49							
	White Construction Paper					\$ 4.79							
	Black Construction Paper					\$ 4.49							
	Reallocated to Snowy					\$ 500.00							
	Pop up tent										\$ 239.95		
Current Total		\$ 2,000.00	\$ 2,000.00	\$ 1,725.00	\$ 1,710.38	\$ 1,182.31	\$ 1,182.31	\$ 1,182.31	\$ 1,182.31	\$ 1,182.31	\$ 942.36	\$ 942.36	\$ 942.36
\$3,000	PROJECT SNOWY												
	Drop Cloths				\$ 23.48								
	Reallocated to Snowy			\$ 2,575.00									
	Clear Coating					\$ 3,200.00							
	Transportation					\$ 250.00							
	Banner					\$ 165.00							
	Vomela					\$ 241.58							
	Reallocated to Snowy					\$ 500.00							
	Reallocated to Snowy					\$ 200.00							
	Invitation Cards					\$ 77.33							
	Snowy Reveal Event						\$ 278.56						
	Snowy Trading Cards									\$ 1,514.95			
Current Total		\$ 3,000.00	\$ 3,000.00	\$ 5,575.00	\$ 5,551.52	\$ 2,317.61	\$ 2,039.05	\$ 2,039.05	\$ 2,039.05	\$ 524.10	\$ 524.10	\$ 524.10	\$ 524.10
\$7,000	UTILITY BOX WRAPS												
	Utility Box (North High School)								\$ 1,500.00				
	Utility Box Wrap Student Design								\$ 300.00				
Current Total		\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 5,200.00	\$ 5,200.00	\$ 5,200.00	\$ 5,200.00	\$ 5,200.00
\$12,000	MURALS												
	Reallocated to Snowy			\$ 2,000.00									
	Dumpster Shed										\$ 6,000.00		
Current Total		\$12,000	\$ 12,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
\$2,000	BRANDING AND COMMUNICATION												
	Reallocated to Snowy			\$ 300.00									
	Reallocated to Snowy					\$ 200.00							
	T-Shirts									\$ 266.00			
Current Total				\$ 1,700.00	\$ 1,700.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,234.00	\$ 1,234.00	\$ 1,234.00	\$ 1,234.00
		JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
\$2,500	PAINT NIGHT												
	Paint Night with Swetha Avula - 7/17/24						\$240.00						
	Paint Night with Jeremy Ross - 7/11/24												
	Paint Night with Jeremy Ross - 8/29/24								\$ 320.00				
	Cancellation - Jeremy's Paint Night - 7/11/24							\$ 160.00					
	Paint Night with Swetha Avula - 7/22/24							\$ 240.00					
	Paint Night with Swetha Avula - 10/24/24										\$ 240.00		
	Paint Night with Swetha Avula - 11/15/24											\$ 270.00	
Current Total		\$2,500	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,260.00	\$ 1,860.00	\$ 1,540.00	\$ 1,540.00	\$ 1,300.00	\$ 1,030.00	\$ 1,030.00