

**City of North Saint Paul
December 3, 2024
Approved City Council Workshop Meeting Minutes**

I. CALL TO ORDER

Mayor Monge called the meeting to order at 5:15 p.m.

II. ROLL CALL

Present: Council Member Schweer
Council Member Nordby
Council Member Cole
Council Member Wong absent
Mayor Monge

Staff: City Manager Brian Frandle, Assistant to the City Manager Jennie Kloos, Finance Director Dan Winek

III. ADOPT AGENDA

On motion by Council Member Schweer, seconded by Council Member Nordby, with all present voting aye (4-0), motion carried to approve the agenda as submitted.

IV. TOPICS

A. Discuss Draft 2025 City of North St. Paul Fee Schedule

Finance Director Dan Winek presented this item and highlighted the proposed changes. These changes affected multiple areas and departments.

Council Member Nordby inquired about a fee for start-up cannabis shops and permits regarding sheds and decks. Mr. Winek stated that when the cannabis ordinance is adopted, there will be an amendment to the fee schedule. Mr. Frandle stated he will follow up on the permits.

B. Discuss to Set the City, HRA and EDA Final Levies

Mr. Winek presented this item and noted the previous meetings regarding this topic. He added levies must be certified by the end of the year.

Mr. Winek discussed the 2025 proposed levy and property tax impacts. He shared that Ramsey County combined the EDA levy with the City levy for 2025 but did not do that for the 2024 levy which has caused some confusion on resident's tax statements.

Mr. Winek showed the debt levy summary for 2024 and 2025. He provided a proposed levy comparison with all the cities in Ramsey County.

Mr. Winek provided a recap of options for the 2025 levy. They are as follows:

- CIP update of the downtown manual - now funded by EDA
- Increase in fire and police aid increases revenue
- Duty disability reimbursement program - reimburses the City's insurance portion.
- Salary projections after changes to union contracts

Mr. Winek stated additional options could include moving or deferring projects within the Capital Improvement Plan and keeping the HRA levy amount at \$11,000. Mr. Winek also stated the transfer of penalties from the Electric Fund to the General Fund along with the other proposed options would reduce the levy to 9.1%.

Mayor Monge inquired about the details and accounting of the money in the HRA fund. Mr. Winek explained the accounting process for the HRA monies and pointed out invoices are paid as they come in.

Mr. Winek and Mr. Frandle stated they will revisit this topic more at the next City Council meeting. Mr. Winek expressed his appreciation for the questions and comments from residents and City Council.

V. ADJOURNMENT

On motion by Council Member Cole, seconded by Council Member Nordby, with all present voting aye (4-0), meeting is adjourned at 6:09 p.m.

/s/ John Monge, Mayor

Attest:

/s/ Brian Frandle, City Manager /Clerk