

**City of North Saint Paul
November 19, 2024
Approved Regular City Council Meeting Minutes**

I. CALL TO ORDER

Mayor Monge called the meeting to order at 6:30 p.m.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Nordby
Council Member Schweer
Council Member Cole
Council Member Wong absent
Mayor Monge

Staff: City Manager Brian Frandle, Finance Director Daniel Winek, Community Development Director Riley Grams and City Attorney Jack Brooksbank

IV. ADOPT AGENDA

On motion by Council Member Nordby, seconded by Council Member Cole, with all present voting aye (4-0), motion carried to approve the agenda as submitted.

V. PRESENTATIONS

A. Fire Prevention Poster Awards

Assistant Fire Chief Ethan Johnson presented this item and stated the 2024 poster campaign was “smoke alarms make them work for you.” Fire staff visited five elementary schools teaching fire safety and prevention. The poster contest had over 500 entries from students in grades K-5. He presented the 2024 North St Paul Fire Prevention Poster Contest winners.

VI. APPROVAL OF CONSENT AGENDA

Council Member Nordby requested that Consent Agenda Item G be moved to City Business.

On motion by Council Member Schweer, seconded by Council Member Nordby, with all present voting aye (4-0), motion carried to approve the consent agenda, Resolution No. 2024-116 consisting of:

- A. October 15, 2024, workshop minutes
- B. October 15, 2024, regular meeting minutes
- C. General Claims \$2,987,864.19
- D. HRA Claims \$41,465.30

- E. 2025 Employee Health and Dental Insurance Provider Continuation ***Resolution No. 2024-117***
- F. Non-Union Employee COLA ***Resolution No. 2024-118***
- G. Resolution Approving an Amendment to the Park Rental Policy **Moved to City Business**
- H. Special Event Permit-Holiday Hop on Saturday, December 7, 2024 ***Resolution No. 2024-120***
- I. Muralist Agreement – Dumpster Shed Building
- J. Metropolitan Council Environmental Services (MCES) Private Property I/I Grant Program Application ***Resolution No. 2024-121***
- K. Variable Frequency Drives (VFD) Rebate Program
- L. 2024-25 School Resource Officer (SRO) Agreement – ISD 622
- M. Amended Fire Relief Funding/Benefit Increase Agreement between North St. Paul Fire Relief Association and the City of North St. Paul ***Resolution No. 2024-122***
- N. Resolution Accepting Donations – October 2024 - ***Resolution No. 2024-123***
- O. Building Permits – October 2024 (Informational)

VII. MEETING OPEN TO PUBLIC

John Schmahl commented on the use of smart meters for city staff and not residents and expressed his frustration regarding a downed tree.

VIII. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. Park Dedication Fees for Sentinel Residence Development Project

Finance Director Dan Winek presented this item and stated the Council accepted and approved the amendment to the original agreement to put the park dedication fees into public infrastructure improvements for the Sentinel Residence Development Project. Mr. Winek stated in order to make the park dedication fees balanced, the City would make a payment from a 2020 bond issuance and the remaining would come from the Finance Department budget.

On motion by Council Member Schweer, seconded by Council Member Cole, with all present voting aye (4-0), motion carried to adopt Resolution No. 2024-124, to Pay Park Dedication Fees for Sentinel Residence Development Project.

B. Approving an Amendment to the Park Rental Policy

Council Member Nordby requested this item be pulled for further discussion and clarification on the policy language for bouncy houses and blow ups. He suggested asking City staff to create a fee since electric and other markings have to be located before a bouncy house or blow up can be placed on City property. Mr. Frandle stated a flat fee could be added.

The Council agreed to add a flat fee to the amendment.

On motion by Council Member Nordby, seconded by Council Member Cole, with all present voting aye (4-0), motion carried to adopt Resolution No. 2024-119, Amending the Park Rental Policy.

IX. REPORTS OF CITY MANAGER AND DEPARTMENTS

Mr. Frandle noted the Electric Department is running wire to the student-built house and the two bucket trucks are on auction. He added the Casey Lake lights are up and working on the walking path. He stated the Holly Jolly Night will be on December 6th with a bonfire, Santa, and the movie Elf. The Finance Department has been busy with mutual aid reimbursements, information on truth and taxation, and grants for the Hause and Emerald Ash Bore projects. The Community Service Department is working on a food truck ordinance and a new resident guide. The Public Works Department is working with the County for upgrades to water and sewer systems on 17th Avenue. The Police Department has the Shop with a Cop event on December 8, 2024.

X. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

Council Member Cole stated the EDA did not have a quorum and will meet on December 10, 2024.

Council Member Nordby noted the Planning Commission will meet on December 5th with discussions of cannabis shop locations and ordinances on the agenda.

Council Member Schweer stated the Park and Recreation Commission will meet next Wednesday.

XI. GENERAL BUSINESS

Council Member Cole expressed his appreciation to the Electric Department for the lights on the walking path along Casey Lake.

Council Member Nordby noted the Holiday Hop on December 6th is still in need of volunteers.

Mayor Monge wished everyone a happy Thanksgiving.

XIV. ADJOURNMENT

There being no further business, on motion by Council Member Schweer, seconded by Council Member Nordby, with all present voting aye (4-0), Mayor Monge adjourned the meeting at 7:06 p.m.

/s/ John Monge, Mayor

Attest:

/s/ Brian Frandle, City Manager / Clerk