

**January 8, 2025
6:30 PM**

The Arts & Culture Commission Meeting will be conducted on **January 8, 2025** at 6:30 p.m. The meeting location is the Council Chambers at City Hall, located at 2400 Margaret St., North St. Paul.

You can watch the meeting on our YouTube channel here: <https://tinyurl.com/NSPYouTube>

I. Call to Order

II. Roll Call

Tom Sonnek, Chair
Carey Nadeau, Vice-Chair
Amanda Black, Commissioner
Sharon Clark-Williams, Commissioner
Raquel Soto, Commissioner
Laura Strang, Commissioner
Troy Woods, Council Liaison

STAFF

Jordyn Lehman

III. Adopt Agenda

IV. Approval of Minutes

A. Approval of December 4, 2024 Meeting Minutes

V. Meeting Open to the Public

This Open Forum is an opportunity for persons to address the Arts & Culture Commission on items not on the agenda. A completed public comment form should be presented to the staff liaison prior to the meeting. Comments will be limited to 3 minutes per person. While the Commission may ask clarifying questions of the speaker, no formal action by the Commission or discussion will be held on these items.

VI. Commission Business, Action Items & Recommendations

- A. Election of Chair and Vice-Chair
- B. Commission Expectations with Riley Grams
- C. Events for 2025 with Ava Griemert
- D. Sub-Committee Updates

- VII. Reports from Staff**
- VIII. Reports from Commissioners**
- IX. Reports from Council Liaison**
- X. Adjournment**

The next regularly scheduled Arts & Culture Commission meeting is Wednesday, February 5, 2024.



To	Date
Arts and Culture Commissioners	January 8, 2025
Agenda Placement # IV.A	
Approval of Minutes	
Subject	
Approval of December 4, 2024 Meeting Minutes	
Background/Facts	
NA	
Recommended Action	
Staff recommend approval of the December 4, 2024 Meeting Minutes.	
Attachments	
1. ACC Minutes 12.4.24	

Respectfully submitted,
Jordyn Lehman, Community Development Administrative Assistant



**Arts & Culture Commission
Regular Meeting Minutes
December 4, 2024
6:30 PM**

North St. Paul City Hall – Council Chambers
2400 Margaret Street

I. CALL TO ORDER

Chair Tom Sonnek called the meeting to order at 6:34 PM.

II. ROLL CALL

COMMISSION

Tom Sonnek, Chair - Present
Carey Nadeau, - Absence Excused
See Yang, Commissioner - Present
Amanda Black, Commissioner - Present
Sharon Clark-Williams, Commissioner – Absence Excused
Laura Strang, Commissioner – Absence Excused
Raquel Soto, Commissioner - Present

STAFF/LIAISONS

Lisa Wong, Council Liaison – Absence Excused

III. ADOPT AGENDA

Chair Sonnek called for a motion to adopt the December 4th, 2024 meeting agenda.
M/Soto, S/Black
Motion carried 4-0.

IV. PRESENTATION

Chair Sonnek thanked commissioner Yang for her work with the Arts & Culture Commission. Commissioner Yang noted her appreciation for her time on the Commission.

V. APPROVAL OF MINUTES

A. Approval of November 6, 2024 Meeting Minutes

Chair Sonnek asked for a motion to approve the November 6, 2024 meeting minutes.
M/Yang, S/Soto
Motion carried 4-0.

VI. MEETING OPEN TO THE PUBLIC

There were no public comments.

VII. COMMISSION BUSINESS, ACTION ITEMS & RECOMMENDATIONS

A. 2025 Events and Projects

Chair Sonnek began the conversation by reviewing projects continuing from 2024 into 2025 including public arts project, murals, utility boxes, art cart, art party, and the Autumn Arts Festival. New projects for 2025 include Asian Night and the Public Art Project. Commissioner Black requested that on the agenda for the next council meeting would be to reassign commissioners to projects.

1- Public Arts Project

Chair Sonnek reviewed the current list of ideas for the Public Arts Project which includes parklet, interactive musical sculpture, murals, turtles, and sidewalk poetry. Commissioner Soto suggested doing both permanent and impermanent sidewalk poetry art. Chair Sonnek noted that coordinating with Rotary construction projects could offer an opportunity for sidewalk poetry. Commissioner Black noted that the state is putting sidewalk around 11th Avenue as a potential opportunity to coordinate with the County on a sidewalk poetry project.

2- Asian Night

The Commission agreed that a fully dedicated Asian Night would likely be planned for 2026. The Commission agreed that in 2025 Asian Night would have a trial run at a smaller scale or as a part of another City event. Commissioner Yang suggested to engage in market research to gauge public interest in an Asian Night.

B. Sub-committee Updates

1- Veteran's Utility box

Chair Sonnek relayed an email from Commissioner Clark-Williams who has found several artists who are both a visual artist currently living in Minnesota and a veteran. Clark-Williams would like to see some diversity in the possible choices of artist. She will wait a week to wait to be connected with additional artists after which she will reach out to the chair of Veterans Park and ask for his opinion on the style of the artists and preference. Finally she will move forward with a process to select and artists and will reach out to them to see if they are interested.

2- Utility Box Update

Chair Sonnek relayed an email from former Staff Liaison Sara Lang with an update that the utility box at the high school is rusty which is causing the wrap to peel. Temperatures are too cold to rewrap the box now but the installer has agreed to return and rewrap the box in spring. Whether or not the box will be repaired before then will be up to the discretion of the City Manager. Commissioner Yang noted that Commissioner Strang sent the design for the heart utility box to Ava Griemert for recoloring. Commissioner Yang stated she would follow up with Commissioner Strang.

C. 2024 Budget

Chair Sonnek noted that there was a large excess in the budget. Chair Sonnek suggested that for the upcoming year the Commission could be more aggressive in the projects that it pursues.

VIII. REPORTS FROM COMMISSIONERS

Commissioner Soto had no updates,



Commissioner Yang thanked members of the Commission and stated her appreciation for her time on the Commission.

Commissioner Black noted that she is working at the European Christmas Market at the Union Depot.

Chair Sonnek gave a shout out to North High School for their play Anastasia and noted the talent at the show. Chair Sonnek gave Commissioner Yang a final thank you for her time on the Commission.

IX. ADJOURNMENT

Chair Sonnek asked for a motion to adjourn the meeting at 7:14 PM.

M/Yang, S/Black

Motion carried 4-0.

The next regularly scheduled Arts and Culture Commission Meeting is Wednesday, January 8, 2025 at 6:30 PM.



To	Date
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Arts and Culture Commissioners	January 8, 2025
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Agenda Placement # VI.A

Commission Business, Action Items & Recommendations

Subject

Election of Chair and Vice-Chair

Background/Facts

Per Chapter 32, Section 32.08 Organization. At the first regular meeting of the calendar year, the Commission shall elect a Chairperson and a Vice-Chair person from among its appointed members, each for a term of one (1) year. No person shall serve more than three (3) consecutive one-year terms as Chairperson of a particular Commission, unless a challenge is not present, then the existing Chairperson may remain for an additional term.

Recommended Action

Staff Recommend that the Arts & Culture Commission conduct the annual election of Chair and Vice-Chair.

Attachments

None

Respectfully submitted,
Jordyn Lehman, Community Development Administrative Assistant



To	Date
Arts and Culture Commissioners	January 8, 2025
Agenda Placement # VI.B	
Commission Business, Action Items & Recommendations	
Subject	
Commission Expectations with Riley Grams	
Background/Facts	
Riley Grams, the Community Development Director, will be reviewing the expectations of the Arts & Culture Commission.	
Recommended Action	
NA	
Attachments	
None	

Respectfully submitted,
Jordyn Lehman, Community Development Administrative Assistant



To	Date
Arts and Culture Commissioners	January 8, 2025

Agenda Placement # VI.C

Commission Business, Action Items & Recommendations

Subject

Events for 2025 with Ava Griemert

Background/Facts

Ava Griemert, the City of North St. Paul's Communications and Community Outreach Coordinator will be presenting on the upcoming 2025 events and the expectations around those from the Arts & Culture Commission.

Recommended Action

NA

Attachments

1. Event Budget Tracking __ 2024 & 25 - 2025 Event Dates (tentative) (3)

Respectfully submitted,
Jordyn Lehman, Community Development Administrative Assistant

TENTATIVE 2025 EVENT DATE LIST - Last Updated 12/10/24

Month	Event Title	Tentative Event Date	Tentative Event Time	Tentative Event Location	Description of Event	Commission Assigned
January	Coffee with Council	Thursday, Jan 23rd	4:30 - 5:30 PM	Flyby Coffee	A chance to connect with new council members in an informal setting.	City Staff & Council
February	Fire & Ice Festival	Friday, Feb 7th	5 PM - 9 PM	Casey Lake	Ice skating & Bonfire Night	Parks
February	Pop-up Snowman Making at Casey Lake	Spontaneous event!	4 PM - 5 PM	Hause park	Afternoon event to enjoy winter weather.	City Staff
April	Parks Clean-Up Day	Tuesday, April 22nd (Earth Day)	TBD	Various Parks	Parks commission lead clean-up day (Earth Day).	Parks
May	Citywide Cleanup Day	Saturday, May 10th	8 AM - 11 AM	Citywide/PW		Public Works
May	Citywide Garage Sale Day	TBD	TBD	Citywide/PW		Parks
May	Spring 5k Run/Walk to support the Food Shelf	Thursday, May 29th	TBD	Casey Lake	Guided 5K run/walk and food drive fundraiser.	Parks
Not July-Sept	Arts & Culture Commission Event Placeholder	TBD - Arts Commission	TBD	-	TBD	Arts & Culture
June - Oct	Guided Art Nights/Community Classes (6)	TBD - Arts Commission	6:30 PM - 8:30 PM	Casey Lake Building	The artist leads a guided art night at the Casey Lake building.	Arts & Culture
June	Big Truck Night (Sponsor Car Show - 2nd week in)	Friday, June 13th	4:30 - 8 PM	7th Ave	PW vehicles are on display for climbing and exploration. Car show dash plaques, city info booth.	City Staff
June - Aug	Music In The Park (1)	Thursday, June 19th	7 - 8:30 PM	Casey Lake	Adult band playing at Casey Lake Park.	A&C And Parks
June - Aug	Music In The Park (2) - Beach	Thursday, July 17th	5 – 6:30 or 5:30 – 7 PM	Silver Lake	Steel Drum Band playing at Silver Lake - Beach party theme.	A&C And Parks
June - Aug	Yoga in the Park	Weekday	5 PM - 6 PM	Casey Lake	Yoga instructor with sound equipment - bring your own mat.	Parks
June - Aug	Zumba in the Park	Weekday	5 PM - 6 PM	Casey Lake	Zumba instructor with sound equipment	Parks
August	National Night Out	Tuesday, Aug 5th	5 PM - 7 PM	City Hall	City council visits local block parties. Fire and PD host an open house.	Fire / PD and Council
June - Aug	Music In The Park (3)	Thursday, Aug 14th	6 - 7:30 PM	Casey Lake	Children's band playing at Casey Lake Park.	A&C And Parks
July/Aug	Movie in the Park (1) - Adult	Friday, Aug 15th	8 PM - 9:30 PM	Hause Park	Summer outdoor movie night - Throwback Classic	Parks
July/Aug	Movie in the Park (2) - Kids	Thursday, Aug 21st	8 PM - 9:30 PM	Hause Park	Summer outdoor movie night - Children's movie.	Parks
September	Autumn Arts Festival	Saturday, Sept 13th	11 AM - 6 PM	Casey Lake	Vendors, bouncy house, food trucks, performers, facepainting.	Arts & Culture
September	Fall Roundup Parade	Not our event (Thur Sept 4th?)	-	7th Ave	Decorating two trucks, candy handouts.	TBD
October	Therapy Dog Day	Friday, Oct 10th	TBD	City Hall	Therapy dogs visit City Hall for World Mental Health Day.	City Staff
October	Booya Sale Day	Saturday, Oct 4th	9 AM - 1 PM	Casey Lake Park	Annual Booya Sale day at Casey Lake Park	Fire
October	Trunk-or-Treat	Not our event (Sun Oct 26th?)	-	North Haven Church	Alternative to going door to door, hosted by local church groups.	Fire / PD
Oct/Nov	City Open House/ Career Day	TBD - North High	TBD	City Hall	North High students visit the different departments to learn about careers within the city. Grades 11 & 12.	City Staff
December	Holly Jolly Night	Friday, Dec 5th	5 PM - 9:30 PM	Casey Lake	Holiday community event with Bonfire, Carol Sing, Movie Night	Parks
December	Community Food Drive	TBD	-	City Hall	Partner with the food shelf to stock it for the winter.	City Staff